

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, September 27, 2010**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 27, 2010, at approximately 7:00 p.m. at Glenbrook South High School Student Activity Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Shein, Wolfson

Absent: Regalbuto, Taub (arrived 7:02 p.m.)

Also present: Caliendo, Geddeis, Muir, Pearson, Pryma, Riggle, Siena, Pearson, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Martin to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Wolfson

nay: none

Motion carried 5-0.

STUDENT AND STAFF WHO EXCEL

Ms. Geddeis recognized teachers for a variety of accomplishments.

First, she introduced Scott Knapp, a GBN math teacher who was recognized as one of three state finalists for the Presidential Award for Excellence in Mathematics and Science Teaching. Robin Levine-Wissing, GBN Instructional Supervisor of Mathematics, explained the application process for this award which included student recommendations on Mr. Knapp's behalf. Dr. Riggle acknowledged the work of Mr. Knapp who works very well with our students.

Next, the GBS nurse, Barb Marzillo, is the Illinois candidate for national recognition for the National School Nurse of Excellence. Ms. Marzillo was named as the Illinois School Nurse of the Year. Mr. Mark O'Brien, Assistant Principal of Guidance at GBS, spoke

of her strengths and provided the example of how Ms. Marzillo formed a partnership with Glenbrook Family Care to provide health care for families of low income. Dr. Riggle described his first meeting with Ms. Marzillo and her enthusiasm and spirit of helping families. Principal Wegley spoke of Ms. Marzillo's talents in helping families at GBS. Ms. Marzillo thanked Mr. Wegley and the administration for their support. President Shein commented on Ms. Marzillo's connection with his daughter when she attended GBS and who is now majoring in nursing.

The IHSA Speech Advisory Committee selected Tara Tate, GBS speech and debate coach as the Illinois nominee for the National Federation High School Educator Award for Speech/Debate/Theater. Only one teacher per state is submitted for national recognition. Mr. Wegley acknowledged Ms. Tate for her impact on students at GBS, for her time, energy and leadership in the debate program and as a classroom teacher.

RECOGNITION OF COMMUNITY VISITORS

None.

Dr. Riggle stated that a community member, Pauline Shoback, had a concern regarding a confrontation with a district employee and provided a letter regarding the incident that will be distributed to Board members.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that it is homecoming week at GBS.

Dr. Riggle reported that progress reports will be issued later this week.

Mr. Hammer complimented the debate hosted by GBS of candidates for the 10th congressional district, Dan Seals and Robert Dold. Many students and community members were in attendance.

Mr. Wolfson reported on a Glenbrook Foundation fundraiser event. Participants attended the musical, *Rock of Ages*, in downtown Chicago. Close to 100 people were in attendance. He stated that this was another successful event for the foundation.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda

- 1.) a. no certified appointments

b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum dated September 22, 2010.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Cartagena, Hector (Repl. F. Rouque)	Custodian	9/20/10	GBN
Kelly, Courteny (Repl. A. Abrams)	Instructional Assistant	9/16/10	GBN
Kim, Annie (Repl. J. Szaflarski)	Instructional Assistant	9/10/10	GBS
Murdy, Brian (Repl. K. Heraty)	Maintenance	9/29/10	GBN
Pilotte, Nicole (Repl. F. Cordell)	Instructional Assistant	9/27/10	GBS

- 2.) a. no certified resignations
b. no educational support resignations
- 3.) the Board of Education review of the FOIA request contained in consent agenda item #6.3.
- 4.) the issuance of Vendor Checks Nos. 44032 through 44354 in the amount of \$2,310,827.78 as listed on the attached checks register dated September 16 & 21, 2010.
- 5.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 60428 through 60530, and 60536 thru 60579 totaling \$157,108.07. Vendor Payroll check numbers 60531 through 60535 and 60580 through 60586 totaled \$7,220.68. With employees' Federal, State, and FICA/Medicare withholding taxes of \$282,887.95 TRS contributions of \$67,040.71 other deductions of \$100,974.45 and direct deposit of \$920,273.60 the gross payroll for the month of August was \$1,528,284.78. TRS

employer contribution was \$13,694.87 and employer matching FICA and MED was \$73,407.60.

- 6.)
 - a. the Open Minutes from the September 13, 2010 Regular Board Meeting
 - b. the Closed Minutes from the September 13, 2010 Regular Board Meeting
 - c. the Minutes from the September 16, 2010 Finance Committee Meeting
 - d. the Minutes from the September 21, 2010 Facility Committee Meeting
- 7.) the Board of Education Approval of Salary Adjustments for Academic Attainment as contained in consent agenda Item #6.7
- 8.) the Board of Education Approval of Discretionary Fund Activities as contained in consent agenda Item #6.8
- 9.) the FTE adjustments as indicated in attached consent agenda item #6.9
- 10.) the Annual Application for State Recognition as indicated in attached consent agenda item #6.10

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried. 6-0.

DISCUSSION/ACTION: GBN SOLAR PANEL GRANT

Ms. Ptak indicated that grant funding came available just last week through the Department of Commerce and Economic Opportunity for the installation of solar panels. The DCEO would provide 75% of project cost in which \$420k would be covered by the grant.

Solar panels would provide an estimated cost savings of \$20k per year. The district has realized this savings with the solar panels currently in place at GBS. Approximately 70 panels would be placed on the roof at GBN. These panels would heat the swimming pools. Ms. Ptak recommended that the district funds utilized to cover this project come from the \$10M of referendum projects.

Dr. Riggle explained that this opportunity came to the district very quickly in the last week. The Board needs to decide if it

will access these grant funds or the entity will find another grant recipient. Dr. Riggle stated that the next Board meeting is late in October. This pushes the district to get a preliminary approval from the Board at this time. The Board discussed the options in moving forward.

Mr. Taub asked if the cost includes the panels and installation. Ms. Ptak stated that installation is included in the price. Mr. Taub asked which roof the panels would be installed upon. Ms. Ptak indicated either the field house roof or the pool roof.

Mike Sauer from ARCON stated whichever existing structure can handle the panels without modification would be chosen. It is likely one of the pool roofs would be selected. The issue regarding where piping reaches the mechanical room would need to be considered. He explained that the panels would consist of a glycol system. More expensive panels are vacuum systems.

Mr. Wolfson asked if the more expensive system would result in more cost savings. Mr. Sauer explained that vacuum systems work better under low light conditions. These systems are about twice as expensive as glycol systems, but energy savings would not be twice as much as that of glycol systems.

Mr. Wolfson asked what the grant stipulates. Ms. Ptak stated that the district submitted specifications for the grant.

Mr. Boron suggested there is no down side to going forward now because the Board may reject the project when bids come in. Ms. Ptak stated the proposed system is similar to that at GBS. Mr. Wolfson asked to see a comparison to the system currently in place at GBS.

Dr. Riggle asked if the consensus of the board was to move forward. Details could be brought to the Facility Committee.

Mr. Taub asked if the roof is in good repair. Ms. Ptak stated that the roof is fairly current.

Mr. Shein asked if the panels would have to come down if a new roof is needed. Mike Sauer stated that the panels would not need to be removed to repair or replace the roof. Mr. Shein noted that the prior Board approved this project, but then the district was not approved for the grant.

Mr. Shein indicated at this point the district can seek bids. There is no need for a vote on this item.

DISCUSSION/ACTION: \$10M LIFE SAFETY/INFRASTRUCTURE LIST

Ms. Ptak provided an updated list of projects that included the solar panels for GBN. The \$10M in projects would be spread over 3 years with most of the work scheduled for the summer of 2011. Ms. Ptak stated that the administration is asking for approval for \$7,724,000 in projects. Ms. Ptak reviewed the projects on the list. She indicated that the Board asked for a review of mechanical systems, specifically analyzing the HVAC at GBN.

She noted that the CPA air handler served as a place holder of \$350k for the summer of 2011. This is listed but could come off or the dollar amount could be reduced with the remaining funds moving to general contingency.

Mr. Boron noted a change for GBS tying into the chillers as a separate stand alone. This would result in less equipment on the roof, but more piping needed to tie into the main chiller. This would result in savings for the roof top, but piping would cost more. The AMSCO engineer indicated that a small chiller could be available for the auditorium or cooling could be run off of the main plant.

Mr. Shein indicated that sometimes the main system is up, but there still may be the need to run a stand alone, as well. Prices listed are best estimate, but there is still a lot of design and bidding to occur. Mr. Shein stated that it is to our advantage to bid now.

Mr. Shein asked if the boiler tubes had been examined. Ms. Ptak indicated that the district is expecting the results of this inspection by October 4.

Dr. Riggle suggested that there is still time to review the list of projects thoroughly before a final decision is made. He suggested waiting to determine the outcome of bids for projects scheduled for the summer of 2011.

Dr. Riggle stated that the Board does not need to vote on the list of projects at this time, but simply need Board consensus so that the administration can work with ARCON to finalize designs.

Board consensus was for the administration to develop specifications and move to the bid process.

DISCUSSION/ACTION: FREE AND REDUCED BREAKFAST PROGRAM

Dr. Riggle stated that the Finance Committee is enthusiastic about the recommendation to consider a free breakfast program for students qualifying for free or reduced meals. The first

decision that has to be made is if the Board believes it is feasible to offer free or reduced breakfast to qualifying students. The estimated cost for doing so would be around \$18,000. Consideration must also be given regarding how the district would pay for this program. Dr. Riggle stated that there is an account bringing in revenue based upon 10% of the profit from Quest Food Service.

Quest has proposed that if the district extends its contract for 5 more years that Quest would absorb \$15,000 per year for the cost of a free breakfast program. Dr. Riggle stated that the administration is seeking Board approval to move forward with a free breakfast program and that the Quest contract extension would be brought forward at a different time.

Mrs. Siena stated that Quest currently covers 100% of free and reduced lunch costs. This would continue in the extended contract. Quest will continue to honor this with no limits.

Mr. Wolfson stated that it was the feeling of the Finance Committee members to begin offering free breakfast as soon as possible.

Mr. Martin asked why the Finance Committee wanted to move so quickly on this item. Mr. Martin questioned the information used to make this decision as anecdotal.

Principal Wegley stated that this is something seen as a need. He stated that it is difficult to tell why students are not eating at home, but that is the case.

Mr. Martin asked why the district hadn't provided free breakfast before. Mrs. Siena stated that the number of qualifying families has increased. She indicated that this request came through Barb Marzillo, the GBS nurse who was just recognized this evening. Ms. Ptak stated that the district is not required to offer breakfast, but is required to offer lunch. She explained that Quest expanded the breakfast program and this presented the opportunity to consider free breakfast.

Mr. Boron stated that the stories may be anecdotal, but the food pantry supplies a number of our families with food every year. If there was not a need for this there would be no food pantry next door. Mr. Boron indicated for the cost involved and the benefit that would result, this is worth considering.

Mr. Taub stated the importance of breakfast as having an impact on student learning.

Mr. Martin asked about the maximum exposure of the district if every student who qualifies for free breakfast participated in

this program every day. Mrs. Siena stated that this would amount to \$100,000 in maximum exposure. Mr. Martin asked about clear cut evidence that this program is going to benefit students.

Mr. Taub stated that more students are eating in school with the new food service providing better options for food and the district has seen increased revenue for food service. He suggested taking the revenue from food service to fund this program.

Mr. Martin requested an update of the actual cost of this program in the next year following implementation. The administration indicated that there would be follow-up with the Board regarding the actual cost of the program.

Mr. Hammer stated that he supports the free breakfast program.

Dr. Riggle stated that because this is not a required program, a review will need to be done to determine impact. If the program is under-utilized, then the district would have to look at the program on its own merits. At this time it seems reasonable in cost, but there isn't data to support this. Mrs. Siena stated that Quest is aware that we need to look at data relative to this program.

Dr. Riggle stated that the administration will bring the Quest contract back in the future to consider. Dr. Riggle stated because this program is an expenditure, there is a need for a formal vote.

MOTION TO APPROVE FREE AND REDUCED BREAKFAST PROGRAM

Motion by Mr. Boron, seconded by Mr. Taub to approve the free and reduced breakfast program.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried. 6-0.

DISCUSSION/ACTION: ADOPTION OF BUDGET 2010/2011

Mrs. Siena reference her memo contained within the budget. She summarized the methodology behind the budget development. She stated that salaries are the largest expense. \$61.5M is the cost of personnel. This is less than 5% variance from FY 10. She also indicated that purchased service is always an area of

concern. She highlighted major categories and reviewed the three-year trend. There is a 23% increase in administrative services; however, the communications audit is part of this increase. There is also an \$80,000 increase because of the discount for sibling bus ridership.

Mrs. Siena stated that health costs increased 13.25% based on an 18-month experience window. Pharmacy will be targeted this year. The district is looking to make minor adjustments to the plan.

Mr. Taub asked if the health plan can be modified or if it is based upon the contract. Mrs. Siena stated that there is no recommendation for any change in the level of benefits. The district has a three-year agreement with Walgreens and will obtain trend history in order to review the agreement. Both PPO and HMO policy holders have the same pharmacy coverage. Mrs. Siena stated that the district did a full dependent audit to determine who should be on the plan. As of January 2011 the district will have to accept married dependents as part of the new national health care plan.

Mr. Hammer asked about the liability of accepting 26 year-olds. Mrs. Siena stated that the district is still watching the numbers.

Mr. Taub asked if the district is self-insured for dental coverage. Mrs. Siena stated that dental is part of a "silent" PPO in that if employees go to a network dentist they get more of a discount. A dental benefit change would have to be negotiated.

Mr. Martin asked if a 5% salary variance is the assumption for the next few years. Mrs. Siena stated not necessarily. She indicated this number includes all salaries, not just contracts. Mr. Martin asked if the variance in purchased services is expected to be at 10.1%.

Mrs. Siena stated that workman's compensation claims have decreased.

Mr. Martin asked about IMRF increasing by 16%. Mrs. Siena explained that the district is assigned a rate based upon the IMRF fund balance. Mrs. Siena explained that IMRF will be at a minimum of 10% per year. Mr. Martin asked if 10% is conservative. Mrs. Siena explained it is a matter of the pool and what IMRF earns.

Mr. Martin stated that the historical element is nice. He asked if the Board could be provided the information from the previous year. Mrs. Siena stated that the previous year's information is in the Board binders that were established to outline the budget development process.

Mrs. Siena stated that State aid was reinstated at a \$1.6M level.

Mrs. Siena reviewed the chart showing long range projections with 2016 now included.

She provided a Glenbrook Aquatics update. Mrs. Siena indicated that this program is really running at a break even. There is a deposit for credit that hit the bank in July that was from June. The budget may show a deficit next year, as well, because of the timing of the fiscal year.

Mr. Boron asked if Glenbrook Aquatics was running revenue neutral on an annual basis. Mrs. Siena stated that it depends on what the club is doing at the end of 2011. Mr. Boron clarified that the business office could only show revenues and expenses because of when the budget snapshot was taken. Mr. Boron asked if there was a way to show that there is a positive balance on the ledger. Mrs. Siena explained that this could not be done in the ledger because of the timing of the fiscal year, but she could provide a memo that explained the status of this organization.

MOTION TO ADOPT THE BUDGET FOR 2010/2011

Motion by Mr. Martin, seconded by Mr. Wolfson to approve the 2010/2011 Budget.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried. 6-0.

DISCUSSION/ACTION: GBN CHOIR TRIP

Dr. Riggle introduced the GBN choir trip to Los Angeles, based in Disneyland. This is a very solid curriculum-based trip. This trip has been done numerous times before.

Dr. Riggle stated that given that trips are funded by our parents, the district has to be sure there is no liability for the district. This trip was reviewed by our insurance consortium, SSCRMP. The company involved with the trip is reputable. Sponsors are acting in light of Board policy on gifts.

Mr. Wolfson asked about cancellation fees if the trip is cancelled. If the company or the school cancels the trip, all of

the parents' money is lost. Ms. Ptak indicated that insurance could be purchased by families to prevent this problem. Dr. Riggle stated that it is not likely that the school or the travel company would cancel the trip. Dr. Riggle indicated that if something like a travel advisory was issued, normally the school would enter into the decision not to travel with the parents.

Mr. Boron stated that often the sponsors collect funds to determine if there are enough students in order to make the trip go. It was also suggested that if there were problems, trips could be postponed.

MOTION TO APPROVE THE GBN CHOIR TRIP

Motion by Mr. Boron, seconded by Mr. Hammer to approve the GBN choir trip.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried. 6-0.

MISCELLANEOUS TOPICS

Mr. Boron indicated that he has had questions as to whether GBN will offer Hebrew III next year. Dr. Riggle stated that the district is required to provide every student a two-year commitment to a language. Mr. Boron suggested that students be told that Hebrew III will be proposed for next year. The new course proposal would come to the Board in January.

Mr. Boron referenced the \$80,000 cost of the bus subsidy for siblings, which was to serve as an incentive to gain additional ridership. He requested a report regarding the impact on bus ridership. Mrs. Siena stated that students were still registering for bus service at this time.

Mr. Martin asked about a draft of the survey for the communications audit. Dr. Riggle stated that the consultants will give us a firmer timeline, but he expected a draft in the coming weeks.

REVIEW AND SUMMARY OF BOARD MEETING

President Shein reported the following:

There was Board consensus regarding solar panels and life safety projects.

The Board approved the free breakfast program to begin as soon as practical.

The Board discussed issues related to the Glenbrook Aquatics Program running neutral or slightly in the black. The timing of budget documents did not reflect additional revenues.

The GBN choir trip was approved.

The status regarding offering Hebrew III was clarified. Dr. Riggle explained that the district is responsible for providing a second year of language.

Overall ridership and the cost of the ridership incentive for siblings will be reviewed at a future date.

The Board approved the final budget for 2011.

The next meeting is October 25 at GBS.

There is a Facility Committee meeting scheduled for the 27th.

AGENDA FOR FUTURE BOARD MEETINGS

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Taub to move into closed session at approximately 8:43 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2(c) (1), (2), (5), (9), (10) and (11) of the Open Meeting Act.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

The Board returned to open session at 9:39 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to accept the recommendation of the administration regarding action against employee #09-27-10-01.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

Motion by Mr. Boron, seconded by Mr. Martin to affirm the hearing officer's recommendation with regard to the determination of student residency.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

Nay: none

Motion carried 6-0.

ADJOURNMENT

Motion by Mr. Taub, seconded by Mr. Wolfson to adjourn the meeting at approximately 9:41 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 6-0.

* Boron, Hammer, Martin, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at Glenbrook South High School
Student Activity Center
Unless otherwise noted

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9/27/10

4000 West Lake Ave.
Glenview, IL 60026

Monday, October 25, 2010 7:00 p.m. Regular Board Meeting

Tuesday, October 27, 2010 7:30 a.m. Facility Committee Meeting
(GBS Room 128)