

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JUNE 13, 2022**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 13, 2022, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

Absent: Shein

Also present: Geallis, Gravel, Johns, Markey, Swanson, Williamson

Approval of Agenda for this Meeting

Motion by Mr. Glowacki, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

nay: none

Motion carried 6-0.

Recognition of Community Visitors

Community Members:

- Shared his displeasure with the Board
- Commented on concerns regarding building the School Health Center
- Requested additional opportunities for students to be involved in Poms and Orchesis and asked that the program be evaluated

Board and Superintendent Reports

The administration shared highlights of meetings and events at the schools and in the community.

Motion to Approve Consent Agenda Items

Motion by Mr. Glowacki, seconded by Mr. O'Hara to approve the following items on the consent agenda with the correction noted (corrected gift document posted online):

- A. Appointments
 - a. Certified
 - b. Support Staff
- B. Resignations/Terminations
 - a. Certified
 - b. Support Staff
- C. FOIA
- D. Approval of Accounts Payable Bills
- E. Approval of Payroll Disbursements
- F. Approval of Revolving Fund Reimbursement
- G. Minutes
 - a. May 23, 2022 Regular Board Meeting
 - b. May 23, 2022 Regular Closed Board Meeting
- H. Gifts
- I. Consolidated District Plan (Regarding Federal Grants)
- J. Request of Approval for Professional Leave Expenses – Teaching, Learning, and Coaching Conference
- K. Certified FTE Adjustments for Special Education
- L. Retirement Declaration
 - a. Non-certified Staff
- M. Policies
 - a. [Revised] 4010 Policy - Fiscal and Business Management
 - b. [Revised] 4040 Policy - Student Fees, Fines, & Assessments
 - c. [Revised] 4050 Policy - Independent Audit of Funds
 - d. [Sunset] 4060 Policy - Purchase of Equipment for Private Use
 - e. [Revised] 4080 Policy - Revolving Fund
 - f. [Revised] 4090 Policy - Incurring Debt
 - g. [Revised] 4200 Policy - Purchases and Contracts
 - h. [Revised] 5080 Policy - Workers' Compensation Insurance
 - i. [Sunset] 5080 Procedures - Workers' Compensation Insurance
 - j. [Revised] 8250 Policy - Activity and Fiduciary Funds
 - k. [Sunset] 9020 Policy - Interscholastic Athletic Tournament Expenses

aye: Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

nay: none

Motion carried 6-0.

Public Hearing: 2021-22 Fiscal Year Amended Budget

The Board president:

- Called the hearing on the amended budget open for the fiscal year 2021-22.
- Stated that the information about this public hearing and the availability of the amended budget document for public inspection was published in the Chicago Tribune on Thursday, May 5, 2022

- Commented that the amended budget was also previously discussed by the Board of Education on Monday, May 9, 2022

There were no comments or questions.

Motion to Close the Public Hearing

Motion by Mr. Glowacki, seconded by Mr. Taub to close the public hearing.

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

nay: none

Motion carried 6-0.

Adoption of the 2021-22 Fiscal Year Amended Budget

Motion by Mr. Glowacki, seconded by Dr. Sztainberg to approve the amended budget for the fiscal year 2021-22.

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

nay: none

Motion carried 6-0.

Goals and Initiatives Quarterly Update

The administration:

- Provided the Board an update on the District's ongoing work and the steps that are designated for the next quarter of work on the Goals and Initiatives
 - Strategic Planning, Communication and Stakeholders, Leadership and Capacity, Student Wellbeing, Teaching and Learning, Facilities, and Finance
- Noted that many of these goals are designed to build toward the strategic plan
- Commented that our goal will be to provide quarterly updates (September, December, March, and June) on the District's accomplishments and next steps going forward
- Stated that throughout the work areas the area of focus is pertaining to efficiency and effectiveness for the organization
- Explained that built into this entire process is a plan to monitor and evaluate both our progress, but also our circumstances
- Shared a presentation of the goals that included an overview, work accomplished, and next steps

- No action necessary

In response to board members' questions, the administration:

- Stated there will be professional development for the Total Classroom initiative
- Explained that we did not lose any data and that we are working with PowerSchool to do our due diligence and have a secondary review
- Agreed on the importance of data and a baseline
- Discussed the coordination of communication to stakeholders on the goals and initiatives

Proposed Board of Education Committee Meetings Schedule

The administration stated the Board of Education has two committees (Facilities and Finance) to facilitate the review of topics relevant to the operation of the school district in accordance with Board Policy 2010. Upon reviewing the District's goals and initiatives, the enclosed committee meetings are anticipated for the 2022-2023 school year. *No Action is Necessary.*

Noted that we are attempting to present the tentative budget in June as opposed to July, so a Finance Committee meeting has been scheduled for Wednesday, June 22 at 8:00 a.m.

Award of Bids for the School Health Center for Summer 2022

The administration:

- Stated that we received bids for the remodeling necessary for the School Health Center
- Commented that the bids came in somewhat lower than anticipated
- Reminded the Board, that the District was awarded a one-time grant for \$250,000 for facility and equipment expenses related to a School Health Center
- Noted that additionally, the District will use a portion of its FEMA reimbursement (which totaled \$1.09M and continues to increase) to supplement the one-time construction cost for the School Health Center
- Requested that due to the short timeline, action be taken at this board meeting to approve the bids totaling \$565,921 and our estimate was \$590,000
- Asked for action at this board meeting to be able to accomplish the disruptive work by the first week of August

In response to board members' questions, the administration:

- Stated the plan is to use additional FEMA monies to pay for this project
- Feels confident in the timeline proposed, the largest concern is locks, but if there is an issue we will repurpose them from other locations such as closets
- Explained that when unanticipated revenue comes into the school district it would go to fund balance which is utilized for one-time operational or capitalized expenditures
- Commented that our school health center will:
 - Serves students and staff
 - Reduce overall health expenses since we are a self-insured plan

- Reduce substitute expenses
- Noted that students and staff are not required to use these services, but they will be a great convenience

Motion to Approve the Award of Bids for the School Health Center for Summer 2022

Motion by Mr. Glowacki, seconded by Mr. Taub to award the bids as presented in Table 1 for the construction of a School Health Center at Glenbrook South High School, to be completed by the fall of 2022, not to exceed \$565,921.

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

nay: none

Motion carried 6-0.

Award of Professional Services Agreement for the School Health Center

The administration:

- Stated that the district received bids for the Professional Services to staff the School Health Center
- Discussed the scope of services
- Explained that of the prospective service providers, Advocate Aurora Healthcare's proposal most fulfilled the school district's operational needs within the proposed budget
- Asked the Board to authorize work with our legal counsel to negotiate and finalize a five-year agreement
 - The first year-annual price is not to exceed \$430,000 with annual increases based on CPI
 - The first year will be prorated based on the actual start of services.
- Recommended that this item will be on the consent agenda at the next board meeting
- No action is requested

In response to board members' questions, the administration:

- Explained that the contract would be for five years, but either party can terminate the contract by giving 90 days written notice with no penalty
- Stated they are confident in our timeline
- Provided some examples of cost savings
- Shared that there was nothing that we requested in the RFP that Advocate Aurora Healthcare cannot supply
- Reviewed the processes the District uses for all of our contracts that will have direct access to students including a background check
- Discussed the interview process
- Commented that Advocate Aurora Healthcare will provide professional

- development for our trainers and nurses so they can work well together
- Stated that a student's school health center record is completely separate from District records
- Explained the differences in the bids
- Reviewed the scope of health needs that Advocate Aurora Healthcare will cover
- Explained the process Advocate Aurora Healthcare will use to allow patients to share information with their primary doctor
- Outlined the recommended fee structure and noted it will be reviewed

Policies and Procedures

- [Revised] 6180 Policy - Special Leaves of Absence
- [Sunset] 6210 Policy - Disability Due to Pregnancy
- [Sunset] 6210 Procedures - Disability Due to Pregnancy
- [Revised] 6390 Policy - Uniforms
- [Revised] 4020 Policy - Fees from Residential Real Estate Developers
- [Sunset] 4020 Procedures - Fees from Residential Real Estate Developers
- [Sunset] 4025 Policy - Fees from Residential Real Estate Developers Under the Jurisdiction of Village of Northbrook
- [Sunset] 4025 Procedures - Fees from Residential Real Estate Developers Under the Jurisdiction of Village of Northbrook
- [New] 6385 Policy - Cell Phone Stipend

The administration:

- Stated that in our ongoing effort to review our policies and procedures, the Policy Committee has vetted these
- Noted that some policies/procedures have been sunsetted while others were revised
- Reviewed a summary of the proposed changes
- Recommended these policies and procedures be on the consent agenda at the next board meeting

In response to board members' questions, the administration explained how we legally handle cell phone information for work versus personal.

Review and Summary of Board Meeting

The board president summarized what happened at the meeting and shared the future meeting dates.

Possible Topics for Future Board Meetings

A board member asked that a future topic include an update from the principals on no-cut teams.

Future Regular Meeting Dates:

Monday, June 27, 2022 - 7:00 p.m. - Regular Board Meeting

Motion to Move into Closed Session

Motion by Mr. Glowacki, seconded by Mr. Taub to move into closed session at approximately 9:26 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; student disciplinary cases; Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (1), (9), and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

nay: none

Motion carried 6-0.

The Board returned to open session at 9:46 p.m.

Adjournment

Motion by Mr. Glowacki, seconded by Mr. Taub to adjourn the meeting at approximately 9:47 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried

* Doughty, Glowacki, O'Hara, Seguin (zoom), Sztainberg, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION