

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MAY 22, 2017**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 22, 2017, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

Also present: Fagel, Finan, Geallis, Geddeis, Gravel, Pearson, Ptak, Riggle, Swanson, Tarver, Williamson

**Approval of Agenda for this Meeting**

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

**Glenbrook Stories**

Ms. Geddeis stated the GBS Model U.N. Team is recognized as a powerhouse in the area. The team has taken home numerous trophies, but she commented the real story is the strong community that exists among the team members and how they support each other to learn and grow in the event. Ms. Geddeis shared a short video.

Team President, Yoanna Sidzhimova, and Vice President, Lori Steffel:

- Spoke to the passion of the team to push each other to grow over trying to win awards
- Stated they push themselves to meet their goals instead of reaching for a national title
- Explained it is more about the process, not the product
- Learned that it is not the big successes or the rewards she looks back and remembers, but instead learning from mistakes and things that challenged them
- Shared their experiences over the years

Dr. Riggle thanked the students and their parents for their support.

Dr. Riggle mentioned that Mr. Jozwik started the team; he stated that it takes a teacher to sponsor the group, drive it and make it a reality. Dr. Riggle thanked him for all his efforts and noted that even though he has retired he is still with the group.

Ms. Fagel introduced the new co-sponsor Ms. Beckwith.

### **Recognition of Community Visitors**

The Board president stated that we have received calls regarding the calendar and noted that we will be publishing survey data very soon. Traditionally, data comes to the Board first and then it is posted online.

Sherry Levin – Northbrook

- Shared her concern about a 7:40 a.m. start time and noted that neighboring districts have taken a look at school start times
- Noted that the American Academy of Sleep recommends 9 hours of sleep for teens for optimal health and with the mental health concerns of students (suicides, stress) this should be reviewed
- Referenced multiple sources (Time Magazine article, Science Daily and the American Academy of Pediatrics) that link sleep to school performance, so asked if we can conduct a study on start time

Debbie Rude – Northbrook

- Stated she came to discuss the draft 2018-2019 school calendar – traditional vs. collegiate
- Noted that she spoke with Dr. Williamson regarding general information on the calendar as well as on student well-being and has also taken part in the strategic planning focus groups on well-being; she felt that it was a great opportunity to hear from the students
- Outlined that in those groups, students did not mention the calendar
- Asked the administration to broaden their tent when reviewing possible changes to the school year calendar; speak to the students that it would affect, identify the target audience and survey those stakeholders

Susan Schueler – Northbrook

- Explained that when she first heard about the possible change to a collegiate calendar she thought it was great, but at closer look she had some issues and concerns regarding student stress; the calendar would have the students go 18 weeks without a break

Amy Guest – Northbrook

- Shared her concern with how a change in calendar would affect choir; it would be difficult for students to balance studying and performances
- Discussed the pros and cons of having exams before or after break
- Outlined the impact of starting school on August 9 (summer camps, weather)

Tonya Slater – Northbrook

- Noted that originally she thought moving to a collegiate calendar would be a positive move, but we would just be moving the student stress from winter break to Thanksgiving break

- Outlined the negative effects of a collegiate calendar including; performances, family vacation time, summer camps
- Asked the Board to not make a change to the collegiate calendar

David Dehorn - Glenview

- Thanked the schools for the wonderful experience his children had at GBS
- Stated that GBS is not a college, and we should not add the pressure of a collegiate calendar on our students
- Mentioned that some states have laws that do not allow schools to start until after Labor Day
- Expressed desire to see the data
- Asked if there is data that supports moving to a collegiate calendar allows students to perform better, if not, we should not support a change

Tracy Meier – Northbrook

- Concerned about the students' stress level, and does not see the move to a collegiate calendar helping with stress
- Worried about moving finals earlier
- Stated that the two week break before finals allow students to study in a more relaxed environment
- Is against a change to a collegiate calendar
- Noted that a calendar change would affect the students in music

Eric Holtman

- Expressed concern for the stress level of our students
- Explained the trickle-down effect a change in calendar would have on the junior high, sports and the whole eco-system
- Stated that we are not followers in our community, we want to set up our children for success, we should not make a calendar change just because everyone else is doing it
- Noted that there is a reason for grade school, middle school, high school and college, based on age appropriate learning and prepping for college and the district is doing an amazing job
- Asked the Board consider what they would want as a parent

Kerry Hayden – Northbrook

- Stated that she is not in agreement of calendar change because it will cause too much stress for our students and school will start too early in the year
- Noted that the survey was too limiting, it did not reach other schools in the community and many people did not get it, suggested a greater reach

Paul Eisenstadt – D31

- Does not see an advantage to the collegiate calendar, we are a high school, not a college
- Explained that he thinks the school year should start later because there are implications that need to be considered; summer camp, family vacations, sports

Laurie Shultz –

- Noted that children are ill in December so that would affect exams in December

- Stated that a change in the calendar would affect the 3 A's: Academics, Activities and Athletics
- Mentioned that changing the calendar would cause conflicts with H.S. and College graduations on the same weekend as well as prom
- Cannot find one advantage to the collegiate calendar
- Stated that family time will be affected by a change in calendar
- Asked the Board to look at all of the consequences to a change in calendar

The Board president thanked those who expressed their opinions and noted that no final decisions will be made this evening. The discussion topic for this evening is the 2018-2019 school year calendar.

### **Board and Superintendent Reports**

Mrs. Hanley relayed congratulations from Dr. Schneider (NSSED) and Ms. Pearson presented Dr. Riggle with an award to honor his work on the Leadership Council. She stated he has been a respected advisor and will be sincerely missed.

Dr. Finan:

- Noted that last week was the World Language Induction Ceremony; 19 students received the State Seal of Bi-Literacy
- Stated Spring Fest went well and because of spring weather was held inside the gym

Ms. Fagel:

- Shared that the senior seminar went well and that there was a high level of engagement; it was a practical and useful discussion on the legal ramifications of teen decisions
- Mentioned that Friday is the annual peer mentor breakfast

Dr. Riggle

- Reviewed graduation dates for
  - GBE: Friday, June 2, 2017 7:00 pm at GBS
  - GBS: Sunday, June 4, 2017 at 1:00p at the Rosemont Theatre in Rosemont
  - GBN: Sunday, June 4, 2017 at 3:00 p.m. in the Sheely Center for the Performing Arts located at Glenbrook North High School
- Mentioned Grad night activities

Mr. Boron stated that GBE graduation is a very moving celebration and unlike any other he has attended. He recommended attendance for those Board members who have not, because it is a very special ceremony.

### **Motion to Approve Consent Agenda Items**

Motion by Mr. Doughty, seconded by Mr. Boron to approve the following items on the consent agenda:

1. Appointments
  - a. Certified

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Salary</b>	<b>Start Date</b>
Thomas Cieplick	Physical Education Teacher	GBS	BA, Step 3, .4 FTE	08.21.17
Laura Croak	Family and Consumer Science Teacher	GBS	BA, Step 1, 1.0 FTE	08.21.17
Karen Cunningham	English Instructional Supervisor	GBN	MA+60, Step 21, 1.0FTE	08.21.17
Laura Dubnicka	Science Teacher	GBS	MA, Step 1, 1.0 FTE	08.21.17
Sari Farekas	Mathematics Teacher	GBS	BA, Step 2, 1.0 FTE	08.21.17
Konstantena Houmpavlis	Math Teacher	GBN	MA, Step 2, .6FTE	08.21.17
Stephanie Jund	Social Studies Teacher	GBN	MA, Step 2, 1.0 FTE	08.21.17
Grant Kudert	Science Teacher	GBN	MA, Step1, .75 FTE	08.21.17
Kerry Laker	Mathematics Teacher	GBN	MA, Step 2, 1.0 FTE	08.21.17
Phil Ralston	English Teacher	GBS	MA+60, Step21, 1.0FTE	08.21.17
Anthony Romito	Applied Technology Teacher	GBN	MA, Step 1, 1.0 FTE	08.21.17
Christian Rose	Applied Technology Teacher	GBN	MA, Step 1, .4FTE	08.21.17
Karly Sachs	Mathematics Teacher	GBS	BA, Step 3, .8 FTE	08.21.17
Zachary Walker	Physical Education Teacher	GBS	BA+15, Step 2, 1.0 FTE	08.21.17
Casey Wright	Associate Principal	GBS	MA+60, Step 21, 1.0 FTE, +30%	07.01.17

b. Support Staff

Name	Building	Position	Calendar	FTE	Start Date	Schedule	Salary	Hourly Wage
Hyman, Karen	GBS	Nurse RN	186.5	.68	08.21.17	EX3-4	\$42,830	\$30.62
Rose, Christina	GBN	GTE	186.5	.39	08.21.17	IA2/Step 3	\$26,819	\$19.17
Wheeler, Rebecca	GBS	Department Assistant SAO	203	.78	08.07.17	ID203/Step 3	\$32,887	\$20.25

2. Resignations/Terminations

a. Certified

Name	Position	Effective	School
Lisa Harper	Special Education	06.08.17	GBA
Karena Nelson	Academy/English	06.08.17	GBS
Coach/Sponsors			
Tim Drevline	Asst. Coach, Football	06.08.17	GBN

b. Support Staff

Name	Position	Effective	School
McTague, Allison	Home Instruction Coordinator	06.08.17	GBN

3. FOIA

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 91,894 through 92,199	\$1,307,505.70	May 15, 2017

5. Payroll

The issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

April Totals:

Check Register: \$ 133,820.43

Direct Deposit Register ACH: \$4,064,705.88

Wire Transfer (EFT) Register: \$2,076,627.43

6. Imprest - none

7. Minutes
  - May 1, 2017 Special Board Meeting
  - May 1, 2017 Special Closed Board Meeting
  - May 8, 2017 Regular Board Meeting
  - May 8, 2017 Closed Board Meeting
8. Resolution Authorizing Rescission of Auxiliary Organization Recognition and Dissolution of Distinct Aquatics Account
9. Resolution Authorizing Management of Workers' Compensation Claims
10. FY18 Special Education FTE Recommendation
11. 2016-2017 School Year Closing Date
12. Gifts

<b>Gift From</b>	<b>Amount or Item</b>	<b>School</b>	<b>Department</b>	<b>Account</b>
Mary Ha Northbrook, IL	\$1,000.00	GBN	Ha Vickery Scholarship	820849
John Vickery Northbrook, IL	\$1,000.00	GBN	Ha Vickery Scholarship	820849
Mr. Romano Castelli	1998 Nissan Pathfinder vin# JN8AR05Y5WW269789	GBS	CTE/Auto	N/A
Merlyn Peterson	\$150.00	GBS	Lanphere Scholarship	830851
Heinen's Grocery Store	\$1,000.00	GBS	Inside Out Project	830260
Dorin Ladan- Discover You Care, We Share and PAC Program	\$120.00	GBS	Key Club	830600
Anonymous	\$1,000.00	GBN	ZAC Resilience Award	821337

13. GBS German Exchange Program
14. GBS French Exchange Program
15. Certified FTE Adjustment for the 2017-18 School Year

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

**Discussion/Action: Draft of 2018-2019 School Year Calendar**

Dr. Riggle stated that the most important question is why? He explained that the district does not change, just to change, but to improve.

Dr. Riggle described the process and provided information on the data collected from the survey on the two different calendar types: traditional and collegiate. Dr. Riggle stated that the survey results will be made public on the district website.

Dr. Riggle explained the rationale for the recommendation of a traditional calendar for the 2018-2019 school year.

In response to board members' questions, the administration:

- Outlined the calendar preparation guidelines which state that we schedule three weekends over winter break, nothing regarding adding an additional day for travel, but this can be discussed
- Suggested if we want to survey stakeholders again it will be important to start the process earlier, and hiring an outside company to assist may be warranted
- Explained why our school start times are tied to the neighboring elementary schools
- Provided a history of start times in the district and the future impact of collective bargaining for changing start times
- Reviewed the next steps
  - Discuss winter break and homework with our unions and administration
  - Discuss evaluations
  - Decide on the calendar review process and decide if we want to hire an outside company
- Explained why buses are a challenge; owning our own busses as well as getting our own routes
- Stated that the recommended traditional calendar is based on our current calendar preparation guidelines

A board member applauded the staff for the analysis of the data

The 2018-2019 school calendar will be placed on the consent agenda for approval at the June 26 meeting.

**Discussion/Action: Award of Bid GBS Stadium Concession Stand/Bathroom Facility**

Dr. Riggle explained that the Facilities Committee was to meet on Monday, May 15 to further discuss a funding breakdown for presentation to the full Board. After hearing the Board's



concerns, the administration created a funding analysis that addressed those concerns and shared it with Mr. Doughty, Mr. Boron and Mr. Shein, who found it acceptable for presentation to the full board, so there was no need for the committee meeting.

The administration stated that the project requires a small contribution over a two-year period by the school from their building operating budget and advocates that the schools continue to solicit sponsors for advertising under the scoreboards on the main athletic fields.

In response to a board member's question, the administration explained the temporary change in use of sponsorship monies for replacement turf to the concession stand/bathroom facility construction.

Dr. Riggle recommended approval of this agenda item at this meeting to allow construction of the new facility to begin.

**Award of Bid GBS Stadium Concession Stand/Bathroom Facility**

Motion by Mr. Boron, seconded by Mr. Taub to award the bid for GBS stadium concession stand/bathroom facility.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

**Discussion/Action: Award of Capital Outlay Bid for GBN Furniture**

The administration:

- Stated that GBN, through their small projects process, conducted a thorough process to identify and solicit bids to furnish the science resource center
- Explained the recommended furniture incorporates the characteristics identified during the furniture pilot and is of high quality
- Noted that overall, the purchase came in under budget

In response to board members' questions, the administration:

- Explained the difficulty in obtaining furniture bidders
- Rated the quality of the furniture a 7 out of 10
- Stated that the furniture has a long lifespan, a lifetime warranty and is good furniture
- Noted the furniture incorporates the characteristics identified during the furniture pilot and is of high quality, but the new cohort doesn't start until next fall
- Clarified the space that is being refurnished

Since the Board previously approved the concept and the furniture budget, Dr. Riggle recommended approval at this meeting.

**Award of Capital Outlay Bid for GBN Furniture**

Motion by Mr. Doughty, seconded by Mr. Taub to award the capital outlay bid for GBN furniture.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

**Discussion/Action: Award of Class of 2021 Chromebook Purchase**

The administration recommended the purchase of 1,350 Lenovo 11e Yoga 4th generation Chromebooks from CDW-G, which was the low bidder in the process. They recommend that this purchase be approved at this meeting so an order can be placed as soon as possible.

In response to board members' questions, the administration:

- Reviewed the pricing strategy
- Explained the Chromebook printing capability
- Provided the reasoning/history for the level of self-insurance
- Discussed the benefit of the pool/reserves

**Award of Class of 2021 Chromebook Purchase**

Motion by Mr. Doughty, seconded by Mr. Boron to approve the purchase of Chromebooks.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

**Discussion/Action: Award of Technology Capital Outlay**

Dr. Gravel outlined the three initiatives approved by the Board in the FY2018 technology budget: workstation replacement, broadcast refresh and the elimination of the data center from Glenbrook Off-Campus. He noted the recommended purchases totaled \$222,504, which is below the budgeted estimate of \$300,000.

The administration recommended approval this evening primarily because of the timeline to complete the projects.

Dr. Gravel thanked plant operators Dan Whistler and Brian Murdy for all of their help with the recent water issues at Glenbrook Off-Campus.

**Motion to Award of Technology Capital Outlay**

Motion by Mr. Doughty, seconded by Mr. Taub to approve the technology capital outlay purchase.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

Dr. Riggle stated that the budget savings will help get the district a balanced budget for next summer.

**Discussion/Action: Update on Enrollment Relative to Activities and Athletics**

Dr. Riggle thanked Ms. Tarver for her work with the athletic and student activity directors to produce student participation numbers in extracurricular activities for the 2016-2017 school year; there do not seem to be any significant areas of concern that have emerged over the past year. School administrators are still analyzing the data, so they may bring something to the Board later, but it is not expected.

In response to board members' questions, the administration:

- Stated that the district's needs are being met
- Explained the process to start fencing at GBS
- Will follow up with the athletic director to provide a rationale for the cuts in girls' GBS tennis

**Discussion/Action: Resolution Designating Interest Earnings for FY2017**

The administration provided background on the resolution and noted this resolution is approved annually.

**Motion to Approve the Resolution Designating Interest Earnings for FY2017**

Motion by Mr. Taub, seconded by Mr. Boron to approve the resolution designating interest earnings for FY2017.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

**Discussion/Action: Amended Budget for FY2017**

The administration:

- Noted this is an unusual process for our district
- Reviewed the budget process
- Explained that by state code, the budget for administrative costs cannot not exceed 105% of the amount spent the previous year on administrative costs
- Stated there is no change to the total budgeted expenditures for FY 2017
- Is seeking approval by the Board for the amended budget to be advertised as well as the establishment of a public hearing on June 26

The Board provided consent.

**Miscellaneous Topics**

Dr. Riggle stated that the Special Education District Coordinator for Placement resigned. He shared the employee's reasoning and the history of how the position became a .6FTE. The administration shared their concern with finding someone to fill the position because of the specialized skills needed, if this is advertised as a part-time position. The administration asked the Board for consensus to advertise this as a full-time position.

In response to a board member's questions, the administration:

- Briefly explained 504 requirements
- Stated that this position could not be partnered with another .4FTE special education position

The Board agreed to advertise a full-time position.

Dr. Riggle discussed holding a Board retreat to discuss negotiations and Senate Bill 100. A special board meeting will be scheduled for June 15 at 6 p.m. Dr. Riggle noted the agenda will include a consent agenda and dinner will be provided.

In response to a board member's question, the administration stated that the change in free lunch laws does not affect the district.

**Review and Summary of Board Meeting**

Upcoming Board Meetings:

Thursday – June 15, 2017 6 p.m. – Special Board Meeting

\*Saturday – June 24, 2017 9:00 a.m. Special Board meeting

\*Monday – June 26, 2017 7:00 p.m. Regular Board Meeting - Canceled

\*Since the May 22, 2017 Board meeting, these meeting dates have changed, please see website for correct dates.

**Motion to Move into Closed Session**

Motion by Mr. Doughty, seconded by Mr. Boron to move into closed session at approximately 10:00 p.m.

- to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;
- collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
- the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance;
- student disciplinary cases;
- and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- (Section 2(c) (1), (2), (3), (9) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

The Board returned to open session at 11:34 p.m.

**Action Regarding Student Discipline Case 05-22-17-01**

Motion by Mr. Doughty, seconded by Mr. Boron regarding student #05-22-17-01 to accept the recommendation of the MDRC as amended in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

nay: none

Motion carried 7-0.

**Adjournment**

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting at approximately 11:35 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Doughty, Glowacki, Hanley, Kim, Shein, Taub

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION