

**To:** Dr. Charles Johns  
Board of Education

**From:** Dr. R.J. Gravel

**Date:** Monday, May 23, 2022

**Re:** Overnight Student Trip for Glenbrook Symphony Orchestra and Glenbrook South Jazz Ensemble to Participate in a New York City Performance Experience

**Recommendation**

It is recommended that the Board of Education authorize the overnight trip for Glenbrook Symphony Orchestra and Glenbrook South Jazz Ensemble participate in a performance experience in New York from Sunday, March 26, 2023 through Friday, March 31, 2023 in New York City.

**Background**

Board Policy 7230 authorizes student trips that offer valuable experiences for students outside the school district's boundaries. The policy was recently revised in February 2022 to define conditions and parameters based on the type of trip and the consideration process for all requests. The principal first approves all day and overnight trips, and any trip requiring an overnight stay must also be approved by the superintendent and the Board of Education.

Before being presented to the Board for consideration, the Associate Principal for Administrative Services works with the Business Services department to ensure that each trip proposal adheres to all conditions and parameters defined in Board Policy. This includes, but is not limited to:

- Classification of the trip;
- Determination of the approval process;
- Determination of financial responsibility and the process for collecting fees (if applicable);
- Travel insurance coverage (if applicable);
- Collection of a permission slip and verification of accident and health insurance coverage (if applicable);
- Lodging, meals, and transportation arrangements; and
- Registration requirements.

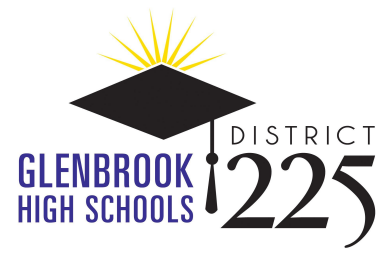
Earlier this month, we received a request from Mr. Aaron Kaplan, Ms. Rachel Atlas, Mr. Brian Boron, and Mr. Nick Krejci requesting approval for Glenbrook North and Glenbrook South students that are part of the Glenbrook Symphony Orchestra, and Glenbrook South Jazz Ensemble students to participate in a performance experience in New York City from Sunday, March 26, 2023 through Friday, March 31, 2023. During this experience, students will offer two concert performances, participate in a workshop where students will learn music to a Broadway show and get to work with a real Broadway conductor, participate in two concerts, tours of Radio City Music Hall, Carnegie Hall, Rockefeller Center, Lincoln Center, NBC Studios, and visit many common New York sites.

A detailed overview of the trip is provided in the attached materials. Additionally, a summary of the trip's conditions and parameters is provided in Table 1.

**Table 1**  
**Summary of Trip Conditions and Parameters**

Condition or Parameter	Summary
Number of Staff	5
Number of Students (estimate)	150
Trip Category	Other Trip: Connected with a regularly scheduled school-sponsored activity and a performance or exhibition displaying special talent by an individual or group of students (e.g., band, choir, etc.).
Classification of Trip	Overnight Trip
Approval of Trip	Principal, Superintendent, and Board of Education
Trip Insurance	Refundable or transferable credit required for lodging and transportation arrangements.
Verification of Accident and Health Insurance Coverage	Required
Source of Trip Funding	All Overnight Trips Over 400 Miles from the School District: The Board of Education does not cover any costs of the performance or exhibition experience.  Students will cover 100% of expenses, including those incurred for staff members traveling with students.
Fee Collection Method	All fees will be collected by the travel agency, Guardian Travel Group.
Amount Paid by Each Student	\$2,162.48
Remaining Trip Costs Paid by District	\$0.00

It is recommended that the Board of Education authorize the overnight trip for Glenbrook Symphony Orchestra and Glenbrook South Jazz Ensemble participate in a performance experience in New York from Sunday, March 26, 2023 through Friday, March 31, 2023 in New York City. If there are any questions regarding this trip, please do not hesitate to reach out to Dr. Williamson, Mr. Markey or me.



April 28, 2022

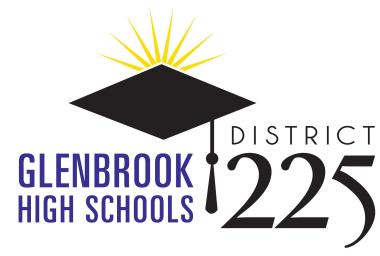
Dear Dr. Williamson & Mr. Markey,

The Glenbrook Symphony Orchestra and Glenbrook South Jazz Ensembles are proposing a trip to New York City between March 26<sup>th</sup> – March 31<sup>st</sup>, 2023 coinciding with the spring break week for District 225. The groups would perform four times at local venues and workshops, which would enhance the 2022-2023 GSO and Jazz curricular repertoire. The proposed itinerary is very exciting: a performance by the New York Philharmonic, two different Broadway performances, a “Broadway-in-the-Classroom” workshop where students will learn music to a Broadway show and get to work with a real Broadway conductor and Broadway singers, tours of Radio City Music Hall, Carnegie Hall, Rockefeller Center, Lincoln Center, NBC Studios, and visits to the 9/11 Memorial, Central Park, Museum of Modern Art, Ellis and Liberty Islands, and more. This trip is a great opportunity to cultivate the next generation of performing artists and music consumers. New York City is the arts capital of the world, and it exposes our students to a city overflowing with different musical performances, functions and styles.

The Glenbrook Symphony Orchestra and Glenbrook South Jazz program have a long-standing history of traveling together, dating back over 40 years to the late 1980s and further strengthened by the GSO/GBS Jazz Welsh exchange program in the 2000s. We do our best to avoid music groups traveling on the same year, in particular orchestra and band because of the number of shared students between both ensembles and between North and South. Since both the Glenbrook North Band and Glenbrook South Band programs have typically traveled as marching band ensembles on the opposite year, the GBS Jazz band travels only as a jazz ensemble with GSO. The two parent organizations, GSO Parents Association and the GBS Instrumental League, also do the majority of fundraising opportunities together.

### **Performance Opportunities**

The performance experiences on the trip are excellent opportunities for our students to make music in a city that runs on the performing arts. For the GSO, performing at St. Paul the Apostle Church on their concert series for traveling instrumental ensembles is wonderful because students get to play in the heart of Manhattan for a music-loving crowd, and in a space with incredible natural acoustics. For the jazz band, performing live music at the jazz supper club



Swing 46 gives the students a real-world experience playing swing music for customers who not only enjoy the music with their meal, but also on the dance floor. There will be a third performance opportunity for both ensembles at either Grand Central Station or the Statue of Liberty where the students will be able to perform for both locals and tourists at an iconic New York City landmark. Finally, both the orchestra and jazz band students participate together in the “Broadway in the Classroom” workshop where they get two hours to learn and rehearse a piece of Broadway music with a Broadway conductor and then get to have Broadway actors sing the song with them. Getting to work with these professional theatre musicians is an unforgettable experience that cannot be replicated in any other city. Students will also have the opportunity to see three live performances: a concert with the New York Philharmonic, along with a talkback with some of the musicians following the concert, as well as two Broadway performances.

### **Quotes**

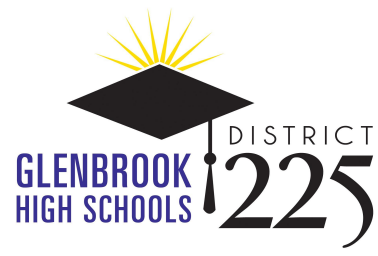
Three quotes from three different travel companies were gathered for the trip proposal. Based on the trip quotes, we recommend Guardian Travel Group due to their pricing, level of service offered for the trip to New York City, and their travel insurance covering 100% of the trip for a group cancellation. Attached is a proposed itinerary and a summary of inclusions. Two additional quotes from the other travel companies have also been included on pages 26-38 of this packet.

### **Travel Insurance**

In the event that a student contracts Covid-19 on the trip, that student would be quarantined in the hotel and under the supervision of one of the chaperones. If a student contracts Covid-19 leading up to the trip, Guardian’s travel insurance plan for an individual cancellation refunds up to 80% to the family, which is significantly better than 3<sup>rd</sup> party Cancel-For-Any-Reason (CFAR) plans. More details on their Trip Protection Plan can be found on page 24 of this packet.

### **Cost Breakdown**

The trip will occur during the Spring Break of 2023; the students would not be missing any school for the trip. The cost of the trip will be approximately \$2200.00 to \$2400.00 per student for the week. Transportation, security, housing, most meals, and all gratuities are included. The hotels in consideration offer a triple option for the one-per-bed policy. Below is a table of projected trip costs based on the number of fully paid participants. For 150 people on the trip, the breakdown would be approximately 130 students, 15 chaperones (including a medical professional), and 5 staff members.



# of People	Triple Occupancy	Insurance	Total Cost
150	\$1987	\$175	\$2162
140	\$2022	\$175	\$2209
130	\$2052	\$175	\$2227
120	\$2099	\$175	\$2274

**Cost Allocation Explanation**

Based on the functionality of the cost allocation spreadsheet, there are a few sections that require clarification.

Staff Expenses

- The 5 staff members we are requesting go on the trip include the 4 music teachers (Aaron Kaplan, Rachel Atlas, Brian Boron, Nick Krejci) and 1 administrator (Mark Maranto).
- These 5 director packages are built into the cost of the trip.

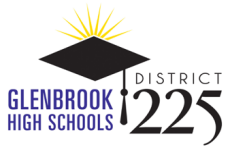
Student Expenses

- There is currently \$785 per student under “Registration” – this is the approximate amount for everything else included in the trip that is not meals, transportation, and lodging. This amount covers all performances (2 Broadway shows, New York Philharmonic performance), entrance fees to all activities such as Ellis Island and Rockefeller Center, luggage/instrument fees, and all other aspects of the trip, as laid out in the Summary of Inclusions page of the quote from Guardian Travel Group. This would also include transportation by bus between Glenbrook South to O’Hare for our departure and arrival.

If you have any further questions, please let us know.

Thank you for your consideration,

Mr. Aaron Kaplan	Ms. Rachel Atlas	Mr. Brian Boron	Mr. Nick Krejci
Orchestra Director	Orchestra Director	Band Director	Assistant Band Director



# Field Trip Request for Overnight Trips

Revised: January 2022

## Trip Description

Type of Field Trip:  Instructional  Student Activity / Co-Curricular

School:  Glenbrook North  Glenbrook South  Other: \_\_\_\_\_

Sponsor(s): \_\_\_\_\_ Extension: \_\_\_\_\_

Activity / Class Name: \_\_\_\_\_

Description: \_\_\_\_\_

Date(s) of Trip: \_\_\_\_\_

Number of Chaperones: \_\_\_\_\_ Number of Students: \_\_\_\_\_

Names of Chaperones: \_\_\_\_\_

## Transportation Information

Departing from: \_\_\_\_\_ date: \_\_\_\_\_ at: \_\_\_\_\_  AM  PM

Traveling to (complete address): \_\_\_\_\_

Returning from (complete address): \_\_\_\_\_ date: \_\_\_\_\_ at: \_\_\_\_\_  AM  PM

Returning to: \_\_\_\_\_ date: \_\_\_\_\_ at: \_\_\_\_\_  AM  PM

Students released from class (indicate time or blocks): \_\_\_\_\_

Permission Slip Needed?  Yes  No Should the bus remain with the trip?  Yes  No

Car(s): \_\_\_\_\_ Bus(es): \_\_\_\_\_ D225 Van(s): \_\_\_\_\_ Other: \_\_\_\_\_

## Financial Information

Does this trip require money to be collected from students?  Yes  No

Begin Collection on: \_\_\_\_\_ End Collection on: \_\_\_\_\_

**Cost Per Student**

Cost per Student\*: \$ \_\_\_\_\_ Can the Student Pay in Installments?  Yes  No

\* See attached cost allocation worksheet for additional expense detail.

### Accounting Details

Instructional / Course Field Trip      Student Activity / Co-Curricular Field Trip

Account Number: GBN:  10L200 4922 0000 20 000000       \_\_\_\_\_  
 GBS:  10L300 4922 0000 30 000000      Please write account number above.

Approval

Requestor:

*[Signature]*

Date:

*5/12/22*

Instructional Supervisor  
or Assistant Principal\*:

*[Signature]*

Date:

*5/13/2022*

Associate Principal:

*Gay P. Wright*

Date:

*5/13/2022*

\* Instructional field trips require the signature of an Instructional Supervisor; Student Activity field trips require the signature of the Assistant Principal.

Superintendent and Board of Education Approval

Principal:

\_\_\_\_\_

Date:

\_\_\_\_\_

Superintendent:

\_\_\_\_\_

Date:

\_\_\_\_\_

Board of Education:

\_\_\_\_\_

Date:

\_\_\_\_\_

For School Office Use

Date Request Received:

\_\_\_\_\_

Date Trip Approved:

\_\_\_\_\_

Date Bus Ordered:

\_\_\_\_\_

Date D225 Van Reserved:

\_\_\_\_\_

Cost of Transportation:

\_\_\_\_\_

Request Sent to Business  
Services Department:

GBN:  gbnfeessetup@glenbrook225.org

GBS:  gbsfeessetup@glenbrook225.org

Date:

\_\_\_\_\_

For Business Services Department Use

Fee Setup Activities:  Master Fee Roster  PowerSchool  e~Funds for Schools  F/R Setup

Notice to Bookstore, Faculty Sponsor, and Administrative Assistant

## Trip Information

Trip Description: Glenbrook Symphony Orchestra and GBS Jazz Band trip to New York City - 2 performance opportunities

## General Expenses

			<u>Total General Expenses</u>	<u>Expense Reconciliation</u>		
		% Covered by District				
Registration:	\$0.00	100%	Registration:	\$0.00	Proportionally paid by students:	\$0.00
Judging:	\$0.00	100%	Judging:	\$0.00	The district will pay:	\$0.00
Officiating:	\$0.00	100%	Officiating:	\$0.00	<b>Total Cost:</b>	<b>\$0.00</b>
Bus/Car Expense:	\$0.00		Bus/Car Rental:	\$0.00		
Other*:	\$0.00		Other*:	\$0.00		
<b>Total Cost:</b>	<b>\$0.00</b>		<b>Total Cost:</b>	<b>\$0.00</b>		

\* Other Description:

## Staff Expenses

Number of Staff: 5

			<u>Total Staff Expenses</u>	<u>Expense Reconciliation</u>		
<u>Per Staff Member</u>		% Covered by District				
Registration:	\$0.00	0%	Registration:	\$0.00	Each staff member will pay:	\$0.00
Meals:	\$0.00	0%	Meals:	\$0.00	The district will pay:	\$0.00
Air Fare:	\$0.00	0%	Air Fare:	\$0.00	<b>Total Cost:</b>	<b>\$0.00</b>
Lodging:	\$0.00	0%	Lodging:	\$0.00		
Trip Insurance:	\$0.00	0%	Trip Insurance:	\$0.00		
<b>Total Cost:</b>	<b>\$0.00</b>		<b>Total Cost:</b>	<b>\$0.00</b>		

## Student Expenses

Number of Students: 150

			<u>Total Student Expenses</u>	<u>Expense Reconciliation</u>		
<u>Per Student</u>		% Covered by District				
General Expenses:	\$0.00	0%	General Expenses:	\$0.00	Each student will pay:	\$2,162.48
Registration:	\$785.00	0%	Registration:	\$117,750.00	The district will pay:	\$0.00
Meals:	\$206.50	0%	Meals:	\$30,975.00	<b>Total Cost:</b>	<b>\$2,162.48</b>
Air Fare:	\$676.14	0%	Air Fare:	\$101,421.00		
Lodging:	\$319.84	0%	Lodging:	\$47,976.00		
Trip Insurance:	\$175.00	0%	Trip Insurance:	\$26,250.00		
<b>Total Cost:</b>	<b>\$2,162.48</b>		<b>Total Cost:</b>	<b>\$324,372.00</b>		

## Total Trip Expenses

General Expenses:	\$0.00
Staff Expenses	\$0.00
Student Expenses	\$324,372.00
<b>Total Cost:</b>	<b>\$324,372.00</b>

## Payment Responsibility Summary

Paid by Staff:	\$0.00
Paid by Students:	\$324,372.00
Paid by District:	\$0.00
<b>Total Cost:</b>	<b>\$324,372.00</b>

Account Number(s):

The account number(s) listed above will be charged for all "Paid by District" expenses.





**Glenbrook North & South High Schools to New York City!**  
Mar 26, 2023 - Mar 31, 2023

## Trip Summary

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### March 26 - Sunday

4:30 AM Meet at Chicago O'Hare International Airport

6:30 AM GROUP 1 Depart from Chicago O'Hare International Airport (ORD) - Chicago O'hare International Airport (ORD)

7:30 AM GROUP 2 Depart from Chicago O'Hare International Airport (ORD) - Chicago O'hare International Airport (ORD)

9:35 AM GROUP 1 Arrive at Laguardia Airport (LGA) - Laguardia Airport (LGA)

10:37 AM GROUP 2 Arrive at Laguardia Airport (LGA) - Laguardia Airport (LGA)

Arrive in New York City!

Meet your Guardian Tour Director.

12:00 PM Dekalb Market Hall

Lunch at student's expense

2:00 PM Brooklyn Bridge

3:30 PM Check into the hotel

5:00 PM Dinner at John's Pizzeria

7:00 PM Broadway Show

Arrive at the hotel

Lights out at director discretion

### March 27 - Monday

Breakfast at the hotel

Broadway Workshop

Gansevoort Liberty Market

Lunch at student's expense

9/11 Memorial Museum

Rowland's Bar & Grill Macy's Herald Square

Orchestra Performance at St. Paul the Apostle or similar

Arrive at the hotel

Lights out at director discretion

### March 28 - Tuesday

Breakfast at the hotel

Statue of Liberty / Ellis Island

Grand Central Station

Lunch at student's expense

Performance at Grand Central Station

Ben's Deli

Jazz Band Performance at Swing 46

Arrive at the hotel

Lights out at director discretion

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### March 29 - Wednesday

Breakfast at the hotel  
 Lincoln Center Tour  
 Museum of Modern Art (MoMA)  
 Lunch at student's expense  
 Broadway Backstage Tour  
 Gayle's Broadway Rose  
 New York Philharmonic  
 Arrive at the hotel  
 Lights out at director discretion

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### March 30 - Thursday

Breakfast at the hotel  
 Madison Square Garden Tour  
 Lunch at student's expense  
 Times Square  
 Top of the Rock  
 Dallas BBQ  
 Broadway Show  
 Junior's Restaurant & Bakery  
 Dessert at student's expense  
 Arrive at the hotel  
 Lights out at director discretion

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### March 31 - Friday

Breakfast at the hotel  
 Check out of the hotel  
 Central Park  
 NBC Studio Tour  
 Turnstyle Underground Market  
 Lunch at student's expense

4:30 PM GROUP 1 Depart from Laganrdia Airport (LGA) - Laganrdia Airport (LGA)  
 6:11 PM GROUP 1 Arrive at Chicago O'hare International Airport (ORD) - Chicago O'hare International Airport (ORD)  
 7:30 PM GROUP 2 Depart from Laganrdia Airport (LGA) - Laganrdia Airport (LGA)  
 9:04 PM GROUP 2 Arrive at Chicago O'hare International Airport (ORD) - Chicago O'hare International Airport (ORD)

## March 26 - Sunday



**4:30 AM** - Central Daylight Time

### Meet at Chicago O'Hare International Airport

10000 W O'Hare Ave, Chicago, IL 60666



**6:30 AM** - Central Daylight Time

### GROUP 1 Depart from Chicago O'Hare International Airport (ORD)

AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 408	3

75 total people



### Chicago O'hare International Airport (ORD)

10000 W O'Hare Ave, Chicago, IL, US, 60666  
(800) 832-6352



**7:30 AM** - Central Daylight Time

### GROUP 2 Depart from Chicago O'Hare International Airport (ORD)

AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 2059	3

75 total people



### Chicago O'hare International Airport (ORD)

10000 W O'Hare Ave, Chicago, IL, US, 60666  
(800) 832-6352



**9:35 AM** - Eastern Daylight Time

### GROUP 1 Arrive at Laguardia Airport (LGA)

AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 408	B

75 total people



### Laguardia Airport (LGA)

Grand Central Pkwy, Flushing, NY, US, 11371  
(718) 533-3400



**10:37 AM** - Eastern Daylight Time

### GROUP 2 Arrive at Laguardia Airport (LGA)

AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 2059	B

75 total people



### Laguardia Airport (LGA)

Grand Central Pkwy, Flushing, NY, US, 11371  
(718) 533-3400



**Arrive in New York City!**



### Meet your Guardian Tour Director.

Your tour director is very knowledgeable about your destination city. Looking for the best restaurants or insider tips? We've got you covered! This person is with you during your time in this city.



*Here  
to  
help!*



**12:00 PM** - Eastern Daylight Time

### **Dekalb Market Hall**

445 Albee Square W, Brooklyn, NY 11201

The biggest food hall in Brooklyn, Dekalb Market Hall is raising the borough's profile as a hub for innovative culinary dining experiences. Located downstairs at City Point, the 27,000-square-foot subterranean market is home to over 30 local and regional vendors offering a range of international cuisines. Dekalb Market Hall's extensive roster is thoughtfully curated with an emphasis on the ethnic diversity of New York City, and goal of supporting local eateries and promising culinary talent. With its pulsing energy, eclectic atmosphere, and underground vibe, DeKalb Market Hall has become a destination for foodies to wine, dine and discover local dishes inspired by countries from all over the globe.



### **Lunch at student's expense**

**2:00 PM** - Eastern Daylight Time



## Brooklyn Bridge

Brooklyn Bridge, New York, NY 10038

Make sure you have plenty of storage on your camera for a stroll across the famous Brooklyn Bridge – this is a great spot for picture-taking. Cars and trucks rumble underneath while pedestrians can take gorgeous photos of the cityscape and the East River below. Crossing from Manhattan into Brooklyn, you can easily spend several hours exploring Brooklyn Bridge Park's playgrounds, outdoor sports, kayaking, bicycling and a small beach.



**3:30 PM** - Eastern Daylight Time  
**Check into the hotel**



**5:00 PM** - Eastern Daylight Time  
**Dinner at John's Pizzeria**  
260 W 44th St, New York, NY 10036

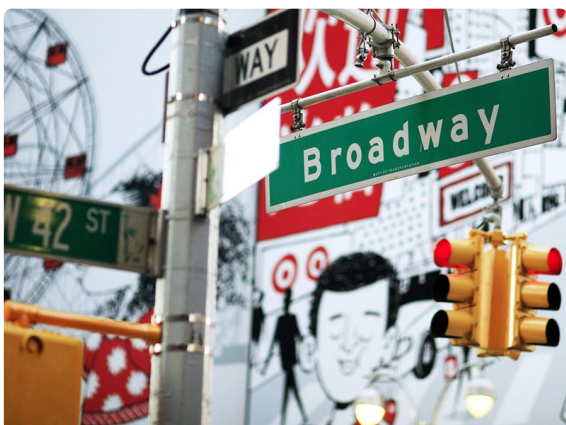
John's of Times Square has been voted one of New York's best pizzas because of its unique characteristics. All pizzas are made to order in one of our four coal-fired brick ovens and like a cast iron pan, our ovens season with age, making no two pizzas the same. The 800 degree coal fired ovens have no thermostats to control heat and are operated by our pizza men who have gone through months of extensive training.



**7:00 PM** - Eastern Daylight Time  
**Broadway Show**

The selection of world-class musicals and performances available in New York's most famous theater strip is unparalleled in the world.

Date, time, theater, and show to be determined based on availability.



### Arrive at the hotel



### Lights out at director discretion

Overnight security on duty from 10:00pm to 5:00am.

## March 27 - Monday



### Breakfast at the hotel



### Broadway Workshop

Workshop time, date, and location to be determined based on availability.



### Gansevoort Liberty Market

101 Liberty St, New York, NY 10007

Conveniently located on the outskirts of NYC's Financial District, the Gansevoort Liberty Market provides a wide variety of popular counter service eateries and stalls to please every palate.



### Lunch at student's expense



### 9/11 Memorial Museum

180 Greenwich St, New York, NY 10007

The 9/11 Memorial & Museum is the country's principal institution concerned with exploring 9/11, documenting its impact, and examining its continuing significance. Honoring those who were killed in the 2001 and 1993 attacks is at the heart of its mission. Located at the World Trade Center in New York City, the 9/11 Memorial Museum tells the story of 9/11 through media, narratives, and a collection of monumental and authentic artifacts, presenting visitors with personal stories of loss, recovery, and hope.

Face masks required.



### Rowland's Bar & Grill Macy's Herald Square

Macy's Herald Square, 151 W 34th St, New York, 10001

Named for Rowland H. Macy, the storied founder of Macy's, Rowland's Bar & Grill builds upon his magnanimous character with intriguing bits of his life, quotes, and favorite foods, like the signature cheddar-stuffed RH Burger. Rowland's is the perfect gathering place when shopping New York's most famous store.







### Orchestra Performance at St. Paul the Apostle or similar

405 W 59th St, New York, NY 10019

Performance time and date to be determined based on availability.

St. Paul the Apostle is currently in the midst of a construction project and will not be able to consider any visiting groups until after Labor Day 2022.



### Arrive at the hotel



### Lights out at director discretion

Overnight security on duty from 10:00pm to 5:00am.

## March 28 - Tuesday



### Breakfast at the hotel



### Statue of Liberty / Ellis Island

New York, NY 10004

Immigrants arriving to the United States in the late 19th century via Ellis Island were treated to this immense statue, a representation of freedom and American ideals, as their first glimpse of the country. Though no longer shining in its original copper hue, visitors flock here for a closer look at one of New York's most enduring symbols.

Ellis Island is more likely to connect with a majority of the American population than any other site in the country due to the number of immigrants who made their way to the states between 1892 and 1924. It has been estimated that nearly half of all Americans today can trace their family history to at least one person who passed through the Port of New York at Ellis Island. Today, nearly a century since the peak years of immigration, Ellis Island is one of the most popular tourist destinations in the National Park Service.

Performance at the Statue of Liberty can be determined based on availability and COVID-19 guidelines.



### Grand Central Station

89 E 42nd St, New York, NY 10017

Infamously located at 42nd Street and Park Avenue, Grand Central Station serves the northern parts of the New York Metropolitan area. You may recognize it from a multitude of movies and is an NYC shopping, dining, and cultural landmark. With over 60 shops and 35 restaurants, Grand Central Station is a must-see on any New York City itinerary!



### Lunch at student's expense



### Performance at Grand Central Station

Performance time, date, and exact location within Grand Central Station to be determined based on availability.



### Ben's Deli

209 W 38th St, New York, NY 10018

Ben's Kosher Deli is a family-owned and operated restaurant and delicatessen that has been serving up the finest authentic New York Kosher delicatessen and eastern European comfort foods since 1972. Customers love Ben's homemade soups, hot pastrami, fresh-cut coleslaw, baked knishes and crunchy all you can eat pickles. All of Ben's soups, salads, sandwiches and dinners are freshly prepared.



### Jazz Band Performance at Swing 46

349 W 46th St, New York, NY 10036

Performance time and date to be determined based on availability.



### Arrive at the hotel



### Lights out at director discretion

Overnight security on duty from 10:00pm to 5:00am.

## March 29 - Wednesday

### Breakfast at the hotel



### Lincoln Center Tour

10 Lincoln Center Plaza, New York, NY 10023

In this tour you will get an inside look at what happens on and off the stages of the venues including the Metropolitan Opera House, David Geffen Hall, David H. Koch Theater, Beaumont Theater, and the transformed Alice Tully Hall.

Tour subject to availability based on Lincoln Center reopening procedures in place due to COVID-19.



### Museum of Modern Art (MoMA)

11 W 53rd St, New York, NY 10019

MoMA is one of the most important and influential modern and contemporary art museums in the world, covering a wide range of medium including paper, drawing, painting, photography, film, sculpture, performance art, and more! Highlights of the museum's vast collection include Van Gogh's *The Starry Night*, Henri Rousseau's *La Bohemienne*, as well as works from artists such as Salvador Dali, Georgia O'Keeffe, Jackson Pollock, Roy Lichtenstein, and Picasso.



### Lunch at student's expense



### Broadway Backstage Tour

Theater, tour time, date, and meeting point to be determined based on availability.

Take a backstage tour at one of New York City's iconic theatres! On this tour, you will see costumes, props, and other facilities that make Broadway run smoothly each night.



### Gayle's Broadway Rose

228 W 47th St, NYC (between Broadway and 8th Ave), New York, NY 10036

Located in the heart of Manhattan, Gayle's Broadway Rose features the most talented aspiring New York City Broadway performers as their wait staff. While dining on New York classics and ice cream creations, the singing wait staff will serenade you with your favorite Broadway hits, old and new, as well as beloved pop songs from the last century!



### New York Philharmonic

10 Lincoln Center, New York, NY 10023

The New York Philharmonic, officially the Philharmonic-Symphony Society of New York, Inc., globally known as New York Philharmonic Orchestra or New York Philharmonic-Symphony Orchestra, is a symphony orchestra based in New York City. It is one of the leading American orchestras popularly referred to as the "Big Five".

Performance time, date, and program to be determined based on availability and New York Philharmonic schedule.



### Arrive at the hotel



### Lights out at director discretion

Overnight security on duty from 10:00pm to 5:00am.

## March 30 - Thursday



### Breakfast at the hotel



### Madison Square Garden Tour

4 Pennsylvania Plaza, New York, NY 10001

Take a guided tour of the world's most famous arena, Madison Square Garden! On this guided tour, you will learn the history of the venue and see some of their most exclusive facilities. Madison Square Garden hosts a large variety of events throughout the year from sporting events to concerts, and other large scale events.



### Lunch at student's expense



### Times Square

Times Square, Manhattan, NY 10036

New Yorkers tend to religiously avoid Times Square, and proudly proclaim how much they hate it, but standing among the flashing signs, the larger-than-life billboards and the throngs of bustling tourists is an inimitable experience. Indeed, most people there are visitors to the city snapping pictures of all the excitement, but that's part of the fun of trying to take in the hectic and overwhelming intersection.



### Top of the Rock

30 Rockefeller Plaza, New York, NY 10112

Located within the historic Rockefeller Center, the Top of the Rock Observation Deck allows visitors to ascend 70 floors above the ground to experience the breathtaking New York City skyline.



### Dallas BBQ

241 W 42nd St, New York, NY 10036

This iconic New York eatery has served New Yorkers for over 30 years and remains a staple in the community. See what all the buzz is about and enjoy one of Dallas BBQ's signature dishes.



### Broadway Show

The selection of world-class musicals and performances available in New York's most famous theater strip is unparalleled in the world.

Date, time, theater, and show to be determined based on availability.



### Junior's Restaurant & Bakery

1515 Broadway @, W 45th St, New York, NY 10036

Since the 1950's, Junior's has been famous for great food, great fun, great service, and, of course, the best cheesecake. If you hail any taxicab anywhere in New York City and tell the driver "Take me to the best cheesecake in New York", odds are you'll end up at Junior's. Enjoy a slice of New York's best cheesecake with a cup of one of their assorted flavors of coffee!



**Dessert at student's expense**



**Arrive at the hotel**



**Lights out at director discretion**

Overnight security on duty from 10:00pm to 5:00am.

## March 31 - Friday



**Breakfast at the hotel**



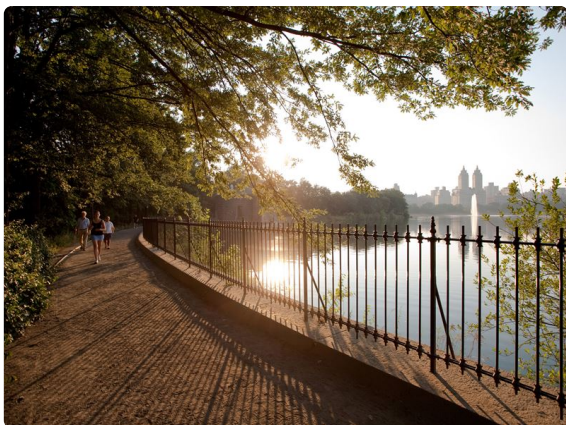
**Check out of the hotel**



**Central Park**

Central Park, New York, NY

This iconic 843-acre park was planned to give New Yorkers a respite from the hustle and bustle of the big city, and the designers did such a good job that when relaxing on one of the huge lawns, or picnicking by a lake, or strolling along its miles of biking and walking paths, it's often hard to believe you're right in the middle of Manhattan. The park also contains world-class museums and hosts countless activities and concerts, especially in the summer months.





### NBC Studio Tour

30 Rockefeller Plaza, New York, NY 10112

Experience the studio that has brought some of America's most beloved television shows on this exclusive behind-the-scenes tour.

Tour subject to availability based on NBC reopening procedures in place due to COVID-19.



### Turnstyle Underground Market

1000 S 8th Ave, New York, NY 10019

With 19 food vendors, 10 retail stores, and 10 additional kiosks, the Turnstyle Underground market, located beneath 8th Avenue is a full block of unique eateries, shops, and pop-ups. With everything from craft coffee to Taiwanese dumplings, Turnstyle offers breakfast, lunch, dinner, snacks, caffeine-fixes, and everything in between.



### Lunch at student's expense



4:30 PM - Eastern Daylight Time

### GROUP 1 Depart from Laguardia Airport (LGA)

AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 2041	B



### Laguardia Airport (LGA)

Grand Central Pkwy, Flushing, NY, US, 11371  
(718) 533-3400



6:11 PM - Central Daylight Time

### GROUP 1 Arrive at Chicago O'hare International Airport (ORD)



AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 2041	3



**Chicago O'hare International Airport (ORD)**

10000 W O'Hare Ave, Chicago, IL, US, 60666  
(800) 832-6352



**7:30 PM** - Eastern Daylight Time  
**GROUP 2 Depart from Laguardia Airport (LGA)**

AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 2566	B



**Laguardia Airport (LGA)**

Grand Central Pkwy, Flushing, NY, US, 11371  
(718) 533-3400



**9:04 PM** - Central Daylight Time  
**GROUP 2 Arrive at Chicago O'hare International Airport (ORD)**

AIRLINE	FLIGHT NUMBER	TERMINAL
American Airlines	AA 2566	3



**Chicago O'hare International Airport (ORD)**

10000 W O'Hare Ave, Chicago, IL, US, 60666  
(800) 832-6352

## Information & Documents

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## Glenbrook North and South High Schools New York City March 26-31, 2023 Trip Inclusions

- Roundtrip airfare from Chicago O'Hare International Airport to New York City (airport to be determined)
- A full-time Guardian tour director to accompany your group
- Private motorcoach transportation while in New York City
- Accommodations at an area hotel
- Breakfast at the hotel each morning of stay
- Overnight security each night of hotel stay
- Dekalb Market Hall & Brooklyn Bridge
- Times Square, Dinner at John's Pizzeria, and Broadway Shows
- Broadway Workshop, Gansevoort Liberty Market, and Admission to the 9/11 Memorial Museum
- Dinner Rowland's Bar & Grill Macy's Herald Square
- Tickets to a performance by the New York Philharmonic Orchestra
- Ferry ride and museum admission to the Statue of Liberty and Ellis Island
- Moynihan Food Hall
- NBC Studio Tour, Radio City Music Hall Backstage Tour and admission to Top of the Rock
- Dinner at Ben's Deli
- Jazz Band performance at Swing 46 or similar and Orchestra performance at St. Paul the Apostle or similar
- Lincoln Center Tour, Admission to the Museum of Modern Art and a Broadway Backstage Tour
- Dinner at Gayle's Broadway Rose
- Central Park & Turnstyle Underground Market
- Madison Square Garden Tour, Dinner at Dallas BBQ
- Rentals for 6 Basses, 1 Harp, Timpani, Bass Drum, Marimba, Xylophone, and Vibes for two days
- Oversized baggage fees for 8 Cellos
- 6 Complimentary Director Packages at Single Occupancy
- All tips, taxes, and gratuities for all trip elements
- Post-Departure Travel Insurance covering illness, injury, trip interruption, and more
- Guardian drawstring bags for each participant
- Professional Liability Insurance
- Optional Trip Cancellation Plan
- Consumer Protection Plan
- Online Payment Program including donation program and fundraising integration

Price Per Person		Quad Occupancy	Triple Occupancy	Double Occupancy	Single Occupancy
150	Paid Participants (SpringHill Suites Newark Airport)	1907.00***	1987.00	2146.00	2626.00
140	Paid Participants (SpringHill Suites Newark Airport)	1942.00***	2022.00	2182.00	2662.00
130	Paid Participants (SpringHill Suites Newark Airport)	1972.00***	2052.00	2212.00	2692.00
120	Paid Participants (SpringHill Suites Newark Airport)	2019.00***	2099.00	2259.00	2759.00

\*\*\*Pricing for Quad Occupancy at the SpringHill Suites Newark Airport is subject to change of one-body-per-bed policy. The SpringHill Suites East Rutherford can accommodate Quad Occupancy with the one-body-per-bed policy.\*\*\*

Optional Trip Protection Plan: 175.00

Pricing is valid until May 15, 2022 or any changes to vendor pricing and availability.

Pricing is based on number of participants listed above. The amount may change if the number of participants vary from this. Quad and triple occupancy will have two beds in each room. Double and single occupancy will have one or two beds in each room. Trip components and pricing is based on availability until signed contract and/or deposit is received. All aspects of the trip are customizable! If you would like to make adjustments either for pricing reasons or other desires, please let us know! We aim to please!



# Why Guardian?

Guardian is happy to take care of all your group travel needs. No matter what corner of the world you want to travel to, Guardian can take you there. We service groups of all types and sizes to all destinations. Guardian has provided group travel to six continents, and we love creating the opportunity for our participants to experience the culture, history, music, and cuisine of your chosen destination.

Our travel consultants, tour directors and detail-oriented staff will help your group's experience the world while engaging in activities and performances within their area of study. With our reliable tour guides, both domestic and international, we ensure your trip will be a success.

Let Guardian make your group travel dreams a reality!



Guardian is one of the very few Minority Owned Businesses in the group travel industry. We are proud to be and hire a diverse staff that brings a valuable perspective to our unique industry and our unique clients.

Guardian is also a family-run business. As a private and debt-free company, we are not beholden to investors or public concerns. We treat our staff, clients, and community as part of our family, and we love being able to support your travel dreams!

## About Us

Founded by educators, Guardian's staff looked to improve upon the model of group travel based on our experiences while teaching and has enhanced the participant experience through creating custom itineraries tailored to each group's specific needs. Collectively, we have well over 300 years of group travel experience. Our staff are award winners in their field and are excited to serve you!

## How Else Can We Serve You?

Guardian also offers a completely integrated fundraising program from our sister company, Guardian Fundraising. Guardian offers over a dozen fundraising products and online services to help raise money for your group. Our fundraising lines include food products like, pizza, popcorn, candy, and cookie dough, as well as Guardian exclusive fundraisers like custom-engraved tumblers, spice blends, bed sheets, and more! All of our product lines can be sold online eliminating accepting cash and tabulating brochures. We handle all organizing, payment processing and distribution. Guardian Fundraising can also track individual sellers and then our travel side can apply the fundraising credits to the participant's trips. Some students fundraise the entire cost of their trips!





## Guardian Memberships and Associations

Guardian actively takes part in numerous organizations to provide better opportunities for our clients, enrich their experience, provide more competitive pricing and invest in their safety. These memberships also provide Guardian with wonderful resources to become an even stronger tour operator through our training and network of vendors.

### Your Needs

With the best interests of your group in mind, our staff will plan your trip to be both fun and educational. Every trip is custom designed based on the specific wants and needs of your group. Our staff, consisting of current and former teaching professionals, strives to create enriching and memorable experiences, while keeping the perspectives of the teacher, students, and parents in mind. Let us design an unforgettable experience for you and your group!

### Education

Guardian values creating excellent educational experiences for you and your students. With an established and growing network of clinicians around the world, whether you need one clinic or five, our clinicians will help develop your group with valuable feedback to aid in your ensemble's continued growth. We provide incredible workshops, training sessions, and immersive cultural and educational experiences nationally and internationally.

### Attractions

Our goal is to create enjoyable and educational experiences to foster community and camaraderie within your group. From horseback riding at a Texas dude ranch to channeling your inner wizard at Hogwarts at Universal Studios, we take the time to do the research to ensure your students are experiencing the culture, cuisine, and all that is unique to your destination. Our itineraries are custom built to meet your specific needs.

### Protection & Safety

Guardian cares about your safety and protection. From on-trip issues to long-term forecasting, Guardian has your best interests in mind. All travel packages come with a post-departure travel insurance plan to protect against illness, injury, trip interruption, and more. Our company is fully licensed and insured with an extensive professional liability policy. Using a Student Youth Travel Association recommended Consumer Protection Plan, we offer a variety of travel protection plans for participants. Guardian also offers the options of an experienced tour guide to handle on-trip issues, to make sure your trip runs smoothly, and overnight security to help put your mind at ease. Our 24/7 hotline is available for emergencies.

### Payments

Our Payment options are just as customized as our trips. We work with group's specific needs and timelines. We offer an online payment system for groups when needed to take the responsibility from the group leaders, so they can focus on what is truly important, their group. Guardian also offers fundraising that can be applied to each traveler's account and offers a platform for family members and friends to contribute to traveler costs to make the trip more affordable for them.



# Trip Protection Plan

Anything can happen, and with the Guardian Trip Protection Plan we promise to protect your investment in the event of a trip cancellation

The Trip Protection Plan (TPP) is the only option for a FULL REFUND in the event of a group cancellation. Guardian is the only company in the industry offering this option. The COVID pandemic taught us the importance of protecting your travel investment. Travel packages with Guardian are non-refundable, so we encourage you to purchase this plan. The Trip Protection Plan also includes individual cancellations, which will return up to 80% if paid in full. 20% of the cost of the trip shall be kept to offset losses and as a service charge. This plan is significantly better than 3<sup>rd</sup> party CFAR plans that return on average 50-75%.

Notification of cancellation must be made to Guardian least 72 hours before scheduled departure to activate the refund plan. The TPP can be purchased at trip enrollment or can be added up until 14 days after initial deposit. After that time, enrollment in the TPP cannot be made.

Payments@GuardianTravelGroup.com

### Terms and Conditions Apply:

- The cost of enrolling in the Trip Protection Program is non-refundable, even in the event of trip cancellation where all other fees are refunded.
- You must enroll in the TPP at the time of registration for the trip or within the first 14 days after deposit is received. All purchases after 14 days of enrollment are non-refundable and will not qualify for the plan.
- If an airline or other vendor will only refund Guardian in the form of airline or vendor credit, you may receive part of your refund in the form of an airline/vendor credit.
- Please see additional terms and conditions at trip registration



**GUARDIAN**  
TRAVEL GROUP



## Guardian Music and Group Travel Trip Protection Plan

(complete terms and conditions are viewable on their website:

<https://www.guardiantravelgroup.com/tc.html>)

**Trip Protection Plan:** GMGT's Trip Protection Plan (TPP) is not an insurance plan. This plan provides financial assistance for both group and individual cancellation. The PPP may be offered at time of deposit when enrolling in the trip. If the PPP is offered, it must be purchased within 14 days of trip deposit. All purchases of the plan are non-refundable and do not count towards the refund amount of the trip, should a cancellation claim need to be made. Any purchases of the plan 14 days after the deposit will not result in obtaining a plan. For groups paying by check, the deposit is in reference to the first individual trip contribution by the participant, not any deposit on behalf of the group to secure vendor contracts. If paying by check, the group leader is responsible for submitting the group trip deposit as well as the list of trip participants who purchased the insurance with payment.

Cancellation by the entire group must be made 72 hours in advance of departure. Any cancellation less than 72 hours from departure will result in no refund. Group cancellations will be a refund in full that may be in the form of their original currency and potentially travel and vendor vouchers. The vouchers are dependent on our third-party vendors that are used for each individual trip. If your trip included flights, the voucher could potentially include a credit for the same airline for the intended group trip. Any voucher changes, fees, policies, and expirations are subject to the terms and conditions of each group department of the respective airlines to which the flight voucher belongs.

Cancellation by individuals must be made 72 hours in advance of departure. Any cancellation less than 72 hours from departure will result in no refund. Individual refunds will be for the amount paid towards the trip, less the purchase cost of the PPP, and less the trip a service charge. The amount of the service charge will be 20% of the total cost of the trip package regardless of amount paid. This will result in a maximum refund of 80%. Refunds will be in the form of their original currency and potentially travel and vendor vouchers. The vouchers are dependent on our third-party vendors that are used for each individual trip. If your trip included flights, the voucher could potentially include a credit for the same airline for the intended group trip. Any voucher changes, fees, policies, and expirations are subject to the terms and conditions of each group department of the respective airlines to which the flight voucher belongs.

All cancellations must be submitted via form submission by the required date and time at <https://www.guardiantrips.com/tpp>. No cancellations for group or individuals will be honored in any other way.

## Guardian Travel Group





# Peace of Mind...

## Post Departure Travel Insurance

All overnight travel with Guardian includes insurance to protect your on-trip experience. We do our best to expect the unexpected and we decided to include this great inclusion in all packages. Should a snowstorm hit, participant become ill, luggage become lost, or one of many possible scenarios, we have a staff in place to support you 24/7 with travel solutions, medical assistance and financial compensation when necessary.

Our experienced team is ready to support you domestically and internationally as our emergency phone line is always available for on-trip emergencies. We offer overnight security to help your group leaders and chaperones rest well at night.

To protect your financial investment, please consider our Trip Protection Plan should you need to cancel your trip in advance of departure.

Payments@GuardianTravelGroup.com

- Trip Interruption Assistance
- Travel Delay—6 hours—150.00/day up to 750.00 maximum
- Missed Connection—3 hours—500.00
- Baggage/Personal Effects—1500.00
- Baggage Delay—24 hours—300.00
- Non-Medical Emergency Medical Evacuation
- Emergency Medical Evacuation
- Accident and Sickness Medical Expense—25,000.00
- Emergency Assistance Services
- Online Medical Appointments with state-licensed doctors for any trip illnesses (U.S. trips only)



**GUARDIAN**  
TRAVEL GROUP



# Glenbrook Symphony Orchestra & Glenbrook South Jazz Band National Festival of the States New York City, New York

March 26 – 31, 2023 (5 nights / 6 days)

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**Day 1 Sunday, March 26, 2023 (D)**

Afternoon arrival in New York City  
Meet your Tour Manager for an orientation tour of the city  
Sightseeing and NYC orientation tour may include, Central Park, Strawberry Fields, Bethesda Fountain, Upper Westside and Time Warner Building  
Evening dinner at a local restaurant  
Evening sightseeing includes a trip to Top of the Rock for a view of the Big Apple  
Check-in to the hotel for overnight

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**Day 2 Monday, March 27 (B,D)**

Breakfast at the hotel  
Sightseeing may include Grand Central Terminal, 42<sup>nd</sup> Street Deco architecture, Midtown, 5<sup>th</sup> Avenue, Rockefeller Center, St. Patrick's Cathedral, and private tours of Radio City Music Hall and NBC Studios  
Lunch, on own at Penn Station  
*Afternoon Broadway Workshop\**  
Dinner at a local restaurant  
*Attend a Broadway Show\**  
Return to the hotel for overnight

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**Day 3 Tuesday, March 28 (B,D)**

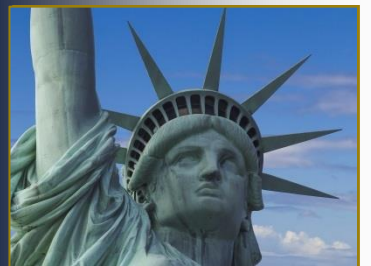
Breakfast at the hotel  
Enjoy a morning 1-hr narrated NYC Harbor Cruise with visit to Ellis Island  
Lunch, on own  
Tour the Lower Manhattan sights of Battery Park, Wall Street, Trinity Church, Federal Hall (where George Washington was sworn in as the First President), Winter Garden, Chinatown, Little Italy, and Greenwich Village, as time allows  
Visit the 9/11 Memorial Museum  
Dinner at Ellen's Stardust Diner  
*Evening Glenbrook Symphony Orchestra Concert at St. Paul the Apostle\**  
Return to the hotel for overnight

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**Day 4 Wednesday, March 29 (B,D)**

Breakfast at the hotel  
Visit the Museum of Modern Art  
Lunch, on own  
*Enjoy a Broadway Matinee\**

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*Concert Tours With Integrity*



Dinner at a local restaurant

***Glenbrook South Jazz Band Concert at Swing 46\****

Visit Junior's Cheesecake to celebrate Senior Night

Return to the hotel for overnight

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**Day 5 Thursday, March 30 (B, D)**

Breakfast at the hotel

Morning sightseeing may include the High Line elevated park along the Hudson River with public art and gardens, Brooklyn Bridge walk, Greenwich Village, or Macy's shopping

Lunch, on own at Dekalb Market Hall

Enjoy a tour of Lincoln Center

Dinner at a local restaurant

***Attend a New York Philharmonic Concert\****

Return to hotel for overnight

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**Day 6 Friday, March 31 (B)**

Breakfast at the hotel, followed by check-out

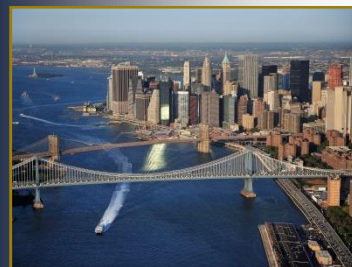
Time at leisure at Times Square for shopping and sightseeing

Afternoon departure for home

*\*Subject to confirmation*

***This is a very flexible itinerary.*** Except for confirmed appointments and performances, the places of interest and the sequence of sightseeing might be changed if necessary or desirable. In the event of an unavoidable conflict in the performance and the sightseeing schedule, the concert schedule will prevail, and it may be necessary to exclude some sightseeing activities.

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**Music Celebrations International**  
*Concert Tours With Integrity*

**NATIONAL FESTIVAL OF THE STATES IN NEW YORK CITY  
MUSIC CELEBRATIONS INTERNATIONAL**

**Cost Estimate**

**GLENBROOK SYMPHONY ORCHESTRA & GLENBROOK SOUTH JAZZ BAND**

The following cost estimates for MCI's suggested tour itinerary are based on the number of paying participants in each 54-seat motorcoach. These tour suggestions represent a beginning point for further discussion, customization and negotiation.

<b>4 nights / 5 days</b>		<b>180-199 Paying (45-49/Bus)</b>	<b>160-179 Paying (40-44/Bus)</b>	<b>155-159 Paying (35-39/Bus)</b>	<b>150-154 Paying (50-52/Bus)</b>	<b>135-149 Paying (45-49/Bus)</b>
<b>New Jersey Hotel</b>	Including roundtrip airfare	\$2,041	\$2,098	\$2,175	\$1,998	\$2,041
	<b>Land Only (Self-Arranged Airfare)</b>	<b>\$1,746</b>	<b>\$1,803</b>	<b>\$1,880</b>	<b>\$1,703</b>	<b>\$1,746</b>

<b>5 nights / 6 days</b>		<b>180-199 Paying (45-49/Bus)</b>	<b>160-179 Paying (40-44/Bus)</b>	<b>155-159 Paying (35-39/Bus)</b>	<b>150-154 Paying (50-52/Bus)</b>	<b>135-149 Paying (45-49/Bus)</b>
<b>New Jersey Hotel</b>	Including roundtrip airfare	\$2,244	\$2,311	\$2,398	\$2,191	\$2,244
	<b>Land Only (Self-Arranged Airfare)</b>	<b>\$1,949</b>	<b>\$2,016</b>	<b>\$2,103</b>	<b>\$1,896</b>	<b>\$1,949</b>

*Transportation (airfare and/or chartered bus) is priced as of April 8, 2022, and is subject to change. Airline surcharges for weekend (Fri, Sat, or Sun) and holiday travel may apply. Fuel surcharges for coaches may apply.*

**Costs are based on traveling with a minimum of three motorcoaches. If group numbers require less than three motorcoaches, this offer is subject to change.**

The costs vary, depending upon the total number of paying participants sharing certain fixed overhead costs which include *chartered motorcoach, Tour Manager, free trips, concert costs, etc.*

These costs are based on group payments made by organization check or cash-equivalent to qualify for our lowest discounted prices. If you choose to have MCI handle the accounting and payment processing for each individual on tour, a 5% accounting fee applies.

Please complete your registration on our web portal at <https://portal.musiccelebrations.com> and submit your \$1500 non-refundable deposit to Music Celebrations International so that we can immediately begin work on the logistical and performance arrangements for your concert tour. We'll contact you within a few days to confirm your receipt of this material and address any questions you might have. In the meantime, you are welcome to contact us toll free at 1-800-395-2036. We look forward to associating with you in this special performance opportunity.

**WE WILL MATCH OR BEAT ANY OTHER SIMILAR OFFER YOU MAY BE CONSIDERING!**

These items are subject to negotiation. For instance, we can re-quote based on less centrally located hotels, eliminate some dinners, eliminate entrance fees, adjust the free trip ratio, etc., to reduce the overall cost.

**NATIONAL FESTIVAL OF THE STATES IN NEW YORK CITY  
MUSIC CELEBRATIONS INTERNATIONAL**

**Cost Inclusions & Exclusions**

**GLENBROOK SYMPHONY ORCHESTRA & GLENBROOK SOUTH JAZZ BAND**

**COST INCLUSIONS**

- ❖ **CONCERT ARRANGEMENTS:** All performances and workshops, including necessary clearances or permits, and chairs/sound equipment as needed.
- ❖ **CONCERT PROMOTION:** Official recognition, quality concert venues and publicity.
- ❖ **AIRLINE TRANSPORTATION:** Round-trip transportation by scheduled airline carrier. Air fares are subject to change pending space availability at the time of group booking.
  - Includes up to \$75 for U.S. Government airline taxes, fees and estimated fuel surcharge.
  - **Coach Transportation:** Local coach transportation on arrival, and available for the entire tour.
- ❖ **ACCOMMODATIONS:** Hotel accommodations, based on quad occupancy.
  - Private, nightly, hotel security is included.

		<u>Triple Supplement</u>	<u>Double Supplement</u>	<u>Single Supplement</u>
4 nights / 5 days	New Jersey Hotel:	\$86	\$242	\$700
5 nights / 6 days	New Jersey Hotel:	\$107	\$301	\$871

- ❖ **MEALS:** Two meals per day (as noted in the Tour itinerary) including breakfast and dinner. Please note that breakfast is not included on day of arrival and dinner is not included on day of departure.
- ❖ **TOUR MANAGEMENT:** One full-time, professionally-licensed Tour Manager on each motorcoach who meets the group upon arrival and remains until departure to guide all excursions, maximize use of time, and enhance the educational value.
- ❖ **ENTRANCE FEES:** Entrances are included to all sights listed on the Tour itinerary.
- ❖ **BROADWAY SHOW:** Admission to two Broadway Shows, subject to selection, seating, and availability at time of booking.
- ❖ **T-SHIRTS:** One souvenir New York City T-shirt for each participant.
- ❖ **FREE TRIPS:** Five free trips (based on double occupancy) based on traveling with a minimum of three motorcoaches.
- ❖ **GRATUITIES:** Tips and taxes are paid to Tour Managers, local coach drivers, and hotel personnel.
- ❖ **LIABILITY INSURANCE:** \$3M MCI Tour Liability Insurance coverage. Only MCI arranged services (motorcoach, flights, guides, hotels, etc.) will be covered under MCI's Tour Liability Insurance.
- ❖ **TRAVEL INSURANCE:** Individual travel insurance coverage is included in all MCI programs with MCI arranged airline transportation.  
Summary of coverage:
  - \$10,000 – Travel Accident
  - \$1,000 – Medical Expense
  - \$300 – Baggage Coverage
  - \$600 – Trip Cancellation/Interruption/Delay

**COST EXCLUSIONS**

- ❖ Daily lunches.
- ❖ Instrument and/or music stand rental, if needed.
- ❖ Concert programs, if needed.
- ❖ Transportation to and from the Chicago airport.
- ❖ Airline luggage fees.
- ❖ Difference between current and actual costs for airline taxes and the estimated fuel surcharge, if applicable.



Music Celebrations International

# Travel Protection

Because most airline tickets issued for group travel are nonrefundable, purchasing travel protection to protect oneself against unforeseeable events that may impact travel plans is highly recommended for tour members. Through the plan administrator **Trip Mate**, MCI has several travel protection plans available for tour members to purchase. These plans help protect tour members from situations such as *Trip Cancellation*, *Trip Interruption*, *Travel Delay*, or *Emergency Medical Expenses*. Music Celebrations International provides enrollment forms for travel protection to all tour directors or tour coordinators to distribute to tour members.



## WHAT TRAVEL PROTECTION COVERS

- **Trip Cancellation and Trip Interruption** provide coverage for cancellation or interruption of a trip due to reasons such as injury, illness or death suffered by the insured or a member of the insured's immediate family.
- **Emergency Medical Expense** covers reasonable medical costs if emergency medical treatment is required while on the trip. Tour members are encouraged to check their current health insurance to see if it covers international travel.
- **Baggage Protection** provides coverage for loss, damage or theft of baggage and personal belongings. Tour members are encouraged to check to see if they are covered for baggage loss under their homeowner's policy.
- **CFAR/Cancel For Any Reason** gives tour members the option to cancel their tour for any reason up to 48 hours prior to the scheduled departure date and be reimbursed 75% of the nonrefundable costs paid for their trip. CFAR coverage is only offered in the Premier Plan Upgrade, and is not available to residents of the state of New York.

## WHAT IS INCLUDED IN YOUR TOUR PACKAGE?

MCI includes liability for all tour packages, and standard travel protection is included for all groups traveling by air.

- **Liability Insurance** (*Included in all Tour Packages*), underwritten/provided by xxx company.  
\$3,000,000 MCI Tour Liability Insurance Coverage
- **Standard Travel Protection** (*Included in All Tours Traveling by Air*), includes Travel Insurance underwritten by US Fire Insurance Company
  - \$10,000 – Accidental Death and Dismemberment
  - \$300 – Baggage and Personal Effects Coverage
  - \$1,000 – Accident and Sickness Medical Expense
  - \$50,000 – Emergency Evacuation, Medical Repatriation, and Return of Remains
  - \$600 – for each of the following coverages: Trip Cancellation, Trip Interruption, Travel Delay, and Missed Connection

Please Note: The totals above represent maximum benefit amounts. Coronavirus is treated the same as any other sickness under the terms of the plan

## WHAT THE PREMIER PLAN UPGRADE OFFERS TOUR MEMBERS

Premier Travel Protection Options are available for tour members to purchase and includes:

- Increased Travel Delay benefit of \$200 per day, \$2,800 total. Should a tour member need to quarantine while on tour, this benefit may apply
- Up to \$25,000 of coverage for accident or sickness medical expenses
- Trip Cancellation and Trip Interruption coverage up to the insured trip cost
- Up to \$1,500 of coverage for baggage and personal effects
- Up to \$250 of coverage for a baggage delay of 24 hours or more
- Up to \$750 of missed connection coverage
- Increased Accidental Death and Dismemberment coverage up to \$25,000
- Optional cancel for any reason coverage\* (\*not applicable to residents of the state of NY)

## INCLUDED STANDARD PLAN VS. PREMIERE PLAN UPGRADE

Travel Protection Benefits	Included Standard Plan for Groups Traveling by Air (UF374)	Premier Plan Upgrade with CFAR (UF3700M)	Premier Plan Upgrade WITHOUT CFAR (UF3700M)
Trip Cancellation	\$600	Insured Trip Cost	Insured Trip Cost
Trip Interruption	\$600	Insured Trip Cost	Insured Trip Cost
Missed Connection	\$600	\$750	\$750
Travel Delay of 12 Hours or More	\$150 Per Day, \$600 Total	\$200 Per Day, \$2,800 Total	\$200 Per Day, \$2,800 Total
*Cancel for Any Reason Benefit	Not Included	*75% of the Non-Refundable Trip Cost	*NOT AVAILABLE
Medical Expense/Emergency Evacuation			
-Accident & Sickness Medical Expense	\$1,000	\$25,000	\$25,000
-Emergency Medical Evacuation, Medical Repatriation & Return of Remains	\$50,000	\$50,000	\$50,000
Accidental Death & Dismemberment	\$10,000	\$25,000	\$25,000
Baggage and Personal Effects	\$300	\$1,500	\$1,500
Baggage Delay (24 Hours or More)	Not Included	\$250	\$250

\*Not available to residents of the state of New York

## TRAVEL PROTECTION FAQ (Prepared by Trip Mate)

**What is CFAR? What does CFAR cover?**

CFAR stands for “cancel for any reason.” With CFAR tour members can cancel for any reason that is not a covered reason for Trip Cancellation by filing a claim for 75% of their *non-recoverable* investment. The request for cancellation must be received by MCI’s office in writing up to 2 days prior to the tour’s scheduled departure date.

## **Are doctors available on call through the travel protection plans?**

Our standard and premier plans include multi-lingual medical professionals available 24 hours a day to provide help, advice, and referrals for medical emergencies. They can help you locate local physicians, dentists, or medical facilities, and provide services for:

- Medical Consultation & Monitoring
- Medical Evacuation Arrangements
- Emergency Medical Payments
- Prescription Assistance
- Repatriation of Remains Arrangement
- 24-Hour Legal Assistance
- Language Interpretation Services
- Emergency Cash Transfer

Please Note: These are non-insurance services provided by Generali Global Assistance and not underwritten by US Fire Insurance Company

## **What is considered to be a covered quarantine?**

“Quarantine” is a strict medical isolation imposed by a recognized government authority, their authorized deputies, a medical examiner or a physician to prevent the spread of a disease. An order is not considered to impose a strict medical isolation unless the order requires the relevant person to be confined twenty-four hours per day, seven days a week throughout its duration.

## **What happens if a tour member needs to quarantine on tour?**

Our premier plan includes Travel Delay coverage with a benefit of up to \$2,800 total (\$200/day). If a tour member contracts the Coronavirus and needs to be quarantined (as defined above), Travel Delay provides coverage for additional expenses for reasonable accommodations, meal and local transportation expenses.

## **Is there a deadline for purchasing the premier plan?**

Tour members can purchase travel protection up until 60 days prior to departure (all payments and documents need to be received by MCI no later than 60 days prior to departure).

## **Will a cancellation be covered by the Standard Coverage if a tour member has to cancel prior to departure?**

Only if the tour member is canceling for a covered reason as outlined in the plan documents. The Standard Plan has a very limited amount of coverage (\$600 of the tour cost). Purchasing the Premier Plan with “Cancel for Any Reason” (CFAR) is the best way for tour members to protect their investment.

## **Is CFAR/Cancel For Any Reason available to tour members from all 50 states?**

Tour members from all US states, except New York, are eligible to file a claim under CFAR/Cancel For Any Reason.

## **If a tour member is a resident of the state of New York: is it worth it for them to buy upgraded travel protection if they cannot get CFAR/Cancel For Any Reason coverage?**

Yes, it is worth it to buy the upgraded protection. Even without CFAR/Cancel For Any Reason coverage, tour members will still be eligible for the \$200 a day/\$2800 total Travel Delay benefit (which includes certain coverages during quarantine, as noted above), as well as multiple other benefits.

## **If a tour member lives in any state (other than New York), do they have a choice as to whether they buy the upgraded plan with CFAR or without CFAR?**

Yes, tour members have a choice to either buy the upgraded plan with CFAR or without CFAR. Trip Mate highly recommends all eligible tour members to buy the upgraded plan with the CFAR coverage.

**Here's a hypothetical scenario of what may happen if your tour gets canceled due to a pandemic:**

Let's say your tour cost is \$4,000, and weeks (or days) prior to departure, the tour is canceled. After working with vendors and partners, MCI is able to secure an 80% refund (20% nonrecoverable). You would get a refund of \$3,200 from MCI. If you have purchased the premier plan upgraded insurance, you can then file a claim with Trip Mate to receive 75% of the \$800 that was nonrecoverable. Out of that \$800, you would get \$600 refunded from Trip Mate. **Of the entire investment, the total loss is \$200 plus the cost of the insurance premium.**

**What if an individual decides not to travel, but the group is moving forward?**

If an individual decides not to travel but the group is moving ahead, you will follow MCI's cancellation penalty structure for your group. Whatever the non-recoverable amount adds up to is what the individual tour member would file their claim for with Trip Mate. The individual can receive full reimbursement of their non-recoverable tour expenses if their reason for cancelling their tour is covered under the Trip Cancellation coverage. If the individual's reason for cancelling their tour is not covered under the Trip Cancellation coverage, they can receive 75% reimbursement of non-recoverable tour expenses, provided they have purchased the upgraded plan with CFAR/Cancel For Any Reason coverage.

**Where can tour members go for questions about the travel protection plans?**

MCI can help with questions on pricing related to travel protection. However, if tour members have any coverage questions, they can reach out to the travel protection plan administrator, Trip Mate.

Trip Mate  
1-833-297-2255

Music Celebrations International  
Call 1-800-395-2036 to contact your representative at MCI

## HOW DO TOUR MEMBERS CALCULATE THEIR PLAN COST? (STANDARD INCLUDED)

To calculate a tour member's plan cost for the Premier Plan, take their total trip cost minus \$600 and find the range on the grid below.

Premier Plan Costs (#UF3700M)		
Trip Cost	With Cancel for Any Reason*	Without Cancel for Any Reason
Up to \$250	\$38.00	\$24.00
\$251 - \$500	\$44.00	\$28.00
\$501 - \$750	\$71.00	\$45.00
\$751 - \$1,000	\$85.00	\$54.00
\$1,001 - \$1,500	\$115.00	\$73.00
\$1,501 - \$2,000	\$137.00	\$86.00
\$2,001 - \$2,500	\$190.00	\$120.00
\$2,501 - \$3,000	\$212.00	\$134.00
\$3,001 - \$4,000	\$244.00	\$154.00
\$4,001 - \$5,000	\$330.00	\$208.00
\$5,001 - \$6,000	\$374.00	\$236.00
\$6,001 - \$7,500	\$439.00	\$278.00
\$7,501 - \$9,000	\$508.00	\$321.00
\$9,001 - \$10,000	\$586.00	\$370.00

\* Not available to residents of the State of New York.



Example: The total tour package costs are \$4000.  $\$4000 - \$600 = \$3400$ . They would pay the plan cost to protect the remaining \$3400 to upgrade to the Premier Plan, which would be \$244 with CFAR or \$154 without CFAR.



## INFORMATION YOU NEED TO KNOW

When the upgrade to the Premier plan is purchased, it supersedes the Standard Plan and all applicable benefits will be paid via the Premier plan coverage.

The following exclusions apply to both plans UF374 and UF3700M: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked to travel with You, while sane or insane; 2. an act of declared or undeclared war; 3. participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States, including the National Guard; 4. riding or driving in races, or speed or endurance competitions or events; 5. mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment); 6. participating as a professional in a stunt, athletic or sporting event or competition; 7. participating in skydiving or parachuting except parasailing, hang gliding, bungee cord jumping, extreme skiing, skiing outside marked trails or heli-skiing, any race, speed contests not including any of the regatta races, spelunking or caving, or scuba diving if the depth exceeds 120 feet (40 meters) or if You are not certified to dive and a dive master is not present during the dive; 8. piloting or learning to pilot or acting as a member of the crew of any aircraft; 9. being Intoxicated as defined herein, or under the influence of any controlled substance unless as administered or prescribed by a Legally Qualified Physician; 10. the commission of or attempt to commit a felony or being engaged in an illegal occupation; 11. normal childbirth or pregnancy (except Complications of Pregnancy) or voluntarily induced abortion; 12. due to a Pre-Existing Condition, as defined in the Plan. The Pre-Existing Condition Limitation does not apply to the Emergency Medical Evacuation or Return of Remains coverage; 13. any amount paid or payable under any Worker's Compensation, Disability Benefit or similar law; 14. a loss or damage caused by detention, confiscation or destruction by customs; 15. Elective Treatment and Procedures; 16. medical treatment during or arising from a Trip undertaken for the purpose or intent of securing medical treatment; 17. business, contractual or educational obligations of You, a Family Member, Business Partner, or Traveling Companion; 18. a mental or nervous condition, unless hospitalized for that condition while the Plan is in effect for You; 19. a loss that results from a Sickness, Injury, disease or other condition, event or circumstance which occurs at a time when the Plan is not in effect for You; 20. Bankruptcy or Default or failure to supply services by a supplier of travel services; 21. due to loss or damage (including death or injury) and any associated cost or expense resulting directly from the discharge, explosion or use of any device, weapon or material employing or involving chemical, biological, radiological or similar agents, whether in time of peace or war, and regardless of who commits the act and regardless of any other sequence thereto; or 22. an assessment from a Legally Qualified Physician advising You in writing that You, a Traveling Companion, Family Member or Business Partner booked to travel with You are not Medically Fit to Travel, as defined in the Plan, at the time of purchases of Coverage on Your Trip. Additional Limitations and Exclusions Specific to Baggage and Personal Effects: Benefits are not payable for any loss caused by or resulting from: a) breakage of brittle or fragile articles; b) wear and tear or gradual deterioration; c) confiscation or appropriation by order of any government or custom's rule; d) theft or pilferage while left in any unlocked vehicle; e) property illegally acquired, kept, stored or transported; f) Your negligent acts or omissions; g) Your property shipped as freight or shipped prior to the Scheduled Departure Date; h) electrical current, including electric arcing that damages or destroys electrical devices or appliances.

**Excess Insurance:** The insurance provided by this Plan (except Accident and Sickness Medical Expense, Emergency Medical Evacuation, Medical Repatriation and Return of Remains) shall be in excess of all other valid and collectible Insurance or indemnity. If at the time of the occurrence of any loss there is other valid and collectible insurance or indemnity in place, We shall be liable only for the excess of the amount of loss, over the amount of such other insurance or indemnity, and applicable deductible. The Coordination of Benefits ("COB") provision applies to This Plan when an Insured has health care coverage under more than one Plan.

This advertisement contains highlights of the plans, which include travel insurance coverages underwritten by United States Fire Insurance Company under form series T210 et. al. and TP-401 et. al. The Crum & Forster group of companies is rated A (Excellent) by AM Best 2020. C&F and Crum & Forster are registered trademarks of United States Fire Insurance Company. The plans also contain non insurance Travel Assistance Services provided by Generali Global Assistance Services. Coverages may vary and not all coverage is available in all jurisdictions. **Insurance coverages are subject to the terms, limitations and exclusions in the plan, including an exclusion for pre-existing conditions.** In most states, your travel retailer is not a licensed insurance producer/agent, and is not qualified or authorized to answer technical questions about the terms, benefits, exclusions, and conditions of the insurance offered or to evaluate the adequacy of your existing insurance coverage. Your travel retailer may be compensated for the purchase of a plan and may provide general information about the plans offered, including a description of the coverage and price. The purchase of travel insurance is not required in order to purchase any other product or service from your travel retailer. CA DOI toll free number: 800-927-4357. MD Insurance Administration: 800-492-6116 or 410-468-2340. The cost of your plan is for the entire plan, which consists of both insurance and non-insurance components. Individuals looking to obtain additional information regarding the features and pricing of each travel plan component, please contact Trip Mate, 9225 Ward Parkway, Suite 200, Kansas City, MO 64114, 1-833-297-2255, [claimssupport@travelclaimsonline.com](mailto:claimssupport@travelclaimsonline.com), CA License # 0805270



## Glenbrook North/South HS

Glenview, IL

March 26 - 31, 2023

### Sunday, March 26

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[Flights Depart ORD](#)

[Flights Arrive in NYC](#)

[Lunch in the Area \(\\$20\)](#)

[NBC Studios Tour](#)

Take an interesting one-hour walking tour of the Today Show, NBC Nightly News and Saturday Night Live studios. A mock presentation gives you some idea of how the shows are put together.

[Dinner at Virgil's BBQ](#)

[Hotel Check-In](#)

### Monday, March 27

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[Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

[Statue of Liberty](#)

Board the ferry for a twenty-minute ride across the bay to the Statue of Liberty. Enjoy the view and learn more about the home of the nation's most famous lady.

[Ellis Island](#)

Ellis Island is a symbol of America's immigrant heritage. From 1892 to 1954, this immigrant depot processed the greatest tide of incoming humanity in the nation's history. Nearly twelve million landed here in their search of freedom of speech and religion, and for economic opportunity.

[Lunch in the Area \(\\$20\)](#)

[9/11 Memorial & Museum](#)

Visit the New York World Trade Center site, destroyed along with nearly 3,000 lives in the terrorist attacks of September 11, 2001. First, stroll the peaceful grounds of the street-level Memorial, featuring twin pools rimmed in bronze with the names of all attack victims. Then descend through the glassed-in Museum entry, down to original World Trade Center foundation level. View artifacts large and small, listen to oral histories and learn also about the Pentagon attack and the fate of Flight 93, both of which occurred on 9/11.

[Gayle's Broadway Rose Dinner](#)

Get ready for some singin' and dancin' and good eatin' as the waiters and waitresses of Gayle's Broadway Rose entertain you and serve you a good meal!

\*\*\*Senior Activity - PM\*\*\*

### Tuesday, March 28

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[Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

[Lincoln Center Guided Tour](#)

An aspiring actor or actress shows you Alice Tully Hall (home of the Chamber Music Society), David Geffen Hall (home of the New York Philharmonic), the New York State Theater (New York City Ballet and the New York City Opera), and the Metropolitan Opera House.

[Local Performances](#)

[Lunch at Dekalb Market \(\\$20\)](#)

The biggest food hall in Brooklyn, Dekalb Market Hall is raising the borough's profile as a hub for innovative culinary dining experiences.

[Central Park & Brooklyn Bridge](#)

[Dinner at RIU Plaza](#)

All-You-Can-Eat dinner buffet in the middle of the theater district in New York, a block away from Times Square. The menu changes daily and includes hot & cold appetizers, seafood, fish, carving station, deli meats, cheese, pizza, chocolate fountain and desserts.

[Broadway Show #1](#)

### Wednesday, March 29

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[Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

[Broadway Workshop](#)

[Lunch in the Area \(\\$20\)](#)

[Carnegie Hall Tour](#)

Catch an insider's glimpse of this legendary performing hall, designed and built in 1891 by architect/cellist William Burnett Tuthill. Learn about Andrew & Louise Carnegie, hear how the Hall was saved from demolition in 1960, and delight in the century-long performance tradition that has showcased the best, from Tchaikovsky, Mahler, Horowitz and Callas to Bernstein, Judy Garland and the Beatles. Visit three performing spaces, seating from 268 to 2,804 music lovers.

#### [Dinner at John's Pizzeria](#)

John's Pizzeria originally opened its doors in the late 1920's. Since then, it has become world-renowned and a legendary institution in New York City - a place where generations of New Yorkers and tourists alike have come to enjoy the finest pizza the city has to offer.

#### [New York Philharmonic](#)

Take your seats at Lincoln Center's David Geffen Hall to see a performance by the world-famous New York Philharmonic Orchestra.

### Thursday, March 30

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#### [Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

#### [Metropolitan Museum of Art](#)

Established since 1870, the museum houses more than two million works of art from all over the world, ancient through modern times.

#### [Lunch in the Area \(\\$20\)](#)

#### [Little Island](#)

#### [Dinner at Hard Rock Cafe](#)

Pump up the octane with a meal at this high-energy, rockin' home of classic American food! One-of-a-kind rock and roll memorabilia, souvenirs, good music and delicious food make this a great experience.

#### [Broadway Show #2](#)

### Friday, March 31

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#### [Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

#### [Radio City Stage Door Tour](#)

Go "behind the scenes" at the home of the world-famous Rockettes! Learn about the Great Stage, see the mighty Wurlitzer and rehearsal halls in America's greatest showplace! You may catch a rehearsal or find a seamstress working on costumes for an upcoming production. (The tour is conducted every 15 minutes and limited to 30 persons.)

#### [Top of the Rock](#)

Open 365 days a year, Rockefeller Center's newly renovated Top of the Rock™ will win you over with its Art Deco look, Swarovsky Crystal sculpture and chandelier. Begin with fun, interactive exhibits on the mezzanine level, then ascend to the open-air Observation Deck. 70 stories above Manhattan can be very peaceful, especially when you view 360 degrees through crystal-clear, transparent safety glass panels. See the Statue of Liberty, New Jersey, the Bronx and Brooklyn and wonderful Central Park. Timed entry serves as crowd control, and the shop sells neat souvenirs of your visit.

#### [Lunch in the Area \(\\$20\)](#)

#### [Flights Depart NYC](#)

#### [Flights Arrive at ORD](#)

# TOUR CONDITIONS

## Glenbrook North/South HS

Glenview, Illinois  
to:

New York, NY

Local Performance & Clinic  
New York Philharmonic  
Broadway Shows

March 26 - 31, 2023

### Payment Schedule

Payment	Amount	Due Date
Non-refundable deposit	\$150.00	June 15, 2022
Installment	\$450.00	July 15, 2022
Installment: \$200 Non-refundable	\$450.00	September 15, 2022
Installment	\$450.00	November 15, 2022
Installment	\$450.00	January 15, 2023
Final Payment	Balance	March 5, 2023

### Trip Price per Person

\$450 Air ESTIMATE Included, 1 Checked Bag per Person Included

Passengers	150	120	130	140
Quad	\$2229	\$2338	\$2296	\$2260
Triple	\$2332	\$2441	\$2398	\$2362
Twin	\$2536	\$2645	\$2603	\$2567
Single	\$3149	\$3258	\$3216	\$3180

**IMPORTANT NOTE:** The above trip prices are based on hotel room occupancy and the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of March 29, 2022 and are subject to change. These trip prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary.

### Inclusions

- Music Travel Consultants tour director throughout
- Roundtrip Motorcoach Transportation via chartered coaches
- Tolls, Taxes and Daily Maintenance Fees for Driver(s)
- Roundtrip economy class, non-refundable air transportation between home area and destination (if applicable).
- (5) nights Hotel Accommodations per the itinerary
- (16) Meals included; they will be a variety of buffet, fast food, plated and/or pre-selected menus per the itinerary. For variety and convenience, money will occasionally be given in lieu of a pre-determined restaurant.
- All Sightseeing & Special Events per the Itinerary
- Entrance Fees where necessary
- Taxes and Gratuities - As required for all included features
- Gratuities to Driver(s) and Local Guide(s) as necessary
- Trip Departure Briefing (if applicable)
- Customized Tour Itinerary & Baggage Tags
- All Operations & Planning Charges

### Exclusions

Passport fees; baggage handling at airports & hotels; excess baggage charges; forwarding of baggage; items or services of a personal nature such as snacks, laundry, room service, telephone calls, pay TV, movies, cables, souvenirs or the like; gratuities to travel directors; any items or services not mentioned specifically in tour conditions.

### Cancellation Information

"Cancellation" is defined as any change made to the passenger list at least 60 days prior to trip departure day. Cancellation must be made under the traveler's account at MTC® Online by clicking on the "Cancel a Traveler" link on traveler's/ payer's welcome page dashboard OR by e-mail or written communication to MTC®. With the exception of non-refundable deposits/payments, if cancellation is received 60 days or more prior to trip departure day, money returned by suppliers is refundable. Cancellations received 60 days or fewer before, or on, trip departure day are non-refundable, unless a paying substitute traveler takes the place of the cancelled person. If the trip includes airfare, cancellation and/or substitution policies may vary, depending on the airline, date of ticketing and group contract. Please contact MTC® for additional information. Travelers desiring travel and cancellation insurance may find it from a provider of their choice.

### Tour Operator Responsibility

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions, under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the passenger. MTC® reserves the right to cancel the tour or to remove any passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to their possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of governments or civil authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.