



TO: Dr. Charles Johns
FROM: Rosanne Williamson
RE: FOIA Requests

FOIA Response:

Please see the attached email response. Responsive documents can be found online at <http://il.glenbrook.schoolboard.net/board>. (Responsive documents will not be attached to the all documents pdf, but can be found under the FOIA agenda item.)

Background:

The Freedom of Information Act (FOIA - 5 ILCS 140/1 et seq.) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure (for example: records containing information concerning student records or personal privacy).

A public body must respond to a FOIA request within 5 business days after the public body receives the request or 21 business days if the request is for commercial purpose. That time period may be extended for an additional 5 business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
 - The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
 - The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
 - The request requires the public body to consult with another public body who has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requester in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced.



Re: Freedom of Information Act Request

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>
To: Policy Research <research@empowerillinois.org>
Bcc: egeallis@glenbrook225.org

Thu, Jul 25, 2019 at 10:54 AM

Dear Ms. Otto,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 7/18/19 we received your request for the following information:

- Listing of sports and other intramural activities offered for 8th-12th graders

District Response (Grades 9-12):

GBS Intramurals can be found here:

<https://gbs.glenbrook225.org/Activities/Intramurals>

GBN Intramurals can be found here (see p. 30):

[Handbook](#)

<u>Glenbrook South Sports:</u>	<u>Glenbrook North Sports</u>
Football	Football
Boys Cross Country	Boys Cross Country
Girls Cross Country	Girls Cross Country
Boys Golf	Boys Golf
Girls Golf	Girls Golf
Boys Soccer	Boys Soccer
Girls Soccer	Girls Tennis
Boys Swimming	Girls Volleyball
Girls Swimming	Girls Swimming
Boys Volleyball	Boys Swimming
Girls Volleyball	Cheerleading
Boys Tennis	Boys Volleyball
Girls Tennis	Girls Basketball
Field Hockey	Boys Basketball
Boys Basketball	Wrestling
Girls Basketball	Boys Gymnastics
Wrestling	Boys Tennis
Boys Gymnastics	Girls Gymnastics
Girls Gymnastics	Baseball
Cheerleading	Softball
Pom Poms	Badminton
Baseball Softball	Boys Lacrosse
Badminton	

Boys Lacrosse Girls Lacrosse Boys Track & Field Girls Track & Field Boys Water Polo Girls Water Polo	Girls Lacrosse Boys Track & Field Girls Track & Field Boys Water Polo Girls Water Polo Boys Volleyball Boys Tennis
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- Listing of vocal, instrumental, visual, and performing arts courses/activities offered for 8th-12th graders

District Response (Grades 9-12):

GBS:

Our Fine Arts Course Offerings can all be found at this link below:

<http://www.gbsscurriculumguide.org/fine-arts/>

Our Performing Arts Activities can be found at the following link:

<https://gbs.glenbrook225.org/Activities/Performing-Arts>

The other activities can be found amongst our "special interest" clubs listed in the link below. We have a lot of activities that dabble in visual arts but might not be its primary focus. I am sharing the overall link just in case:

<https://gbs.glenbrook225.org/Activities/Special-Interest>

GBN:

[Handbook](#) See pp. 26-30

[Fine Arts Course Book](#)

- Listing of school-sponsored standardized test prep for courses including but not limited to PSAT, ACT, SAT, and ASVAB

District Response(Grades 9-12):

GBS:

- School sponsored tutoring for standardized test prep - In House Test Prep for ACT and SAT and One-to-One Test prep for ACT and SAT.

GBN:

- ExcelEdge hosts a test prep course for both the ACT and SAT.

- Listing of school-sponsored tutoring services and other programs including but not limited to AVID and 21st Century

District Response(Grades 9-12):

GBS: School sponsored tutoring: Titan Learning Center, all day tutoring available

GBN: School sponsored tutoring: Academic Resource Centers, all day tutoring available

- Listing of school-sponsored after-school, summer, during-the-day, and weekend enrichment opportunities including but not limited to field trips, retreats, and school clubs

District Response(Grades 9-12): [Summer Camps](#), [Course Offerings](#), [Habitat for Humanity](#), [GBN:Handbook](#) See pp. 26-30, [GBS:Handbook](#) See pp. 44-47

- Course listing detailing all available math, science, social science, english/language arts, and foreign language course offerings at the high schools

District Response(Grades 9-12): [GBN Curriculum Guide](#) and [GBS Curriculum Guide](#)

- Listing of the highest math and science courses available.

District Response(Grades 9-12): [GBN Curriculum Guide](#) and [GBS Curriculum Guide](#)

- Listing of the dual-credit courses offered

District Response(Grades 9-12): [GBS Dual Credit with Oakton](#) and [GBN Dual Credit with Oakton](#)

- Listing of Advanced Placement courses offered

District Response(Grades 9-12): [GBN Curriculum Guide](#) and [GBS Curriculum Guide](#)

- Listing of International Baccalaureate courses offered

District Response(Grades 9-12): None.

- Listing of all elective courses offered to 8th, 9th, 10th, 11th, and 12th graders

District Response(Grades 9-12): [GBN Curriculum Guide](#) and [GBS Curriculum Guide](#)

- Response to whether Algebra I is available for 8th graders

District Response(Grades 9-12): No

- Response to whether a foreign language is available for 8th graders

District Response(Grades 9-12): No

- Response to whether a student may take at least one full year of electives during 9th-12th grade

District Response(Grades 9-12): Yes

- Response to whether there are associated fees to participate in any extracurricular activity, club, or sport

District Response(Grades 9-12): None

Sincerely,

Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
[Glenbrook High School District 225](#)

3801 West Lake Avenue
Glenview, IL 60026

On Thu, Jul 18, 2019 at 11:37 AM Policy Research <research@empowerillinois.org> wrote:

To whom it may concern,

My name is Heather and I am emailing on behalf of Empower Illinois with a request for information under the Freedom of Information Act relating to course and enrichment offerings at the following schools: Glenbrook North High School and Glenbrook South High School

Specifically, Empower Illinois is seeking the following information:

- Listing of sports and other intramural activities offered for 8th-12th graders
- Listing of vocal, instrumental, visual, and performing arts courses/activities offered for 8th-12th graders
- Listing of school-sponsored standardized test prep for courses including but not limited to PSAT, ACT, SAT, and ASVAB
- Listing of school-sponsored tutoring services and other programs including but not limited to AVID and 21st Century
- Listing of school-sponsored after-school, summer, during-the-day, and weekend enrichment opportunities including but not limited to field trips, retreats, and school clubs
- Course listing detailing all available math, science, social science, english/language arts, and foreign language course offerings at the high schools
- Listing of the highest math and science courses available.
- Listing of the dual-credit courses offered
- Listing of Advanced Placement courses offered
- Listing of International Baccalaureate courses offered
- Listing of all elective courses offered to 8th, 9th, 10th, 11th, and 12th graders
- Response to whether Algebra I is available for 8th graders
- Response to whether a foreign language is available for 8th graders
- Response to whether a student may take at least one full year of electives during 9th-12th grade
- Response to whether there are associated fees to participate in any extracurricular activity, club, or sport

This information will not be used for commercial purposes. Please email me the requested information. If the information is only contained in paper format, please scan as a PDF and send via email. For any alternative method of sending requested information, please contact me first to arrange.

Best,

Heather Otto

LEE Fellow | Empower Illinois

200 N LaSalle, Suite 2310, Chicago, IL 60601

M: 614-886-1003

heather@empowerillinois.org | [Twitter](#) | [Facebook](#) | [Website](#)



Elaine Geallis <egeallis@glenbrook225.org>

Re: District 225 FOIA Request

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Thu, Aug 15, 2019 at 1:20 PM

To: Mike Fehrenbacher <educator@fehrrfinancial.com>

Bcc: egeallis@glenbrook225.org

Dear Mr. Fehrenbacher,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 8/7/19 we received your request for the following information:

- a district employee list of all current employees/staff. This request is NOT to use the list for commercial purposes.

I would request that the list provide the following information in Excel format:

- District #
- First Name
- Last Name
- Email
- Phone
- Job Title
- Department
- School
- Salary
- Years of Service

District Response: Please see attached.

Sincerely,

Rosanne Williamson Ed.D.
Assistant Superintendent for Educational Services
Glenbrook H.S. District 225
[3801 West Lake Ave.](#)
[Glenview, IL 60026](#)
847-486-4701

On Wed, Aug 7, 2019 at 6:26 PM Mike Fehrenbacher <educator@fehrrfinancial.com> wrote:

Hello Dr. Rosanne Williamson:

I am writing In accordance with the Freedom of Information Act, I am respectfully requesting a district employee list of all current employees / staff. This request is NOT to use the list for commercial purposes.

If I have sent the request to the wrong person or department, please reply with the correct contact person's information.

I would request that the list provide the following information in Excel format:

District #
First Name
Last Name
Email
Phone
Job Title
Department
School
Salary
Years of Service

Should you have any questions, please reply to this email.
I thank you for your time.

--

Mike Fehrenbacher



FEHR Financial Response Document.xlsx
137K

Re: Public Records Request

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>
To: Jonah Meadows <jonah.meadows@patch.com>
Bcc: egeallis@glenbrook225.org

Mon, Aug 19, 2019 at 11:46 AM

Dear Mr. Meadows,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 8/12/19 we received your request for the following information:

- Any settlement agreements between District 225 and Allstate Insurance
- The minutes from the board meeting at which any settlement agreement between the District and Allstate was agreed

District Response: Please see attached.

Sincerely,

Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
[Glenbrook High School District 225](#)
[3801 West Lake Avenue](#)
[Glenview, IL 60026](#)

On Mon, Aug 12, 2019 at 9:26 AM Jonah Meadows <jonah.meadows@patch.com> wrote:

Dear FOIA Officer(s)

Pursuant to the FOIA and as a member of the media I hereby request the following public records, in electronic formats to the extent feasible:

- Any settlement agreements between District 225 and Allstate Insurance
- The minutes from the board meeting at which any settlement agreement between the District and Allstate was agreed.

Thanks,

Jonah Meadows
North Shore Editor, Patch
(773) 217-9001

2 attachments

 **Allstate Signed Settlement Agreement.pdf**
558K

 **Minutes - Signed.pdf**
294K



Elaine Geallis <egeallis@glenbrook225.org>

Re: FOIA Request

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Thu, Aug 15, 2019 at 1:24 PM

To: "King, Connie" <C.King@neopost.com>

Bcc: egeallis@glenbrook225.org

Dear Ms. King,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 8/13/19 we received your request for the following information:

1. What is the model number of your current mail machine?

District Response: Pitney Bowes SendPro P1500

2. How much are you spending per month on postage (\$1 - \$499; \$500 - \$999; \$1,000 - \$4,999; over \$5000 a month)?

District Response: \$1,000-\$4,999

3. Are you renting or leasing this equipment?

District Response: Lease

4. What is the expiration date of your contract? (You may also obtain your expiration date by calling Pitney Bowes at 800-522-0020.)

District Response: December 2022

5. What is the term of your contract (2, 3 or 5 years)?

District Response: 5 years

6. About how many packages do you receive each day (none; 1-10; 11-30; over 30)?

District Response: 1-10

7. Roughly how many packages do you send each day (none; 1-75; over 75)?

District Response: 1-75

8. Do you use any folding and inserting equipment at this time?

District Response: Yes

9. If you use a folder/inserter, how many pieces are you sending out each month?

District Response: around 3000

Sincerely,

Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
[Glenbrook High School District 225](#)

3801 West Lake Avenue
Glenview, IL 60026

On Tue, Aug 13, 2019 at 8:56 AM King, Connie <C.King@neopost.com> wrote:

Hello,

Thank you in advance for your time.

Neopost is a global producer and distributor of mail and logistics solutions. We provide mailing, business communications management and shipping hardware and software solutions. Neopost solutions help our customers send, receive and connect their customer communications via physical mail, digital communications and parcels in the most secure, efficient and professional manner possible.

Per our conversation, we would like to provide you with product information and comparison pricing on solutions suitable for your mailing and shipping applications. We typically find when companies switch to Neopost, we are able to offer substantial costs saving with better technology and equipment.

We look forward to receiving your responses to the questions below.

1. What is the model number of your current mail machine?
2. How much are you spending per month on postage (\$1 - \$499; \$500 - \$999; \$1,000 - \$4,999; over \$5000 a month)?
3. Are you renting or leasing this equipment?
4. What is the expiration date of your contract? (You may also obtain your expiration date by calling Pitney Bowes at 800-522-0020.)
5. What is the term of your contract (2, 3 or 5 years)?
6. About how many packages do you receive each day (none; 1-10; 11-30; over 30)?
7. Roughly how many packages do you send each day (none; 1-75; over 75)?
8. Do you use any folding and inserting equipment at this time?
9. If you use a folder/inserter, how many pieces are you sending out each month?

Connie King

Neopost

(866) 992-0799 ext. 67144

www.neopost.com

