

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, April 11, 2011**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 11, 2011, at approximately 7:06 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Shein, Taub, Wolfson

Absent: Regalbuto

Also present: Caliendo, Frandson, Geddeis, Muir, Pryma, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis introduced GBN debaters to be recognized for their accomplishments in being the first school to win all three state divisions.

Coach Michael Greenstein explained the various levels of competition. Students introduced themselves and mentioned the various tournaments in which they earned awards.

Dr. Riggle asked students to introduce their parents.

The Board asked Coach Greenstein how going "paperless" has helped the students in competition.

Coach Greenstein explained how this has helped save time in transporting and organizing materials. It has also helped students share and locate files more readily.

Senior debaters shared their college plans and whether they planned to debate in college.

One of the parents in attendance commended Coach Greenstein for his work with the students.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle reported on a performance of the Glenbrook Symphony Orchestra that had taken place the morning of the Board meeting. Students performed in Orchestra Hall in Chicago.

Dr. Riggle mentioned that the Glenbrook Career and Trade School Showcase will be held at GBS on Tuesday, April 12. This event was organized by GBE counselor, Melissa DeFrenza. All Glenbrook students may attend.

Dr. Riggle reported on a meeting that he attended at NSSED on Wednesday, April 6 where a draft of the NSSED budget process was shared. The NSSED Finance Committee will suggest a 3% increase in tuition to the NSSED Governing Board. This represents a small increase for District 225 of approximately \$49,000.

Dr. Riggle reported on a Northfield Township Superintendents' Meeting which was attended by Todd Hileman from the Village of Glenview. Dr. Riggle reported on the Municipality Partnering System where efficiencies can be gained as municipalities and other government entities such as school districts leverage their purchasing power. Fifteen government entities are putting together their resources in this effort. Meetings will take place at the end of the school year to organize a process going forward.

Dr. Riggle mentioned that *Race to Nowhere* will be shown at GBS on Thursday, April 14 in the Lyceum at 7:00 p.m. followed by a panel discussion made up of administration and students. The movie will also be shown at Attea Middle school on the same day and time as GBS. GBN will show the film on Monday, May 3 in the CPA at 7:00 p.m. All parents in Northfield Township will be invited.

Dr. Riggle reported on a special meeting of the Northbrook Economic Development Committee Wednesday at 7:30 a.m.

Mr. Shein reported on a meeting he attended with the other Northfield Township school board presidents to talk about the issue of consolidation. The Board President from District 27 will write a summary of this meeting to be shared with Board members. University studies were reviewed that indicated the results of consolidation were not always necessarily what were intended. Financial considerations were often the impetus for consolidation. The educational impact on students and staff was not always considered which led to some negative outcomes. Financial savings were not always as great as anticipated.

Mr. Boron asked if ED-RED has taken a position on consolidation.

Mrs. Siena reported on a recent ED-RED meeting that she attended and shared that the most likely scenario is the formation of a State task force to study consolidation. The task force study will include both local and legislative representation. A recommendation then may come from this task force. Mrs. Siena also mentioned a bill introduced by Susan Garrett, who represents constituents of our district, which speaks to shared services rather than consolidation.

Mr. Shein mentioned that Dr. Riggle and other Northfield Township superintendents have begun to talk about shared services.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda

- 1.) Appointments
  - a. no certificated appointments
  - b. no educational support appointments

- 2.) Resignations/Terminations
  - a. the resignation/termination of the following certificated staff as recommended by the assistant superintendent for human resources

| <u>NAME</u>          | <u>POSITION</u>     | <u>EFFECTIVE</u> | <u>SCHOOL</u> |
|----------------------|---------------------|------------------|---------------|
| Hercreg,<br>Jennifer | Teacher,<br>Reading | 06/2011          | GBE           |

- b. the resignation of the following educational support staff as recommended by the assistant superintendent for human resources

**Personnel - Resignations/Terminations**

| <u>NAME</u>        | <u>POSITION</u> | <u>EFFECTIVE</u> | <u>SCHOOL</u> |
|--------------------|-----------------|------------------|---------------|
| Mueller,<br>Robert | IA              | 04/15/11         | GBS           |

3.) the Board of Education review of the FOIA request contained in consent agenda item #6.3.

4.) the issuance of Vendor Checks Nos. 47171 through 47352 in the amount of \$647,707.83 as listed on the attached checks register dated March 25, 2011 and April 5, 2011.

5.) the reimbursement of the Revolving Fund for Employees for the month of March in the amount of \$36,535.02 represented by checks No. 6580 through 6618, 6650 through 6694, 6712 through 6760, 6802 through 6804 and 6811 through 6836.

the reimbursement of the Revolving Fund for Vendors for the month of March in the amount of \$132,555.04 represented by checks No. 6619 through 6649, 6695 through 6711, 6761 through 6797, 6805 through 6810, and 6837 through 6860. Please note - due to a system error, check numbers 6798 through 6801 were generated in Jscool, but not actually printed/released. Checks issued in March voided in March: No. 6617, 6685, and 6761. Check issued in previous months, voided in March: No. 6437.

6.) the Open Minutes from the March 21, 2011 Regular Board Meeting.

7.) the IHSA membership as contained in consent agenda item #6.7.

8.) the Release of Educational Support Personnel as contained in consent agenda item # 6.8.

9.) the Educational Support Personnel as contained in consent agenda item # 6.9.

10.) the Building Operating Budgets as contained in consent agenda item # 6.10.

11.) the Technology Projects and Budgets 2012 as contained in consent agenda item # 6.11.

12.) the DECA International Competition as contained in consent agenda item # 6.12.

13.) the acceptance of the following gifts:

| Gift From            | Amount or Item                            | School | Department | Account |
|----------------------|---|--------|------------|---------|
| Mr. Ronald Dahlquist | Astronomy Equipment, est. value \$992.00  | GBN    | SCIENCE    | N/A     |
| Mrs. Gina Meyer      | Photography Supplies, est. value \$250.00 | GBN    | FINE ARTS  | N/A     |

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: MICROLINK DEVICES - 300 WAINWRIGHT DRIVE, NORTHBOOK - COOK COUNTY 6B PROGRAM REQUEST**

Dr. Riggle and Mrs. Siena reviewed the memo relative to the Cook County 6B tax incentive program for Microlink Devices.

Mrs. Siena explained that the Village of Northbrook is the entity that actually approves such a request, but works collaboratively with other taxing bodies such as the school district to insure consensus with the Village Board.

Mrs. Siena reviewed the potential tax loss to the district weighed against the economic growth the company would bring to the Village of Northbrook.

Dr. Riggle described the nanotechnology work done by Microlink and how this would potentially benefit students in the high schools.

The Board discussed the benefits of this company relocating to Northbrook with a focus on the growth of the company.

President Shein asked if there was consensus of Board members to support the Village of Northbrook in moving forward with regard to the 6B request. There was consensus of the Board to support the 6B Program Request.

David Schoon from the Village of Northbrook was also on hand to provide any clarification with regard to granting the tax incentive.

**DISCUSSION/ACTION: AWARD OF BID: GBS IMC FURNITURE**

Dr. Ptak reviewed the bid for the GBS IMC furniture. She explained that this furniture was contained in a capital outlay request that previously came to the Board. This is also part of the GBS building budget that was approved by the Board. She asked that the Board approve the furniture bid because of the twelve-week lead time needed for ordering.

**AWARD OF BID: GBS IMC FURNITURE**

Motion by Mr. Hammer, seconded by Mr. Wolfson to approve the GBS IMC furniture bid.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: PRELIMINARY REVIEW FOR TEXTBOOK CHANGES FOR THE 2011-2012 SCHOOL YEAR**

Dr. Williamson provided an overview of the textbook approval process and introduced associate principals, Kris Frandson (GBN) and Cameron Muir (GBS) to provide a brief description of the textbook changes.

The associate principals provided the rationale for changes made when a text had not been used for at least five years.

Mr. Boron asked about a change in English books at GBS, showing no cost for the new books added.

Mr. Muir explained that these are books that are already on hand at GBS from an earlier Illinois Textbook Loan purchase.

Dr. Williamson clarified that the Illinois Textbook Loan program was cut from the State budget.

Mr. Hammer asked about the copyright year of the new Health book at GBS.

Mr. Stanicek, GBS I.S. for PE/Health/Driver Education, stated that a new edition of the text with a more current copyright year was selected. The previous text was purchased with grant dollars and the existing classroom set is in poor condition.

Mr. Hammer requested that copyright year be displayed as part of the textbook report in the future.

The Board commented that overall there was a decrease in the cost of courses as old books were dropped and new texts were added.

Dr. Williamson stated that the textbooks would be placed on the consent agenda for the April 25 meeting.

Dr. Riggle mentioned that the new textbooks that are on display at this Board meeting will be available to the public for review for the next two weeks at the District Office.

**PUBLIC HEARING: LEGAL SCHOOL HOLIDAY MODIFICATIONS**

President Shein called for a motion to open the public hearing on the legal school holiday modifications.

**MOTION TO OPEN THE PUBLIC HEARING ON LEGAL SCHOOL HOLIDAY MODIFICATIONS**

Motion by Mr. Boron, seconded by Mr. Wolfson to open the public hearing on legal school holiday modifications.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

Dr. Williamson explained why the Board must now hold a public hearing before approving legal school holiday modifications. With a change in the law, the former legal school holiday waiver process is no longer in effect for these types of modifications. Current waivers under the old statute are in effect through June 30, 2011. The Board must take action to modify legal school holidays for dates after June 30, 2011, if the district wishes to hold school or teacher institute days in lieu of five legal school holidays (Columbus Day, Veterans' Day, Martin Luther King, Jr. Day, Lincoln's Birthday, Pulaski Day).

The administration is recommending that all five legal school holidays have the flexibility to be modified for either a day of student attendance or serve as a teacher institute day. The district does not need to invoke these modifications each year, but once approved by the Board, these can provide additional flexibility in developing the school calendar.

Mr. Shein asked if there were any members of the public who wished to comment on the proposed modifications of legal school holidays.

No members of the public commented on this item.

Mr. Shein called for a motion to close the public hearing.

**MOTION TO CLOSE THE PUBLIC HEARING ON LEGAL SCHOOL HOLIDAY MODIFICATIONS**

Motion by Mr. Boron, seconded by Mr. Wolfson to close the public hearing on legal school holiday modifications.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

Dr. Williamson stated that the legal school holiday modifications would be placed on consent for the April 25 Board meeting.

**DISCUSSION/ACTION: REVIEW OF DRAFT OF THE 2012-2013 SCHOOL YEAR CALENDAR**

Dr. Riggle mentioned that the school calendar has been shared with sender districts with little comment. There was some confusion from one district regarding emergency days placed during the school year. Dr. Riggle explained the rationale for these emergency days and why this works well for the high schools.

Dr. Williamson explained that the proposed calendar has the same basic features as past calendars. She noted legal school holiday modifications for Columbus Day, Lincoln's Birthday and Pulaski Day. These modifications are consistent with approved modifications from the former waiver process.

Mr. Martin asked about the winter break period stating that the first day of winter break appeared to be Monday, December 24.

Dr. Riggle stated that Friday, December 21 is the last student attendance day prior to the winter break. He explained that the community has the expectation of three weekends falling during winter break. If an earlier break that was staggered in the middle of one week were proposed, this would not be possible.



Dr. Riggle mentioned that once students return from winter break there is only one week to prepare for final exams, but this is more a function of where holidays fell and the need to preserve three weekends over winter break. This has occurred in the past.

Dr. Williamson mentioned that the proposed calendar does not yet reflect school improvement days or PSAE testing days for 2013. These will be added to the calendar at a later time.

The calendar will be placed on the consent agenda for the April 25 Board meeting.

**DISCUSSION/ACTION: SPECIAL EDUCATION STAFFING 2011-2012**

Dr. Caliendo explained that he and Mrs. Pearson were in the process of determining the special education staffing for 2011-2012. This comes to the Board later than regular staffing given that annual reviews and articulation meetings with incoming freshmen are still in process and these determine staffing needs.

The actual special education staffing numbers will be presented to the Board at the April 25 Board meeting.

The Board asked if this staffing would be reflected in Mrs. Siena's financial projections.

Mrs. Siena indicated that this information would be factored into projections.

**DISCUSSION/ACTION: DISTRICTT COMMUNICATION PLAN POSITION**

Dr. Riggle provided an overview of the parameters for the position being proposed as part of the recent district communication plan. He explained that this position had to be placed within existing positions as outlined by union contracts.

Mr. Martin asked Dr. Riggle to state his opinion regarding the difference between option one and two as outlined in the memo.

Dr. Riggle stated that the difference between the options will be in the preparation in the area of communication before the school year begins. He described the work calendar relative to each option.

Mr. Boron commented on the benefits of a 0.92 position being able to accomplish work over the summer that would help during the year and this would also help with the retention of an employee.

Mr. Martin stated that he planned to oppose the new position for reasons stated at a previous Board meeting. He stated that increasing public relations capability is a good thing which is a

matter of prioritization to be left to the administration. Mr. Martin expressed concern about increasing central office payroll. He disagreed with increasing the overhead at the central office in an environment where we are trying to cut costs. We are increasing our burden by bringing in a higher paid person.

Mr. Hammer asked for clarification regarding the role of this position encompassing duties of the webmaster.

Ms. Geddeis indicated that approximately 50% of the work in this position would be related to the website, but these duties would be different than that of a webmaster. The role would be primarily maintenance of website content.

Mr. Shein expressed concern about increasing cost at the central office, but stated that he believes a good candidate can be found at the lower end of the salary range. Mr. Shein suggested modifying the salary range to \$43,000-48,000.

The Board debated the salary range of the proposed position and suggested that there would likely be a number of qualified candidates with limited experience who would fall at the lower range of the proposed salary.

Mr. Boron clarified that the advertised salary range is the range for a Level II Technician.

Dr. Riggle confirmed that this was correct.

Mr. Boron stated that the Board still needs to approve the individual for the position. The individual candidate would have to be matched to the salary range. Mr. Boron stated that he believed a candidate could be found for less than \$50,000.

Dr. Riggle stated that the administration can negotiate with a candidate as to where they are placed on the contractual salary schedule. He stated that it is clear that the Board would prefer a less costly candidate.

Dr. Riggle stated that many of the services provided by the person in this position are a direct benefit to the two high schools. This person would train individuals in the buildings to work with the website. The individual would need to be placed in proximity to the director who is in the district office.

The Board determined that a vote would be taken on posting this position as outlined by the administration, but the Board would still have to take action with regard to hiring a candidate for this position and at that time could review where the candidate

fell within the proposed salary range based upon prior experience.

Mr. Boron stated that unless the candidate came with a variety of experience and outstanding accomplishments he did not think that the position would come in at the top of the salary range.

**MOTION TO APPROVE DISTRICT COMMUNICATION PLAN POSITION**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the district communication plan position, option #1, 0.92 FTE, Level II Technician.

Upon calling of the roll:

aye: Boron, Hammer, Shein, Taub, Wolfson

nay: Martin

Motion carried 5-1.

**MISCELLANEOUS TOPICS**

Dr. Riggle mentioned that invitations to the musical, *Chicago*, were sent and asked Board members interested in attending the musical and dinner to R.S.V.P by Friday, April 22.

Dr. Riggle asked Board members to confirm their plans to attend the GBE graduation ceremony scheduled for Friday, June 3 at 7:00 p.m. in the GBS auditorium.

Dr. Riggle confirmed that the Board workshop will be held on Saturday, April 23 from 8:00 a.m. to noon in the GBN library.

Mr. Wolfson asked if it was possible to conduct a closed session prior to the meeting on April 25 if there are closed session items.

Dr. Riggle confirmed that this could be done.

**REVIEW AND SUMMARY OF BOARD MEETING**

President Shein reviewed the following:

The movie, *Race to Nowhere*, will be shown at GBS on Thursday at 7:00 p.m. in the Lyceum and May 3 in the CPA at North.

The Board supported the 6B incentive for Microlink that will go before the Northbrook Village Board for a vote.

The Board approved the bid for the GBS IMC furniture.

The following will be on consent for the next meeting: changes in textbooks, modifications to legal school holidays and the 2012-2013 calendar.

Special education staffing will come as a discussion item on April 25 and will move to the May meeting on consent.

The Board voted on the district communication position.

Mr. Taub, Mr. Boron and Mr. Wolfson will attend the GBE graduation ceremony on June 3.

The next regular Board meeting is Monday, April 25 and there will be a Board retreat on April 23.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Wolfson to move into closed session at approximately 8:34 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. (Section 2(c) (1), (2), (5), (6), (9), (10) and (11) of the Open Meeting Act.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

The Board returned to open session at 9:44 p.m.

**ADJOURNMENT**

Motion by Mr. Taub, seconded by Mr. Martin to adjourn the meeting at approximately 9:45 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Hammer, Martin, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook North High School  
Library  
2300 Shermer Road  
Northbrook, IL 60062

Monday, April 25, 2011 7:00 p.m. Regular Board Meeting