

To: Board of Education
From: Brad Swanson
Date: June 14, 2021
Subject: Release and Reassignment of Educational Support Personnel

2021-22 Educational Support Personnel Staffing Recommendation:

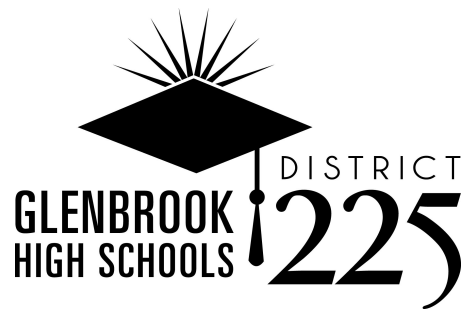
- Adopt the following **RESOLUTION FOR THE HONORABLE DISMISSAL AND REASSIGNMENT OF EDUCATIONAL SUPPORT PERSONNEL**

Please know that the staff list was prepared in consultation with the building principals and has received their approval.

Some of the non-certified staff members listed on the resolution may be reemployed immediately or at a later time following the RIF and/or Recall process.

All impacted staff, and applicable associations, have been informed prior to tonight's Board of Education meeting.

On June 15, 2021, all staff members impacted will be officially informed in writing as to their employment status for the 2021-22 school year.



RESOLUTION FOR THE HONORABLE DISMISSAL AND REASSIGNMENT OF EDUCATIONAL SUPPORT PERSONNEL

WHEREAS, the employees listed below were employed for the 2020-2021 school term as educational support personnel; and

WHEREAS, the Board of Education of Glenbrook High School District 225, Cook County, Illinois, has made a decision to decrease the number of educational support personnel employees employed or to discontinue some particular type of educational support service, pursuant to Section 10-23.5 of the *Illinois School Code* (105 ILCS 5/10-23.5).

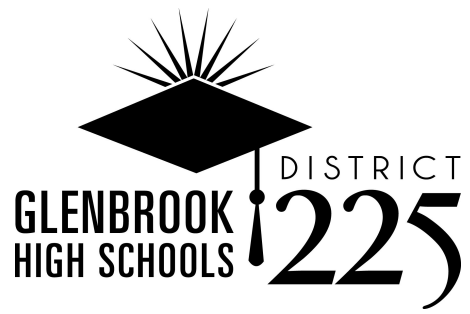
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glenbrook High School District 225 as follows:

Section 1. That the following educational support personnel employees are hereby honorably dismissed within the designated category of position effective July 15, 2021, and not reemployed for the 2021-2022 school term by reason of the decision of the Board of Education to decrease the number of educational support personnel employees employed thereby or to discontinue some particular type of educational support service:

<u>Name</u>	<u>Category of Position</u>
Henriot, Jean-Louis	Plant Operations Assistant Manager
Hilliard, Derek	Plant Operations Assistant Manager
Nelson, Jill	Special Education Transition IA
Susan Donaubaue	Executive Assistant GBN Student Services

Section 2. The listed employees will be reassigned, effective the stated date, to the positions listed below:

<u>Name</u>	<u>Reassignment Position</u>
Palmer, Victoria	Executive Assistant GBN Student Services (7/1/2021)
Zachariou, Konstantinos	Technology Operations Specialist (7/1/2021)
Hilliard, Derek	Maintenance (7/16/2021)



Section 3. That the President and Secretary of the Board of Education are hereby authorized and directed to give each such educational support personnel employee the written Notice of Honorable Dismissal and, where relevant, Notice of Reassignment, in the form attached hereto as Exhibit 1, 2 or 3 where relevant, by mail and certified mail, return receipt requested, at least thirty (30) days before the employee is removed or dismissed.

Section 4. That this Resolution shall be in full force and effect forthwith upon its adoption.

Member _____ moved the adoption of this Resolution and Member _____ seconded it. Upon roll call vote, the members voted as follows:

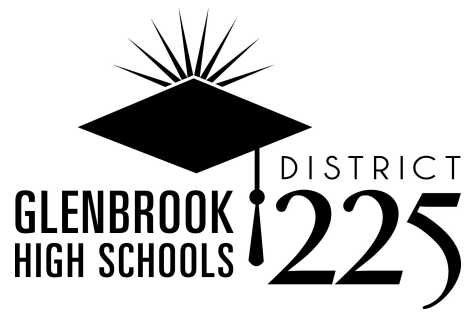
AYES: _____
NAYS: _____
ABSENT: _____

ADOPTED this 14th day of June, 2021.

President, Board of Education

ATTEST:

Secretary, Board of Education



NOTICE OF HONORABLE DISMISSAL

June 15, 2021

[Name]
[Address]
[Address]

Dear _____:

We regret to advise you that the Board of Education of Glenbrook High School District 225, Cook County, Illinois, pursuant to Section 10-23.5 of the *Illinois School Code*, has determined that you are to be honorably dismissed effective June 30, 2021, and not reemployed for the 2021-2022 school term. The reason for your dismissal is the decision of the Board of Education to decrease the number of educational support personnel employed by the School District or to discontinue some particular type of educational support services. Accordingly, your employment in and services to the School District shall terminate July 15, 2021.

Very truly yours,

Board of Education of Glenbrook High School
District 225, Cook County, Illinois

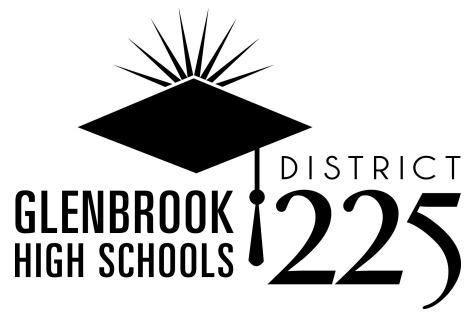
By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

U.S. FIRST CLASS MAIL,
CERTIFIED MAIL RETURN RECEIPT REQUESTED,
HAND DELIVERY

Exhibit 1



NOTICE OF REASSIGNMENT

June 15, 2021

[Name]
[Address]
[Address]

Dear _____:

We regret to advise you that the Board of Education of Glenbrook High School District 225, Cook County, Illinois, pursuant to Section 10-23.5 of the *Illinois School Code*, has determined to eliminate your position effective June 30, 2021, and to reassign you effective July 1, 2021. The reason for your reassignment is the decision of the Board of Education to decrease the number of educational support personnel employed by the School District or to discontinue some particular type of educational support services.

Very truly yours,

Board of Education of Glenbrook High School
District 225, Cook County, Illinois

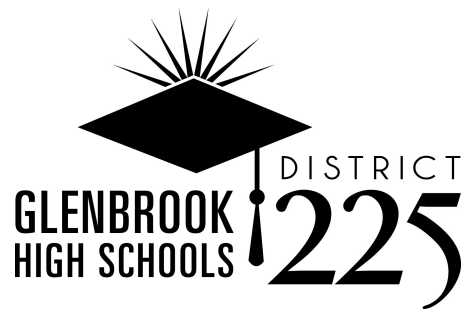
By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

U.S. FIRST CLASS MAIL,
CERTIFIED MAIL RETURN RECEIPT REQUESTED,
HAND DELIVERY

Exhibit 2



NOTICE OF REASSIGNMENT

June 15, 2021

[Name]
[Address]
[Address]

Dear _____:

We regret to advise you that the Board of Education of Glenbrook High School District 225, Cook County, Illinois, pursuant to Section 10-23.5 of the *Illinois School Code*, has determined to eliminate your position effective July 15, 2021, and to reassign you effective July 16, 2021. The reason for your reassignment is the decision of the Board of Education to decrease the number of educational support personnel employed by the School District or to discontinue some particular type of educational support services.

Very truly yours,

Board of Education of Glenbrook High School
District 225, Cook County, Illinois

By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

U.S. FIRST CLASS MAIL,
CERTIFIED MAIL RETURN RECEIPT REQUESTED,
HAND DELIVERY

Exhibit 3