

Glenbrook North High School

2300 Shermer Road, Northbrook, IL. 60062-6700 **Principal's Office**

Phone: (847) 509-2400

Email: jfinan@glenbrook225.org

Web: http://www.glenbrook225.org

To:

Dr. Mike Riggle

From: Dr. John Finan

Re:

GBN DECA National Competition Pre-approval

Date: 2/5/16

In anticipation of a large number of students qualifying for DECA nationals being held in Nashville, TN in spring 2016, we are requesting authorization to make travel arrangements as early as March 12th. On this date, we will know the precise number of students that qualify for the national competition and this will allow us early access to the most cost effective options for flight and hotel accommodations. We will remain within Board guidelines, as stated in Policy 7230.