



To: Dr. Charles Johns
Board of Education
From: Brad Swanson
Date: November 12, 2019
RE: Miscellaneous Stipends

Recommendation

The Administration recommends the Board of Education approve the Miscellaneous Stipends list for the 2019-20 school year as presented.

Background

Please review the following information related to the Miscellaneous Stipends. These recommendations were determined after consultation with the supervisor for each area/program for the 2019-20 school year. In the accompanying summary document, you will find the listing of staff members, program/area, stipend amount, and if the stipend is grant funded.

Please note that these stipends cover a range of responsibilities by certified and non-certified staff in the following areas.

- **Academy Assistant:**
 - Engages in a wide variety of administrative tasks including managing the Budget/PCard use, texts, and supplies acquisition, schedule changes, room use management, parent/student communications, and the annual admissions process including middle school outreach and maintenance of applicant portfolios.
- **Assistant Athletic Director:**
 - Schedules contests and secures game officials. In addition, they supervise a significant number of contests throughout the year at both home and away events.
- **GBS Assistant Coach-Field Hockey:**
 - Provides assistance to the Head Coach in order to support a growing program. This is a one-year position in the miscellaneous category.

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- **BOE Recording Secretary:**
 - Attends all board meetings, including special meetings, and is responsible for producing minutes for both open and closed session meetings.
- **English Language Coordinator:**
 - Facilitates EL Parent Night and Bilingual Parent Advisory Committee meetings, attends Latino Parent Night meetings, coordinates appeals testing for incoming freshmen and testing/placement of transfer students, maintains databases, plans Glenbrook Day meetings, plans and facilitates New Teacher Orientation meeting, and schedules all EL meetings.
- **GESSA Mentor:**
 - Supports and nurtures first-year GESSA support staff members. Much of this work is done through common start-of-the-year meetings and ongoing one-on-one interaction. Mentors establish safe and trusting relationships with new hires designed to create success both personally and professionally.
- **Glenbrook Aquatics Program Director:**
 - Supervises the aquatics programs at both schools. Responsibilities include communicating with the Glenbrook Aquatics governing board, the District and the Building Administration on any and all issues concerning the services provided by the program to the community. In addition, the Program Director offers recommendations for hire and is in constant communication with coaches and parents.
- **Glenbrook Aquatics Swim America Director:**
 - Supervises the Glenbrook Aquatics Swim America program that provides year-round swim lessons. Responsibilities include overseeing registration, hiring instructors, and scheduling lessons at both GBN and GBS.
- **Glenbrook Aquatics Swim America Liaison:**
 - Provides assistance to the Program Director for Glenbrook Aquatics in all the essential job functions of that position and handles the scheduling of the pools at Glenbrook South.
- **Glenbrook United Coach:**
 - Provides year-long opportunities for students with special needs to participate in social and athletic events. Opportunities include social outings and Special Olympics.
- **Peer Group Coordinator:**
 - Manages all aspects of the program including staff coordination, professional learning, budgeting, leader selection, curriculum development, and training during both the school year and summer workshop.
- **Purchasing Coordinator:**
 - Audits and performs a final review of all requests submitted through the accounts payable workflow, prior to processing any disbursements. The stipend represents 8 hours of support per week performed outside of the employee's workday.

- **Student Assistance Program Coordinator:**
 - Coordinates and facilitates school-wide events aimed at educating students, staff, and parents on topics directly relating to student wellness. The team provides early intervention supports and programs for social/emotional and behavioral issues as well as offers education and training to individual students.
- **Summer Camp Coordinator:**
 - Provides organizational support to the buildings for all summer camp enrollment and scheduling. This position also meets the needs of families and students interested in summer camp options outside of the academic summer school experience.
- **Teacher Mentor:**
 - Supports and nurtures new teachers through their first year with the district. Mentor responsibilities include attending training sessions, meeting weekly with their mentee for the first nine weeks of school, then monthly for the remainder of the year, and observing each other's classes to provide feedback and modeling for the new teacher.
- **Transportation Coordinator:**
 - Addresses the day-to-day needs of parents and our schools for the transportation system of 23 buses. The stipend represents 475 hours of support performed outside of the employee's workday.
- **Wellness Coordinator:**
 - Facilitates the Glenbrook Wellness Program and manages the building-specific Wellness Committee. Responsibilities include overseeing the administration of the program and managing all wellness activities including staff development events, the annual health screening, wellness fairs, and fitness classes.

Name	Area/Program	Stipend Amount	Grant Funded
Chris Morgan	Academy Assistant	\$2,333	No
Scott Field	Academy Assistant	\$2,333	No
Maria Chandiles	Academy Assistant	\$2,333	No
Matt Purdy	Assistant Athletic Director	\$8,869	No
Paul Vignocchi	Assistant Athletic Director	\$8,869	No
Courtney Middleton	Assistant Athletic Director	\$6,705	No
Tom Mietus	Assistant Athletic Director	\$7,744	No
Courtney Middleton	Assistant Coach-Field Hockey	\$8,747	No
Elaine Geallis	BOE Recording Secretary	\$7,431	No
Brigid Moskaites	English Language Coordinator	\$3,170	Yes / Title I
Mina Moon	English Language Coordinator	\$4,754	Yes / Title I
Cathy Walters	GESSA Mentor	\$750	No
Jodie Panzer	GESSA Mentor	\$750	No
Renee Redfern	GESSA Mentor	\$750	No
Bob Pieper	Glenbrook Aquatics Program Director	\$15,132	No
Matt Purdy	Glenbrook Aquatics Swim America Director	\$14,835	No
Dave Knudson	Glenbrook Aquatics Swim America Liaison	\$10,171	No
Pa'al Joshi	Glenbrook United Coach	\$11,164	No
Kim Petty	Glenbrook United Coach	\$8,747	No
Megan Williams	Glenbrook United Coach	\$8,747	No
Ann Gebhardt (0.33)	Peer Group Coordinator	\$1,546	No
Maureen McDonaugh (0.33)	Peer Group Coordinator	\$1,657	No
Penn Phillips (0.33)	Peer Group Coordinator	\$1,895	No
John Meyer (0.5)	Peer Group Coordinator	\$2,320	No
Joy Cooper (0.5)	Peer Group Coordinator	\$2,842	No
Nicole Schramm	Purchasing Coordinator	\$23,375	No
Megan Williams	SAP Coordinator	\$2,000	Yes / Title II
Afrodite Skaouris	SAP Coordinator	\$2,000	Yes / Title II
Cheryl Simon	SAP Coordinator	\$2,000	Yes / Title II
Jeff Scheinkopf	SAP Coordinator	\$2,000	Yes / Title II
Meaghan Fastert	SAP Coordinator	\$2,000	Yes / Title II
Renee Brosnan	SAP Coordinator	\$2,000	Yes / Title II
Mindy Ingersoll	SAP Coordinator	\$2,000	Yes / Title II
Sachiko Majoros	SAP Coordinator	\$2,000	Yes / Title II
Rhoda McInerney	SAP Coordinator	\$2,000	Yes / Title II
Darin Sullivan	SAP Coordinator	\$2,000	Yes / Title II
Linda Regal	Summer Camp Coordinator	\$3,539	No
Brian Whalen	Teacher Mentor	\$1,000	Yes / Title II
Mike MacFadden	Teacher Mentor	\$1,000	Yes / Title II
Bob Wysocki	Teacher Mentor	\$1,000	Yes / Title II
Tom Mietus	Teacher Mentor	\$1,000	Yes / Title II
Bob Rosinski	Teacher Mentor	\$1,000	Yes / Title II
Jill Serikaku	Teacher Mentor	\$1,000	Yes / Title II
Dan Rhoades	Teacher Mentor	\$1,000	Yes / Title II
Reggie Lara	Teacher Mentor	\$1,000	Yes / Title II
Julie Feeny	Teacher Mentor	\$1,000	Yes / Title II

Name	Area/Program	Stipend Amount	Grant Funded
Mark Dec	Teacher Mentor	\$1,000	Yes / Title II
Stephanie Wilson	Teacher Mentor	\$1,000	Yes / Title II
Rosemarie Carsello	Teacher Mentor	\$1,000	Yes / Title II
Anne Walsh	Teacher Mentor	\$1,000	Yes / Title II
Emma Hanna	Teacher Mentor	\$1,000	Yes / Title II
Ryan Kinsella	Teacher Mentor	\$1,000	Yes / Title II
Nicole Carmen	Teacher Mentor	\$1,000	Yes / Title II
Afrodite Skaouris	Teacher Mentor	\$1,000	Yes / Title II
Jessica Pritzker	Teacher Mentor	\$1,000	Yes / Title II
Jeff Paek	Teacher Mentor	\$1,000	Yes / Title II
David Berkson	Teacher Mentor	\$1,000	Yes / Title II
Amy Hague	Teacher Mentor	\$1,000	Yes / Title II
Megan Williams	Teacher Mentor	\$1,000	Yes / Title II
Socorro Rogers	Teacher Mentor	\$1,000	Yes / Title II
Kimberly Larsen	Teacher Mentor	\$1,000	Yes / Title II
Jennifer Korbar	Teacher Mentor	\$1,000	Yes / Title II
Ryan Dul	Teacher Mentor	\$1,000	Yes / Title II
Christine Woods	Teacher Mentor	\$1,000	Yes / Title II
Kristin Schneider	Teacher Mentor	\$1,000	Yes / Title II
Bob LeBlanc	Teacher Mentor	\$1,000	Yes / Title II
Bridget Bucklin	Teacher Mentor	\$1,000	Yes / Title II
Janice Sit	Teacher Mentor	\$1,000	Yes / Title II
Jennifer Laudadio	Teacher Mentor	\$1,000	Yes / Title II
Justin Georgacakis	Teacher Mentor	\$1,000	Yes / Title II
Jeff Kallay	Teacher Mentor	\$1,000	Yes / Title II
Kim Petty	Teacher Mentor	\$1,000	Yes / Title II
Jason Berg	Teacher Mentor	\$1,000	Yes / Title II
Dan Briggs	Teacher Mentor	\$1,000	Yes / Title II
Lori Gonzalez	Teacher Mentor	\$1,000	Yes / Title II
Darin Sullivan	Teacher Mentor	\$1,000	Yes / Title II
Svetlana Borisova	Teacher Mentor	\$1,000	Yes / Title II
Lisa Steffey/Monica Mills	Teacher Mentor	\$1,000	Yes / Title II
Rita Umansky	Teacher Mentor	\$1,000	Yes / Title II
Sarah Ilie	Teacher Mentor	\$1,000	Yes / Title II
Kathleen Maraballa	Teacher Mentor	\$1,000	Yes / Title II
Justin Cooper	Teacher Mentor	\$1,000	Yes / Title II
Rob Fleming	Teacher Mentor	\$1,000	Yes / Title II
Lisa Wall	Transportation Coordinator	\$19,183	No
Debbie Woods	Wellness Coordinator	\$5,500	No
Stefanie Basford	Wellness Coordinator	\$2,350	No
Amy Ludolph	Wellness Coordinator	\$2,350	No
Stephanie Manly	Wellness Coordinator	\$2,350	No
Rachael Rothrauff	Wellness Coordinator	\$2,350	No