

GLENBROOK HIGH SCHOOL DISTRICT 225

FINANCE COMMITTEE MINUTES

July 22, 2014 7:30 – 9:15 AM

Glenbrook South Room 128

Agenda Item #1: Call to Order

A regular meeting of the Finance Committee was held at Glenbrook South on July 22, 2014. The meeting convened at 7:30AM. Members in attendance were Bruce Doughty, John Finan, Scott Martin, Cameron Muir, (representing GBS), Paul Pryma, Kim Ptak, Mike Riggle, Hillarie Siena, and Vicki Tarver. Members not in attendance were Gary Freund, Karen Geddeis, Brad Swanson, Joel Taub and Brian Wegley.

Agenda Item #2: Tentative Budget FY2015

Mrs. Siena provided the committee with the FY2015 Tentative Budget. The tentative budget includes a review of FY2014 Actual Revenue and Expenditures. FY2014 revenues collected were 101% of budget mainly due to the receipt of deferred FY13 state & federal grant reimbursements. Although total actual revenues received were higher than budget by 1%, actual property tax collections were under budget by approximately \$168K, due to lower than anticipated spring collections and higher than anticipated property tax refunds. Actual FY2014 expenditures were 97% of budget. This is due to unspent contingencies, and lower spending across all functional areas of operations by approximately 2%. Discussion followed regarding enrollment, adequate funding, and fund balance reserves. Overall, the district ended the year at June 30, 2014 with a \$4.9M surplus in the operating funds.

Mrs. Siena discussed the assumptions that provide the basis for the FY2015 Tentative Budget. Revenue assumptions include: 1.7% CPI, 97.5% property tax collection rate (including 1.5% for budgeted refunds), interest income remaining flat at an approximate 0.20% interest rate, 89% General State Aid proration, State/Federal categoricals funded at FY14 levels, CPPRT at FY14 proration, The Glen make whole payments based on enrollment projections, and flat student fees, with the exception of the District's 1:1 student technology initiative.

Expenditure assumptions include: aggregate salary increase for certified staff of 3.5% including step, aggregate salary increase for non-certified staff of 2.9% including step, employee benefits projected increase of 6%, IMRF 10% rate increase, special education tuition expense increase of 2%, and all other expenses increased at CPI. The FY15 tentative budget also contains \$700,000 in contingencies for increases in FTE due to growing enrollment and first year conversion to the block schedule at GBS.

Agenda Item #3: Update on Glenbrook Aquatics

Mrs. Siena presented information relative to the Glenbrook Aquatics program. Glenbrook Aquatics is a community-based swim program that is operated in conjunction with both high schools. A historical program cost analysis was presented showing the year ending June 30, 2014 with a surplus of \$19K, and a 12-year average surplus per year of approximately \$12K.

Agenda Item #4: Other

Mrs. Siena then presented a five-year fund balance projection chart, showing the financial impact of recent union contract negotiated settlements, and projected operating fund balance through FY2019 at 38.8% of the next year's budgeted expenditures. Board policy sets a minimum fund balance reserve of no less than 33%. Discussion followed relative to maintaining an adequate level of reserves to address issues of enrollment growth and capacity.

Agenda Item #5: Adjournment

The meeting concluded at 9:15 AM.

Next meeting date TBD