



**To:** Dr. Charles Johns  
Board of Education

**From:** Dr. R.J. Gravel

**Date:** Monday, September 14, 2020

**Re:** Facility Rental and Out-of-Pocket Expense Rates

**Recommendation**

It is recommended that the Board of Education approve the facility rental and out-of-pocket expense rates for the 2020-21 fiscal year as presented.

**Background**

Board Policy 5030 provides for the ability to make some school facilities available for community use when not in use for school district programs and activities. Depending on the classification assigned for a rental (e.g., local tax-supported entity, section 501(c)(3) entity, or any other organization), an hourly rate for each space utilized may be assessed. Additionally, all rentals are responsible for reimbursing the school district for any out-of-pocket expenses such as additional custodial or security personnel.

Facility rental rates are presented annually for approval by the Board of Education. The following pages represent the recommended costs for rentals taking place between July 1, 2020 and June 30, 2021.

**Facility Rental Rates**

*Updated: September 8, 2020*

Facility Type	A/R Item	Rental Hourly Rate
Indoor Athletic Space	131-F1	\$100
Indoor Performance Space	131-F2	\$100
Indoor Classroom Spaces	131-F3	\$50
Indoor General Space	131-F4	\$50
Outdoor Athletic Sapce	131-F11	\$100
Outdoor Performance Space	131-F12	\$100
Outdoor General Space	131-F13	\$50
Parking Lot	131-F14	\$50

Items will be invoiced by the Business Services department. Each expense will be described in the following format:

- Indoor Athletic/Performance Space - GBS Auditorium - 1/2/2020 Qty: 5 Hours
- Indoor Athletic/Performance Space - GBS Auditorium - 1/3/2020 Qty: 2 Hours

**Hourly Personnel Rates for Facility Rentals**

Updated: September 8, 2020

		Skyward A/R Item	Rental Rate	Primary Role Employee Rate	Temp Role Employee Rate
Audio/Visual, Technology, Theatre	Technology Technician	131-P1	\$65.50	\$56.70	N/A
	Theatre Supervisor	131-P2	\$60.00	Reg./OT Rate	\$52.06
	Theatre Student Worker	131-P3	\$12.22	\$11.35	\$11.35
	Video Recording Supervisor	131-P4	\$67.00	\$58.00	\$58.00
	Video Recording Student Worker	131-P5	\$12.22	\$11.35	\$11.35
Athletics	PA Operator	131-P6	\$27.25	\$23.59	\$23.59
	Scoreboard Operator	131-P7	\$27.25	\$23.59	\$23.59
Plant Operations	Custodian	131-P8	\$60.00	Reg./OT Rate	N/A
	Grounds / Maintenance	131-P9	\$60.00	Reg./OT Rate	N/A
Pool	Lifeguard	131-P10	\$27.25	\$23.59	\$23.59
	Pool Supervisor	131-P11	\$27.25	\$23.59	\$23.59
Management / Security	Rental Administrator	131-P12	\$86.64	\$75.00	\$75.00
	Rental Supervisor	131-P13	\$42.00	\$27.70	\$27.70
Other	Other Personnel	131-P14	By Quote *	By Quote *	By Quote *

\* Quotation to be provided by the Director of Business Services / CSBO in consultation with the Human Resources Department.

**Estimated Equipment Usage Rates for Facility Rentals**

Updated: September 8, 2020

		Current Rental Rate	Rental Rate
Audio/Visual, Technology, Theatre	Permanent A/V Equipment	131-E1	\$50
	Temporary 'Stock' A/V Equipment	131-E2	\$100
	Grand Piano Tuning	131-E3	\$75

Items will be invoiced by the Business Services department. Each expense will be described in the following format:

Custodian - GBS - 1/2/2020 Qty: 5 Hours

Custodian - GBS - 1/3/2020 Qty: 3 Hours