

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS FEBRUARY 11, 2019**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 11, 2019, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

Also present: Fagel, Finan, Geddeis, Gravel, Ptak, Riggle, Swanson, Tarver, Williamson

Approval of Agenda for this Meeting

Motion by Mr. Doughty seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Announce New Superintendent

The Board president:

- Introduced Dr. Johns as the new superintendent of District 225 effective July 1, 2019
- Provided some background regarding Dr. Johns' experience and his hope for building relationships within the district
- Thanked those involved in organizing the search process and those who volunteered their time to participate in the selection process

Motion to Approve the New Superintendent

Motion by Mr. Doughty, seconded by Mr. Glowacki to accept the recommendation regarding the appointment of Dr. Charles Johns as the new superintendent of Glenbrook High Schools

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Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Dr. Johns:

- Thanked the Board for their kind words
- Stated he was honored to have this opportunity
- Thanked those involved in the search process
- Stated he was looking forward to his new position
- Talked about his next steps in preparing to begin his position

There was a short reception to welcome Dr. Johns.

Recognition of Community Visitors

Rachel Zinberg representing CATCH (Community Action Together for Children's Health)

- Stated CATCH is working to improve the climate for children's' health in the community
- Noted there will be an event on:
 - Title: Social Media and Its Impact on Emotional Wellness: How to Help Our Kids Find Digital Balance
 - Date: Thursday, March 7, 2019
 - Place: Northbrook Library
 - Time: 7:00-8:30 p.m.
 - Keynote Speaker: Dr. Karen Cassidy
 - Website: www.catchiscommunity.org

Board and Superintendent Reports

The administration provided highlights of events/celebrations at the schools and noted there will be a project to be completed by the Village of Northbrook that will close Second Street on the north side of the GBN campus for a period of time.

Motion to Approve Consent Agenda Items

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the following items on the consent agenda

1. Appointments
 - a) Certified - none

b) Support Staff

<u>Name</u>	<u>Bldg</u>	<u>Position</u>	<u>Calendar</u>	<u>FTE</u>	<u>Start</u>	<u>CAT</u>	<u>Step</u>	<u>Salary</u>	<u>Hourly</u>
Kizhakkekuttu, Liza	GBN	SPED IA	186.5	.67	1.24.19	II	5	\$28,353	\$20.27

2. Resignations/Terminations

- a) Certified - none
- b) Support Staff - none

3. FOIA

4. Approval of Accounts Payable - \$820,870.23

5. Approval of Payroll Disbursements - \$974,714.52

6. Approval of Revolving Fund Reimbursement - \$3,900.00

7. Minutes

- a. January 28, 2019, Regular Board Meeting
- b. January 28, 2019, Closed Board Meeting
- c. February 5, 2019, Facilities Committee Meeting
- d. February 5, 2019, Closed Facilities Committee Meeting

8. Gifts

Donor	Type of Donation	Description of Donation	Purpose of Donation	School and Department	Account Number *
Knights of Columbus	monetary	\$3000.00	Glenbrook United (Special Olympics)	GBS	810900

9. Employee Technology Purchase Program

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Discussion/Action: Amendment to 2018-19 School Calendar Due to Inclement Weather

The administration:

- Outlined plans for making up the lost student attendance days due to inclement weather
- Noted formal action will take place when the final calendar is approved and submitted to the state

- Reviewed the number of student attendance days, those missed due to inclement weather and emergency days already used
- Stated AP teachers are concerned about lost days of instruction
- Explained teachers will need to remain until Tuesday, June 11
- Stated another option if there is another inclement weather days, the number of student days can be reduced to 177; This way, students can end on a Friday and not have to return on Monday, June 10
- Summarized the days used as emergency days
- Provided clarification in response to board members' questions

Discussion/Action: Glenbrook North Bell Schedule for the 2019-20 School Year

The administration:

- Referenced the memo outlining recommendation on the change of start time for GBN
- Noted the schedule matches the GBS schedule and was accommodated by the bus company
- Highlighted survey results including narrative comments

In response to board members' questions, the administration:

- Explained changes in traffic patterns with the construction of the new Maple school
- Noted that because of the Maple construction, school will not start until September 3, so there will be time for planning with the District 30 administration
- Provided an explanation relative to paraprofessionals assisting with traffic control at the end of the school day for both schools
- Stated he has been in conversation with Dr. Wegley

This item will it will be placed on the February 25 consent agenda.

Discussion/Action: Award of Bids for District Life Safety and Capital Projects for Summer 2019

The administration:

- Reminded the Board of the bid process and previous discussion with the Board with regard to roofing and paving in particular
- Stated the bids were reviewed and discussed at the Facilities Committee meeting
- This item will be placed on the February 25 consent agenda for approval

In response to a Board member's question, the administration:

- Stated there were some changes made to the scope of the bid which lowered the bid relative to the initial estimate
- Noted because the district was out early with bids on roofing, better pricing came in

- Commented that there will be money left over from these projects that will cause the life safety funds to be modified

Discussion/Action: Approval of Addendum to Life Safety Survey

The administration:

- Stated there are remaining funds from the life safety bonds that must be spent by this fall or rebated back to taxpayers
- Noted all projects on the list have been completed or bid
- Explained that by seeking an amendment to the state-approved life safety list, the GBN Natatorium ceiling paint and surge tank replacement projects can be funded through the remaining bond funds
- Shared that the state has given their preliminary approval for the inclusion of the projects
- Noted the proposed amendment action was reviewed and discussed by the Facilities Committee
- Requested the Board take action at this meeting to authorize the administration to submit the required amendment application

In response to a Board member's question, the administration stated they are looking into architectural fees being a set cost based upon project rather than a percentage of the cost of project.

Motion to Approve the Addendum to Life Safety Survey

Motion by Mr. Doughty, seconded by Dr. Sztainberg to accept the administration's recommendation regarding the Life Safety Amendment Authorizing Administration to Submit Amendment to the State.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Discussion/Action: Recommended District Capital Project for Summer 2019

The administration requested the following capital projects to be completed this summer:

1. A Safety and Security Manager Office created in the District Office
2. Relocation (and rationale for the relocation) of the Athletic Office at GBS

The administration is asking the Board to approve the development of further design and specification work to be completed by ARCON. Once the specifications have been completed, they will be placed out to bid in the near future.

In response to a Board member's question, the administration reviewed the size of the new athletic office at GBS.

A board member commented that the athletic staff will be more visible to the staff and improve monitoring of students and safety and security in the area. The projects can be completed in the summer.

General consensus was to move forward with the bid.

Discussion/Action: Recommended Capital Projects Funded by 2019-20 School Operating Budgets

The administration:

- Explained the recommended projects from the high schools are to be funded from the building operating budgets
- Noted the projects were reviewed and discussed by the Facilities Committee
- Stated the type of project and the scope is in keeping with the guidelines developed for building-funded capital projects
- Requested the Board approve the development of further design and specification work to be completed by ARCON for the projects to be placed out for bid
- Noted these projects will be completed during this summer
- Spoke to considerations specific to the dance floor at GBN and noted research will continue

This item will be on consent for the next meeting.

Discussion/Action: Approval of Permission to Donate Surplus Furniture

The administration:

- Shared efforts that have been made so far regarding the oldest classroom furniture at both high schools that needs to be disposed of
- Reviewed Board policy on disposal of items
- Explained the role of IRN in helping with furniture donations

A board member also suggested KIND (Kids in Need of Desks).

The administration:

- Stated we can see if other avenues might be a better fit given the comments of the Board
- Will do our due diligence to find other donors to support the cost or look at other options for disposal of furniture such as dumpsters for a landfill or recycling.
- Needs to work toward a solution
- Stated other options will be investigated and a recommendation will be made at the next Board meeting

It was suggested to auction desks to alumni.

Discussion/Action: Safety and Security Task Force Recommendations

The administration:

- Explained these projects are coming forward to be funded from the money set aside by the Board for the purpose of increasing the safety and security of our buildings
- Noted if the discussion would potentially provide information that would compromise our security, we will ask that it be deferred to closed session
- Reviewed projects already completed
- Noted the recommended projects are based on the recommendations the district received from the safety and security audit conducted last March and are in line with best practices by the Department of Homeland Security, FEMA, and the standards established by the State of Illinois required for new school construction
- Stated recommended projects were identified as priorities and all projects were reviewed; priorities:
 1. Locks which allow for lock down at a moment's notice and eliminates keys that are not accounted for becoming an issue
 2. Replacing some doors
 3. Installing bollards
 4. Enhance lighting in some entrances and walkways
- Reviewed the cost of projects
- Requested that the Board approve these projects for further design and specification work by ARCON
- Stated they will then be advertised for bid
- Shared that the projects are to be completed this summer

In response to a Board member's question, the administration:

- Reviewed FEMA recommendations regarding locking doors
- Discussed additional projects still needed, but noted there are other projects being evaluated, but not for implementation at this time

The principals confirmed that locking doors was the most prevalent concern of staff.

A board member commented on the changes in the district in response to the Parkland tragedy.

This will be on consent for the next Board meeting

Discussion/Action: School Operating Budgets for Fiscal Year 2019-20

The administration:

- Noted the recommended operating budgets and changes to the allocation procedure were discussed by the Finance Committee
- Explained the purpose and philosophy of the school operating budgets

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- Reviewed the funding formula for building budgets

In response to a board member's question, the administration will follow-up and provide the per pupil cost to the Board.

The operating budgets will be placed on the February 25 consent agenda for approval.

Discussion/Action: Student Fees for the 2019-20 School Year

The administration:

- Stated overall, there is no increase to the student fees
- Highlighted certain fees such as Chromebook
- Explained transportation fees will require more time to discuss and will be discussed at the next board meeting
- Noted these fees will be put on the consent agenda at the February 25 meeting

In response to a board member's question, the administration provided additional information on the Chromebook program.

Discussion/Action: Certified Staffing Authorization

The administration:

- Explained the increase in FTE is related to increases in student enrollment being at the highest level next year
- Noted enrollment will start to decline after next year
- Reviewed the FTE formula
- Discussed enrollment trends and predictions

In response to board members' questions, the administration:

- Stated staffing adjustments are made based on student needs for social workers and other clinical staff
- Explained the staffing formula breaks out projected enrollment by department and overall for the school; students placed out of the district are taken out of the calculation

Mr. Taub stepped out of the meeting.

Motion to Approve Certified Staffing Authorization

Motion by Mr. Doughty, seconded by Mrs. Hanley to authorize the certified staffing level as recommended by the administration for the 2019-20 school year.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

absent: Taub

nay: none

Motion carried 6-0.

Mr. Taub returned to the meeting.

Miscellaneous Topics

The administration:

- Stated Northbrook Court is working with the Village of Northbrook as part of the advisory review board regarding the TIF
- Described the scope of the project
- Stated the Village Board will start discussions on April 9
- Noted an intergovernmental agreement may need to be executed

In response to a board member's question, the administration stated:

- Macy's is currently in a tax appeal situation
- The district will continue to receive what it currently does, but will not receive additional based upon improvements
- However, make-whole payments will fill the gap for 23 years

Review and Summary of Board Meeting

Upcoming Board Meetings:

Monday, February 25, 2019 - 7:00 p.m. - Regular Board Meeting

Motion to Move into Closed Session

Motion by Mr. Doughty, seconded by Mrs. Hanley to move into closed session at approximately 9:24 pm. to consider

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;
- and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- (Section 2(c) (1) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

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nay: none

Motion carried 7-0.

The Board returned to open session at 11:00 p.m.

Action Regarding Approval for New Superintendent Employment Contract

Motion by Mr. Doughty, seconded by Mr. Taub to approve the three year superintendent employee agreement for \$250,000.00

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Adjournment

Motion by Mr. Doughty, seconded by Mrs. Hanley to adjourn the meeting at approximately 9:59 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION