

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, APRIL 28, 2014**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 28, 2014, at approximately 7:00 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Also present: Caliendo, Freund, Geddeis, Geallis, Muir, Pearson, Pryma, Ptak, Thimm, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis recognized Glenbrook United student athletes from volleyball, soccer and basketball for their gold and silver state finishes.

Ms. Geddeis introduced student honorees: Katie Baeckelandt, Bobby Cameron, Frankie Crist, Alexander Durham, Hannah Flanagan, Maddy Halamaj, Robert Jaczynski, Emma Lantry, Ryan Manso, Sean Manso, Katie McManus, Martin Piorkowski, Jacob Rosenberg, Nina Santacrose, Andrew Spilios, Henry Tish, Karmesha White, Andrew Yang, Michael Young, Clay Brazil and Kevin Levy.

Ms. Geddeis introduced the students' coaches Mr. Pa'al Joshi, Ms. Megan Williams, and Ms. Kim Petty.

Ms. Geddeis recognized the work of the students and coaches and thanked the parents for their support.

Ms. Geddeis introduced parents that wished to speak to the Board.

Ms. Flanagan

- Stated that Glenbrook United allowed her daughter to participate in the sports she loves, soccer and basketball.
- Stated that Glenbrook United allowed her daughter be part of the community.
- Stated that the opportunity is priceless to both Hannah and her parents.
- Thanked the coaches for their hard work and the Board for their support.

Mr. Roger Simpson

- Stated that without Glenbrook United his stepdaughter might not be able to participate in sports.
- Stated the opportunity to participate in sports has helped his stepdaughter's confidence grow every time she plays.
- Stated the students have learned so much through this opportunity.
- Shared his daughter's experience.
- Stated that being part of the team has taught his daughter leadership skills, teamwork and hopefully created lasting friendships.
- Stated the program has rallied the community
- Thanked the coaches and the Board.

Mr. Dave Baeckelandt

- Stated that this is one of the few programs in which his daughter can participate.
- Stated that this is good for the students because it allows them to get exercise, create friendships and have fun!
- Stated that this program affects so many lives, not just of the students, but the families as well.
- Thanked the Board, administration and coaches for their support.

Dr. Riggle stated that he is thrilled to have the group back again due to their success. He thanked the parents, coaches, athletes and administrators. He stated that it is a thrilling experience for the school district and a program that is treasured.

#### **RECOGNITION OF COMMUNITY VISITORS**

Mr. Shein invited members from the community to speak to the Board. He noted that there is a five minute time limit.

Ms. Gonzalez (Glenview) stated that she represents members of district 30 and district 31. She expressed their desire to keep the boundaries as they are. She stated:

1. The importance of having equity and opportunities for all students
2. That changing the boundaries is not the solution and could possibly create other inequities.
3. The importance of preserving the philosophy of the district.

Mr. Mitch Salzstein, a 25 year resident of Northbrook, stated that the military families wanted to thank the basketball players at GBN and GBS who participated in the Hoops for Heroes event at the Glenbrooks. He also thanked those who helped plan and coordinate this event which raised over \$7000. The money will be used to build a miniature golf course at the James A. Lovell Federal [Veteran's Affairs] Hospital in North Chicago.

Ms. Luanne Vogelmeier (Glenview) from district 30 stated that the district has a population issue. She explained that she has lived this issue and told her story of moving from Glenview to Northbrook and how it affected her. She discussed:

- School pride
- School choice

Ms. Vogelmeier stated that we have a two-fold issue

1. The GBS enrollment bubble - 6 years
2. Long term population

Ms. Vogelmeier stated that there is not just one solution. She asked the Board to look at the issue in two phases:

1. Short term -

- Look at the six year bubble - Class of 2020.
- Look at the social issues of having students move schools.
- Take note that the Junior Titan programs create school loyalty.
- Consider that parents have bought their house based on the school.
- Consider staggered schedules (starting times).

2. Long term -

- If we change boundaries we should let the families know when students are starting first grade. This would give the students the opportunity to be part of the community.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle was pleased to announce that Matt Whipple (GBS teacher) was honored as the recipient of the Illinois Holocaust Museum's 2014 Power of One Award for his role as the founder and co-sponsor of GBS' STAND for Peace. Dr. Riggle noted that only one person is given this honor per year.

Dr. Riggle stated that he attended GBS' production of Charlotte's Web and it was wonderful.

Dr. Riggle noted that this is the week for Legally Blonde a collaborative musical representing both schools.

**MOTION TO APPROVE CONSENT AGENDA**

Mr. Shein noted that two items were walked in this evening. There were two minor adjustments.

- 1. 6.1a - the degree was incorrect for Robert Cummings
- 2. 6.12 - a change in leave

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda with revised changes.

1. Appointments

a) Certified

the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

| <u>Name</u>       | <u>Position</u>             | <u>Effective</u> | <u>School</u> | <u>Salary</u>           |
|-------------------|-----------------------------|------------------|---------------|-------------------------|
| Cummings, Robert  | Latin                       | 08.25.14         | GBN           | BA + 15, Step 3, .6FTE  |
| Suarez, Barbara   | Spanish                     | 08.25.14         | GBN           | BA, Step 1, 1.0 FTE     |
| Regan, Melissa    | Family and Consumer Science | 08.25.14         | GBS           | BA, Step 1, 1.0 FTE     |
| Pritzker, Jessica | Science                     | 08.25.14         | GBS           | MA+30, Step 12, 1.0 FTE |
| LeDuc, Michael    | Science                     | 08.25.14         | GBS           | BA, Step 1, 1.0 FTE     |
| Duzan, Cory       | Applied Technology/Project  | 08.25.14         | GBS           | MA, Step 16, 1.0        |

|                   |                              |          |     |                           |
|-------------------|------------------------------|----------|-----|---------------------------|
|                   | Lead the Way                 |          |     | FTE                       |
| Douglas,<br>Kelly | Physical<br>Education/Health | 08.25.14 | GBS | BA, Step<br>3, 1.0<br>FTE |

b) Support Staff

the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

| <u>Name</u>           | <u>Position</u>    | <u>Effective</u> | <u>School</u> | <u>Salary</u> |
|-----------------------|--------------------|------------------|---------------|---------------|
| Harrington,<br>Rachel | Attend.<br>Sec.    | 08.11.14         | GBS           | \$15.14       |
| Meister,<br>Amy       | SPED Dept.<br>Sec. | 04.14.14         | GBOC          | \$19.67       |
| Murdy,<br>Brian       | Asst. Plant<br>Op. | 07.01.14         | GBN           | \$29.34       |

2. Resignations

a) Certified - none

b) Support Staff

the resignation/termination of the following educational support staff

| Name          | Position       | Effective | School |
|---------------|----------------|-----------|--------|
| Duerig, Joan  | SPED Dept. Sec | 03.21.14  | GBOC   |
| Slater, Cindy | SPED Dept. Sec | 03.21.14  | GBS    |

3. FOIA - none

4. Vendor Bills

the issuance of Vendor Checks Nos. 62305 through 620607 in the amount of \$825,353.06 as listed on the attached checks register dated April 28, 2014.

5. Imprest

- None

6. Payroll

the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and MED taxes and state taxes and payroll and payroll check numbers 71139 & 72560 thru 72850. Total checks issued were \$177,094.64 of which \$171,893.72 are manual payroll checks and \$5,200.92 are vendor payroll checks. Federal, State, FICA/Medicare of \$1,117,737.41. TRS contributions of \$454,59.53, other deductions of \$441,437.97 and direct deposit of \$3,722,347.63.

Gross payroll for the month of March was \$5,907,976.21. TRS employer contribution was \$439,757.70 and FICA/MEDICARE was \$166,022.90.

7. Minutes

- April 8, 2014 Special Board Meeting
- April 8, 2014 Special Closed Board Meeting
- April 8, 2014 Regular Board Meeting
- April 8, 2014 Closed Board Meeting
- April 16, 2014 Special Board Meeting
- April 16, 2014 Special Closed Board Meeting
- April 22, 2014 Facility Committee Meeting

8. Textbook Changes

9. Release of Educational Support Staff

10. Approval of 2015-2016 School Year Calendar

11. Certified Positions Title Changes

12. Gifts

| Gift From  | Amount of Item            | School | Department                               | Account |
|--|---------------------------|--------|--|---------|
| Langas Family  | \$500                     | GBS    | Music                                    | 364410  |
| Robert and Kay Lyter   | \$50                      | GBS    | Music                                    | 364410  |
| Phil Carello   | 2 SLR cameras and 1 flash | GBS    | Applied Tech- Photography                | n/a     |
| Footprints Foundation  | 1000.00                   | GBN    | HYNDA GAMZE SCHOLARSHIP                  | 820554  |
| T. Rowe Price Program<br>Bill and Peggy Simonsen<br>Charitable Gift Fund | 10,0000                   | GBN    | WILLIAM SIMONSEN MEMORIAL<br>SCHOLARSHIP | 821331  |

13. Certified Rehires

14. Special Leaves

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: STUDENT OPPORTUNITIES**

Dr. Riggle stated that the next step in the student enrollment initiative process was to take a structured look at student opportunities that exist in academics, activities and athletics. The administration will review the projected implications for GBS at an enrollment level of 3100 students. He gave a brief introduction of the purpose and methodology used to generate findings and concerns.

The administration presented their findings and concerns.

Dr. Williamson reviewed the academics findings.

- The same staffing formula is applied for both schools to keep class size equitable.
- Access to course offerings is equitable.
- GBS provides a wider variety of courses and GBN conducts more single-section courses.
- GBN drops more low-enrollment courses than GBS.
- GBS has enough general classrooms to support a student population of 3,100.

Dr. Williamson reviewed areas of concern.

- Specialty courses may face facility challenges.
- Increased interest in fine arts may have staffing and facility implications.
- Office areas in some departments are approaching capacity.

In response to the Board's question, Dr. Riggle stated that the administration looked at capacity in general because there are different capacities in different areas of the schools.

Dr. Williamson stated that the capacity was analyzed by department.

In response to Board members' questions the administration stated that the recommendations that will be presented on May 12 are based upon the current structure. Brick and mortar changes may be needed in the future. The next construction schedule would be the summer of 2015.

Dr. Wegley reviewed the activities findings.

- Both schools offer diverse opportunities.
- Interests vary between schools.
- There is flexibility to create clubs based on interest.
- Enrollment driven budget allocation fun activities.

Dr. Wegley reviewed areas of concerns.

- Clubs may need additional sponsors.

- Increased competition for performance opportunities at GBS.
- Current performance/rehearsal venues at capacity at both schools.

Dr. Pryma reviewed the athletic findings.

- Both schools offer comprehensive athletic programs.
- Similar cut and non-cut data at both schools.
- GBS has more cuts than GBN.
- Sports emerge based on interest.
- Participation may drive additional levels.

Dr. Pryma reviewed areas of concern.

- Sports may need additional coaches.
- Increased competition for athletic opportunities at GBS.
- Current competition/practice venues at capacity at both schools.

Dr. Riggle reviewed the adjusted timeline. He stated that the May 12 regular board meeting is the yearly reorganization meeting and will include continued student opportunities discussion. He suggested having a discussion regarding the philosophical position of the Board to help the administration plan accordingly. He noted the timeline proposes a special meeting on May 19 to allow for extensive public comment.

In response to a board member's question Dr. Tarjan and Dr. Shellard stated that they would have this year's data on the musical, but would not have historical data.

There was Board consensus to add the May 19, Special Board Meeting.

The Board discussed:

- When decisions will be brought to the community.
- The community's concern about moving boundaries.
- On May 19<sup>th</sup> the administration will present their recommendations to address concerns discussed this evening and the Board will discuss their philosophical positions.
- The Board would like to hear about equity and what the administration means by that.
- The Board would like to know what the administration believes is an appropriate level of competition.
- If students will be unable to get into classes at GBS.



In response to a board member's question, Dr. Riggle stated that class size stays the same at both schools, but there may be facility concerns. He stated that students currently cannot self-select all courses. He stated that we can address those issues, but it will always be an issue. He stated that the administration will give the Board a picture of what the school would look like at 3100.

**DISCUSSION/ACTION: APPROVAL OF GBS PARKING BIDS**

Dr. Ptak recommended the approval of all three parking lot projects for a total of \$1,525,208. She made note of Dr. Wegley's safety summary that was included in the packet. She noted additional costs for the islands and electrical material costs. She stated that these changes would be brought on May 12th as change orders if the Board approves the bids tonight.

Dr. Ptak discussed two potential future costs associated with the project which included:

1. Village required landscaping for a total of \$42,000 (which can be phased in over time).
2. Potential waste remediation in area B with the worst case scenario cost of \$30,000

Dr. Ptak stated that electrical work associated with the maintenance building will be done by a GBS certified electrician and supervised by Nicolas and Associates and AMSCO.

In response to a board member's question, Dr. Ptak clarified the bid numbers.

A Facility Committee member summarized the discussions from the Facilities Committee. Consensus at the committee meeting was for moving forward with all three lots.

The Board discussed:

- The pros and cons of doing all the lots
- Safety concerns
- Finite resources
- Optimal use of resources
- Cash flow
- Students paying for spots to cover the cost
- The importance of the maintenance building
- Additional teachers need additional spaces
- Spending money on students versus infrastructure

A board member suggested the idea of possibly turning one of the lots into a lot for carpooling only.

**MOTION TO APPROVE GBS PARKING BIDS**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the GBS Parking Bids.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

Dr. Ptak stated that on May 12 the administration will bring forward a change order on cement.

**DISCUSSION/ACTION: APPROVAL OF GBS PROJECT LEAD THE WAY AND COMPUTER LAB CONVERSION BIDS**

Dr. Ptak asked for approval of the bids.

In response to a board member's question, Dr. Wegley stated the capacity needs of the program will be continually analyzed.

**MOTION TO APPROVE GBS PROJECT LEAD THE WAY AND COMPUTER LAB CONVERSION BIDS**

Motion by Mr. Boron, seconded by Mr. Taub to approve the GBS Project Lead the Way and Computer Conversion Bids.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: APPROVAL OF GBS STUDENT SERVICES BIDS**

Dr. Ptak stated that this is an enrollment driven project. She explained that the bids were significantly higher than the original estimate and explained the reasons why. She reviewed the discussion at the Facility Committee meeting and the needs Dr. Wegley expressed.

**MOTION TO APPROVE THE GBS STUDENT SERVICES BIDS**

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the GBS Student Services bids.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: APPROVAL OF STAFF COMPUTER PURCHASE**

Dr. Ptak reviewed the proposed computer purchases.

In response to a board member's question Mr. Thimm reviewed the warranty on the computers.

**MOTION TO APPROVE THE STAFF COMPUTER PURCHASE**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the staff computer purchase.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION:FY15 SPECIAL EDUCATION FTE RECOMMENDATION**

Ms. Pearson detailed the rationale and re breakdown for the FTE request and asked the Board for their approval this evening. Ms. Pearson submitted a request for a 3.2 FTE increase in special education staffing across the district.

Ms. Pearson responded to a board member's question that the case workers are at the max for their case load. She stated that staffing numbers are conservative, but if there are additional needs, a request for additional staff would be brought to the Board.

In response to a board member's question, Ms. Pearson stated services are mandated and formula based. She explained that the special education FTE numbers come after regular staffing because we wait to get information from feeder districts regarding student placement.

**MOTION TO APPROVE THE FY15 SPECIAL EDUCATION FTE RECOMMENDATION**

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the FY15 Special Education FTE Recommendation.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: INSURANCE RENEWAL**

Mrs. Siena stated that there is some updated information on the annual renewal from CBC which was shared in the packet. She reviewed the performance of the current health and dental plans with recommendations for anticipated increases for next year from our broker.

Mrs. Siena presented her analysis of insurance and shared her recommendation for next year as part of the budget process.

Mrs. Siena answered clarifying questions regarding insurance.

There was board consensus to move ahead with the insurance renewal.

**MISCELLANEOUS TOPICS**

none

**REVIEW AND SUMMARY OF BOARD MEETING**

The Board president stated that there will be an additional meeting on May 19.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Ms. Hanley to move into closed session at approximately 9:25 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; student disciplinary cases. (Section 2(c) (1), (2), and (9) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

The Board returned to open session at 11:30 p.m.

**ACTION REGARDING STUDENT DISCIPLINE MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Mr. Boron, seconded Ms. Hanley to accept the recommendation of the MDRC regarding student #04-28-14-01.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ACTION REGARDING STUDENT DISCIPLINE MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to accept the recommendation of the MDRC regarding student #04-28-14-02.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ACTION REGARDING STUDENT DISCIPLINE MATTERS DISCUSSED IN  
CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Shein to accept the recommendation of the MDRC regarding student #04-28-14-03.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

abstain: Martin

nay: none

Motion carried 6-0.

**ACTION REGARDING ADMINISTRATOR CONTRACTS AS DISCUSSED IN  
CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to accept the recommendation regarding administrator contracts as discussed in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting at approximately 11:33 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook North High School  
Library  
2300 Shermer Road  
Northbrook, IL 60062

Monday, May 12, 2014      7:00 p.m.      Regular Board Meeting  
(GBN Library)