



**To:** Dr. Charles Johns  
Board of Education

**From:** Dr. John Finan

**Date:** Monday, September 27, 2022

**Re:** 2022 Summer School Report and Approve 2023 Program Recommendation: Calendar and Fees

**Recommendation**

It is recommended that the Board of Education approve the calendar and fees for the 2023 summer school session, to be held at Glenbrook South High School, as presented.

**Background**

Each year Glenbrook High School District 225 offers a summer school program for students seeking to earn additional credits, successfully complete courses previously attempted, and participate in enrichment courses. Enrollment in summer school is optional, tuition-based, and requires parents to complete a registration process.

This past summer, the program was held in person at Glenbrook North with the following schedule:

	<b>Start Date</b>	<b>End Date</b>	<b>Exam Date</b>
<b>Semester 1</b>	6/13/2022	6/30/2022	6/30/2022
<b>Semester 2</b>	7/06/2022	7/26/2022	7/26/2022

<b>Summer School Daily Schedule 2022</b>	
8:00 a.m - 1:30 p.m.	Monday through Thursday Students have thirty minutes of break time staggered throughout the day.

A comprehensive course catalog was made available to parents in January, and the registration process was conducted between the middle of February, and the beginning of June, 2022. Access to the registration process was based on a student’s class (e.g. Class of 2023, 2024, 2025, 2026), with a priority given to Glenbrook residents/taxpayers. There were several classes that were canceled due to low enrollment.

The summer school program is intended to be financially self-sufficient. Course fees are determined by dividing the total cost of the course (e.g. teacher salary, support staff, course supplies, other ancillary expenses) by a projected enrollment of 17. For the 2022 summer school year, course fees ranged from

\$130-\$560 per semester. Tuition is required to be paid in full, before the start of the first day of the summer school session. As part of the school district’s student financial assistance program, the Board of Education covers the cost of course fees for students classified as free.

During the 2022 summer school session, bus service was offered to all families. Approximately 100 students participated in the service. This service was partially subsidized by ESSER funds for students receiving financial assistance. We are planning to offer service again next year.

The following is a reconciliation of revenue and expenditures for the 2022 program:

<b>Revenue</b>	
Tuition	378,861.50
	<b>\$378,861.50</b>
<b>Expenditures</b>	
Salaries and Benefits	\$409,161.67
Purchased Services	\$0.00
Supplies/Materials	\$7,459.76
	\$416,621.43
Financial Assistance Contribution (-)	\$66,625.00
Subtotal (=)	\$349,996.43
Overall Reconciliation	28,865.07

**Enrollment Summary 2022**

Below is a summary of enrollment, courses by section, and staffing for both semesters during the Summer of 2022:

<b>Course</b>	<b>Session 1</b>		<b>Session 2</b>		<b># of Teachers</b>
	<b>Ct.</b>	<b>Sec.</b>	<b>Ct.</b>	<b>Sec.</b>	
Computer Aided Design	18	1	9	1	2
Foods	24	1	24	1	1
Computer Applications	17	1	10	1	1
Consumer Ed 161	141	5	55	2	5
Driver Ed Cl 161 and BTW	77	3	75	2	3
Writer Workshop	14	1	0	0	1
English 161 and English 261	21	1	17	1	2
English 361 and English 461	18	1	8	1	1
Vocabulary Builder - EL	8	1	0	0	1

Reader Workshop	0	0	16	1	1
Art Studio	24	1	0	0	1
Digital Imaging	0	0	15	1	1
Jewelry 161, 261, 361	22	1	0	0	1
Photography 161	16	1	0	0	1
Sculpture	0	0	18	1	1
Theatre Workshop	11	1	0	0	1
Study Learning Skills	17	1	0	0	1
Independent Study (SPED Students Enroll)	18	2	9	1	2
Physical & Nutritional Fitness	23	1	0	0	1
Health Ed 161	9	1	0	0	1
Algebra G/Studies 161 and Algebra 161	10	1	15	1	2
Algebra 2 G/Studies and Algebra 2	22	1	33	2	3
Geometry for Acceleration 261 (Full Year)	38	2	36	2	4
Pre-Calculus	10	1	0	0	1
Biology 161	18	1	16	1	1
Chemistry 161 (Full Year)	23	1	22	1	2
Civics	113	4	55	2	5
Hist Baseball 161	11	1	0	0	1
Sports in Society	0	0	0	0	0
History of World Civilizations 161 (Full Year)	45	2	45	2	3
US History 161 (Full Year)	35	2	40	2	2

**Totals 803 40 518 27 54**

- For Session 1, 58 % of students enrolled were from Glenbrook South, 40 % from Glenbrook North and 2% were out of district students.
- For Session 2, 62% of students enrolled were from Glenbrook South, 37 % from Glenbrook North and 1% were out of district students.
- Out-of-district teachers taught 33 % of sections.

### 2023 Program Recommendations

- **Program Delivery Option**
  - In 2022, course offerings included 2 online sections of Consumer Education, both taught by District 225 full time faculty. District and building leadership teams will discuss the continuation of these offerings for high demand courses. We know post-high school students will encounter online courses in their university experience.
- **Calendar**
  - The objective remains to create a summer school schedule that is reasonable in the number of hours/days and yet provides students and staff sufficient transition time between the end of the regular school year and the start of the summer session. In

reviewing the 2022-23 school year calendar, it is recommended that the summer school sessions be scheduled as follows:

- **Semester 1: Monday, June 12 - Thursday, June 29, 2023**
  - There will be class on Friday 6/23/23 due to state/federal holiday on Monday, 6/19/23.
  
- **Semester 2: Wednesday, July 5 - Tuesday, July 25, 2023**

- **Fees**

- The summer school program is intended to be financially self-sufficient. Course fees are determined by dividing the total cost of the course (e.g. teacher salary, support staff, course supplies, other ancillary expenses) by a projected enrollment of 17 for most courses. Exceptions to projected enrollment estimates include the service-learning project course which utilizes an enrollment of 22 maximum per session and Driver Education which utilizes an enrollment of 27.
- For the 2023 summer school program, the only anticipated increase in expenses is the hourly rate for teachers and support personnel. After calculating the total projected expenses for summer school, the following rates are recommended, with a \$10-15.00 per student change.
  - (6) Hour Behind the Wheel Component - \$445.00
  - (20) Hour Independent Study Course - \$200.00
  - (28) Hour Independent Study Course - \$230.00
  - (30) Hour Driver Education Classroom Component - \$140.00
  - (60) Hour General Course - \$345.00
  - (75) Hour Service Learning Project Course - \$570.00

### **Enrollment and Staffing Comparative Data**

For comparison purposes, please see Appendix A which provides a summary of enrollment, courses by section, and staffing for 2019, 2020 (all remote learning), 2021 and 2022.

Appendix B provides the same data for session 2 of summer school, 2019, 2020, 2021 and 2022.

Appendix C provides staffing and enrollment data for the Habitat for Humanity Service Learning Program.

Appendices D and E provide staffing and enrollment data for (ESY) Extended School Year courses.

Appendix F provides staffing data for non-certified summer school employees.

**APPENDIX A:  
Enrollment by Section and Staffing Comparison for 2019, 2020, 2021 and 2022  
Session 1**

Course	2019		2020		2021		2022	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Computer Aided Design	22	1	20	1	22	1	18	1
Foods	23	1	26	1	24	1	24	1
Keyboarding (Comp. Apps.)	24	1	24	1	22	1	18	1
Consumer Ed 161	90	3	174	6	110	4	141	5
Driver Ed Cl 161	61	3	0	0	36	2	77	3
Writer Workshop	17	1	13	1	9	1	14	1
English 161 and English 261	9	1	8	1	29	1	21	1
English 361 and English 461	16	1	11	1	21	1	18	1
Vocabulary Builder - EL	0	0	0	0	8	1	7	1
Art Studio	23	1	0	0	24	1	24	1
Digital Imaging	0	0	24	1	0	0	0	0
Jewelry 161, 261, 361	24	1	0	0	20	1	22	1
Photography 161	20	1	38	0	15	1	16	1
Theatre Workshop	22	1	0	0	21	1	11	1
Study Learning Skills	17	1	17	1	13	1	18	1
Independent Study (Sp Ed Students Enroll)	5	1	5	1	8	1	18	2
Physical & Nutritional Fitness	14	1	0	0	13	1	23	1
Health Ed 161	10	1	25	1	12	1	9	1
Algebra Readiness 161	18	1	11	1	17	1	0	0
Intro to Algebra	25	1	0	0	0	0	0	0
Algebra G/Studies 161 and Algebra 161	11	1	15	1	21	1	10	1
Algebra 2 G/Studies and Algebra 2	22	1	14	1	13	1	22	1
Geometry G/Studies 161 and Geometry 261	16	1	15	1	0	0	0	0
Geometry for Acceleration 261 (Full Year)	0	0	54	2	34	2	38	2
Pre Calc/Trig 161 (GBN) and Pre Calc 461 (GBS)	7	1	6	1	0	0	10	1
Biology 161 (Full Year)	10	1	11	1	0	0	18	1
Chemistry 161 (Full Year)	17	1	24	1	13	1	23	1
Phil and Hist of Science	0	0	12	1	0	0	0	0
Civics	111	4	117	4	88	3	113	4
Hist Baseball 161	17	1	27	1	15	1	11	1
Hist. of World Civ. 161 (Full Year Course)	36	2	60	2	49	2	45	2
US History 161 (Full Year Course)	28	2	57	2	39	2	35	2
<b>Totals</b>	<b>715</b>	<b>37</b>	<b>808</b>	<b>35</b>	<b>696</b>	<b>35</b>	<b>803</b>	<b>40</b>

**APPENDIX B:  
Enrollment by Section and Staffing Comparison for 2019, 2020, 2021 and 2022  
Session 2**

Course	2019		2020		2021		2022	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Computer Aided Design	22	1	22	1	13	1	10	1
Foods	23	1	24	1	24	1	24	1
Keyboarding (Comp. Apps.)	23	1	24	1	13	1	10	1
Consumer Ed 161	57	2	88	3	50	2	55	2
Driver Ed Cl 161	61	3	0	0	39	2	75	3
Writer Workshop	0	0	9	1	10	1	0	0
Reader Workshop	0	0	0	0	0	0	16	1
English 161 and English 261	6	1	6	1	17	1	17	1
English 361 and English 461	6	1	8	1	6	1	8	1
Digital Imaging	24	1	20	1	20	1	15	1
Sculpture	18	1	0	0	20	1	18	1
Independent Study (Sp Ed Students Enroll)	2	1	0	0	6	1	9	1
Health Ed 161	0	0	20	1	0	0	0	0
Algebra G/Studies 161 Algebra 161	13	1	8	1	13	1	14	1
Algebra 2 G/Studies and Algebra 2	24	1	8	1	15	1	33	2
Geometry G/Studies 161 and Geometry 261	17	1	7	1	0	0	0	0
Geometry for Acceleration 261 (Full Year)	0	0	54	2	34	2	36	2
Pre Calc/Trig 161 (GBN) and Pre Calc 461 (GBS)	5	1	3	1	0	0	0	0
Biology 161 (Full Year)	9	1	7	1	0	0	16	1
Chemistry 161 (Full Year)	21	1	10	1	15	1	22	1
Civics	58	3	84	3	54	2	55	2
Sports in Society	0	0	14	1	20	1	0	0
History of World Civilizations 161 (Full Year Course)	35	2	59	2	49	2	45	2
US History 161 (Full Year Course)	24	2	58	2	52	2	40	2
<b>Totals</b>	<b>448</b>	<b>26</b>	<b>463</b>	<b>24</b>	<b>461</b>	<b>25</b>	<b>518</b>	<b>27</b>

**APPENDIX C:  
Enrollment by Section and Staffing Comparison for 2019-2022 for  
Habitat for Humanity Service Learning Course**

Course	2019		2020*		2021		2022	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Habitat For Humanity Service Learning	87	4	0	0	88	4	83	4

\* Due to Pandemic and Remote Learning in 2020.

**APPENDIX D:  
Extended School Year (Special Education Services)  
Session 1**

Course	2019		2020		2021		2022	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Math Strategies	10	1	21	1	24	1	9	1
Reading/Writing	18	1	23	1	27	1	8	1
Work Study	9	1	11	1	13	1	5	1
On-the-Job Training	16	1	10	1	22	1	9	1
<b>Totals</b>	<b>53</b>	<b>4</b>	<b>65</b>	<b>4</b>	<b>86</b>	<b>4</b>	<b>31</b>	<b>4</b>

**APPENDIX E:  
Extended School Year (Special Education Services)  
Session 2**

Course	2019		2020		2021		2022	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Math Strategies	11	1	19	1	21	1	8	1
Reading/Writing	14	1	21	1	21	1	10	1
Work Study	8	1	9	1	11	1	8	1
On-the-Job Training	15	1	10	1	21	1	9	1
<b>Totals</b>	<b>48</b>	<b>4</b>	<b>59</b>	<b>4</b>	<b>74</b>	<b>4</b>	<b>35</b>	<b>4</b>

**APPENDIX F:  
Non-Teaching Staff Summer School**

Course	2019	2020	2021	2022
Librarians	1	1	1	1
Counselors	2	2	2	2
Nurses	1	0	1	1
Habitat Leaders	4	0	4	4
Habitat Chaperones	12	0	12	11
ESY Instructional Assistants	8	9	10	11
Paraprofessionals	7	0	7	7