



Agenda Item #6.11

**Human Resources Office**

*Brad Swanson, Assistant Superintendent for Human Resources*  
*Alice Raflones, Director of Human Resources*  
*Debbie Timpe, Human Resources Specialist; Certified*  
*Jeanne Davito, Human Resources Specialist; Non-certified*  
*Alice Kus, Human Resources Assistant*

**To:** Board of Education  
**From:** Brad Swanson  
**Date:** April 24, 2017  
**Re:** Certified Staff Special Leaves Requests for the 2017-18 School Year

Attached you will find twenty-eight (28) special leave requests for the 2017-2018 school year. The respective building principals have approved these requests.

Please note that a Special Leave Request is only granted to tenured certified staff members.

As an example, please note that a teacher who has requested a 0.4 part-time leave will teach 0.6 for the 2017-18 school year. Teachers on part-time leave receive prorated salary and benefits. Teachers on full-time leave receive no salary or benefit allocations.

I recommend the Board approve these requests for the 2017-18 school year.

Certified Staff Special Leaves Requests

Last Name	First Name	Building	Department	Special Leave Request FTE	2017-18 FTE	2016-17 FTE
Ptak	Kim	GBA	Business	0.20	0.80	0.80
Holden	Danielle	GBN	World Languages	0.40	0.60	0.60
Schultz	Jennifer	GBN	PE	0.20	0.80	0.80
Wool	Amiee	GBN	Social Studies	0.40	0.60	0.60
Sheperd	Robin	GBN	Social Studies	0.40	0.60	0.60
Berman	Lindsey	GBN	Science	0.25	0.75	0.75
Scholz	Amanda	GBN	English	0.40	0.60	0.60
Knapp	Scott	GBN	Math	0.20	0.80	0.60
Scherr	Nicole	GBN	Science	0.50	0.50	0.50
Bresica	Meghan	GBN	Math	0.40	0.60	0.80
Harper	Lisa	GBO	Special Education	0.40	0.60	0.60
Wittenstrom	Rebecka	GBS	Science	0.25	0.75	0.75
Flannery	Stacy	GBS	Social Studies	0.20	0.80	0.80
Larsen	Kimberly	GBS	Student Services	0.20	0.80	0.80
Norwood	Amy	GBS	World Languages	0.40	0.60	0.60
Rothrauff	Rachael	GBS	World Languages	0.20	0.80	0.80
Rosen	Carrie	GBS	Math	0.20	0.80	0.90
Stein	Deborah	GBS	Science	0.25	0.75	0.75
Klebba	Karen	GBS	Student Services	0.20	0.80	0.80
Bailey	Stephanie	GBS	English	0.20	0.80	0.80
Hinchey	Debra	GBS	Student Services	0.40	0.60	0.60
Flener	JoEllen	GBS	Math	0.20	0.80	0.80
Hoover	Katie	GBS	English	0.20	0.80	0.80
Sutherlin	Lauren	GBS	Math	0.40	0.60	0.60
Prockovic	Kate	GBS	English	0.60	0.40	1.00
Budny	Kaitlin	GBS	Social Studies	0.40	0.60	1.00
Berlin	Deborah	GBS	Science	0.25	0.75	1.00
Schaefer	Julia	GBS	English	0.20	0.80	1.00