



To: Dr. Charles Johns
Board of Education
From: Brad Swanson
Date: December 9, 2019
RE: Miscellaneous Stipends

Recommendation

The Administration recommends the Board of Education approve the Miscellaneous Stipends list for the 2019-20 school year as presented.

Background

A stipend is compensation to an employee for work identified by the district in a variety of specialty areas. This work is accomplished in addition to a staff member's general role and responsibilities.

The following stipends were determined after consultation with the supervisor for each area/program for the 2019-20 school year. In the accompanying summary document, you will find the listing of staff members, program/area, stipend amount, and if the stipend is grant-funded.

- **Academy Assistant:**
 - Engages in a wide variety of administrative tasks including managing the Budget/PCard use, texts, and supplies acquisition, schedule changes, room use management, parent/student communications, and the annual admissions process including middle school outreach and maintenance of applicant portfolios.
- **Assistant Athletic Director:**
 - Schedules contests and secures game officials. In addition, they supervise a significant number of contests throughout the year at both home and away events.
- **GBS Assistant Coach-Field Hockey:**
 - Provides assistance to the Head Coach in order to support a growing program. This is a one-year position in the miscellaneous category.

- **BOE Recording Secretary:**
 - Attends all board meetings, including special meetings, and is responsible for producing minutes for both open and closed session meetings.
- **English Language Coordinator:**
 - Facilitates EL Parent Night and Bilingual Parent Advisory Committee meetings, attends Latino Parent Night meetings, coordinates appeals testing for incoming freshmen and testing/placement of transfer students, maintains databases, plans Glenbrook Day meetings, plans and facilitates New Teacher Orientation meeting, and schedules all EL meetings.
- **GESSA Mentor:**
 - Supports and nurtures first-year GESSA support staff members. Much of this work is done through common start-of-the-year meetings and ongoing one-on-one interaction. Mentors establish safe and trusting relationships with new hires designed to create success both personally and professionally.
- **Glenbrook Aquatics Program Director:**
 - Supervises the aquatics programs at both schools. Responsibilities include communicating with the Glenbrook Aquatics governing board, the District and the Building Administration on any and all issues concerning the services provided by the program to the community. In addition, the Program Director offers recommendations for hire and is in constant communication with coaches and parents.
- **Glenbrook Aquatics Swim America Director:**
 - Supervises the Glenbrook Aquatics Swim America program that provides year-round swim lessons. Responsibilities include overseeing registration, hiring instructors, and scheduling lessons at both GBN and GBS.
- **Glenbrook Aquatics Swim America Liaison:**
 - Provides assistance to the Program Director for Glenbrook Aquatics in all the essential job functions of that position and handles the scheduling of the pools at Glenbrook South.
- **Glenbrook United Coach:**
 - Provides year-long opportunities for students with special needs to participate in social and athletic events. Opportunities include social outings and Special Olympics.
- **Peer Group Coordinator:**
 - Manages all aspects of the program including staff coordination, professional learning, budgeting, leader selection, curriculum development, and training during both the school year and summer workshop.
- **Purchasing Coordinator:**
 - Audits and performs a final review of all requests submitted through the accounts payable workflow, prior to processing any disbursements. The stipend represents 8 hours of support per week performed outside of the employee's workday.

- **Student Assistance Program Coordinator:**
 - Coordinates and facilitates school-wide events aimed at educating students, staff, and parents on topics directly relating to student wellness. The team provides early intervention supports and programs for social/emotional and behavioral issues as well as offers education and training to individual students.
- **Summer Camp Coordinator:**
 - Provides organizational support to the buildings for all summer camp enrollment and scheduling. This position also meets the needs of families and students interested in summer camp options outside of the academic summer school experience.
- **Teacher Mentor:**
 - Supports and nurtures new teachers through their first year with the district. Mentor responsibilities include attending training sessions, meeting weekly with their mentee for the first nine weeks of school, then monthly for the remainder of the year, and observing each other's classes to provide feedback and modeling for the new teacher.
- **Transportation Coordinator:**
 - Addresses the day-to-day needs of parents and our schools for the transportation system of 23 buses. The stipend represents 475 hours of support performed outside of the employee's workday.
- **Wellness Coordinator:**
 - Facilitates the Glenbrook Wellness Program and manages the building-specific Wellness Committee. Responsibilities include overseeing the administration of the program and managing all wellness activities including staff development events, the annual health screening, wellness fairs, and fitness classes.

Staff Member	Area/Program	Building	Stipend Amount	Funding Source
Chris Morgan	Academy Assistant	GBN	\$2,333	District
Scott Field	Academy Assistant	GBS	\$2,333	District
Maria Chandiles	Academy Assistant	GBS	\$2,333	District
Matt Purdy	Assistant Athletic Director	GBN	\$8,869	District
Paul Vignocchi	Assistant Athletic Director	GBN	\$8,869	District
Courtney Middleton	Assistant Athletic Director	GBS	\$6,705	District
Tom Mietus	Assistant Athletic Director	GBS	\$7,744	District
Courtney Middleton	Assistant Coach-Field Hockey	GBS	\$8,747	District
Elaine Geallis	BOE Recording Secretary	GBA	\$7,431	District
Brigid Moskaites	English Language Coordinator	GBS	\$3,170	Grant
Mina Moon	English Language Coordinator	GBS	\$4,754	Grant
Cathy Walters	GESSA Mentor	GBN	\$750	District
Jodie Panzer	GESSA Mentor	GBN	\$750	District
Renee Redfern	GESSA Mentor	GBS	\$750	District
Bob Pieper	Glenbrook Aquatics Program Director	GBN	\$15,132	Glenbrook Aquatics
Matt Purdy	Glenbrook Aquatics Swim America Director	GBN	\$14,835	Glenbrook Aquatics
Dave Knudson	Glenbrook Aquatics Swim America Liaison	GBS	\$10,171	Glenbrook Aquatics
Pa'al Joshi	Glenbrook United Coach	GBO	\$11,164	District
Kim Petty	Glenbrook United Coach	GBN	\$8,747	District
Megan Williams	Glenbrook United Coach	GBS	\$8,747	District
Ann Gebhardt (0.33)	Peer Group Coordinator	GBN	\$1,546	District
Maureen McDonough (0.33)	Peer Group Coordinator	GBN	\$1,657	District
Penn Phillips (0.33)	Peer Group Coordinator	GBN	\$1,895	District
John Meyer (0.5)	Peer Group Coordinator	GBS	\$2,320	District
Joy Cooper (0.5)	Peer Group Coordinator	GBS	\$2,842	District
Nicole Schramm	Purchasing Coordinator	GBA	\$23,375	District
Megan Williams	SAP Coordinator	GBS	\$2,000	Grant
Afrodite Skaouris	SAP Coordinator	GBS	\$2,000	Grant
Cheryl Simon	SAP Coordinator	GBS	\$2,000	Grant
Jeff Scheinkopf	SAP Coordinator	GBS	\$2,000	Grant
Meaghan Fastert	SAP Coordinator	GBS	\$2,000	Grant
Renee Brosnan	SAP Coordinator	GBN	\$2,000	Grant
Mindy Ingersoll	SAP Coordinator	GBN	\$2,000	Grant
Sachiko Majoros	SAP Coordinator	GBN	\$2,000	Grant
Rhoda McInerney	SAP Coordinator	GBN	\$2,000	Grant
Darin Sullivan	SAP Coordinator	GBN	\$2,000	Grant
Linda Regal	Summer Camp Coordinator	GBA	\$3,539	District
Brian Whalen	Teacher Mentor	GBS	\$1,000	Grant
Mike MacFadden	Teacher Mentor	GBS	\$1,000	Grant
Bob Wysocki	Teacher Mentor	GBS	\$1,000	Grant
Tom Mietus	Teacher Mentor	GBS	\$1,000	Grant
Bob Rosinski	Teacher Mentor	GBS	\$1,000	Grant
Jill Serikaku	Teacher Mentor	GBS	\$1,000	Grant
Dan Rhoades	Teacher Mentor	GBS	\$1,000	Grant
Reggie Lara	Teacher Mentor	GBS	\$1,000	Grant
Julie Feeney	Teacher Mentor	GBS	\$1,000	Grant
Mark Dec	Teacher Mentor	GBS	\$1,000	Grant

Staff Member	Area/Program	Building	Stipend Amount	Funding Source
Stephanie Wilson	Teacher Mentor	GBS	\$1,000	Grant
Rosemarie Carsello	Teacher Mentor	GBS	\$1,000	Grant
Anne Walsh	Teacher Mentor	GBS	\$1,000	Grant
Emma Hanna	Teacher Mentor	GBS	\$1,000	Grant
Ryan Kinsella	Teacher Mentor	GBS	\$1,000	Grant
Nicole Carmen	Teacher Mentor	GBS	\$1,000	Grant
Afrodite Skaouris	Teacher Mentor	GBS	\$1,000	Grant
Jessica Pritzker	Teacher Mentor	GBS	\$1,000	Grant
Jeff Paek	Teacher Mentor	GBS	\$1,000	Grant
David Berkson	Teacher Mentor	GBS	\$1,000	Grant
Amy Hague	Teacher Mentor	GBO	\$1,000	Grant
Megan Williams	Teacher Mentor	GBS	\$1,000	Grant
Socorro Rogers	Teacher Mentor	GBS	\$1,000	Grant
Kimberly Larsen	Teacher Mentor	GBS	\$1,000	Grant
Jennifer Korbar	Teacher Mentor	GBS	\$1,000	Grant
Ryan Dul	Teacher Mentor	GBN	\$1,000	Grant
Christine Woods	Teacher Mentor	GBN	\$1,000	Grant
Kristin Schneider	Teacher Mentor	GBN	\$1,000	Grant
Bob LeBlanc	Teacher Mentor	GBN	\$1,000	Grant
Bridget Bucklin	Teacher Mentor	GBN	\$1,000	Grant
Janice Sit	Teacher Mentor	GBN	\$1,000	Grant
Jennifer Laudadio	Teacher Mentor	GBN	\$1,000	Grant
Justin Georgacakis	Teacher Mentor	GBN	\$1,000	Grant
Jeff Kallay	Teacher Mentor	GBN	\$1,000	Grant
Kim Petty	Teacher Mentor	GBN	\$1,000	Grant
Jason Berg	Teacher Mentor	GBN	\$1,000	Grant
Dan Briggs	Teacher Mentor	GBN	\$1,000	Grant
Lori Gonzalez	Teacher Mentor	GBN	\$1,000	Grant
Darin Sullivan	Teacher Mentor	GBN	\$1,000	Grant
Svetlana Borisova	Teacher Mentor	GBN	\$1,000	Grant
Lisa Steffey/Monica Mills	Teacher Mentor	GBN	\$1,000	Grant
Rita Umansky	Teacher Mentor	GBN	\$1,000	Grant
Sarah Ilie	Teacher Mentor	GBN	\$1,000	Grant
Kathleen Marabella	Teacher Mentor	GBN	\$1,000	Grant
Justin Cooper	Teacher Mentor	GBN	\$1,000	Grant
Rob Fleming	Teacher Mentor	GBO	\$1,000	Grant
Lisa Wall	Transportation Coordinator	GBA	\$19,183	District
Debbie Woods	Wellness Coordinator	GBN	\$5,500	District
Stefanie Basford	Wellness Coordinator	GBN	\$2,350	District
Amy Ludolph	Wellness Coordinator	GBN	\$2,350	District
Stephanie Manly	Wellness Coordinator	GBA	\$2,350	District
Rachael Rothrauff	Wellness Coordinator	GBS	\$2,350	District