

To: Dr. Mike Riggle

From: Rosanne Williamson

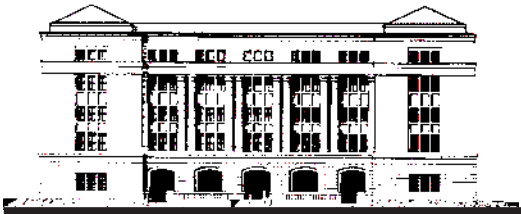
Re: Library Per Capita Grant – required review of application summary

Date: October 23, 2017

Our annual application for the Library Per Capita Grant requires that we share with the Board of Education our district's compliance with the Illinois School Library Standards. These standards were adopted by the Illinois School Library Media Association in 2005 and are found in a publication entitled: *Linking for Learning: The Illinois School Library Media Program Guidelines, 3rd edition, 2010.*

This grant provides monies which collectively will be used in the libraries to purchase some additional electronic resources/digital materials to enhance the resources accessible over the internet to students even when the library is closed.

he Board simply needs to review this document which should be included on the consent agenda for the regular board meeting. This represents the Board's approval of our grant application and acknowledgement of our compliance with the requirements of this grant.



JESSE WHITE • Secretary of State & State Librarian
Illinois State Library, Gwendolyn Brooks Building
300 S. Second St., Springfield, IL 62701-1796

Illinois State Library
SCHOOL DISTRICT LIBRARY GRANT PROGRAM APPLICATION

Please review the following instructions before you proceed:

- Download the fillable PDF file to your computer before completing this grant application.
- Use **only** the latest version of Adobe Acrobat Reader to complete the application. Windows and Macintosh versions of the free Adobe Acrobat Reader are available at: <https://get.adobe.com/reader/>. Alternate PDF viewers will not support the successful completion of this application.
- Save the completed application as a PDF. Send the application as an attachment in an email to school-grant@ilsos.net.
- Remember to submit the required Expenditure Report.

Further instructions for completing this fillable PDF grant application are available at:
<http://www.cyberdriveillinois.com/departments/library/grants/grant-pdf-instructions.html>.

PART 2: STANDARDS AND COMPLIANCE

5. Does this district's school library program provide library services that either meet or show progress toward meeting the Illinois school library standards as most recently adopted by the Illinois School Library Media Association? [75 ILCS 10/8.4(4)]

Yes No

6. (a) Has this district's financial support for the school library or libraries been maintained **undiminished**? [75 ILCS 10/8.4(5)]

Yes No

(b) If financial support has diminished, does this district certify that the percentage of diminution of financial support is no more than the percentage of diminution of the district's total financial support for educational and operations purposes since the submission of the last previous application of the district for the school library per student grant that was funded? [75 ILCS 10/8.4(5)]

Yes No

If No, explain:

PART 3: ELIGIBLE ATTENDANCE CENTERS (BUILDINGS)

7. Enter each district's attendance center (building) and its building number (four digits) that qualifies for grant funding using Illinois State Board of Education's (ISBE) data:
1. Access the ISBE's Data Analysis & Progress Reporting webpage: http://isbe.state.il.us/research/htmls/fall_housing.htm.
 2. Use the most current "School Summary" Excel file to find the ISBE's Name of School (Column E) and s # (Column D, four digits).
 3. If an attendance center has changed names, add (Name Change) after the building name.
 4. New attendance centers are not eligible for grant funding until the next school year.

ISBE Name of School	<input type="text"/>
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PART 4: Proposed Plan for Utilizing Grant Funds For Library Services

8. Check all that apply:

- LIBRARY MATERIALS: PRINT AND NON-PRINT — Include books, magazines, newspapers, video (DVD, VHS), audio (music/spoken word CDs and cassettes), microforms, scores, maps, Accelerated Reader Tests.
- LIBRARY MATERIALS: ELECTRONIC RESOURCES — Include electronic/digital materials as well as database resources. Types of electronic materials include: e-Books, e-Serials (including journals), government documents, databases (including locally mounted, full text or not), electronic files, reference tools, scores, maps, or pictures in electronic or digital format, including materials digitized by the library. Electronic materials can be distributed on magnetic tape, diskettes, computer software, CD-ROM, or other portable digital carriers, and can be accessed via a computer, the internet, or by using an eBook reader. Include equipment expenditures that are inseparably bundled into the price of the information service product. Include expenditures for materials held locally and for remote electronic materials for which permanent or temporary access rights have been acquired, and expenditures for database licenses. Examples: OCLC (Virtual Reference, Cataloging, Interlibrary Loan), My Media Mall, United Streaming, World Book.
- LIBRARY AUTOMATION SYSTEMS — Include fees for membership and services in an Illinois regional library system LLSAP, a stand-alone automation system, or a non-LLSAP consortium. Automated library system's products/functionalities include, but are not limited to: Circulation, Public Access Catalog, Holds/Reserves.
- LIBRARY CONTRACTUAL SERVICES.
- LIBRARY STAFF DEVELOPMENT — Include continuing education, conferences/meetings, travel.
- LIBRARY SERVICES: PROGRAMS AND PUBLIC RELATIONS FOR STUDENTS, FACULTY, AND/OR ADMINISTRATION.
- LIBRARY SUPPLIES — Include book jackets, bookends, magazine storage boxes, book repair tape.
- LIBRARY EQUIPMENT — Include equipment purchased for library use and housed in the library.
- LIBRARY TELEPHONE/TELECOMMUNICATIONS.
- LIBRARY PERSONNEL.
- LIBRARY PROFESSIONAL SERVICES CONTRACTS — Include fees paid to consultants or contractual staff for provision of library related services.
- OTHER — Identify and explain.



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**Illinois State Library
School District Library Grant**

EXPENDITURE REPORT OF SCHOOL DISTRICT LIBRARY GRANT PROGRAM FUNDS

Identify Fiscal Year (FY): 2016

School District's Illinois State Library Control Number (five digits): 40501

School District's Legal Name: Northfield Township High School District 225

CHECK EXPENDITURES BY CATEGORY

- Materials (Print and Non-Print)
- Materials (Electronic Resources)
- Automation Systems
- Contractual Services
- Staff Development
- Services: Programs and Public Relations
- Supplies
- Equipment
- Telephone/Telecommunications
- Personnel
- Professional Services Contracts
- Other – Specify

Total School District Library Grant Program funds received:

\$ 2,958.62

(Must be exact amount - do not round up or down)