

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, SEPTEMBER 30, 2013**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 30, 2013, at approximately 7:02 p.m. at Glenbrook South High School Student Activity Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:  
Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Absent: n/a

Also present: Caliendo, Freund, Geddeis, Geallis, Pearson (arrived at 7:41 p.m.), Pryma, Ptak, Riggle, Siena, Wegley and Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis had the students from the Family Career and Community Leaders of America (FCCLA) national qualifiers from GBN introduce themselves.

The five silver medals winners were: Sonia Ehrlich, Christine Orzechowski, Kelsey Pugh, Nirali Sharma and Julie Wildman. The four students who represented a new pilot competition called "International Experience" included: Taylor Heyman, Shawn Killian, Emily Koss and Natalie Papzian.

The students explained that the FCCLA is a national student organization that helps young men and women become leaders and address important personal, family, work, and societal issues through Family and Consumer Sciences Education.

The students thanked the board for letting them participate in this competition.

The board asked the students to explain the International Experience competition.

The students explained that they had to pick a country and do a portfolio on that country. Ecuador was the country they studied.

Dr. Riggle stated that this competition took place July 7-11<sup>th</sup> and the students dedicated half of their summer to prepare to compete for this national event.

Dr. Riggle thanked the sponsors Kathleen Mitchem and Kim Petty as well as the students' parents.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle stated that GBN had homecoming this past week and alumni from the class 1973, 1983, 1993 and 1968 came back to tour the school.

Dr. Wegley stated that next week is homecoming week. GBS had a petition from the student council to have the game on Friday night. This will be the first time ever that the pep rally, dance and game will all be on Friday night. On Saturday there will be a parade starting on Glenview Road.

Dr. Riggle spent time this week in English classes, 12 at GBN and 16 at GBS, and was very impressed with what he saw. Next month he will be visiting Social Studies classes and invited board members interested in attending.

Mrs. Hanley noted that the Glenbrook Foundation was represented at the GBS home game where they handed out megaphones and brochures donated by one of the foundation trustees. The Foundation did the same at GBN's game last Friday. Mrs. Hanley announced that the Foundation is accepting applications for the Innovation Talent Grants and will be supporting the dinner before the musical again this year.

The board thanked both Dr. Pryma and Dr. Wegley for the staff barbeques.

**MOTION TO APPROVE CONSENT AGENDA**

Dr. Riggle stated that there was a revision to the closed minutes. The revised minutes were handed out at the meeting.

Mr. Doughty asked what the procedure was regarding teachers taking classes outside of the area of expertise for Academic Attainment credit.

Dr. Caliendo explained the approval process.

Motion by Mr. Boron, seconded by Mr. Taub to approve the following items on the consent agenda

- 1.) a. no appointments of certificated staff
- 1.) b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Bennett, Juliet	Para	09.25.13	GBN
Krakauer, Melanie	PR Assistant	10.01.13	ADM

- 2.) a. no resignations/termination of certificated staff
- b. no resignation/termination of educational support staff

3.) the Board of Education review of the FOIA request contained in consent agenda item #5.3.

4.) the issuance of Vendor Checks Nos. 59388 through 59791 in the amount of \$3,011,305.13 as listed on the attached checks register dated September 24, 2013.

5.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and MED taxes and state taxes and payroll and payroll check numbers 70867 thru 70923, 70925 thru 70972. Total checks issued were \$53,229.00 of which \$49,287.50 are manual payroll checks and \$3,941.50 are vendor payroll checks. Federal, State, FICA/Medicare of \$310,125.89. TRS contributions of \$60,032.58,

other deductions of \$112,209.66 and direct deposit of \$95,827.66. Gross payroll for the month of August was \$1,483,483.29. TRS employer contribution was \$83,574.69 and FICA/MEDICARE was \$20,421.96.

6.) No Imprest

7.) the Open and Closed Session Minutes from the September 9,2013 Regular Board Meeting and September 24,2013 Facility Committee Meeting Minutes

8.) Academic Attainment as contained in consent agenda item # 5.8.

9.) Administrative Compensation Reporting Requirements (P.A. 96-0434) as contained in consent agenda item # 5.10.

10.) the acceptance of the following gifts:

Gift From	Amount of Item	School	Department	Account
Cleven Family	\$2000	GBS	Erika's Lighthouse	830375
Goodman Family Foundation (Grant)	\$2000	GBS	Student to Student	830992

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: ADOPTION OF THE FINAL BUDGET**

Mrs. Siena reviewed the budget packet. She started with the variances and major methodology regarding how the expense side of budget is built.

Mrs. Siena indicated that there was a 3.97% increase from FY2013 actual to final budget on salaries.

The board asked clarifying questions regarding specific increases.

Mrs. Siena reviewed the purchased service category. She provided variances by major category and the reason for the variances.

Mrs. Siena referenced her memo relative to changes from tentative to final budget. She summarized and provided an overview of the changes.

Some board members noted that they wanted to try to keep purchased services expenses to an approximately 5% increase. Expenditures are now at about a 12% increase and they questioned if that is sustainable.

Mrs. Siena explained that we are spending money on students and staff development and that we are keeping an eye on the trend.

The board discussed:

- the importance of looking at spending
- initiatives have setup costs, but the costs will be less as time goes on
- Special Education costs will continue to increase, but this is a cost that is mandated by law and something we cannot control.
- the sustainability of increasing expenses
- the high cost of health insurance

The board asked Mrs. Siena to provide trend information for medical expenses as she does for purchased services.

Mrs. Siena explained that our fund balance is projected to go down because of:

- Recurring expenditures
- General State Aid no longer being in the budget for future years
- Enrollment increases

Mrs. Siena explained that the administrative team is working to keep expenses under control, but this will test the reserve. Current Board policy calls for a 33% level of reserve relative to operating budget and Mrs. Siena is suggesting it should be at least 50%. Mrs. Siena explained that her projected fund balance graph is based on a worst case scenario.

The board proposed having an agenda item at a future meeting to discuss what the benchmark should be on fund balance.

Dr. Riggle stated that he could put a discussion of the fund balance on the agenda, but suggested waiting until we get our enrollment figures.

Mrs. Siena reviewed a summary of the Glenbrook Aquatics program showing an eleven-year trend. She stated that the program has a balanced budget so there is no need to raise fees.

Mrs. Siena recognized Vicky Tarver, Director of Business Affairs and Kim Ptak, Director of Operations for their work in putting the budget together.

**MOTION FOR ADOPTION OF BUDGET 2013-2014**

Motion by Mr. Boron, seconded by Mr. Taub to adopt the budget for 2013-2014.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: 2014/2015 RECOMMENDED PROJECTS**

Dr. Ptak reviewed the recommended projects and explained that the administration is looking for the board to approve the projects in concept. The board is not being asked to approve any actual projects tonight. The administration is asking for approval to work with the architects to create bid specifications and then actual costs would be brought to the board in the future.

Estimated project costs are:

- GBS enrollment driven projects - \$829,316
- GBS small building projects - \$190,000
- Renovations for 3801 W. Lake - \$1.5 million

Dr. Ptak reviewed the projects described in her memo.

The board discussed the following regarding the GBS parking project:

- Water permeable pavers as an option
- Safety concerns
- Alternate drop offs
- Alternate solutions for parking locations
- Cost per parking space
- What to do in the short term

Dr. Wegley explained the numerous changes the district has made to try to increase overall safety, but the issue is the pure volume of traffic.

Dr. Riggle explained the process that was used in the past to determine the cost per parking space.

The Board asked the administration to look at other alternatives for parking.

Dr. Riggle stated that we are ready to move forward with the first four projects (social studies computer lab, writing lab, writing lab annex and peer group) and will pull the parking project. The administration will look at parking alternatives and will bring options to the facility meeting in October and then to the board on October 28.

The Board discussed that the safety of our students is not a perceived risk, it is a real risk. The board discussed delaying renovations to 3801 in order to take care of the parking issue.

Mr. Shein explained that the administration is not asking to spend any money they are asking to get approval to explore options.

The board asked what we did with the rent from the tenants at the 3801 building.

Mrs. Siena explained that rent money went into the general fund.

The board asked the administration to think outside of the box and see what they could come up with as a solution to the parking issue.

The board discussed the possibility of looking at an outside firm to see if they would want to run a parking garage.

The board asked for some more information on the 3801 building renovations.

Dr. Ptak explained the plans for the renovations.

Dr. Riggle explained the renovations were based on the needs of the district staff.

The Board questioned if there is time to discuss the philosophies of the projects before approving the administration to move forward.

Dr. Riggle explained that we can look at the renovations, but that it is important to move ahead with finishing projects. The renovations at 3801 will have an impact on GBS facility usage.

The board asked when we would need to discuss the plans for the renovations for 3801.

Dr. Riggle explained that we will need to review the timeline and then he will let the board know. Dr. Riggle said historical information regarding renovations for 3801 will be brought to the facilities meeting in October.

Dr. Riggle stated that the first four projects will be put on consent at the next meeting and parking and 3801 renovations will be tabled for now.

Mr. Freund explained the reasons for the GBS small facility projects and asked that they be put on consent for the next board meeting.

**DISCUSSION/ACTION: BOARD POLICIES AND/OR PROCEDURES**

**7110 - EDUCATION OF STUDENTS WITH DISABILITIES**

**7300 - GRADUATION REQUIREMENTS**

**7320 - GRADUATION GUIDELINES FOR SPECIAL EDUCATION STUDENTS**

Dr. Riggle explained that the board policies and procedures were first reviewed by the administration, then by our attorneys and then by the Policy Committee.

Dr. Riggle explained that changes were made to the Individuals with Disabilities Act at the Federal level, as well as subsequent changes in State Code that required policy revisions. The administration recommends a truncated version of Board Policy 7100 and the elimination of the accompanying procedures.

The board suggested some minor verbiage changes to the policies.

Dr. Riggle explained that the revisions to Board Policy 7300 reflect changes to Illinois State Code that were signed into law this summer by Governor Quinn. It speaks primarily to the provisions for PE waivers for students who possess an IEP and need either more time to be successful academically or are participating in an adaptive program outside of the school setting.

The board suggested some changes that will be incorporated before being placed on the consent agenda for the next board meeting.

Dr. Riggle explained the revisions introduced to Board Policy 7320 are to correct an age range and specific conditions under which a special education student would receive a high school diploma.

The board suggested wording changes which will be incorporated for final reading at the next board meeting.

#### **FUTURE BOARD MEETINGS**

The board discussed the possibility of liability issues with concussions. The board wanted to discuss what we have done to increase safety and what we can do better.

Dr. Riggle stated that the district is in compliance with the law, except for having a policy. There is a Policy Committee meeting on October 16<sup>th</sup> where policy 8600 will be brought forward and then brought to the board meeting on October 28<sup>th</sup>.

The board discussed the serious nature of sports injuries and asked if the policy is just for football.

Dr. Riggle explained the policy is for all contact sports, but the reality is that a concussion can happen in any sport including soccer, lacrosse, etc.

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mrs. Wilkas, seconded by Mr. Boron to move into closed session at approximately 9:41 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;(Section 2(c) (1)of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

The Board returned to open session at 9:54 p.m.

#### **ADJOURNMENT**

10  
9/30/13

Motion by Mr. Boron, seconded by Mrs. Wilkas to adjourn the meeting at approximately 9:55 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at:

Mon., Oct. 7, 2013	6:00pm	Special Board Meeting (GBS Student Center)
Wed., Oct. 23, 2013	7:30am	Facility Committee Meeting (GBS Rm 128)
Mon., Oct. 28, 2013	7:00pm	Regular Board Meeting (GBS Student Center)