

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JULY 27, 2015**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 27, 2015, at approximately 7:00 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hanley, Martin, Shein, Wilkas

Absent: Doughty, Taub

Also present: Bretag, Field, Geallis, Geddeis, Gravel, Ptak, Tarver, Riggle, Siena, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle gave an update on both GBN and GBS construction which are both on target. He noted that the district office renovations are complete. He stated that staff will be trained on new audio visual equipment and that residency will be set up in the professional development area within the next week.

Dr. Riggle introduced R.J. Gravel the new Director of Technical Services and Michael Field the new Director of Educational Technology.

MOTION TO APPROVE CONSENT AGENDA

Dr. Riggle pulled consent agenda item #5.8: 8460 Policy - Illegal Substances and Paraphernalia and handed out revised minutes from the July 1, 2015 Special Board Meeting.

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the following items on the consent agenda:

1. Appointments
 - a) Certified

Name	Position	Effective	Building	Salary
Meghan Ahlgrim	Special Education Teacher	08.20.15	GBS	BA, Step 1, .6 FTE
Elana Horowitz	Math Teacher	08.20.15	GBN	BA, Step 1, .8 FTE
Lukas Karch	Math Teacher	08.20.15	GBN	BA, Step 1, .6 FTE
Emily Porter	Special Education Teacher	08.20.15	GBS	BA, Step 2, 1.0 FTE
Kristen Schoenberger	Librarian	08.20.15	GBN	MA+300, Step 4, 1.0 FTE

- b) Support Staff

Name	Position	Effective	Building	Salary
				(FY 14-15) (FY 15-16 TBD)
Buchanan, Bret (repl. Justin Weiner)	IA Dean's	08.20.15	GBN	\$17.70
Karch, Lukas (repl. Alex Joe)	IA Math	08.20.15	GBN	\$18.41
Kirby, Allison (repl. Nicolette)	Dept. Sec. Science	08.06.15	GBN	\$18.10

Aloy)				
Lill, Nicholas	Custodian Temporary	08.06.15	GBN	\$17.38
*Melek, Christina (repl. Michele Pollina)	Exec. Asst. Dean's	08.06.15	GBS	\$20.38
Nellans, Barbara (rehire)	IA SPED PT	08.20.15	GBN	\$21.14
Valsamis, Anthony (repl. Alex Joe)	IA Math	08.20.15	GBN	\$18.41
Wicks, Kathy (repl. Suzan Maddox)	Exec. Asst. SAO	07.13.15	GBN	\$20.79

* Revision from July 1, 2015 Consent Agenda: Christina Melek was erroneously placed at the Attendance Secretary rate of \$18.83/hr. Her proper placement now is Executive Assistant, Dean's Office at \$20.38

2. Resignations/Terminations
a) Certified

Name	Position	Effective	School
Jordan Torf	Teacher, Mathematics	06.12.15	GBN

b) Support Staff

Name	Position	Effective	School
Hahn, Susan	IA Job Coach	07.17.15	GBN
Seaborg, Eric	1:1 Aide SPED	06.16.15	GBO

3. FOIA

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 68288 through 68416	\$1,147,039.73	June 8-9, 2015

Vendor Checks Nos. 68417 through 68435	\$2,052,242.54	July 9, 2015
Vendor Checks Nos. 68436 through 68605	\$842,091.07	July 22, 2015

5. Payroll

The issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

June Totals:

Check Register: \$ 425,433.62

Direct Deposit Register ACH: \$8,515,248.32

Wire Transfer (EFT) Register: \$4,662,925.70

6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of June	\$53,627.36	19808 through 19836, 19861 through 19923, 19950 through 19977, 19997 through 20014, 20039 through 20041.
Reimbursement of the Revolving Fund for Vendors for the month of June	\$301,894.01	19837 through 19859, 19860, 19924 through 19949, 19978 through 19996, 20015 through 20038, 20042 through 20043.
Checks issued in June voided and reissued in June		19845
Check issued in previous months, voided and reissued in June:		19728

7. Minutes

- July 1, 2015 Special Board Meeting - Revised
- July 1, 2015 Special Closed Board Meeting

8. 8460 Policy - Illegal Substances and Paraphernalia - pulled

9. Approval of Deferred Compensation Plans Authorized Providers

10. GBS Yearbook Creativity Workshop in Minneapolis,

Minnesota

11. GBS Poms - Trip to NYC
12. Model UN Trip to Stanford Model UN Conference
13. GBS Band/Master Singers Trip to Hawaii
14. Gifts

Gift From	Amount or Item	School	Department	Account
Footprints Foundation, Countryside, IL	\$2,000.00	GBN	HYNDA GAMZE SCHOLARSHIP	820554

In response to a board member's question regarding funding of trips Dr. Riggle explained the funding decision and a board member gave additional explanation based on board policy. The board member asked that the administration bring back guidelines to a future meeting. He asked that the administration outline what groups get money and how the decisions are made.

In response to a board member's question the administration stated that they will bring the Board additional information on the Footprints Foundation and their gift.

Upon calling of the roll:

Aye: Boron, Hanley, Martin, Shein, Wilkas

Nay: none

Motion carried 5-0.

8460 Policy - Illegal Substances and Paraphernalia

Dr. Riggle reviewed suggested changes.

Dr. Riggle stated that if the Board agreed to the changes the policy could be brought back on consent or approved at tonight's meeting. He noted that we had to go to print on the handbook, but it does say that the most recent policy is on line.

Dr. Riggle answered clarifying questions.

MOTION TO APPROVE POLICY 8460 - ILLEGAL SUBSTANCES AND PARAPHERNALIA AS AMMENDED

Motion by Mr. Boron, seconded by Mr. Martin to approve Policy 8460 - Illegal Substances and Paraphernalia as amended.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

Dr. Riggle stated that Justin Petrarca will train the administrators on the policy.

DISCUSSION/ACTION: APPROVAL OF TECHNOLOGY EQUIPMENT PURCHASE & APPROVAL OF THE TECHNOLOGY LEASE

Dr. Riggle stated that items 6 & 7 go hand in hand.

Dr. Ptak explained the equipment purchase and the lease.

In response to a board member's question Dr. Ptak explained that the Board approved the budget and this item is an itemized list.

MOTION TO APPROVE THE TECHNOLOGY EQUIPMENT PURCHASE

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the technology equipment purchase.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

MOTION TO APPROVE THE TECHNOLOGY LEASE

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the technology lease.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

Dr. Riggle thanked Mr. Bretag for all his work in the transition of the technology department.

DISCUSSION/ACTION: APPROVAL OF CAPITAL OUTLAY REQUEST GBS WEIGHT ROOM EQUIPMENT

Dr. Riggle explained that GBS has requested a change in their capital outlay request that was approved by the Board this past spring. Instead of purchasing an electronic theatre control board, they would like to use the money to purchase additional weight equipment to establish an additional weight lifting area for both curricular and extra-curricular use.

In response to a board member's question Dr. Ptak

- Stated that the warranty is through the manufacturer
- Stated that we own the equipment.
- Explained that in the past we purchased the equipment because we had referendum money and in the past the Booster Club has helped with the expense.
- Explained the reasoning for currently leasing the equipment.

MOTION TO APPROVE THE CAPITAL OUTLAY REQUEST GBS WEIGHT ROOM EQUIPMENT

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the capital outlay request for GBS weight room equipment.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: AWARD OF BID GBS WEIGHT ROOM EQUIPMENT

Dr. Ptak issued an RFP to several different vendors to obtain optimal pricing for the GBS weight room equipment. The administration is recommending that the Board approve the bid submitted by Extreme Training for \$58,384.

MOTION TO APPROVE THE AWARD OF BID FOR THE GBS WEIGHT ROOM EQUIPMENT

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the award of bid for the GBS weight room equipment.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: ADOPTION OF A TENTATIVE 2015-2016 BUDGET

Mrs. Siena stated that the Tentative Budget was originally presented at the Finance Committee meeting on July 21, 2015. She thanked Vicky Tarver and Kim Ptak for their help. She presented the Tentative Budget for 2015-2016.

Mrs. Siena reviewed:

- Budget revisions/transfers for approved grant budgets.
- Revenues and expenditures from original to final budget.
- Fiscal year end revenues, expenditures and end of the year fund balance
- Revenue and expenditure variances.
- The tentative budget summary with an ending fund balance of 65.4%.
- Factors affecting future fund balances.
- Contingencies in accordance to board policy.
- The revenue summary.
- General state aid vs. categorical aid.
- The expenditure summary.
- The fund balance summary.
- Contingencies.
- Discussions at the Finance Committee meeting regarding capital outlay and how it is different because of the promises made during the referendum.

Mrs. Siena:

- Answered clarifying questions.
- Stated that on August 10, Elizabeth Hennessy will be at the Board meeting to discuss options for alternate revenue sources.
- Noted that there will be a public hearing on Sept. 15th and the final adoption is scheduled for Sept. 28th.

- A Board member stated that it is important to discuss/note:
- The importance of scrutiny on facility purchases
 - The district's successful efforts in keeping salaries under control with the successful passage of the tiered salary schedule
 - Benefits - trending below industry standards, but trending high for the Glenbrooks
 - How the "system" is structured and how it affects affluent districts like ours and would like to discuss options.

Dr. Riggle stated that there is a lot of work to be done with the Facility Committee the next few months and then with the whole Board. A priority list is being worked on as well as a 5 year plan. One outstanding priority is to make sure that GBS can handle the projected increased enrollment. All aspects of the budget need to be looked at including our staff. The challenge will be to move off the referendum to a pay as you go program, especially with increased enrollments.

Dr. Riggle noted that he is fearful of things happening at the state level that could have an immediate effect on the budget. A lot of work will need to be done in planning in the next few months.

In response to a board member's question the administration stated that the possible ACT cost that the state may no longer pay will not be significant.

Mrs. Siena explained that refunding would not affect the operating fund but would affect our debt. She noted that this will be discussed at August the 10th board meeting.

In response to a board member's question the administration stated that the Board and administration will need to discuss how to communicate to the community regarding the fiscal responsibility that the district has shown with the referendum monies and how enrollment numbers might affect the budget.

Mrs. Siena stated that it is important for our community to realize that our long term strategy of increasing our fund balance has been very successful.

The administration answered clarifying questions on life safety proposed expenses.

MOTION TO ADOPT OF TENTATIVE BUDGET

Motion by Mr. Boron, seconded by Mrs. Wilkas to adopt the tentative budget.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

**DISCUSSION/ACTION: APPROVAL OF A RESOLUTION AUTHORIZING
PERMANENT INTER-FUND TRANSERS FOR DEBT SERVICE AND CAPITAL
PROJECTS PURPOSES**

Mrs. Siena stated that this is an annual resolution. The resolution provides for the transfer of funds from the operating funds into debt service and capital project funds.

**MOTION TO APPROVE INTER-FUND TRANSFERS FOR DEBT SERVICE
CAPITAL PROJECTS PURPOSES**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the resolution authorizing permanent inter-fund transfers for debt service and capital projects purposes.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: BOARD POLICIES: 8450 WEAPONS POSSESSION

Dr. Riggle stated that after some past incidents we discovered that our policy differed from State Code. State Code allows the Superintendent to take an alternative action in lieu of the mandated action to expel. The Superintendent's action is then subject to review and action by the Board of Education. He reviewed some suggested changes.

Dr. Riggle stated that the policy will be brought on consent at the August 10 board meeting.

DISCUSSION/ACTION: TRS PENALTIES DISCUSSION

A board member thanked for Dr. Riggle for the additional supporting material and stated there was no need for further discussion.

MISCELLANEOUS TOPICS

None.

REVIEW AND SUMMARY OF BOARD MEETING

The Board president noted that we approved:

- Policy 8460.
- Technology purchase and lease.
- Change in Capital Outlay expense.
- Tentative Budget; and
- Interfund transfer.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mrs. Hanley to move into closed session at approximately 8:37 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; the placement of individual students in special education programs and other matters relating to individual students; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (1), (2), (5), (10) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Wilkas

nay: none

Motion carried 5-0.

The Board returned to open session at 8:59 p.m.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 9:00 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 5-0.

* Boron, Hanley, Martin, Shein, Wilkas

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Monday, August 10, 2015	7:00 p.m.	Regular Board Meeting (District Office Board Room)
Monday, August 24, 2015	7:00 p.m.	Regular Board Meeting (District Office Board Room)