

**GLENBROOK HIGH SCHOOLS  
District Business Office**

**TO: Dr. Mike Riggle**

**FROM: Kimberly L. Ptak**

**DATE: March 21, 2016**

**RE: Award of Custodial Supply Bid**

**Recommendation**

It is recommended that the Board of Education award a custodial supply bid for TORK paper towels and toilet paper to North American Corporation at an estimated annual cost of \$77,316. The term of the agreement would be one year with the option to renew for two additional one year terms.

**Bid Results**

	Paper Towel Q*	Unit Price	Extended Price	Toilet Paper Q*	Unit Price	Extended Price	Total
<b>North American</b>	<b>1900 cases</b>	<b>\$28.05</b>	<b>\$53,295</b>	<b>900 cases</b>	<b>\$26.69</b>	<b>\$24,021</b>	<b>\$77,316</b>
Bunzl Chicago	1900 cases	\$33.53	\$63,707	900 cases	\$32.06	\$28,854	\$92,561
Expert Chemical	1900 cases	\$39.50	\$75,050	900 cases	\$36.25	\$32,625	\$107,675
Standard Supply	1900 cases	\$40.05	\$76,095	900 cases	\$38.05	\$34,245	\$110,340
Current Pricing	1900 cases	\$35.62	\$67,678	900 cases	\$35.04	\$31,536	\$99,214

\* Quantities are estimates based on historical usage and were provided to bidders to assist with unit pricing.

**Background**

Approximately two years ago, the buildings went through a process to analyze and compare various paper towel and toilet paper products. They selected the TORK product line for its price, quality, dispensing capabilities, vandal resistance and environmental sustainability (Green Seal certified).

North American Corporation is located in Glenview and offers free, next day delivery.