

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JUNE 11, 2012**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 11, 2012, at approximately 7:02 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Martin, Shein, Taub, Wolfson

Absent: Hammer (arrived 7:10 p.m.), Regalbuto

Also present: Caliendo, Geddeis, Pryma, Ptak, Riggle, Siena, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 5-0.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle commended both schools for well-run graduation ceremonies.

Dr. Riggle reported on a successful transition from Microsoft Exchange to Gmail.

Dr. Riggle stated that summer school begins on Wednesday, June 13.

Mr. Taub mentioned that he attended the GBE graduation. The opportunity for people to get a second chance in life is very

positive. He stated that since 1975 there have been over 2,500 graduates. He also mentioned that he enjoyed Mr. Pryma's graduation address at the GBN graduation.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda.

Mr. Boron asked for discussion regarding consent agenda item, 5.9, Server and SAN Storage Lease. He stated that there was a bidder that came in lower on the three-year lease. He asked if there was a reason that the administration did not split the bid.

Dr. Ptak stated that the difference is about \$1,100 per year. The district has worked with American Capital before and has had a good relationship.

Dr. Riggle stated that he also felt comfortable staying with one company.

Mr. Boron asked if the district is not required to accept the lowest bid.

Dr. Ptak stated that the district is able to work with the combined total bid and in this case American Capital was the lowest bidder.

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Farber, Stephen	Mathematics	08.21.12	GBS	1.0 FTE, MA, Step 1
O'Malley, John	Mathematics	08.21.12	GBS	.2 FTE, BA, Step 1
Schroeder, Katie	Business Education	08.21.12	GBS	.5 FTE, MA, Step 1
Walsh, Anne	World Language	08.21.12	GBS	.6 FTE, BA, Step 2

- 1.) b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Campagna, Antonette (Repl. R. Wodatch)	IA	08.21.12	GBN

Personnel - Resignations/Terminations

- 2.) a. the resignations/termination of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Toliusis, Mark	Teacher, Music	06.08.12	GBS

- b. the resignation/termination of the following educational support staff

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Collins, Michael	Instructional Assistant	06.08.12	GBS
Foster, Jeff	Instructional Assistant	06.08.12	GBS
McGinn, Elyse	Instructional Assistant	07.27.12	OCC

3. the Board of Education review of the FOIA request contained in consent agenda item #5.3.

4. the issuance of Vendor Checks Nos. 52988 through 53260 in the amount of \$497,382.09 as listed on the attached checks register dated May 22, 2012.

the issuance of Vendor Checks Nos. 53261 through 53419 in the amount of \$849,587.91 as listed on the attached checks register dated June 5, 2012.

5. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA

and Medicare taxes and state taxes, and payroll check numbers 66268 through 66449, 66458 thru 66548 totaling \$177,284.26. Vendor Payroll check numbers 66450 through 66457 and 66549 through 66555 totaled \$7,471.96. With employees' Federal, State, and FICA/Medicare withholding taxes of \$1,031,082.97 TRS contributions of \$422,347.70 other deductions of \$400,158.90 and direct deposit of \$3,472,660.64 the gross payroll for the month of May was \$5,503,534.47. TRS employer contribution was \$56,525.66 and employer matching FICA and MED was \$153,486.59.

6. the reimbursement of the Revolving Fund for Employees for the month of May in the amount of \$61,669.33 represented by checks No. 10391 through 10420, 10436 through 10469, 10504 through 10544, 10546 through 10580, and 10605 through 10627. the reimbursement of the Revolving Fund for Vendors for the month of May in the amount of \$130,798.32 represented by checks No. 10421 through 10435, 10470 through 10503, 10545, 10581 through 10604, and 10628 through 10640. Checks issued in May voided in May: No. 2668. Check issued in previous months, voided in May: No. None.

7. The Open and Closed Session Minutes from May 14, 2012 Regular Board Meeting. The Open and Closed Session Minutes from May 14, 2012 Special Board Meeting.

8. RFP for Servers and SAN Systems as contained in consent agenda item # 5.8

9. Server and SAN Storage Lease as contained in consent agenda item # 5.9

10. Financial Software Replacement as contained in consent agenda item # 5.10

11. Academic Attainment as contained in consent agenda item # 5.11

12. Resolution Designating Interest Earnings for Fiscal Year 2012 - 2013 as contained in consent agenda item # 5.12

13. Prevailing Wage Resolution as contained in consent agenda item # 5.13

14. the acceptance of the following gifts:

Gift From	Amount/ Item	School	Department	Account
Jeff and Linda Wolfson	CPA Lobby Photo Gallery	GBN	FINE ARTS	N/A
Steve Hammer	Photography	GBN	FINE ARTS	N/A

	Supplies			
David and Nadine Proseri	1,000.00	GBN	STUDENT ACTIVITIES	821337
Mark and Jennie Lepp	200.00	GBN	STUDENT ACTIVITIES	820854
Northbrook Symphony Orchestra	100.00	GBN	FINE ARTS	820925
Meatheads	\$200.00	GBS	Business Ed	#332410
Glenview Amateur Baseball	\$7,000.00	GBS	Athletics – field house batting cage	#830100
Glenview Women of Today	\$1,000.00	GBS	Scholarship	#830851
Glenbrook High School Foundation	\$2,000.00	GBS	Glenbrook United Special Olympics team sweat suits	#810900
Rotary Club of Glenview Sunrise Charitable Foundation	\$1500.00	GBS	Scholarship	830851
Carrie Savino	\$317.64	GBS	Boys Lacrosse	830620
Carrie Savino	\$317.63	GBS	Girls Lacrosse	830621
Nick Saltouros	1990 Nissan Maxima 4 door vehicle VIN# JN1H01P7LT393061	GBS	Automotives	

15. FCCLA National Competition as contained in consent agenda item # 5.15

Upon calling of the roll:

aye: Boron, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: POST HIGH SCHOOL STUDY FOLLOW UP

Dr. Riggle introduced the college counselor study.

Mr. Boyle reviewed the Power Point presentation. He stated that the class of 2012 data is still being compiled. Mr. Boyle expressed no doubt that the same percentage of students attending college in the fall will be maintained.

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Mr. Boyle presented local statistics in comparison to state and national data such as college attendance rates and college retention from freshman to sophomore year.

Mr. Boron asked if there is any data regarding how many students transfer to another school after the first year of college.

Mr. Boyle described the difficulty in tracking transfer students. It is difficult to verify the information in terms of where students actually end up transferring.

Mr. Boron stated that this information would show how effective the schools were in helping students select a university.

Mr. Boyle stated that sometimes students transfer for financial reasons.

Mr. Taub asked about the average number of schools that students apply to.

Mr. Boyle stated that GBN students applied to an average of 5.4 schools.

Ms. LePage stated that GBS students had on average 5.9 applications per student.

Mr. Taub asked if the economy had an impact on the number of applications per student.

Mr. Boyle explained that he advises students to apply to two "likelies," two safe schools and two reach schools.

Mr. Boyle stated that there has been an increase of applications nationwide. He is pleased with the number of applications per student.

Mr. Boyle described the Naviance follow-up survey of graduates related to academic preparation.

Mr. Martin asked about the total number of students that the survey was sent to. He indicated that it may be more likely for students who are doing well to respond to these types of questions.

Mr. Boyle and Ms. LePage stated that the survey was sent to all graduates of the class of 2011. The students who responded represented a good cross-section of the graduating classes.

Mr. Shein asked if the survey consisted of a single question.

Mr. Boyle and Ms. LePage described the surveys that each school sent. Both surveys had multiple questions. The data reported related to a common question on both schools' surveys. Other survey questions differed between the schools.

Mr. Shein asked about conducting the survey of graduates once they are two years out of high school.

Ms. LePage stated that this is a challenge because students' e-mails change.

Mr. Taub asked if there is any anecdotal data collected.

College counselors indicated that anecdotal data is also collected in which students can provide feedback about their individual experiences.

Mr. Hammer stated that it is a terrific survey. He asked the college counselors to make the survey available to the Board.

Mr. Shein asked about follow-up with students who attend trade or technical schools.

Dr. Riggle stated that the survey goes to all graduates including those who attend trade and technical schools.

Mr. LePage presented the expanding the use of Naviance in conjunction with the e-Docs electronic application process for transcripts, letters of recommendation, etc. . . This service will be free to students and there is no need to worry about postage.

Dr. Riggle stated that it has been three years since our move to electronic transcripts. Funding from the State wiped away the cost of sending transcripts to most Midwestern colleges. This is an integrated approach that helps students and parents.

Mr. Boyle stated that he is still in discussions with counselors about not losing the counselor/counselee relationship in terms of requesting the transcript.

Mr. Taub asked if college counselors obtain feedback from colleges regarding students' preparation.

Mr. Boyle stated that they do get feedback but not on a regular basis.

Mr. Martin stated that the number one school that students attend from GBS is Oakton. GBN students attend Oakton and the University of Illinois. He asked if counselors anticipate any

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changes or developments from a University of Illinois perspective.

Ms. LePage stated that overall their admissions are done by statistics.

Mr. Martin asked if the University of Illinois provides feedback about our students.

Mr. Boyle stated that our schools are some of the few that the University of Illinois Director of Admissions visits in the Chicagoland area.

Mr. Martin asked why this was.

Ms. LePage stated that it could have to do with the number of applicants from the two high schools.

Dr. Riggle stated that Naviance shows the mean ACT and GPA of students admitted to particular colleges. It displays scattergrams of data for the past five years. This gives a nice comparison.

Ms. LePage reviewed where GBS has expanded some of their programs for students and parents. GBS has more ELL and first-generation students. Because of this, GBS provides a Korean college night and an ELL college night. Essay writing seminars are conducted for students through the Titan Learning Center. There are recommendation writing workshops for the faculty.

Mr. Martin asked if these faculty trainings are mandatory.

Principal Wegley stated that these are not required, but the school has conducted some related professional development as part of required faculty meetings.

Ms. LePage described the GBS half-day senior seminar program that includes key topics for students and parents.

Mr. Boyle indicated that GBN has added financial aid seminars. Both Northwestern and Lake Forest financial aid officers have attended to help in these meetings. GBN will add a FAFSA nuts and bolts workshop next year. There have been guest speakers from small liberal arts schools and large state schools. Mr. Boyle described how he is working with a community member who is an interviewer for Duke University. He stated that he is constantly looking to improve the programs provided to students and parents.

Mr. Boron asked if there are programs where former students return and talk to current seniors.

Mr. Boyle described a recent program in which alumni came back to speak to seniors. Unfortunately, the number of alumni that could come back were much fewer than anticipated because of the date of the event. The comments received about break-out sessions were wonderful, but originally the plan was for smaller sessions with more dialogue. In surveying seniors and alumni participants about this program, all would have preferred smaller groups. It is difficult to squeeze this event in during a more ideal time given everything on the GBN calendar.

Mr. Shein suggested attempting this program at different times in the year.

Ms. LePage described an approach where former students were asked to submit a one-minute You Tube video about their experiences. This was done for both GBN and GBS.

DISCUSSION/ACTION: DIGITAL LEARNING PILOT

Mr. Bretag, GBN Instructional Technology Coordinator, presented information regarding a digital learning pilot. This concept was introduced to teachers last summer. Feedback from teachers who participated in this professional development in which they used tablets for reading/editing was that they were more engaged and there was an impact on literacy. All of the teachers felt that active reading was effective using digital media.

Mr. Bretag reviewed the options available to families of students who are being invited to participate in a summer digital learning pilot in a US History summer school class. Students who do not have their own device or do not wish to bring their own device will be provided with Chromebooks. Some students may choose to use print textbooks.

Mr. Martin asked why not every student was asking the district to provide them with a device.

Mr. Bretag stated that many students want to bring their own device.

Mr. Bretag described the other component of the summer pilot in which a GBS English teacher will have students read three novels in digital format. Students who do not have a device will be provided with the Kindle reader.

Mr. Bretag explained that on day-one of the pilot he will hold a pre-discussion with the students. He will observe the class on a daily basis for both the textbook and novel groups.

Mr. Boron asked how Mr. Bretag would judge the level of comprehension of learning in comparison to students using the print book given that there is only one student in the class who chose the print textbook.

Mr. Bretag stated that there are two other US History classes in which teachers are still using the print textbooks, so there will be a comparison.

Mr. Bretag went on to explain that the iBookstore version of the US History textbook is less costly but has much less content than the print version or the electronic version of the book provided by the publisher.

In response to Mr. Shein's question regarding devices, Mr. Bretag displayed the Asus Transformer Prime tablet. This is a viable product that has been placed in the hands of many students. Students like this device.

Mr. Shein asked about printing on this device.

Mr. Bretag described cloud-based printing.

Mr. Hammer asked about a post-evaluation of the pilot.

Mr. Bretag stated that he had planned for a class discussion, focus group of students and a whole class survey.

Mr. Hammer asked if the district goes all e-textbook, if Mr. Bretag anticipates that electronic textbooks will be licensed to the school.

Dr. Riggle mentioned the potential to personalize student learning in a browser-based learning management systems (LMS). He cautioned against thinking of our courses and curriculum as limited to textbooks.

Mr. Bretag stated that we are also in the process of reviewing a learning management system. Over 85% of GBN focus groups want to explore other options through Google such as the Open Class learning management system.

Mr. Bretag stated that the district promotes the cloud-based personalize environment as offered by Google. Google Drive allows for off-line editing. Google also offers a remote desktop so that students can access home-based software that is more robust.

Mr. Shein asked if students can use a tablet for the TI math functionality.

Mr. Bretag stated that there are two graphing calculators available via this platform that are currently in the hands of the math staff; however, these are not as robust as the TI calculator.

Dr. Riggle stated that there is an interest in our students of lower income having access to a device. Part of the pilot is to identify a device for lower income students.

Dr. Riggle explained the limitations of the iPad both technologically and economically. The district plans to issue a list of devices or specifications for devices that are compatible with district applications so that if parents choose to have their child bring a device to school, then they will be provided with some direction.

Mr. Bretag explained the importance of a production-centered, learning-centered device - not just a consumption device.

Dr. Riggle stated that there will be a report to the Board at the conclusion of the summer pilot.

DISCUSSION/ACTION: 2012/2013 COMPUTER PURCHASE

Dr. Riggle introduced the computer purchase plan.

Mr. Wolfson asked about the difference in cost for leasing compared to buying.

Dr. Ptak explained the streamlining of payments.

Mr. Thimm spoke to the benefits of a large purchase.

Mr. Shein asked how Mr. Thimm's thinking would change given the BYOD world.

Mr. Thimm stated that we are replacing the current labs with this equipment. These are shared devices that are stationary. As we adopt a bring your own device approach, these labs that we will now purchase may be the last labs that we purchase, depending upon how BYOD goes.

Dr. Riggle described another transition in that we are seeing fewer applications that are not web-based applications.

Mr. Boron stated that this is not a true cost for five years because for MacBooks and PC notebooks we will probably be buying machines to replace these machines in years four and five.

Mr. Thimm stated that this would be budgeted for through 2014. He indicated that he will bring more accurate figures for the July 16 meeting. This item will be on consent for July 16.

DISCUSSION/ACTION: APPROVAL OF ADVERTISING SPONSOR AGREEMENT

Dr. Riggle stated that there are a number of businesses who are interested in helping with fundraising.

Dr. Ptak reviewed the summary of fundraising to-date. The plan had been \$80,000 per year.

Mr. Martin asked what "received to date," meant.

Dr. Ptak stated that this is the cash that we have already received or have been committed to.

Mrs. Siena stated that we are asking the Board to approve the agreement as part of the agenda item and these would be placed on consent for the next meeting. This approval allows Mrs. Siena to sign the agreement with the advertiser on behalf of the district.

Dr. Riggle stated that we are not looking for action on this item tonight.

Mr. Shein asked if any vendors requested changes.

Dr. Ptak stated that one vendor wanted to make quarterly payments rather than once a year.

DISCUSSION/ACTION: RESOLUTION PROVIDING FOR THE ISSUE OF GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS, SERIES 2012

Mrs. Siena reviewed bids for refunding bonds through a private placement structure. She reviewed bids from four of five banks that were solicited for bids.

Mrs. Siena stated that there is a present value savings of \$160,000. The resolution allows for the private forward rate lock sale that also designates Mr. Shein and Mrs. Siena to enter into an agreement with the bank.

Mr. Wolfson asked about the cost to lock something in now.

Mrs. Siena stated that there is a cost for bond counsel, bank counsel and purchaser counsel. She reviewed these fees. There is no cost to lock-in early.

Mr. Wolfson asked about the cost of doing this now compared to the cost of doing nothing now.

Mrs. Siena stated that there is a potential cost change if the rates go down. She stated that the bid is only locked until tomorrow.

The Board debated Mr. Wolfson's suggestion to hold on the deal or move to a different plan of not locking in at this time.

Mr. Boron stated that the resolution does not talk about private placement, but this is just a technical point.

The Board determined that a vote would be taken on the resolution.

**MOTION TO ADOPT RESOLUTION PROVIDING FOR THE ISSUE OF
GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS, SERIES 2012**

Motion by Mr. Boron, seconded by Mr. Wolfson to adopt the resolution as stated for private sale for the issue of general obligation limited tax refunding bonds, series 2012.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: SEMI-ANNUAL REVIEW OF CLOSED SESSION
MINUTES AND VERBATIM RECORDINGS**

Dr. Williamson provided an overview and recommendation to the Board regarding action relative to closed session minutes and verbatim recordings.

Dr. Williamson recommended that the Board keep all closed session minutes and verbatim recordings confidential.

Dr. Williamson recommended that the Board approve the destruction of closed session verbatim recordings with the exception of those listed in her memo once all required conditions are met.

**MOTION TO KEEP CLOSED SESSION MINUTES AND VERBATIM
RECORDINGS CONFIDENTIAL**

Motion by Mr. Boron, seconded by Mr. Wolfson to keep the closed session minutes and verbatim recordings confidential.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: None

Motion carried 6-0.

MOTION TO APPROVE THE DESTRUCTION OF VERBATIM RECORDINGS

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the destruction of verbatim recordings, with the exception of those listed in the memo, as recommended.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

MISCELLANEOUS TOPICS

Dr. Riggle suggested a date by which to have another Board meeting. Dr. Riggle will confirm if July 2 will work depending on whether or not there is a quorum. The meeting will start at either 6:30 or 7:00 p.m. The location of the meeting is to be determined.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to move into closed session at approximately 8:58 p.m. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (Section 2(c) (1), (2) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

The Board returned to open session at 9:41 p.m.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to move into closed session at approximately 9:42 p.m. to consider student discipline (Section 2(c) (9) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

The Board returned to open session at 9:49 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to accept the recommendation of the MDRC as modified by the principal's recommendation regarding student #06-11-12-01.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

ADJOURNMENT

Motion by Mr. Wolfson, seconded by Mr. Hammer to adjourn the meeting at approximately 9:49 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 6-0.

* Boron, Hammer, Martin, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at
Glenbrook South High School
Student Activity Center
4000 West Lake Avenue
Glenview, IL 60026

Monday, July 16	7:00 p.m. Regular Board Meeting
Thursday, July 19	7:30 a.m. Finance Committee Meeting (GBS Principal's Conference Room)
Monday, July 30	7:00 p.m. Regular Board Meeting