

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MARCH 17, 2014**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 17, 2014, at approximately 7:05 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Also present: Caliendo, Freund, Geallis, Geddeis, Pryma, Ptak, Riggle, Siena, Wegley, Williamson, Dr. Kofron (demographer), Dr. McKibben (demographer)

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that our Special Olympics team Glenbrook United Girls Basketball team won state.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the following items on the consent agenda:

1. Appointments
 - a) Certified - None
 - b) Support Staff
the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>School</u> | <u>Salary</u> |
|--------------------|------------------|------------------|---------------|---------------|
| Prizant, Andrea | SPED 1:1 Aide | 04.01.14 | GBS | \$17.44 |
| Seaborg, Eric | SPED 1:1 Aide | 03.18.14 | GBOC | \$17.44 |

2. Resignations
a) Certified

| <u>Name</u> | <u>Effective</u> | <u>School</u> |
|--------------------|------------------|---------------|
| Caliendo, Steve | 06.27.14 | District |

- b) Support Staff
the resignation/termination of the following educational support staff

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>School</u> |
|--------------------|-----------------|------------------|---------------|
| Haggis, Matthew | SPED IA | 03.14.14 | GBN |

3. FOIA
the Board of Education review of the FOIA request contained in consent agenda item #4.3.

4. Vendor Bills
the issuance of Vendor Checks Nos. 61989 through 62092 in the amount of \$417,977.80 as listed on the attached checks register dated March 11, 2014.

5. Imprest - None

6. Payroll
the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and MED taxes and state taxes and payroll and payroll check numbers 70823 and 72324 thru 72559. Total checks issued were \$113,875.23 of which \$108,368.79 are manual payroll checks and \$5,506.44 are vendor payroll checks. Federal, State, FICA/Medicare of \$1,072,713.48. TRS contributions of \$444,473.57, other deductions of \$438,327.96 and direct deposit of \$3,624,172.58. Gross payroll for the month of February was \$5,688,056.38. TRS employer contribution was \$430,778.31 and FICA/MEDICARE was \$157,848.11.

7. Minutes
 - March 10, 2014 Regular Board Meeting
 - March 10, 2014 Closed Board Meeting
8. Building Operating Budgets FY2015
9. Approval of FY2014/15 Capital Outlay Requests
10. Approval of FY 14/15 Technology Budget
11. Intergovernmental Agreement for Northfield TWP Technology Consortium
12. Approval of Audit Firm
13. Authorization to Release 2014/2015 Purchase Orders

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: STUDENT ENROLLMENT PROJECTIONS -
DEMOGRAPHERS**

Dr. Ptak introduced the two independent demographers, Dr. Kofron and Dr. McKibben. She gave a short synopsis of their biographies.

Dr. Kofron reviewed his projection methodology and discussed the importance of enrollment projections.

Dr. Kofron explained that he used 10 years of enrollment data in developing his projections.

Dr. Kofron reviewed his findings. He stated that he provided a high, mid, low and snapshot of his enrollment projections.

Dr. Kofron stated that his results show overall district enrollment will go up. GBN's enrollment will decrease and GBS' will increase.

Dr. Kofron summarized his findings. All three projection models show similar trend lines between 2013 and 2018. Dr. Kofron stated that increases in district enrollments are due to

strong projected enrollments in existing GBS attendance areas and that declines in enrollments are expected in the existing GBN attendance areas.

In response to a board member's question Dr. Kofron stated that the validity of the projections is pretty good for high schools because we have the enrollment history from the grade schools.

Dr. Kofron responded to a board member's question by stating that the last two year's enrollment figures are the best prediction of future enrollment.

Dr. Kofron answered clarifying questions from board members regarding his methodology.

In response to a board member's question Dr. Kofron stated that his projections are based on students that are already in the schools and economic conditions are considered as part of his projections.

Dr. Kofron responded to a board member's question by stating that he has not been tasked to look at how households will change in determining projections.

In response to a board member's question Dr. Kofron stated that he does see an enrollment bubble.

Dr. Kofron reviewed the next steps:

- Geocoding student demographics
- Identifying students by housing type
- Applying ratios of students by housing type to housing build-out plans
- Generating potential enrollment impact within district attendance areas
- Scenario building to address enrollment impact on existing facilities

In response to a board member's question Dr. Kofron explained that geocoding will provide information on new development and the impact on enrollment. Geocoding will give us a base to build scenarios.

Dr. McKibben explained that a demographer studies a population's characteristics/changes and migration trends. He stated that he generates forecasts not projections. He explained that projections use past data to trend into the future while forecasts take into account assumptions that will affect the population.

Dr. McKibben reviewed his philosophy and the assumptions he used for his forecast. Dr. McKibben reviewed 2010 census data and explained the importance of that information in forecasting enrollment.

Dr. McKibben reviewed his forecast results.

In response to a board member's question Dr. McKibben stated that nationwide, approximately 12% of all students go to private school while only approximately 4% of high school students attend private high school. The Glenbrooks fall in line with the national trends.

Dr. McKibben responded to a board member's question by stating that his forecast has taken into account the variable of students going to private high schools due to the economy.

Dr. McKibben stated that mobility is at an all-time low because of age. He stated that age structure is the number one predictor of enrollment.

Dr. McKibben stated that he is confident in his 10 year forecast because he has been doing this for the last 25 years.

Dr. McKibben stated that in 2020 it is estimated that there will be more sellers than buyers for the first time in US history.

In response to a board member's question Dr. McKibben stated that he will forward the raw data census file to Dr. Ptak.

Dr. McKibben stated that he is not doing our geomapping, but he highly recommends it be completed.

In response to a board member's question Dr. McKibben stated that he is 95% confident with his forecast within a variance of 3% at the school level and 2% at the district level, as long as his assumptions are taken into consideration.

Dr. McKibben stated that he verifies how good the census data is by comparing key data points with other data he collects. He stated that the district's census data is pretty accurate but he did adjust data where he found discrepancies.

RECOGNITION OF COMMUNITY VISITORS

The board president stated that the goal of this meeting was to gather information and to learn. He assured the audience that

there have not been any solutions discussed between the board and administration. The goal is to learn the scope of the challenge.

The board president invited anyone from the community to address the board and stated that there is a five minute time limit.

Hellena Chrones
Glenview, District 31 parent

Ms. Chrones asked to see the GBS data projected again. She asked about the plan and the time table.

Dr. Riggle stated that everything will be posted online and that the board has not confirmed any time table yet.

Dr. Riggle stated that any student that is slated for the 2014-2015 school year at GBS will not see any changes and traditionally the students have not been moved once they have started their high school career.

Pam Pearl
Glenview

Ms. Pearl stated now that there is a recommendation to do geocoding, she asked if the board plans to do that before any action takes place.

Dr. Riggle stated that the geocoding will not be in our hands until early May. Before we would talk about any changes in student placement we would have to wait until we have that data.

Ms. Pearl stated that there is a lot of discussion about a bubble at GBS. She asked how the data can be relied upon. She questioned if the role of the board is it to make a decision for five years or for the long term.

Dr. Riggle stated that there is a lot of decision making that still needs to be discussed.

Ms. Pearl stated that a lot of community members may be hesitant to speak because the data is not there right now.

Rodney Cavender
Glenview
9th grader at GBS

Mr. Cavender stated that his biggest concern is what is going to happen to his two younger children. He currently has a

9th grader at GBS. He is concerned how he will divide his time between schools if boundaries change and asked if there will be any consideration of grandfathering siblings.

Board members stated:

- The district is taking the time to look at the data, the options, the pro and cons, they will involve the stakeholders and then and only then will a decision be made.
- No snap decision will be made.
- The goal is to make sure the students get the academic and extracurricular experience they have always had.
- The Board will need to consider the different projection methodologies.
- Numbers will have to be reviewed.
- The process will take a while.
- A lot of choices become related (enrollment, staffing, facilities)
- It is a very complicated decision.
- Now that we have numbers we can start formulating questions.
- There is the need to review students' experiences at the two schools.

The board president thanked the community for their comments.

MISCELLANEOUS TOPICS

The board president stated that there would be no closed session. He stated that April 8th is the next board meeting.

Dr. Riggle stated that enrollment can be part of the agenda on April 8th, but we have other business that will need to be taken care of. He stated that we have the insurance consultant Gary Gabel and CBC coming to the April 8th meeting. Dr. Riggle stated that the meeting will be at GBN in the library.

A board member stated that parents want to know what we are going to be talking about to decide which board meetings to attend relative to enrollment.

Dr. Riggle stated that the next step will be to create a timeline. He stated that it will be dependent on how comfortable the board is with the numbers and what the board would like to do with these numbers.

Dr. Riggle stated that the administration will review the process after spring break. He stated that the administration will reach out to other districts to see how other communities have dealt with growing enrollments. He stated that we should

also have some financial projections for the April 28th board meeting.

A board member:

- Stated that it would be helpful to the board to get a sense from the administration if they think the Board needs to make a decision.
- Stated that the Board will be making decisions for future boards.
- Asked why we have to make these decisions now.
- Asked about the timeline.

A board member stated that community members do not want to trail every board meeting. They want to know when we will have discussions that will affect the enrollment decision.

Dr. Riggle stated that the administration will bring a recommended timeline to discuss with the board.

A board member stated that he was comfortable with Dr. McKibben's numbers.

A board member stated that if we have not committed to the geomapping services he believes that Dr. McKibben would do a good job.

Dr. Riggle stated that we have a commitment to Dr. Kofron to do our geomapping. Dr. Riggle stated that the administration will follow up with Dr. McKibben to discuss geomapping.

A board member requested that the PowerPoints be sent to the board.

A board member stated that there is no question that Dr. McKibben presented better, but it was important to get the two different methodologies. People are more comfortable with Dr. McKibben but the Board will need to commit to one set of numbers.

A board member asked if we are we still considering Dr. Schilling's data.

Dr. Riggle stated that using Dr. Schilling's numbers is something we will need to consider, but Dr. Schilling only recommends his numbers for one to two years. Dr. Riggle stated that we use Dr. Schilling's numbers for budget development.

A board member explained her reasoning in the urgency to have the enrollment discussion. She stated that enrollment numbers are going up at GBS and we will be exceeding capacity at

3000. The issue needs to be addressed and she stated that future boards will have to deal with the decisions this board makes just like this board deals with decisions past boards have made.

The board president stated that the administration will bring back a timeline that that board can discuss.

Dr. Riggle stated that we must remember that the taxpayer that does not have a student in the schools and knows that the district has the capacity to house all the students will question the need for the district to spend additional tax dollars on schools. He stated that we do not want to overbuild the high schools. He stated that the question is how to handle the emotional side.

A board member stated that it is important to note that it is the board's role to provide a Glenbrook education not a GBN vs. GBS education.

ADJOURNMENT

Motion by Mrs. Hanley, seconded by Mrs. Wilkas to adjourn the meeting at approximately 9:21 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at
Glenbrook North High School
Library
2300 Shermer Road
Northbrook, IL 60062

10
3/17/14

Tuesday, April 8, 2014
Monday, April 28, 2014

7:00 p.m. Regular Board Meeting
7:00 p.m. Regular Board Meeting