

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 12, 2011**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 12, 2011, at approximately 7:03 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Shein, Taub

Absent: Regalbuto, Wolfson (arrived 8:11 p.m.)

Also present: Caliendo, Geddeis, Pryma, Ptak, Riggle, Siena, Wegley, Williamson

Dr. Riggle explained Dr. Regalbuto's absence was because she was required to work and Mr. Wolfson's absence was due to a death in the family.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Martin to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub

nay: none

Motion carried 5-0.

RECOGNITION OF COMMUNITY VISITORS

None.

STUDENTS AND STAFF WHO EXCEL

Ms. Geddeis announced the 50th anniversary kickoff for GBS entitled, *Titans Strike Gold*. She introduced Principal Wegley and Assistant Principal, Dr. Shellard.

Mr. Wegley referenced materials shared with the Board regarding GBS' 50th anniversary. Mr. Wegley explained the activities and

50th anniversary book that captures a history of GBS. He read an essay contained in the introductory portion of the book.

Dr. Shellard recapped the July 4th event that kicked-off the celebration. The Glenbrook Foundation has sponsored many of the activities related to the anniversary. Dr. Shellard explained the celebration through the decades in planning for the homecoming events. A telethon will be conducted for Youth Services. The variety show will include a luncheon for alumni. A Second City benefit will be held in April. A career event where alumni come back and talk to students will take place in the spring.

Mr. Wegley pointed out the link to the 50th anniversary activities on the website and the Facebook page hosting the GBS 50th information.

President Shein thanked the Glenbrook Foundation for their support of this event.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle reviewed the current enrollment for GBS which is 2648 students. The administration anticipated 2657. GBS is down by 9 students. GBN currently has an enrollment of 2057 and anticipated enrollment to be at 2074. The district is down 26 students overall. October 1 is the official reporting day.

Dr. Riggle reported on the GBN and GBS football game and thanked Mr. Pryma for hosting the staff barbeque that included an invitation to GBS staff. GBS will host a barbeque this Friday. The Board was invited to this event.

Dr. Riggle stated that GBS will host Parent Night in the Classroom on Wednesday at 7:00 p.m.

Dr. Riggle stated that he is meeting on Tuesday morning with the Glenbrook retired teachers who meet regularly on the second Tuesday of the month. At this meeting the group will discuss the memorial for Werner "Bernie" Bernhardt. There has been a successful scholarship effort in which over \$5,000 was raised. Bernie was the longest serving Glenbrook teacher. He was a member of the staff from 1953-1997.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Martin to approve the following items on the consent agenda

- 1.) a. no certificated staff appointments

- 1.) b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Campagna, Antonette (New Position)	Instructional Assistant	08/22/11	GBN
Edelman, Jeffrey (New Position)	Instructional Assistant	08/22/11	GBS
Goodrich, Michelle (Repl. K. McManus)	Instructional Assistant	08/24/11	GBS
Koliopoulos, Irene (Repl. J. Duerig)	Instructional Assistant	09/06/11	OCC
Vojcak, Bradley (Repl. V. Paziouros)	Instructional Assistant	08/22/11	OCC

- 2.) a. no resignations/terminations of certificated staff:

b. the resignation/termination of the following educational support staff contained in the memorandum dated September 7, 2011.

Personnel - Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Gady, Pamela	Instructional Assistant	09/02/11	GBS

3. no FOIA requests

4. the issuance of Vendor Checks Nos. 49218 through 49484 in the amount of \$3,628,574.15 as listed on the attached checks register dated August 22, August 29, August 30, and September 6 2011.

5. the reimbursement of the Revolving Fund for Employees for the month of August in the amount of \$19,807.18 represented

by checks No. 7884 through 7887, 8092 through 8120, and 8139 through 8158.

the reimbursement of the Revolving Fund for Vendors for the month of August in the amount of \$207,281.31 represented by checks No. 7888 through 7907, 7908 through 7934, 7935, 7936 through 8077, 8078 through 8083, JSchool glitch; check numbers skipped, 8084 through 8089, 8090 through 8091, 8121 through 8136, 8137 through 8138, 8159 through 8214, 8215 through 8230 and 8231 through 8233. Checks issued in August voided in August: No. 3156, 8977, 6043, 6354, 7684 and 7683.

6. the Open and Closed Session Minutes from August 22, 2011 Regular Board Meeting and the Open and Closed Special Board Meeting Minutes from August 25, 2011.

7. the acceptance of the following gifts:

Gift From	Amount of Item	School	Department	Account
Bredemann Ford in Glenview	\$500.00	GBS	TV Production	831310
Yoonhee Cameron	\$100.00	GBS	Glenbrook United Team	810900
Hyslop Shannon Foundation	\$1000.00	GBS	Unidos	830540
Glenview Vision Care	\$30.00	GBS	GRID	830515
Dr. Robert N. Bitter	\$30.00	GBS	GRID	830515
Myung Chil Choi	\$5.00	GBS	GRID	830515
Carillon Vision Care	\$10.00	GBS	GRID	830515

8. Board Policy 9300 Communications, as contained in consent agenda item # 6.8.

9. GBE Contracts as contained in consent agenda item # 6.9.

10. District Initiatives as contained in consent agenda item # 6.10.

11. Discretionary Fund Activities as contained in consent agenda item # 6.11.

12. Academic Attainment as contained in consent agenda item # 6.12.

13. Annual Application for State Recognition as contained in consent agenda item # 6.13.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub

nay: none

Motion carried 5-0.

PUBLIC HEARING: BUDGET HEARING

President Shein declared the public hearing open and asked if there were any members of the public who wished to comment on the budget.

No members of the public commented on the budget.

President Shein declared public hearing closed.

DISCUSSION/ACTION: FOOD SERVICES - RECAP

Dr. Riggle explained that Quest food service is looking to find more natural foods that are produced in the area.

Dr. Ptak introduced Mike McTaggart and Bill Cadman from Quest. She stated that every year the District conducts a financial review of the food service program. Dr. Ptak provided a history of food service in the district and recent efforts that have placed the District on solid financial ground. She explained the rent-based agreement which is a win-win for both the District and Quest.

Dr. Ptak stated that operationally the students love the food choices. On average students spend \$3.00 per meal. 90% of District enrollment accesses the food service system. The food court concept is rare in public high schools.

Quest has Food Committee meetings with the students to obtain feedback. Mr. Cadman treats these as business meetings with minutes and follow-up.

Mr. Hammer commented that Quest prices seem reasonable and year-to-year there is little increase. Quest didn't raise prices a lot this year and they are doing their best to make sure there are some Value Meal items out there for students. The Value Meal has been \$2.75 since day-one.

Mr. Shein stated that he is happy to see Quest making a move away from Styrofoam containers.

Mr. Boron thanked Quest for picking up the cost of free and reduced students' lunch and breakfast.

President Shein asked if there was student survey data that Quest had collected.

Mr. McTaggart stated that the only student feedback has come from the Food Service Committee. He will ask the committee about conducting a survey.

Dr. Ptak stated that the number of transactions is a testament to how well the students like what Quest provides. Sales per capita have gone up.

Mr. Cadman stated that students participating in the free and reduced lunch program have three meal choices.

Dr. Riggle asked about the most popular items sold.

Mr. Cadman stated that deli sandwiches and bottled water are big sellers.

Mr. Shein asked how students have responded to the new *Quest for Life* items.

Mr. McTaggart stated that it is too early to tell. Quest is working on publicity for the program and reviewing the location of this station at GBN.

Mr. Cadman described the food on display at the meeting.

Dr. Riggle invited everyone in attendance at the Board meeting to sample the food prepared by Quest.

DISCUSSION/ACTION: BOOKSTORE - RECAP

Dr. Ptak provided the history of outsourcing the bookstore and the structure of the contract with Follett. Over 5 years the District is estimated to have saved \$310,000. The District is no longer carrying the cost of inventory and salary and benefits. 85% of students purchase from Follett.

The average price of books has been consistent from year-to-year. Follett has a 15% mark-up on textbooks and 12% on supplies. The District considered a rental program, but this would not benefit parents in cost savings. The District has asked Follett to propose a new contract. The bursar function the Follett serves is costly for them.

Mr. Martin asked about the proposals the District may receive from other vendors.

Dr. Ptak stated that it difficult to tell; there are some other companies in the market.

Mr. Martin asked what other districts use.

Dr. Ptak stated that Follett has three high schools, GBN, GBS, and New Trier. Most high schools run their own bookstore.

Dr. Riggle stated that Follett is a reseller, not a publisher. The market has changed. In the college bookstore market there is a lot of apparel sold. The bursar functions may be difficult for other vendors to handle. This is unique to Glenbrook. Because we collect a lot of fees at book sale Follett has to staff at twice the level in comparison to other places.

Dr. Riggle stated that the District will be researching the possibility of electronic textbooks.

Dr. Ptak stated that Follett reports losing \$250k over the term of their contract at Glenbrook. She suggested the need to look at staffing and possibly trying to conduct more bursar functions online.

President Shein asked about the timeframe in which the District would analyze the losses reported by Follett.

Dr. Ptak indicated that this would need to be done by October 1.

President Shein asked if the District was pleased with Follett's service.

Dr. Ptak stated that the District has been moderately satisfied with Follett. The support they are able to get at the regional level is not that solid.

Mr. Shein asked about the possibility of bringing the bookstore back in-house.

Dr. Ptak stated that Follett has more of a market for used and discontinued textbooks compared to what the District could access in-house.

Mr. Boron suggested separating the bursar function from the book sale function to reduce the losses reported by Follett. He stated that the District should ask for a bid if just textbooks are handled by Follett and the bursar function is handled by the District or by other means.

Mr. Shein summarized that Dr. Ptak will provide a report in October regarding the losses reported by Follett and possible directions to pursue with regard to bookstore and bursar operation.

MISCELLANEOUS TOPICS

Dr. Riggle brought to the Board's attention a situation that came to the administration earlier that day. The catwalk lifeline at GBN is not capable of holding the weight of a person nor is the safety harness appropriate. The harness can potentially cause injury. SSCRMP has advised the District to reinforce the lifeline and purchase new harnesses. Dr. Riggle indicated that the administration wants to move on this as quickly as possible.

There is money in the budget set aside for safety problems. Dr. Riggle stated that the administration did not want to make a purchase of this amount without bringing the situation to the Board's attention. He stated that no action is needed tonight. The District needs to put in a new lifeline that will support the proper weight.

Dr. Ptak referenced a document that was distributed to Board members that included pictures of the catwalk.

Mr. Hammer asked if GBS had the same situation.

Dr. Ptak stated that at GBS the person is sitting at all times and there is a slight lip on the catwalk. The administration will be recommending a change at GBS, but the situation is not as pressing and will come in at a small cost.

Mr. Taub asked if there was time to consider other options.

Dr. Ptak reviewed the options that the administration considered before bringing this item to the Board.

Mr. Taub asked why the Board should wait two weeks to approve this purchase.

Dr. Ptak stated that mid-October is the first actual event at GBN. The solution presented to the Board was the lowest quote obtained. There are discretionary safety funds in the budget for things of this nature.

President Shein asked if there was consensus among Board members for approving this item.

Board members determined that they would vote on this item.

MOTION TO APPROVE THE GBN CATWALK HARNESS SYSTEM

Motion by Mr. Boron, seconded by Mr. Hammer to approve the \$14,500 purchase of the GBN catwalk harness system.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

FUTURE MEETING DATES

Thursday, September 15 there will be a Technology Committee meeting

Wednesday, September 28 there will be a Facility Committee meeting.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Hammer to move into closed session at approximately 8:22 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. (Section 2(c) (1), (2) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

The Board returned to open session at 9:47 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson that the Board issue the Notice to Remedy with regard to employee #09-12-11-01, under the terms recommended.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

ADJOURNMENT

Motion by Mr. Wolfson, seconded by Mr. Hammer to adjourn the meeting at approximately 9:48 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 6-0.

* Boron, Hammer, Martin, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at:

Thurs, Sept 15, 2011	7:00am	Technology Committee Meeting (GBN Spartan Conference Rm)
Mon, September 26, 2011	7:00pm	Regular Board Meeting (GBS Student Center)
Wed, October 5, 2011	7:30am	Facility Committee Meeting (GBS Room 128)