

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, DECEMBER 12, 2016**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, December 12, 2016, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin

Absent: Shein, Taub

Also present: Fagel, Finan, Geallis, Geddeis, Gravel, Ptak (arrived at 7:04 p.m.), Raflares, Riggle, Swanson, Tarver, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

GLENBROOK STORIES

Dr. Riggle stated that we are in for a treat tonight and is excited to hear Mr. Tucker's story.

Ms. Geddeis recognized GBN alumni Adam Reed Tucker for his amazing work with Lego Architectural Series. His work is currently featured at the Museum of Science and Industry.

Mr. Tucker shared his non-traditional path from GBN to a passionate career in architecture. Mr. Tucker stated that as a student he did not appreciate the teachers or experience he had at GBN; as an adult he is so thankful and wants to give back to the school. Mr. Tucker has come back to GBN to share his knowledge and experience. As a former student of Ms. Block, Mr. Tucker thanked her for making him think outside of the box.

Ms. Block shared how her students currently work with Mr. Tucker. She stated that he takes them on a journey, tells them it's ok to experiment and fail. Ms. Block stated that Mr. Tucker energizes her students and helps them dream of where they may be in the future.

Mr. Berg stated that he saw an article on Mr. Tucker and asked him to be a guest speaker in his class. He noted that Mr. Tucker has spent countless hours over the last seven years engaging his students. He shared some the students' Lego experiences and how it was relevant to his class.

Mr. Tucker donated two books that he authored to the schools.

Dr. Riggle thanked Mr. Tucker and stated that we are thrilled that he came back to GBN.

RECOGNITION OF COMMUNITY VISITORS

Dr. Riggle noted that there will be an opportunity for the public to speak on the tax levy at a later time, but this is for the community to speak on other topics.

Don Clippinger

- Stated that he felt the LEGO presentation was excellent
- Shared the story of how his son was injured at GBS
- Questioned the policy and procedures when students are hurt at school
- Stated that all the staff were very helpful, but was concerned about the fragmented communication in the process
- Noted that hyperlinks on the website are broken

The Board vice-president noted that the Board does not respond to comments, but they are listening.

Dr. Riggle stated the he will follow-up with Mr. Clippinger and thanked him for his time.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle reminded the Board that he listed some performances in his memo that the Board may enjoy. He explained that because two board members were not able to attend this meeting, the decision was made to put the cost containment item on the January 9th agenda. Dr. Riggle stated that the homework item will also be part of the January 9th meeting.

In response to a board member's question, Dr. Riggle stated that waiting for January 9th on the cost containment item is not an issue.

Dr. Finan and Mrs. Fagel shared upcoming holiday events that will be happening at their schools.

Mr. Boron noted that he was at the GBS concert and it was a great event. It was a great learning experience for the students.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the following items on the consent agenda

In response to a board member's question Dr. Williamson stated that we keep minutes that may be related to future litigation.

1. Appointments
 - a) Certified - none
 - b) Support Staff

| Name | Building | Position | Calendar | FTE | Start Date | Schedule | Salary | Hourly Wage |
|--------------------------------|----------|-------------------------|----------|-----------|------------|---------------|----------|-------------|
| Ferrer, Maria | GBN | Temp. Custodian Evening | 203 | Part-Time | 11.17.16 | CU-E/Step 0 | Hourly | \$17.89 |
| Gilbert, Deanna (job transfer) | GBA | Payroll Specialist | 239 | .92 | 10.24.16 | CT2-3/Step 12 | \$53,173 | \$27.79 |
| Szeto, Bogdon | GBS | Temp. Custodian Evening | 203 | Part-Time | 11.03.16 | CU-E/Step 0 | Hourly | \$17.89 |

2. Resignations/Terminations
 - a) Certified - None
 - b) Support Staff

| Name | Position | Effective | School |
|-------------------------|------------------------------|-----------|--------|
| Griffin, Peter | SPED IA | 12.22.16 | GBS |
| Krakauer, Melanie | PR/Communications Specialist | 12.22.16 | GBA |
| McCullin-Lewis, Shannon | SPED 1:1 Aide | 11.22.16 | GBS |

3. FOIA
4. Vendor Bills

| Description | Amount | Attached register dated |
|--|--------------|-------------------------|
| Vendor Checks Nos. 74969 through 75149 | \$654,799.29 | Dec. 6, 2016 |
| Vendor Checks Nos. 74797 through 74968 | \$951,98.15 | Nov. 21, 2016 |

5. Payroll

The issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

November Totals:
 Check Register: \$ 146,800.28
 Direct Deposit Register ACH: \$4,031,213.17

Wire Transfer (EFT) Register: \$2,280,647.67

6. Imprest

| Description | Amount | Represented by checks Numbers |
|---|--------------|---|
| Reimbursement of the Revolving Fund for Employees for the month of November | \$22,154.46 | 24235-24246 24254-24289 24348-24375 |
| Reimbursement of the Revolving Fund for Vendors for the month of November | \$125,818.59 | 24247-2253 24290-24347 24376-24403 |

7. Minutes

- November 14, 2016 Regular Board Meeting
- November 14, 2016 Closed Board Meeting
- November 28, 2016 Special Board Meeting
- November 28, 2016 Special Closed Board Meeting
- December 6, 2016 Special Board Meeting
- December 6, 2016 Special Closed Board Meeting

8. Board Policies

- 8310: Administering Medication to Students
- 8335: Suicide and Depression Awareness and Prevention

9. Semi-Annual Review of Closed Session Minutes

10. Gifts

| Gift From | Amount or Item | School | Department | Account |
|-----------------------------------|----------------|--------|--|---------|
| Karen Pedersen Northbrook, IL | \$500.00 | GBN | Kelly Pedersen Memorial Scholarship | 820853 |
| RSM Foundation Inc. Newton, MA | \$500.00 | GBN | Math Team | 820707 |
| Lonoff Brooklyn, NY | \$75.00 | GBN | Math Team | 820707 |
| Lisa Dhar Wilmette, IL | \$100.00 | GBN | Math Team | 820707 |
| Brian Hirt Lincoln, NE | \$50.00 | GBN | Math Team | 820707 |
| Gregory Malis New Orleans, LA | \$100.00 | GBN | Math Team | 820707 |
| Zachary Brand Sunnyvale, CA | \$200.00 | GBN | Math Team | 820707 |
| Navin Thukkaram Park City, UT | \$1,000.00 | GBN | Math Team | 820707 |
| Michael Levin Northbrook, IL | \$100.00 | GBN | Math Team | 820707 |
| Alexander Moon Northbrook, IL | \$200.00 | GBN | Math Team | 820707 |
| Jason Lindquist Poway, CA | \$250.00 | GBN | Math Team | 820707 |

| | | | | |
|--|---|-----|--|--------|
| Sunshine Charitable Foundation (Member of Class of 1984) | \$5,000.00 | GBS | Donation toward the construction of concession stand/bathroom facility for the GBS Stadium | 830310 |
| Mr. Ken Burns | 170 various Snap-On and Matco professional automotive tools | GBS | CTE / Autos | N/A |

11. GBS Yearbook CSPA Trip

12. GBS Model UN Trip to National High School Model UN Conference

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

PUBLIC HEARING: TRUTH IN TAXATION HEARING ON THE 2016 ESTIMATED LEVY

Dr. Riggle stated that we will hold a public hearing although it is not necessary because since the tax cap levy we are recommending is less than the threshold percentage. The hearing is structured to allow members of the school community an opportunity to address the Board with any concerns regarding the advertised proposed tax levy.

Dr. Riggle declared the public hearing open.

Dick Wold

- Shared that he has lived in Glenview since 1958 and his taxes keep increasing
- Asked the Board to be good stewards of the tax payers' money
- Offered suggestions on district spending

Mr. Boron gave a second and third call for those interested in commenting on the proposed tax levy.

Vice President Boron declared the public hearing closed.

MOTION TO CLOSE THE PUBLIC HEARING

Motion by Mr. Doughty, seconded by Mrs. Hanley to close the public hearing.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: RESOLUTION TO LEVY 2016 TAXES

DISCUSSION/ACTION: RESOLUTION TO LEVY 2016 TAXES FOR CERTAIN PURPOSES

DISCUSSION/ACTION: RESOLUTION REGARDING APPLICATION OF LOSS AND COST FACTOR TO 2016 LEVIES

DISCUSSION/ACTION: RESOLUTION TO INSTRUCT COUNTY CLERK HOW TO APPORTION 2016 TAX LEVY EXTENSION REDUCTION

Dr. Gravel briefly explained the need for separate resolutions and provided a short explanation of the different resolutions.

The administration stated that once the Board approves the resolutions, Dr. Gravel and Ms. Tarver will file the paperwork with the cook county clerk next week.

In response to board members' questions Dr. Gravel explained the reasoning for the money coming out of the education fund and answered clarifying questions regarding the resolutions. Dr. Gravel stated that he will make the correction on the one resolution before having Mr. Shein sign the document.

MOTION TO APPROVE THE RESOLUTION TO LEVY 2016 TAXES

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the resolution to levy 2016 taxes.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

MOTION TO APPROVE THE RESOLUTION TO LEVY 2016 TAXES FOR CERTAIN PURPOSES

Motion by Mr. Doughty, seconded by Dr. Kim to approve the resolution to levy 2016 taxes for certain purposes.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

MOTION TO APPROVE THE RESOLUTION REGARDING APPLICATION OF LOSS AND COST FACTOR TO 2016 LEVIES

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the resolution regarding application of loss and cost factor to 2016 levies.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

MOTION TO APPROVE THE RESOLUTION TO INSTRUCT COUNTY CLERK HOW TO APPORTION 2016 TAX LEVY EXTENSION REDUCTION

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the resolution to instruct county clerk how to apportion 2016 tax levy extension reduction.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

MOTION TO AUTHORIZE MR. SHEIN TO THE SIGN LEVY RESOLUTIONS

Motion by Mr. Doughty, seconded by Dr. Kim to authorize Mr. Shein to sign the levy resolutions.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: TEXT-A-TIP SERVICE AGREEMENT

Dr. Riggle introduced Andy Duran, Executive Director of LEAD (A Text-A-Tip 24/7 Anonymous Text Hotline service provider).

Mr. Duran provide a brief presentation to the Board which included:

- That the agency first launched its Text-A-Tip program in Lake Forest in early 2014 in response to a number of suicides
- How they worked with the Lake Forest High School to see what their students needed

- An explanation of the process from text to immediate response from a licensed mental health professional

In response to board members' questions Mr. Duran explained:

- The confidentiality of records
- Protocols and processes
- That it is projected that the service at the Glenbrooks will possibly service between 500-700 students within the first year
- That the company is continually upgrading their services
- The ratio of clinician to students
- The training of their employees
- How they handle adult/parent calls
- The service is a text service, but the conversation can be moved to a phone call
- That in a soon to be released upgrade, a student can request a specific clinician
- They partner with the district on the rollout of the program
- They are already working with Glenview Police department

Dr. Riggle stated that our assigned text numbers will designate GBN/GBS because if a call needs the police involved we need to know if it is Glenview or Northbrook.

Dr. Riggle thanked Mr. Duran.

Dr. Riggle stated that if the Board is comfortable to move forward to approve the agreement this evening we can begin implementation and launch in the second semester.

The administration will make the modification to the agreement that a board member suggested.

Mr. Boron stated that he thinks this is a wonderful program and applauded Dr. Riggle for taking the lead on the project with the other superintendents in the community. Dr. Riggle thanked Dr. Ptak for her work on this project.

MOTION TO APPROVE THE TEXT-A-TIP SERVICE AGREEMENT

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the text-a-tip service agreement.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: REVIEW OF AMTRAK PROPOSAL

Dr. Riggle introduced Deputy Manager, Dan Owen, to discuss the impact and process of the Amtrak proposal on the Villages of Glenview and Northbrook.

Mr. Owen:

- Stated that Amtrak (Hiawatha Service) wants to increase the number of runs from 7 to 10 round trips between Chicago and Milwaukee
- Shared a feasibility study
- Stated that the Village of Glenview supports passenger and freight rail in our region but desires to manage impacts on the community

Mr. Owen stated that the major impact of the increase includes:

- A new two-mile long freight train holding track in Union Pacific right of way, located off of Metra/Amtrak Line
- New track switches and crossover near Dewes street along Metra/Amtrak line

Mr. Owen stated that the major concerns listed in the village's resolution are:

1. We need data to support Amtrak's expansion
2. The environmental impacts – no air quality, noise, traffic congestion, or vibration data included to confirm Environmental Assessment conclusions
3. Band-Aids Proposed – short term approach to fix what is primarily existing as private rail conflicts

Mr. Owen reviewed the schedule and next steps. He stated that some possible steps the school district may consider doing are:

- Reviewing project impacts
- Consider submitting objection letter and/or resolution stating concerns
- Contact state and federal legislators to represent concerns

In response to board members' questions Mr. Owen:

- Answered clarifying questions regarding Amtrak's normal process
- Explained answers they have received from Amtrak
- Shared what the city has done

Board members discussed their role and the impact on the schools.

Dr. Riggle discussed what our letter to Amtrak would/could say. Dr. Riggle will create a letter for the Board to review at the next board meeting and will meet with our legislators to share the district's concern.

Dr. Riggle thanked Mr. Owen for joining us this evening.

DISCUSSION/ACTION: SSCRMP HEALTH BROKER CONSULTING AGREEMENT

The administration stated that HUB's health broker consulting agreement services were up and we asked SSCRMP to shop the broker. They stated that the SSCRMP consortium recently completed their process to select a new broker and briefly explained the selection process.

Gallagher Benefit Services was selected as the new broker to represent the SSCRMP districts over the next three years.

Dr. Riggle shared HUB's commission structure. Dr. Riggle stated that all providers receive either a commission or an administrative fee. If we are not happy with the administrative fee, additional work will need to be done going forward.

The administration stated that Justin Petrarca is working directly with Gallagher on the agreement. The administration reviewed some of the items that are being negotiated. The administration stated that:

- SSCRMP will sign the agreement
- Lead SSCRMP Board member will sign every year for as long as we renew the contract
- 3-year term, but a 30-day opt out
- Flat fee + per person per month fee

In response to board members' questions the administration stated that the benefits of Gallagher are:

- Access to additional resources
- Each district has their own representative
- Customized program on our plan year
- Benefit Advocacy – call center will answer any kind of benefit questions
- They will assist with surveys, focus groups and facilitators
- They will negotiate on our behalf
- Have been in the industry for 26 years
- Have strong relationships
- Strong negotiator
- Largest broker to work with BCBS

Dr. Riggle would like the Board to allow Dr. Gravel to commit to SSCRMP the district's approval of Gallagher as the broker. We will work with Mr. Petrarca on the agreement.

Dr. Riggle explained the timeline of the approval of the agreement.

In response to board members' questions the administration stated:

- The employees' plans remain the same
- The transition to Gallagher will be seamless for employees
- The Board can see the final document, but they do not vote on it, this is part of being in the SSCRMP consortium

The Board is comfortable with Dr. Gravel giving SSCRMP approval to move to Gallagher.

DISCUSSION/ACTION: SURVEILLIANCE CAMERAS AND GPS TECHNOLOGY FOR DISTRICT SHUTTLE BUSES

Dr. Gravel stated that we received approximately \$157,000 in surplus technology equipment monies (plus an additional check for \$26,000 was received from one purchaser because he thought the product was better than expected); this revenue is not budgeted so we are

able to use it to pay for new initiatives. As part of the Drug and Alcohol Deterrent initiative and the recommendations provided by the building principals we have pursued installation of surveillance cameras and GPS technology systems through First Student and the District shuttle buses used by our schools.

Dr. Gravel explained the capabilities of the GPS technology being installed.

The administration stated that for First Student buses, the RFP issued for the current bidding process includes these technologies and the elementary districts enthusiastically supported the requirement. Buses transporting District 225 students next year will include these enhancements within the transportation cost.

In response to a board member's questions the administration explained:

- When the decision was made to add this technology
- Who makes the decision
- The cost of the technology
- Discussed the pros and cons of changing the RFP to take out the technologies
- That we have shared contracts with the feeder districts
- They will explore the RFP without the technology – and what effects it would have
- That there is not an ongoing cost
- Explained the reasoning for bringing the technology to the RFP and apologized for not bringing this to the Board
- That the additional cameras being added at the schools will go to the Board
- They will bring additional information on buses at the January 23rd board meeting

A board member stated that he would like the RFP to be written both ways (with and without the technology) because he wants to give the Board the option to reject the additional cost these technologies might involve.

A board member discussed that at a past board meeting the Board supported the recommendation of the principals regarding the technology on the bus. He also stated that working with the feeder districts on the bus RFP is important because when we have considered going on our own the bus price was not doable; so if feeders want the technology we need to support this.

MISCELLANEOUS TOPICS

A board member discussed the information item on homework. He stated that he feels that the survey data was great and can be a very good tool going forward. He commented that he is looking forward to the homework discussion. The board member asked the administration to bring additional information on the timeline.

Dr. Riggle stated that at the Jan 9th board meeting hopefully the administration will be able to give more information on the timeline. He stated that the administration is meeting with the GEA next week and wants to make sure that their concerns are being heard. Dr. Riggle stated that there have already been some departmental meetings on homework and some good efforts are already taking place. He explained with holiday schedules it would be a challenge to wrap this up before break.

Dr. Riggle stated that another topic that is being discussed with the GEA is the 80-20 grading system. He briefly explained the reasoning.

REVIEW AND SUMMARY OF BOARD MEETING

Mr. Boron recapped the highlights from the meeting which included:

- Passing the tax levy
- Approved the Text-a-Tip Agreement
- Consensus for the SSCRMP broker agreement
- Deferred the surveillance cameras until the January 23 board meeting
- Reviewed the Amtrak proposal
- Received an unexpected additional \$26,000 for surplus technology

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Doughty, seconded by Mrs. Hanley to move into closed session at approximately 10:06 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Section 2(c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

Nay: none

Motion carried 5-0.

The Board returned to open session at 10:32 p.m.

ACTION REGARDING NON-CERTIFIED EMPLOYEE DISCIPLINE

Motion by Mr. Doughty, seconded by Mrs. Hanley in regards to the letter and recommendation for Mike Asquini.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

ACTION REGARDING NON-CERTIFIED RESIGNATION

Motion by Mr. Doughty, seconded by Dr. Kim in regards to the resignation and general release of Chet Bachula.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin

nay: none

Motion carried 5-0.

ADJOURNMENT

Motion by Mr. Doughty, seconded by Mrs. Hanley to adjourn the meeting at approximately 10:32 p.m.

Upon call for a vote on the motion, all present voted aye*

Motion carried 5-0.

* Boron, Doughty, Hanley, Kim, Martin

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION