



TO: Dr. Charles Johns
FROM: Rosanne Williamson
RE: FOIA Requests

FOIA Response:

Please see the attached email response. Responsive documents can be found online at <http://il.glenbrook.schoolboard.net/board>. (Responsive documents will not be attached to the all documents pdf, but can be found under the FOIA agenda item.)

Background:

The Freedom of Information Act (FOIA - 5 ILCS 140/1 et seq.) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure (for example: records containing information concerning student records or personal privacy).

A public body must respond to a FOIA request within 5 business days after the public body receives the request or 21 business days if the request is for commercial purpose. That time period may be extended for an additional 5 business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
- The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
- The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
- The request requires the public body to consult with another public body who has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requester in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced.



Elaine Geallis <egeallis@glenbrook225.org>

Re: Glenbrook High Schools District 225 | FOIA Request | Student Transportation Services Bid

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Thu, Dec 5, 2019 at 11:38 AM

To: Dan O'Brien <D.O'Brien@illinois-central.com>

Cc: Kimberly Ptak <kptak@glenbrook225.org>

Bcc: egeallis@glenbrook225.org

Dear Mr. O'Brien,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 12/3/19 we received your request for the following information:

- Copies of all proposals (entire submittal) for all companies that submitted a response to this bid for Transportation Services
- Analysis and recommendation prepared by District in response to this bid for Transportation Services

District Response: Please see attached.

Sincerely,

Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
[Glenbrook High School District 225](#)
[3801 West Lake Avenue](#)
[Glenview, IL 60026](#)

On Tue, Dec 3, 2019 at 2:29 PM Dan O'Brien <D.O'Brien@illinois-central.com> wrote:

We were unfortunately unable to participate in the process this year. But we are interested in the submitted proposals for transportation. Please see below for a Freedom of Information Act request. I wasn't able to see on the District website who formally processes these requests so I am sending to your attention.

FOIA request for the following:

1. Copies of all proposals (entire submittal) for all companies that submitted a response to this bid for Transportation Services
2. Analysis and recommendation prepared by District in response to this bid for Transportation Services

Please respond via email if possible.

Thank you in advance for your time and attention to this matter.

Dan O'Brien, Director of Business Development

North America Central School Bus

Illinois Central School Bus | Missouri Central School Bus
Kansas Central School Bus | Minnesota Central School Bus
Wisconsin Central School Bus | Indiana Central School Bus

78 N. Chicago Street, 2nd Floor
Joliet, IL 60431

Office: 815.409.4007
Fax: 815.409.4079
www.illinois-central.com

"Safety First, Quality Always"



FOIA Response Document 12.03.19.pdf
921K

11/21/2019

Dr. Kimberly Ptak
Director of Operations/ CSBO
Glenbrook High School District 225
3801 W. Lake Ave. Suite 301
Glenview, IL 60026

Dear Dr. Ptak:

First Student is pleased to submit a proposal to the Glenbrook High School District 225 in response to your General Education Student Transportation Bid. In the accompanying executive summary and proposal documents, we outline the many ways First Student will continue to use our local and national resources to meet your requirements and organizational goals with a customized approach. We are truly excited by the prospect of continuing our partnership with the Glenbrook High School District 225 to provide safe, efficient, world-class pupil transportation in the Glenview community.

We understand your decision regarding student transportation services has an impact on many stakeholders, and we have developed this highly competitive proposal with each in mind. Thank you for giving First Student this opportunity to continue our valued partnership with Glenbrook High School District 225.

Please feel free to contact me directly if you have any questions regarding our proposal.

Sincerely,

Freddie Sims
District Manager
Office: 630-886-9122
Freddie.Sims@firstgroup.com



LIMITED POWER OF ATTORNEY


FIRST STUDENT, INC. ("First Student") hereby appoints Leslie Norgren as its Attorney in Fact ("Attorney"). **FIRST STUDENT** authorizes Leslie Norgren, for and on behalf of the corporation, to do the following:


Execute, sign, and deliver documents relating to the Glenbrook High School District 225, 3801 W. Lake Avenue, Suite 301, Glenview, IL 60026 bid on behalf of First Student, Inc.

FIRST STUDENT gives Leslie Norgren full power, authority and discretion to do all things required or permitted to be done as fully as if any officer of the company was personally present, with full power of revocation and substitution, hereby ratifying and confirming all that my Attorney shall do or cause to be done by virtue hereto.

IN WITNESS WHEREOF, I have signed this Power of Attorney on this 11th day of November 2019.

WITNESS:


Print Name: Stephanie Curry



Christa McAndrew, Assistant Secretary

State of Ohio)

County of Hamilton)

Before me, the undersigned, a Notary Public in and for said county and state, personally appeared Christa McAndrew, who executed the foregoing Power of Attorney and acknowledged the signing thereof to be his voluntary act for the uses and purposes therein contained.

IN TESTIMONY WHEREOF, I have signed and affixed by seal to this Power of Attorney this 11th day of November 2019.


(Notary Public)



ANDREW WESLEY PUGH
Notary Public, State of Ohio
My Commission Expires 05-20-2024

LIMITED POWER OF ATTORNEY

FIRST STUDENT, INC. ("First Student") hereby appoints Freddie Sims as its Attorney in Fact ("Attorney"). **FIRST STUDENT** authorizes Freddie Sims, for and on behalf of the corporation, to do the following:

Execute, sign, and deliver documents relating to the Glenbrook High School District 225, 3801 W. Lake Avenue, Suite 301, Glenview, IL 60026 bid on behalf of First Student, Inc.

FIRST STUDENT gives Freddie Sims full power, authority and discretion to do all things required or permitted to be done as fully as if any officer of the company was personally present, with full power of revocation and substitution, hereby ratifying and confirming all that my Attorney shall do or cause to be done by virtue hereto.

IN WITNESS WHEREOF, I have signed this Power of Attorney on this 11th day of November 2019.

WITNESS:

Stephane Curry

Print Name:

Stephane Curry

Christa McAndrew

Christa McAndrew, Assistant Secretary

State of Ohio)

County of Hamilton)

Before me, the undersigned, a Notary Public in and for said county and state, personally appeared Christa McAndrew, who executed the foregoing Power of Attorney and acknowledged the signing thereof to be his voluntary act for the uses and purposes therein contained.

IN TESTIMONY WHEREOF, I have signed and affixed by seal to this Power of Attorney this 11th day of November 2019.

Andrew Wesley Pugh
(Notary Public)



ANDREW WESLEY PUGH
Notary Public, State of Ohio
My Commission Expires 05-20-2024

EXECUTIVE SUMMARY

Caring for students today, tomorrow, together.®

Glenbrook High School District 225 is committed to providing this generation with a quality education as a foundation for responsible and successful citizenship. You are preparing your students to lead healthy, successful and productive lives. You are also serving a new generation of parents — tech-savvy and increasingly conscious of the safety and happiness of their children. And like many districts across the United States, Glenbrook High School District 225 is carefully balancing the need for services that support your educational mission with the responsibility to keep the district fiscally sound.

First Student has more than a century of experience connecting schools with the communities they serve, safely and dependably. Our mission is to help students start and finish their school day in a state of well-being because we are more than just a service provider – we are a vital partner in the educational experience.

Our Understanding of Glenbrook High School District 225's Service Objectives

Glenbrook High School District 225 wants to be confident your transportation partner has the resources to operate with the highest standards for safety, quality and transparency; help control your transportation costs; and work collaboratively to overcome the daily challenges of a student transportation system. We believe First Student is the right partner to help meet these objectives because of the local, regional and national resources we can dedicate to Glenbrook High School District 225's transportation program:

A Strong Customer Focus, Supported by Communication:

- First Student's company history can be traced back to 1913, which gives us more than century of experience providing safe and reliable student transportation. We have extensive experience in full-service student transportation management, special-needs transportation, route optimization and scheduling, and charter services. When you contract with First Student, you gain global expertise powered by local resources. That is part of the reason that 92% of our customers say that they would recommend First Student to another school district.
- We are honored to have such a long-standing partnership with Glenbrook High School District 225. Throughout our 10-year history serving the district, achieving the highest standards has been our shared goal and communication has been key. Our location hosts a dedicated phone line for District communication, which has encouraged and supported open and ongoing communication.
- Our employees not only gain personal fulfilment from helping students make a safe and positive transition between home and school, but they also bring local community knowledge, which is vital to a student transportation program.

Driver Retention:

- **Driver Recruitment and Retention** – First Student will be able to meet your staffing needs, regardless of how many route groups we may be awarded: We have five talent acquisition specialists that are assigned to support First Student locations across North America. Each talent acquisitions manager specializes in a geographic region and works with our local managers to develop a solid understanding of staffing cycles — retention trends during the

local and regional management teams distill data from multiple systems and reports into representative Key Performance Indicators (KPIs). This enables our location manager to prioritize and focus his/her daily actions on activities that directly impact service effectiveness and quality.

Fleet and Equipment

First Student's proprietary Customer FOCUS interface gives the District direct access to actual vs. planned metrics in both replay and report formats. Replay and bus location information can be viewed by the District in near real-time while actual vs. planned data can be viewed at a District-wide and/or an individual route level, providing complete transparency.

Service Enhancing Technology

To facilitate a higher level of safety, open and transparent operations, and enhanced communication between schools and parents:

First Planning Solutions has been in operation for over 25 years and brings wide-ranging expertise in routing system deployment and management. The team provides a range of services to school districts seeking to optimize routing systems and operations and has done so in a breadth of system scenarios.

- This team works with several routing software packages used by school districts with distinct budgetary, demographic, geographic and operational circumstances. We can utilize Versatrans or other systems and use our expertise. With our experienced routing team, have been able to cut and combine routes and make it as efficient as possible for your districts.
- The District will benefit from our Versatrans experience. FPS installed its first Versatrans system in 1998. Today, FPS supports more than seventy (70) Versatrans instances operated by First Student locations and employs certified Route Planning system experts. FPS also brings expertise in the installation and support of the E-Link Online Information Portal, Onscreen GPS Vehicle Location, Schools Interoperability Framework (SIF) Agent and Triptracker Field Trip Software applications.

FirstView™ Bus Tracking and Communications Product Suite: We have included in our proposal to the district First Student's proprietary FirstView™ bus tracking product suite. The suite brings together GPS, electronic routing software and First Student's operations platform, FOCUS™, to enhance communication and visibility into your transportation system. It consists of the FirstView™ District Dashboard and the FirstView™ Parent App.

- The **FirstView™ District Dashboard** can be incorporated as a stand-alone product and easily accessed via desktop or tablet for clear, mobile access to your entire transportation system. The District Dashboard allows the district to view when buses arrive at schools and stops; drill down to analyze school-, route- stop- and student-level information; access Planned vs. Actual, On-time Performance, and Route Replay results; and much more.
- The **FirstView™ Parent App** gives parents direct access to status updates for their child's school bus. Whether deciding the best time to meet at the stop, or seeking detailed delay notifications, FirstView™ gives parents and students the information they need to plan their day and stay connected.

FirstACTS® Student Contact Tracking: FirstACTS® is a powerful web-based communication tool that helps you easily and efficiently track student conduct on school buses. Designed to improve reliability and speed, FirstACTS® delivers driver notifications directly to the school, tracks the school's actions and provides a response back to the driver. This platform offers a range of reporting capabilities and tools to assist in tracking specific actions by driver, student, school or bus. Student incident histories can be searched, and trends and patterns can be identified and addressed.

throughout our parent company FirstGroup America's transportation divisions: First Student, First Transit, First Vehicle Services and Greyhound.

References

We welcome the opportunity to continue our partnership with Glenbrook High School District 225. In our long history of service, which we can trace back to 1950, we have developed great relationships with similar districts. We encourage you to reach out to other First Student customers: **D219 Niles Township, D70 Morton Grove, Community Consolidated School District 21, Prospect Heights School District 23, Indian Prairie D204, Belvidere CUSD#100.**

Contract Language

This proposal assumes that, based on the RFP and this submission, Glenbrook High School District 225 and First Student sign a mutually acceptable contract for a three (3) year term. Subsequent to award and any additional negotiation, our legal team will work with your legal representative to create a mutually agreeable contract. **Please refer to the section tab titled "Suggested Contract Language" for suggested language and required modifications to the RFP and Contract.** It is our intent that the end product of these discussions provides mutually beneficial protections for both Glenbrook High School District 225 and First Student.

First Student is the Right Choice for Glenbrook High School District 225

As the most chosen and trusted student transportation service provider in North America, we have a breadth and depth of experience in full-service student transportation management, special-needs transportation, route scheduling and optimization, and charter services. **That is partly why 92% of our customers say they would recommend First Student to another school district.**

I look forward to further discussing First Student's proposal and how our capabilities can continue to help strengthen your transportation program.

Should you have any questions please contact:

Freddie Sims
District Manager
630.886.9122
Freddie.Sims@firstgroup.com

Certificate of Eligibility to Contract

I, Leslie Norgren (pursuant to Section 5/10-20.21 (b) of the School Code) hereby certify that neither I, nor any of my partners, or officers or owners of First Student, Inc. (name of entity):

1. Have been convicted in the past five (5) years of the offense of bid-rigging under Section 33E of the Illinois Criminal Code of 1961, 720 ILCS 5/33 E-1 et seq. as amended;
2. Have ever been convicted of the offense of bid-rotating under Section 33E-4 of the Illinois Criminal Code of 1961, as amended;
3. Have ever been convicted of bribing or attempting to bribe an officer or an employee of the State of Illinois; or
4. Have made an admission of guilt of any of the above conduct which is a matter of record.

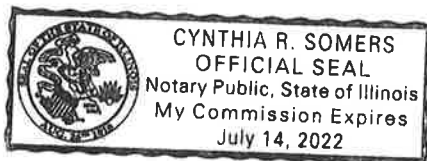
Furthermore, I certify that I, my partners, officers or owners of First Student, Inc. (name of entity), and its affiliates have and will continue to collect and remit Illinois Use Tax, to the extent required under the Illinois Use Tax Act, 35 ILCS 105/1 et seq. In certifying to the above, I hereby acknowledge that the Board of Education may declare any contract awarded pursuant to this bid void if this certification is false.

By: _____

Authorized Agent of Bidder

Subscribed and sworn to before me this 1st day ofNovember, 2019.

Notary Public



Certificate Regarding Sexual Harassment Policy

First Student, Inc. (Contractor) does hereby certify (pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that (he, she, it) has adopted a written sexual harassment policy that includes at a minimum the following information (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under Illinois Law; (iii) a description of sexual harassment utilizing examples; (iv) internal compliant process including penalty; (v) the legal recourse, investigate and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided. Bidder further certifies that it will comply with the Illinois Human Rights Act implementing regulations required for all public contractors and included herein as Attachment to Form C.

By: _____


Authorized Agent of BidderSubscribed and sworn to before me this 1st day ofNovember, 2019.
Notary Public

Certificate Regarding Compliance with the Illinois Human Rights Act

Contractor shall be required to comply with the following provisions only if and to the extent they are applicable under the law. The Contractor agrees to fully comply with the requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, including, but not limited to, the provision of sexual harassment policies and procedures pursuant to Section 2-105 of the Act. The Contractor further agrees to comply with all federal Equal Employment Opportunity Laws, including, but not limited to, the Americans With Disabilities Act, 42 U.S.C. Section 12101 *et seq.*, and rules and regulations promulgated thereunder. The following provisions are included in this contract pursuant to the requirements of the regulations of the Illinois Department of Human Rights, Title 44, Part 750, of the Illinois Administrative Code (see 44 Ill. Admin. Code 750.20). As required by Illinois law, in the event of the Lessor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations. During the performance of this contract, the Contractor agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, age, citizenship status, physical or mental handicap or disability unrelated to ability, military status or an unfavorable discharge from military service, or arrest record status; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, age, citizenship status, physical or mental handicap or disability unrelated to ability, military status or an unfavorable discharge from military service, or arrest record status.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Lessor's obligation under the Illinois Human Rights Act and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules, the Contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligation thereunder.
- E. That it will submit reports as required by the Department's Rules, furnish all relevant information as may, from time to time, be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules.
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that

such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

By: _____



Authorized Agent of Bidder

Subscribed and sworn to before me this 1st day ofNovember, 2019.

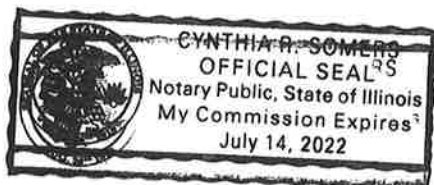
Notary Public



Certificate Regarding Ban on Tobacco

First Student, Inc. (Contractor), pursuant to the School Code, hereby certifies that (his, her, its) employees and any sub-contractors will abide by the ban on smoking in all school buildings and on all school grounds; and during the performance of any services under any contract awarded pursuant to this Bid and, that it will abide by a ban on the use of electronic cigarettes, e-cigarettes, similar devices, and tobacco products in all school buildings and on all school grounds, and during the performance of any services under any contract awarded pursuant to this Bid.

By: _____


Authorized Agent of BidderSubscribed and sworn to before me this 1st day ofNovember, 2019.
Notary Public

Certificate of Compliance with Illinois Drug-Free Workplace Act

First Student, Inc. (Contractor, having 25 or more employees), does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act*, as amended (30 ILCS 580/3) that (he, she, it) shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act*, as amended (30 ILCS 580/1 et seq.), and further certifies that (he, she, it) is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*, as amended (30 ILCS 580/1 et seq.).

By: _____

Authorized Agent of Bidder

Subscribed and sworn to before me this 1st day ofNovember, 2019.

Notary Public



References

Please provide reference information for five (5) public school districts:

Reference #1	
Client/Company Name	D219 Niles Township
Contact Person	Eric Trimberger, Assistant Superintendent for Business/CSBO
Address	7700 Gross Point Rd Skokie, IL 60077
Phone	847-626-3967
Email	eritri@219.org

Reference #2	
Client/Company Name	Prospect Heights School District 23
Contact Person	Amy K. McPartlin, Chief School Business Official
Address	700 N. Schoenbeck Road Prospect Heights, IL 60070
Phone	847-870-5552
Email	amcpartlin@d23.org

Reference #3	
Client/Company Name	Community Consolidated School District 21
Contact Person	Micheal DeBartolo, Assistant Superintendent for Finance & Operations
Address	999 W Dundee Road Wheeling, Illinois, 60090
Phone	847-520-2707
Email	micheal.debartolo@ccsd21.org

Reference #4	
Client/Company Name	Indian Prairie D204
Contact Person	Ron Johnson, Director of Support Services
Address	7540 S. 86th Ave Justice, IL 60458
Phone	(630) 375-3000
Email	Ronald_Johnson@ipsd.org

Reference #5	
Client/Company Name	Belvidere CUSD#100
Contact Person	Greg Brown, CFO
Address	1201 5th Avenue Belvidere, IL 61008
Phone	815-544-8605
Email	gbrown@district100.com

Addendum Acknowledgement Form

First Student, Inc, (Contractor), does hereby acknowledge and certify the receipt of the following addenda:

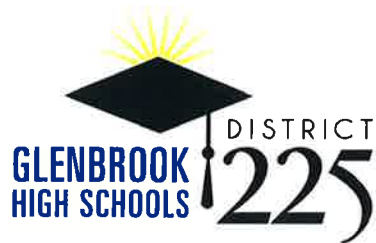
- Addendum No. 1 Dated 11/12
- Addendum No. _____ Dated _____
- Addendum No. _____ Dated _____
- Addendum No. _____ Dated _____
- Addendum No. _____ Dated _____
- Addendum No. _____ Dated _____
- Addendum No. _____ Dated _____

By: 
Authorized Agent of Bidder

Subscribed and sworn to before me this 1st day of
November, 2019.


Notary Public





**General Education Transportation Services
Bid Submission Form**

Section 1 - Bidder Contact Information

Company Submitting Bid:

First Student, Inc.

Contact Person Name:

Freddie Sims

Contact Person Phone Number:

630-886-9122

Contact Person Email:

freddie.sims@firstgroup.com

Section 2 - Daily To/From School Routes

	A	B	C	B+C=D	A*D=E	E*178
2020-21 Rates:	Current # of Routes	AM Route Rate	PM Route Rate	Total Daily Route Rate	Extended Daily Cost	Cost for 178 Days
Glenbrook North	9	\$ 144.43	\$ 144.43	\$ 288.85	\$ 2,599.65	\$ 462,737.70
Glenbrook South	14	\$ 144.43	\$ 144.43	\$ 288.85	\$ 4,043.90	\$ 719,814.20
Glenbrook Off Campus	5	\$ 144.43	\$ 144.43	\$ 288.85	\$ 1,444.25	\$ 257,076.50
Total 2020-21 Cost To/From School Routes						\$1,439,628.40

Section 3 - Daily Activity Bus Routes

2020-21 Rates:		Route 1		Route 2		Cost	
School	Pick-Up Time	Number of Buses	Pick-Up Time	Number of Buses	Daily Route Rate	Total Route Rate for 178 days	
Glenbrook North	Start Time: 4:45 PM 30-60 minutes	1	Start Time: 5:45 PM 30-60 minutes	1	\$ 90.00 (per trip)	\$ 32,040.00	
Glenbrook South	Start Time: 4:45 PM 30-60 minutes	3	Start Time: 5:45 PM 30-60 minutes	1	\$ 90.00 (per trip)	\$ 64,080.00	
Glenbrook Off Campus	Start Time: 3:15 PM 30 minutes	1	N/A	N/A	\$ 90.00 (per trip)	\$ 16,020.00	
Total 2020-21 Cost To/From Activity Bus Routes						\$ 112,140.00	

Section 4 - Daily Shuttle Service

2020-21 Rates:		Route 1		Route 2		Cost	
Route	Pick-Up Time	Number of Buses	2nd Pick-Up Time	Number of Buses	Daily Route Rate	Total Route Rate for 178 days	
From Glenbrook North to Glenbrook South	7:45 AM 30 minutes	1	10:45 AM 30 minutes	1	\$ 90.00 (per trip)	\$ 32,040.00	
From Glenbrook South to Glenbrook North	7:45 AM 30 minutes	1	10:45 AM 30 minutes	1	\$ 90.00 (per trip)	\$ 32,040.00	
Based at Glenbrook Off Campus	8:00 AM - 3:15 PM All day	1	n/a	n/a	\$ 68.46 (per hour)	\$ 88,347.63	
Total 2020-21 Cost Shuttle Bus Routes						\$ 152,427.63	

Section 5 - Total FY 2020-21 School Year Cost Summary

	2020-21 School Year
Total To/From School Routes (From Section 2)	\$ 1,439,628.40
Total Activity Bus Routes (From Section 3)	\$ 112,140.00
Total Shuttle Bus Routes (From Section 4)	\$ 152,427.63
Total 2020-21 Cost To/From, Activity, Shuttle	\$ 1,704,196.03

Section 6 - Charter Service for Academic and Student Activity Field Trips

	Hourly Charter Service Cost	Minimum Number of Hours or "N/A"
2020-21 Rates	\$43.48 per hour	2 hours

Section 7 - Duration of Agreement Terms

	2020-21 School Year	2021-22 School Year	2022-23 School Year
Annual Increase (If Any)	N/A As Defined in Sections 2-4	3.0 %	3.0 %

Section 8 - Other Cost Savings for Daily To/From School Routes

Please indicate the daily, per route (AM and PM) cost savings should the bus be able to perform another route with another district before or after the District route.

Daily AM Route Savings Per Bus \$ 51.50

Daily PM Route Savings Per Bus \$ 51.50

Section 9 - Certificate of Pricing Submitted

First Student, Inc. (Contractor), does hereby submit the pricing model specified within this document.

By: 
Authorized Agent of Bidder

Subscribed and sworn to before me this 1st day of
November, 2019.


Notary Public





Elaine Geallis <egeallis@glenbrook225.org>

Re: Request for Record of Communication

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Fri, Dec 20, 2019 at 3:14 PM

To: David Johnson <davidjohns9966@gmail.com>

Dear Mr. Johnson:

On December 11, 2019, you submitted to the School District a request for the disclosure of records pursuant to the Illinois Freedom of Information Act ("FOIA"). On December 17, 2019, the School District extended its response deadline. You have sought the following disclosure:

Request: Pursuant to the FOIA, I request electronic copies of all written communication relating to any discipline or the departure of the following (former) district employees:

Scott Greenspan

Gary Freund

Such records should include but [sic] area not limited to any letters of reprimand or remediation, settlement or resignation agreements, or any records of complaints in which discipline has been imposed.

Response: There are no responsive records with respect to Mr. Freund. Regarding Mr. Greenspan, attached is a copy of his resignation agreement. Signatures have been redacted as "unique identifiers" not subject to disclosure under the Act.

Some records have been withheld as being exempt pursuant to the FOIA, including the following:

1. Deliberative process materials and records that are "[p]reliminary drafts, notes, recommendations, memoranda and other records in which opinions are expressed, or policies or actions are formulated..." pursuant to Section 7(1)(f) of the FOIA; and

If you believe that this response is an unlawful denial of your request, you may file a request for review with the Public Access Counselor ("PAC") pursuant to §9.5 of *FOIA*. You can file your Request for Review with the PAC at the Office of the Attorney General, 500 South 2nd Street, Springfield, IL 62706 or by calling 1-877-299-FOIA. You also have the right to seek judicial review of your denial by filing a lawsuit in the Circuit Court pursuant to §11 of *FOIA*.

Sincerely,

On Tue, Dec 17, 2019 at 12:35 PM Rosanne Marie Williamson <rwilliamson@glenbrook225.org> wrote:

Dear Mr. Johnson:

The School District is extending its time to respond to your FOIA request by an additional five business days because:

- The request is couched in categorical terms and requires an extensive search for the records responsive to it;
- The requested records require examination and evaluation by personnel having the necessary competence and discretion to determine if they are exempt from disclosure under Section 7 of this Act or should be revealed only with appropriate deletions; and,
- The request for records cannot be complied with by the public body within the time limits prescribed by paragraph (c) of this Section without unduly burdening or interfering with the operations of the public body.

A response to your request will be sent on or before December 27.

Sincerely,

Rosanne Williamson Ed.D.

Assistant Superintendent for Educational Services
Glenbrook H.S. District 225
[3801 West Lake Ave.](#)
[Glenview, IL 60026](#)
847-486-4701

On Wed, Dec 11, 2019 at 5:54 PM David Johnson <davidjohns9966@gmail.com> wrote:

Dear district FOIA officer(s):

Pursuant to the FOIA, I request electronic copies of all written communication relating to any discipline or the departure of the following (former) district employees:

Scott Greenspan
Gary Freund

Such records should include but area not limited to any letters of reprimand or remediation, settlement or resignation agreements, or any records of complaints in which discipline has been imposed.

Thanks ,

--

Rosanne Williamson Ed.D.
Assistant Superintendent for Educational Services
Glenbrook H.S. District 225
[3801 West Lake Ave.](#)
[Glenview, IL 60026](#)
847-486-4701

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Rosanne Williamson Ed.D.
Assistant Superintendent for Educational Services
Glenbrook H.S. District 225
[3801 West Lake Ave.](#)
[Glenview, IL 60026](#)
847-486-4701



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RESIGNATION AGREEMENT AND GENERAL RELEASE

THIS RESIGNATION AGREEMENT AND GENERAL RELEASE is made and entered into on the date indicated below by and between the BOARD OF EDUCATION OF GLENBROOK HIGH SCHOOL DISTRICT 225 (the "BOARD") and tenured teacher SCOTT GREENSPAN ("GREENSPAN" or the "EMPLOYEE"), collectively referred to as the "Parties."

WHEREAS, the BOARD and GREENSPAN are presently involved in an employment dispute regarding GREENSPAN's employment as a tenured teacher at Glenbrook South High School; and

WHEREAS, the BOARD and GREENSPAN desire to resolve such dispute; and

WHEREAS, the BOARD has placed GREENSPAN on paid leave pending final resolution of such dispute; and

WHEREAS, GREENSPAN has requested that he be granted leave to voluntarily submit his irrevocable resignation from employment; and

WHEREAS, the BOARD has considered GREENSPAN's request and agrees to accept GREENSPAN's voluntary and irrevocable resignation.

NOW, THEREFORE, IN CONSIDERATION OF THE ABOVE RECITALS, THE FOLLOWING MUTUAL PROMISES AND COVENANTS, AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, THE PARTIES AGREE:

Section 1. GREENSPAN hereby tenders to the BOARD his voluntary and irrevocable resignation from employment as an employee and specifically as a tenured teacher at Glenbrook South High School, to be effective December 11, 2017. An executed copy of GREENSPAN's irrevocable letter of resignation is attached to this Agreement as Exhibit A.

Section 2. In consideration of the promises contained herein, GREENSPAN, and his heirs, agents, representatives, assigns and successors, hereby releases, discharges, forever frees, and covenants not to sue the Board, and its members, agents, representatives, officers, employees, directors, assigns and successors, from any and all claims, debts, dues, demands, liens, obligations, fees (including attorneys' fees), actions, or causes of action, of every kind or nature, at law or in equity, whether in an administrative proceeding or in court, which GREENSPAN may now have or claim to have or which may hereinafter accrue, whether known or unknown, anticipated or unanticipated, against the Board, and its members, agents, representatives, officers, employees, directors, assigns and successors, by reason of any act done or omitted to be done connected with the past or present relationship between the parties arising out of GREENSPAN's employment with the School District. This release specifically includes, but is not limited to, rights or claims arising under 42 U.S.C §1983, and related state and federal civil rights statutes, the *Illinois School Code*, the *Illinois Human Rights Act*, Title VII of the *Civil Rights Act of 1964*, the *Age Discrimination in Employment Act of 1967*, as amended, the *Americans With Disabilities Act of 1990*, Section 504 of the *Rehabilitation Act of 1973*, the *Family and Medical Leave Act*, the *Illinois Wage Payment and Collection Act*, the *Illinois Educational Labor Relations Act*, 115 ILCS 5/1 *et seq.*, the Illinois and United States Constitutions, breach of contract, common law torts, any applicable collective bargaining agreement, BOARD policies and/or procedures, and any other applicable federal, state, or local statute, ordinance, or regulation. By this waiver, the Employee does not waive rights or claims taking place after the effective date of the Agreement, or any claims to enforce the terms of the Agreement. GREENSPAN further promises and agrees never to institute or cause to be instituted any charge, suit or action, at law, in equity or otherwise in any federal or state court, before any federal or state administrative agency or before any tribunal,

public or private, relating to or arising from GREENSPAN's employment relationship with the BOARD except, if necessary, to enforce this Agreement.

Section 3. GREENSPAN represents and warrants that he has had the opportunity to consult with counsel of his choice prior to executing this Agreement and does hereby knowingly and voluntarily relinquish and waive all legal and equitable remedies provided under the *Age Discrimination in Employment Act*, 29 U.S.C. 621, *et seq.*, as amended. Further, notwithstanding the fact that GREENSPAN's resignation as an employee is voluntary, thereby obviating the applicability of the *Older Workers Benefit Protection Act*, 29 U.S.C. Secs. 621, 623, 626, and 630, as amended by Pub. L. 101-433, GREENSPAN nonetheless acknowledges that he is aware of and understands all rights and claims pursuant to said *Act*, including without limitation, the following:

- (a) That by virtue of entering this Agreement, GREENSPAN does not waive rights of claims that may arise after the date of execution of this Agreement;
- (b) That GREENSPAN waives rights or claims under the *Act* only in exchange for consideration in addition to anything of value to which he already is entitled to arising out of his employment relationship as a tenured teacher at Glenbrook South High School with the BOARD;
- (c) That GREENSPAN was provided twenty-one (21) days prior to the tender of his proffered resignation to consider his voluntary, unconditional and irrevocable decision to resign as a tenured teacher at Glenbrook South High School effective December 11, 2017; and
- (d) That for a period of at least seven (7) days following GREENSPAN's execution of this Agreement, he has the right to revoke this Agreement.

In return for the consideration provided herein, GREENSPAN has agreed to and hereby waives the aforesaid twenty-one (21) day "consideration period". GREENSPAN hereby declares that his waiver of the "consideration period" and all other rights under the *Age Discrimination in Employment Act* are knowing and voluntary. GREENSPAN further agrees that any changes to this Agreement, whether material or immaterial, will not restart the running of the "consideration

period”.

Section 4. GREENSPAN agrees not to seek employment or re-employment with the BOARD now or at any time in the future. GREENSPAN agrees that the BOARD shall not have any obligation to employ or re-employ GREENSPAN or to consider GREENSPAN for employment or re-employment now or at any time in the future. GREENSPAN agrees that he will not assert any type of claim whatsoever against the current BOARD or any future BOARD based on future employment considerations concerning GREENSPAN. GREENSPAN agrees that this paragraph applies to employment or re-employment of any and all types, including but not limited to, full-time, part-time, temporary, voluntary or consulting duties. Upon written inquiry from a potential employer as to GREENSPAN's employment, the BOARD will respond in writing by giving the date of hire, the date of resignation, and the position in which he was employed.

Section 5. GREENSPAN agrees that he will not come onto School District property, including but not limited to, Glenbrook South High School and its surrounding grounds; Glenbrook North High School and its surrounding grounds; the Glenbrook Off-Campus facility and its surrounding grounds; and the District Administrative Office located at 3801 West Lake Ave., Glenview, IL., for any reason unless he has the express written consent of the Superintendent.

Section 6. In consideration of the promises contained herein the BOARD agrees to the following:

- (a) The BOARD will accept GREENSPAN's voluntary and irrevocable resignation from employment effective December 11, 2017.
- (b) The BOARD agrees to pay GREENSPAN his salary and to pay for his current insurance benefits through January 11, 2018.

Section 7. GREENSPAN agrees and understands that this General Release is being executed by the BOARD solely for the purposes of compromise and in an effort to resolve fully

and finally all claims and issues between GREENSPAN and the BOARD, with the intention of avoiding the expense, inconvenience, uncertainty, risk and delay of litigation.

Section 8. GREENSPAN agrees and understands that the execution and delivery of this General Release, or the exchange of the consideration specified herein, shall not be construed as an act or admission by the BOARD that it has engaged in any wrongful or improper conduct, fault, guilt, or liability for any injury, damage, charge or claim of GREENSPAN.

Section 9. GREENSPAN represents and warrants that he has not now or at any time previous to the execution of this Release filed any charges, claims, complaints, petitions, appeals, grievances, lawsuits, or causes of action against the BOARD or any of its members, officers, agents, administrators, employees, insurers, successors, attorneys, and assigns, or any other related representative, with any court, governmental agency, administrative body, commission, or adjudicative entity.

Section 10. This Agreement shall inure to the benefit of and bind GREENSPAN and his heirs, agents, representatives, assigns and successors, as well as the BOARD and its members, agents, representatives, officers, employees, directors, assigns and successors.

Section 11. GREENSPAN and the BOARD agree that they shall not, at any time, publicly disparage each other. The parties agree that nothing in this paragraph shall restrict or limit in any way the BOARD or any of its agents from initiating and/or cooperating with an investigation of GREENSPAN's conduct by any local, state, or federal entity; the parties further agree that nothing in this paragraph shall in any way restrict or limit the BOARD or any of its agents from responding truthfully to an inquiry concerning GREENSPAN's employment.

Section 12. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the Parties relative to the subject matter hereof, i.e., GREENSPAN'S

voluntary and irrevocable resignation as specified in Section 1 of this Agreement, and the BOARD's agreements as specified in Section 6 of this Agreement, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist among the Parties.

Section 13. No subsequent alteration, amendment, change, addition, deletion, or modification to this Agreement shall be binding upon the Parties unless reduced to writing and duly authorized and signed by each of them.

Section 14. Should any provision of this Agreement be declared illegal by a court of competent jurisdiction, said provision shall be automatically deleted from this Agreement to the extent that it violates the law, but the remaining provisions shall remain in full force and effect.


Section 15. This Agreement shall be governed by the laws of the State of Illinois.

Section 16. The Parties agree to execute any and all additional documents necessary to effectuate the intent and purposes of this Agreement.

THE REMAINING PORTION OF THIS PAGE IS PURPOSELY LEFT BLANK

IN WITNESS WHEREOF, SCOTT GREENSPAN and the BOARD OF EDUCATION OF GLENBROOK HIGH SCHOOL DISTRICT 225, COOK COUNTY, ILLINOIS, by its duly authorized representatives and agents, have signed and executed this Resignation Agreement and General Release on the dates indicated below.

BOARD OF EDUCATION
GLENBROOK HIGH SCHOOL
DISTRICT 225,
COOK COUNTY, ILLINOIS



Vice President

Dated: December 11, 2017



Secretary

Dated: 12/11/17

SCOTT GREENSPAN



SCOTT GREENSPAN

Dated: December 11, 2017

EXHIBIT A

December 11, 2017

Board of Education of
Glenbrook High School District 225
3801 West Lake Avenue
Glenview, IL 60026

Dear Board of Education:

Please allow this letter to serve as my request that the Board of Education of Glenbrook High School District 225 accept my voluntary and irrevocable resignation from the position of tenured teacher at Glenbrook South High School, effective December 11, 2017.

Sincerely,



SCOTT GREENSPAN



Elaine Geallis <egeallis@glenbrook225.org>

Re: Fw: FOIA Request dated 12/18/2019

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Thu, Dec 19, 2019 at 2:31 PM

To: Yvonne Mayer <ymayer@msn.com>

Bcc: egeallis@glenbrook225.org

Dear Ms. Mayer,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 12/18/19 we received your request for the following information:

- Please provide in PDF form the following email and any attachments referenced in the email:

Email dated 11/11/2019 and timestamped at 8:49 am from gaubatz@hinsdale86.org to sophia.liarakos@chsd117.org, englishj@newtrier.k12.il.us, cmorain@pths209.org; jluepke@dist113.org, jalexander@argohs.net; Mrockrohr@glenbrook225.org, gregory.bays@chsd117.org, mcervantes@loy.org, wardr@newtrier.k12.il.us, vturek@bhsd228.com, jmay@hinsdale86.org.

Specifically, please include the “results from our survey of educational leaders who offer a version of PCB as at least one of their sequence options” that are referenced in the first paragraph of the email.

District Response: Please see attached.

Sincerely,

Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
[Glenbrook High School District 225](#)
[3801 West Lake Avenue](#)
[Glenview, IL 60026](#)

On Wed, Dec 18, 2019 at 7:15 PM Yvonne Mayer <ymayer@msn.com> wrote:

Resending with Required Information regarding person filing the FOIA request.

From: Yvonne Mayer <ymayer@msn.com>**Sent:** Wednesday, December 18, 2019 7:07 PM**To:** foia@glenbrook225.org <foia@glenbrook225.org>**Subject:** FOIA Request dated 12/18/2019

Please provide in PDF form the following email and any attachments referenced in the email:

Email dated 11/11/2019 and timestamped at 8:49 am from jgaubatz@hinsdale86.org to sophia.liarakos@chsd117.org, englishj@newtrier.k12.il.us, cmorain@pths209.org; jbluepke@dist113.org, jalexander@argohs.net; Mrockrohr@glenbrook225.org, gregory.bays@chsd117.org, mcervantes@loy.org, wardr@newtrier.k12.il.us, vturek@bhsd228.com, jmay@hinsdale86.org.

Specifically, please include the “results from our survey of educational leaders who offer a version of PCB as at least one of their sequence options” that are referenced in the first paragraph of the email.

This request is not for commercial purposes.

Thank you.

Yvonne Mayer
6100 S. Elm Street
Burr Ridge, IL 60527
630-710-9445
ymayer@msn.com

 **Response.pdf**
146K



Mary Rockrohr <mrockrohr@glenbrook225.org>

PCB -- survey results

1 message

Gaubatz, Julie <jgaubatz@hinsdale86.org>

Mon, Nov 11, 2019 at 8:48 AM

To: "sophia.liarakos@chsd117.org" <sophia.liarakos@chsd117.org>, "englishj@nth.net" <englishj@nth.net>, "cmorain@pths209.org" <cmorain@pths209.org>, "jluepke@dist113.org" <jluepke@dist113.org>, "jalexander@argohs.net" <jalexander@argohs.net>, "Mrockrohr@glenbrook225.org" <Mrockrohr@glenbrook225.org>, "gregory.bays@chsd117.org" <gregory.bays@chsd117.org>, "mcervantes@loy.org" <mcervantes@loy.org>, "wardr@nth.net" <wardr@nth.net>, "vturek@bhds228.com" <vturek@bhds228.com>, "May, Julie" <jmay@hinsdale86.org>

Hi everyone!

Here are the results from our survey of educational leaders who offer a version of PCB as at least one of their sequence options – who responded and where they are located. Keep this email if you have PCB-related questions that you'd like to send out, and also maybe we can find a time to meet and chat about our experiences.

Julie and I are in the midst of working to offer a new sequence across our district based on the California model of PCB with Earth science integrated in to each of these core courses, and we're currently in a phase where we are hearing concerns from the community and trying to either correct misconceptions or use their concerns to make the program stronger. We'll keep you updated and we may throw out some questions to you all based on how things are developing.

😊

Have a great Monday!

Julie

Sophia Liarakos	Lakes Community High School	sophia.liarakos@chsd117.org
Jason English	New Trier High School	englishj@nth.net
Cynthia Morain	Proviso Math and Science Academy	cmorain@pths209.org
Judi Luepke	Deerfield High School	jluepke@dist113.org
Jill Alexander	Argo Community HS	jalexander@argohs.net
Mary Rockrohr	Glenbrook north	Mrockrohr@glenbrook225.org
Greg Bays	CHSD 117: Antioch Community High School	gregory.bays@chsd117.org
Marissa Cervantes	Loyola Academy	mcervantes@loy.org

Robyn Ward	New Trier High School - Northfield Campus	wardr@nthsh.net
Vivian Turek	D228 Bremen	vturek@bhsd228.com
Julie May	Hinsdale Central	jmay@hinsdale86.org
Julie Gaubatz	Hinsdale South	jgaubatz@hinsdale86.org

Julie Gaubatz, M.S., Ed.D.

Science Department Chair

Hinsdale South High School

630-468-4500