

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, OCTOBER 10, 2016**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, October 10, 2016, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

Also present: Fagel, Finan, Geallis, Geddeis, Gravel, Krakauer, Miller (ARCON), Ptak, Riggle, Swanson, Tarver, Zurlinden (Nicholas & Assoc.)

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**GLENBROOK STORIES**

Ms. Geddeis introduced GBN band director Andrew Zweibel and GBS special education teacher and lacrosse coach Will Jeffery and noted that they are teaching in the schools they graduated from.

Ms. Geddeis shared a short video clip from the teachers' time at the Glenbrooks.

Both teachers shared their experiences from being a student at our schools to teaching here.

Dr. Riggle wishes them well and is happy to have them back as part of the Glenbrooks.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Finan stated that we have already qualified for football playoffs and school spirit is high. He asked for everyone to come out and support our team!

Ms. Fagel stated that GBS had a great homecoming weekend and approximately 1500 students attended the dance.

In response to a board member’s question, Dr. Riggle stated that the administration is gathering data and the plans on providing an update on school safety at the next board meeting.

**MOTION TO APPROVE CONSENT AGENDA**

The Board decided to pull the following minutes from consent:

- September 29, 2016 Special Closed Board Meeting
- September 28, 2016 Facility Committee Meeting
- October 5, 2016 Facility Committee Meeting

The Board will review suggested changes for the facility meetings and the changes to the closed meeting will be discussed in closed session.

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda with the exception of minutes for:

- September 29, 2016 Special Closed Board Meeting
- September 28, 2016 Facility Committee Meeting
- October 5, 2016 Facility Committee Meeting

1. Appointments
  - a) Certified - none
  - b) Support Staff

Name	Building/Position	Calendar/FTE/Start Date	Schedule/Salary	Hourly Wage
Bolotnikov, Michael	GBS/English IA	186.5 .67 09.22.16	IA-2 Step 3 \$26,469	\$18.95
Gilbert, Deana (job transfer)	ADM Payroll Specialist	239 .92 10.10.16	CT2-3 Step 12 \$53,129	\$27.79
Ahmed, Zia	ADM Tech Services Co-Manager	10/1/16 – 6/30/17	\$11,700 Stipend	N/A
Manly, Ryan	ADM Tech Services Co-Manager	10/1/16 – 6/30/17	\$11,700 Stipend	N/A

2. Resignations/Terminations
  - a) Certified – none

b) Support Staff

Name	Position	Effective	School
Koliopoulos, Irene	SPED IA	09.21.16	GBOC

3. FOIA

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 74012 through 74277	\$1,241,717.40	October 4, 2016

5. Payroll - none

6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of September	\$66,030.79	23577-23625 23645-23771 23795-23824 23859-23896 23930-23936 23939-23963
Reimbursement of the Revolving Fund for Vendors for the month of September	\$280,251.82	23626-23644 23772-23794 23825-23858 23897-23929 23937-23938 23964-23981
Checks issued in May voided in September		23578,23582,23805,23903,23926
Check issued in previous months, voided in September:		23500

7. Minutes

- September 26, 2016 Regular Board Meeting
- September 26, 2016 Closed Board Meeting
- September 29, 2016 Special Board Meeting
- September 29, 2016 Special Closed Board Meeting
- September 28, 2016 Facility Committee Meeting
- October 5, 2016 Facility Committee Meeting

8. Gifts

Gift From	Amount of Item	School	Department	Account
Anonymous	\$2,500.00	GBN	Business Incubator	820371

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: RECOMMENDED CAPITAL PROJECTS SUMMER OF 2017**

Dr. Ptak and Dr. Gravel presented the recommended capital projects for summer of 2017-FY2018 budget which included:

- Reviewing the capital projects timeline
- Explaining the Capital Projects Funding
  - Life Safety Bonds
  - Operating Fund Transfers (Pay as you go method)
- Providing a Summary of Recommended Capital Projects
  - These projects have already been approved
- Reviewing the Recommended Projects Funded by Life Safety Bonds
  - Summary of Key Life Safety Projects
  - Recommend Life Safety Projects by Project Category (Original estimates vs. Revised estimate)
- Recommending the Capital Projects Funded through Operating Funds

Dr. Riggle stated that at the facility committee meeting, it was agreed that this would be a good time for the Finance Committee to review the budget assumptions we have used in the past and decide if this is what we want to do going forward. He explained that there is a lot for the Finance Committee to do in October, so in miscellaneous topics we will look at our calendars to schedule finance committee meetings.

Dr. Ptak stated that the new project that is being brought to the Board for consideration is a reconfiguration of GBN classrooms and explained the reasoning.

Dr. Gravel stated that this year additional information was provided when reviewing the projects including: architectural fee, construction management fee, bidding/marketing contingency, construction contingency. He stated that from a budgetary standpoint we are in good shape.

In response to board members' questions, the administration:

- Answered clarifying questions regarding what happens if we do not use all the money on these projects
- Provided additional detail on capital projects funding sources
- Answered clarifying questions regarding operating fund transfers
- Stated that the GBN classrooms project is just for reconfiguration, if the schools want new furniture that would be a small building project expense
- Answered clarifying questions regarding the GBN reconfiguration project
- Explained how the reconfiguration of GBN classroom discussion came about
- Explained what happens to the transfer of monies if it is not used for the reconfiguration of GBN classrooms (if the board agrees it will allow ARCON to draw the designs)

- Stated that they will work with the principals and their staff to create a list in an ideal situation so that if there is money we could work on projects that should be done to make the school better
- Explained that the 1.5 million is a place holder for capital projects; currently we are only planning on using the \$476,000 so part of the budget may not be spent
- The administration anticipates only a slight variation on the costs and scope of projects, but does not expect projects to exceed 1 million

A board member explained that three facility committee meetings were held to discuss the GBN reconfiguration project and shared the challenges that the small room size and the life safety projects present. The project made sense from a long-term savings perspective. The benefits of the project were discussed. It is a large expenditure. The board member spoke in support of building administration stating that they try to get by with what they have, but the time has come for this project. He agreed that there should be a building priority list, but globally the project had an overall positive effect. It makes sense to do this project now because if we don't do the reconfiguration the other projects would have made the classrooms worse in terms of square footage.

Dr. Finan explained that the schools do have a priority list, but the small building projects have a limit of \$150,000. He stated that this project made sense with the air handlers and believes it would be a benefit to the students and the school if the Board decides to approve this project.

Dr. Riggle suggested to Ms. Fagel that she should work with Mr. Freund to review her classrooms as well.

In response to a board member's question, Dr. Riggle stated there is no benefit to approving this item this evening. The projects can be placed on the 10/24 consent agenda for approval.

**DISCUSSION/ACTION: BOARD POLICIES**

**7300: GRADUATION REQUIREMENTS**

**6100: VOLUNTARY TERMINATION BENEFITS FOR CERTIFIED ADMINISTRATORS AND SUPERVISORS**

Dr. Riggle passed out a revised document on Board Policy 6100.

Dr. Riggle explained that Policy 7300 has been revised to include Civics as a graduation requirement for this year's freshmen (class of 2020). Dr. Riggle stated this policy will need additional work for our special education students.

This policy will not be on consent on 10/24, but will come back in the future after additional work is done.

Dr. Riggle explained Policy 6100 was discussed last spring and has been revised to contain language that allows administrators who are planning to retire, to receive compensation for up to 10 unused vacation days in the form of a VEBA payment after they leave the district. This same condition exists for our support staff and it represents some relief for administrators who currently struggle with using all of their earned vacation time during their last year of employment. It has no impact on their creditable earnings for TRS.

In response to a board member's questions, the VEBA payment has to be used for health care, it does not expire and it is administered by a third party administrator.

A board member stated that for an employee's mental health he feels that it is important that employees take their vacation time.

Dr. Riggle explained that our administrators are more actively trying to use their vacation time, but we have a very dedicated staff. He noted that we encourage the employees to take their vacation, but we do not tell them when they have to take it. Our staff is very professional and try to take their time when it does not affect the operation of the schools.

Policy 6100 can be placed on the 10/24 consent agenda for approval.

### **MISCELLANEOUS TOPICS**

Dr. Riggle stated that he needs to schedule a Finance Committee Meeting. The meeting was scheduled for:

Thursday, Nov. 3- 7:30 a.m. District Office Public Mtg. Rm. 100A

In response to a board member's questions, Dr. Riggle stated:

- The administration will have some recommendations to improve our current safety conditions at the next Board meeting
- There is a perception that the administration is in denial that we have a drug problem which is not true, but it is difficult to gage the drug problem in the communities
- He is looking to the Board to answer if they feel there is a drug crisis

A board member stated that he believes that incentives instead of deterrents is the way to go. His concern is that we have a safe learning environment for our students and help them to make good decisions.

The Board president stated that this topic is not on the agenda so this conversation should be had at the October 24<sup>th</sup> meeting.

Dr. Riggle noted that homework is the big agenda item at the October 24 board meeting, but open to suggestions from the Board to the order of the agenda topics.

A board member asked the administration to research what incentives other districts are using to help with the drug challenge and how we can work with middle schools.

Dr. Riggle stated that this information will not be available for the October 24 board meeting, but can be discussed at a future meeting.

### **REVIEW AND SUMMARY OF BOARD MEETING**

Mon., October 24, 2016                      7:00 p.m.                      Regular Board Mtg.  
(District Office Public Mtg. Rm. 100A)

### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 8:46 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; student disciplinary cases; . (Section 2(c) (1), (8) and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

The Board returned to open session at 10:10 p.m.

#### **ACTION REGARDING APPROVAL OF MINUTES**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the following minutes as amended:

- September 29, 2016 Special Closed Board Meeting
- September 28, 2016 Facility Committee Meeting
- October 5, 2016 Facility Committee Meeting

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

#### **ACTION REGARDING EMPLOYEE DISCIPLINE**

Motion by Mr. Boron, seconded by Mr. Doughty to accept the Remediation Plan for employee Thomas Ingram as discussed in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 10:12 p.m.

Upon call for a vote on the motion, all present voted aye. \*

Motion carried 7-0.

\* Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION