



To: Dr. Johns
From: Mr. Markey
Date: March 18, 2022
Re: GBN FTE Allocation

Recommendation

The Glenbrook North administration is requesting an additional 1.0 FTE for general education staffing. Our original Board allocation to Glenbrook North of 164.3 did not anticipate an increase in the need for two additional sections beyond what was originally budgeted for Social Studies and English Team classes.

Background

The Team program in the areas of Social Studies and English is a co-taught course that provides an integrated curriculum. The Team program, offered at grades 9-11, provides appropriately paced instruction and a variety of additional supports for the learning needs of the students: a special education teacher at the 9th-grade level, focused progress monitoring of reading, writing, and study skills development, and articulation with staff members from the Student Services Department and Dean's Office. Common planning time for staff members in the Team program is used to assess support, determine placement, and provide academic and behavioral support. At the 12th-grade level, students in the Team program choose from a variety of regular-level electives offered in the English and social studies departments.

Staffing Explanation

As the process of staffing the Team program begins, student data is reviewed to determine specific needs. There are two primary factors that led to the increase in student enrollment after the initial staffing allocation: students who transfer during the summer and the ongoing placement of students who receive Special Education services. These two factors contributed to the growth of our current 9th-grade section.

The charts on the following page present the 21-22 FTE allocation for our Team classes and how the need has increased for the 22-23 school year.

2021-22 Staffing Allocation			
Grade Level	Students enrolled	Number of Sections	FTE Allocation per section
9	23	1	.4 English .4 Social Studies .4 Special Education
10	34	2	.8 English .8 Social Studies
11	46	2	.8 English .8 Social Studies
12	NO TEAM PROGRAMMING		

2022-23 Staffing Allocation			
Grade Level	Students enrolled	Number of Sections	FTE Allocation per section
9	32	2	.8 English .8 Social Studies .8 Special Education
10	30	2	.8 English .8 Social Studies
11	31	2	.8 English .8 Social Studies
12	NO TEAM PROGRAMMING		

****It should be noted that the contractual maximum class size for an English class is 30 students.***

Summary

During the initial staffing meetings for 2022-23, we projected one section of TEAM for 9th grade and 10th grade. Since student enrollment increased a second section needed to be added in order to keep enrollment under the contractual class size maximum. This led us to an increase in general education FTE of 1.6. Although we were able to identify .6 of this need in our original FTE allocation, we are requesting an additional 1.0 to fill this gap.