



To: Board of Education

From: Dr. Charles Johns

Date: Monday, June 27, 2022

Re: Cell Phone Stipend

Recommendation

It is recommended that the Board of Education approve the positions to receive a monthly stipend to cover business-related cell phone costs in accordance with Board Policy 6395.

Background

Glenbrook High School District 225 recognizes that the performance of certain job responsibilities requires the use of a cell phone, including being available at all times for work-related emergencies and accessible for work-related purposes outside of normal business hours. Employees who hold positions that require a cell phone may receive a monthly stipend to compensate for the use of their personal cell phone for business purposes. As a matter of policy, the District does not own cell phones for use by individual employees.

In accordance with Board Policy 6385, employees whose job duties require a cell phone may receive a monthly stipend to cover business-related costs. After reviewing current school district needs, the following positions are recommended to receive a monthly stipend:

- **District Positions**
 - Superintendent
 - Associate Superintendent
 - Assistant Superintendents
 - Executive Directors
 - Directors
 - Managers
 - Sr. Network Engineer
 - Database Analyst / Programmer

- **School Positions**
 - Principals
 - Associate Principals
 - Assistant Principals
 - Associate Deans
 - Associate Buildings and Grounds Managers
 - Assistant Buildings and Grounds Managers
 - Assistant Safety and Security Managers
 - Transition Services Community-Based Positions