

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, OCTOBER 26, 2015**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, October 26, 2015, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Taub, Wilkas

Absent: Shein

Also present: Fagel, Finan, Frandson, Freund, Geallis, Krakauer, Ptak, Riggle, Siena, Swanson, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Taub, Wilkas

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Dr. Riggle stated that Ms. Krakauer would be filling in for Ms. Geddeis. He stated that he has known Mr. Unterman for over 18 years and he deserves to be recognized not only for this accomplishment but for his notable achievements over the last thirty years at GBN.

Ms. Krakauer recognized physics teacher Mr. Nate Unterman as the sponsor and leader for COLOSSAL Club. Mr. Unterman coordinated the first ever partnership for high school students with Fermilab. Twelve GBN students were invited to use Fermilab's facility and resources to run their own experiment for two weeks, gaining confidence and real life experience in the field while doing inaugural work on their chosen subject. He also recently

arranged for a Cosmic Ray detector to be available at GBN for students to continue their research and expand their skill set.

Ms. Krakauer formally presented Mr. Unterman with "thinking putty" to represent his years of molding minds.

Mr. Unterman stated that he just drove the bus and the students did the research. He briefly explained the research and thanked the Board and the administration for their support.

Dr. Riggle stated that Mr. Unterman is very humble and has done much more than drive the bus. Mr. Unterman has always stayed engaged and given of his time. Dr. Riggle outlined some of Mr. Unterman's projects and accomplishments.

A Board member shared his childrens' experiences with Mr. Unterman, how much they learned and how much fun they had.

A Board member said he has been inspired by the stories he heard this evening of Mr. Unterman's gift of time and love of learning.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle reminded the Board about the Triple I Conference and there is still time if they wanted to attend.

Dr. Riggle handed out a revised 6.10 Resolution and reviewed the changes to 6.14 Service Agreement that will be made on future contracts.

#### **MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Doughty, seconded by Mr. Taub to approve the following items on the consent agenda with the substituted document for 6.10. Dr. Riggle stated that for tonight's purposes the item 6.14 service contract was acceptable as presented.

1. Appointments
  - a) Certified
  - b) Support Staff
  
2. Resignations/Terminations
  - a) Certified
  - b) Support Staff

3. FOIA

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 69355 through 69606	\$1,211,197.70	October 6, 2015
Vendor Checks Nos. 69607 through 69831	\$623,087.21	October 20, 2015

5. Payroll

the issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

September Totals:

Check Register: \$ 284,704.06

Direct Deposit Register ACH: \$3,367,264.00

Wire Transfer (EFT) Register: \$2,424,822.86

6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of September	\$31,596.75	20612 through 20657, 20678 through 20701, 20722 through 20749, 20773 through 20796
Reimbursement of the Revolving Fund for Vendors for the month of September	\$431,330.95	20658 through 20677, 20702 through 20721, 20750 through 20771, 20772, 20797 through 20820, 20821 through 20823
Checks issued in September voided in September		N/A
Check issued in previous months, voided in September:		N/A

7. Minutes

- September 28, 2015 Regular Board Meeting
- September 28, 2015 Regular Closed Board Meeting
- September 30, 2015 Facility Committee

8. Gifts

9. Library Per Capita Grant

10. Resolution Authorizing Intervention in Property Tax

Assessment Proceedings

11. Corporate Authorization Resolution Northbrook Bank & Trust Company

12. Academic Attainment

13. GBN Varsity Baseball Trip

14. Website Hosting Provider Agreement

15. Summer Study Abroad Program in Seville, Spain

16. GBS Varsity Girls Lacrosse Trip

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: RECOMMENDED SUMMER 2016 FACILITY PROJECTS**

Dr. Riggle explained the significant change to the process which will allow the administration and Board to better partner in the facilities process.

Dr. Riggle gave the history of past facility recommendations and past grants and where we are now with a pay as you go model and how the growing population has affected the process.

Dr. Ptak presented an overview of the Recommended 2016 Summer Facility Projects. She stated the Power Point is just a brief summary, but there is much more detail in the packet.

Dr. Ptak reviewed:

- Facility timeline
- Recommended Projects and Cost Estimates (+fees and contingencies)

In response to a board member's question, Dr. Ptak reviewed the process on how the project decisions were made and the driving force behind the decisions. The majority of GBS priorities are based on a growing enrollment.

Dr. Ptak introduced Erin Miller and Brian McElmeel from ARCON and Jeff Zurlinden of Nicholas and Associates. Gary Freund and Kris Frandson were present to answer any questions.

The administration reviewed the following projects:

- Roofing Plan
- Paving Plan
- GBN Recommended Projects
- GBS Recommended Projects
- Other Long-Term Projects

The administration answered clarifying questions regarding the necessity of the projects and the financial benefits of planning the projects. They noted that these projects were presented to the Facilities Committee on two occasions and have been thoroughly reviewed and scrutinized.

Our Nicholas and Associates representative stated that there is only so much roofing that can be done in a short season.

Ms. Frandson reviewed the GBN priorities:

- Project Lead the Way
- Locker Room Modifications

Mr. Freund reviewed the GBS priorities:

- Physics Lab/Prep Room
- Project Lead the Way & Photo Lab Relocation
- Conversion of Tech Office & Computer Lab Into Classrooms/Tech Office Relocation
- Library Furniture
- Locker Room Modifications

In response to a board member's question regarding Project Lead the Way (PLTW) curriculum program the administration explained the reasoning for the expenses and stated that they believed the expense this summer should complete the needs for PLTW.

Dr. Ptak briefly reviewed other long-term projects.

In response to a board member's question regarding the black box theatres Dr. Riggle stated that a rough estimate would be approximately \$3.5 million each.

A board member asked if black box theatres should be put on an as an agenda item to bring it to the community to see if they could get the community to fund raise for it.

It was discussed that the administration could do some research on black box theatres and report their findings to the Board at a future meeting.

Dr. Riggle explained that these proposed projects, once approved, will be put out to bid, but final projects will be based on costs and budgets.

A board member stated that when the decision not to change boundaries was discussed the Board was made aware that possible facility changes might be necessary and if it is decided that facility changes cannot be made the board member would like boundaries to be discussed again.

Board members from the facility committee stated that they seriously vetted all the proposed projects.

Dr. Riggle stated that recommended projects will be placed on the November 9 meeting consent agenda for approval.

**DISCUSSION/ACTION: AWARD OF BID - GBS LIBRARY FURNITURE**

Dr. Ptak noted that this bid was for the furniture that Mr. Freund discussed during the GBS facility project list.

Dr. Riggle suggested that if the Board agrees he would like a vote this evening in order to get the furniture as soon as possible, which is estimated to be the end of January.

**ACTION REGARDING AWARD OF BID - GBS LIBRARY FURNITURE**

Motion by Mr. Taub, seconded by Mrs. Hanley to award the bid for GBS library furniture.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF CLASSROOM FURNITURE PILOT**

The administration stated that they would like to conduct a pilot in order to identify furniture for future purchase and give consideration to a replacement process that would enable our students and staff to address teaching and learning approaches that are more flexible and allow students to easily work together.

Dr. Williamson noted that as part of the overall technology vision and in order to support the 1:1 initiative the district would like to review classroom design. Also, current traditional furniture is being phased out by the manufacturers. Our long-term goal would be to eventually change furniture district wide based on the financial feasibility.

Dr. Ptak stated that the cost of the pilot allows the district to pilot four complete classroom sets. She noted that other districts are using furniture samples for free, but this does allow the district to pilot an entire classroom set, which the administration believes hinders in the evaluation process.

In response to a board member's question the administration:

- Stated the district will not own the furniture just rent it.
- Briefly explained the research the administration conducted on classroom furniture for the future.
- Discussed what a tech enabled classroom might look like in the future.

The administration is seeking Board approval for the rental of four sets of classroom furniture for a cost not to exceed \$15,000.

#### **ACTION REGARDING APPROVAL OF CLASSROOM FURNITURE PILOT**

Motion by Mr. Taub, seconded by Mrs. Wilkas to approve classroom furniture pilot.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Taub, Wilkas

nay: none

Motion carried 6-0.

#### **DISCUSSION/ACTION: COACHING POSITIONS REQUEST TO INCREASE PARTICIPATION**

Dr. Riggle stated that two athletic directors expressed a need for an additional coach in baseball and wrestling, which they thought would increase the number of athletes who could participate as well as improve the quality of instruction athletes would receive.

Dr. Riggle stated that the athletic directors were told if the recommendation were approved, participation numbers would have to be sufficient to warrant an additional coach.

Dr. Riggle noted that the coaches would be allowed to volunteer if the numbers did not merit a stipend position. Dr. Riggle discussed this possibility with the unions and they are amenable. He reviewed the proposed salary schedule. A determination will be made each year on the viability of these positions based on participation numbers.

In response to a board member's question, Dr. Riggle stated that these positions increase supervision, but we are currently working in an adequately safe condition.

Dr. Riggle stated that he recommends approval of this proposal.

This item will go on the November 9<sup>th</sup> consent agenda.

**DISCUSSION/ACTION: EMERGENCY CLOSING INFORMATION**

Dr. Riggle presented emergency closing information and stated that the Board does not need to act on this item because board policy authorizes the superintendent to close school in case of weather emergencies, but the last few years there have been some weather related closings that seem to be borderline and he wanted to review his decision making process.

Numerous discussions have been held on what would be acceptable for school closing guidelines. The set of guidelines was developed from information emanating from a variety of sources that would be acceptable for District 225 and the Northfield Township elementary feeder districts. The draft document was presented to the Northfield Township Superintendents. It is the administration's intention to share the guidelines with the District 225 school community on our website.

Dr. Riggle stated that the data source he uses is the National Weather Service (NWS) - weather.gov, because it seems to have been the most accurate over the years. He reviewed possible weather scenarios and noted that whenever a decision is made regarding the school day, it is based on the general safety conditions for all students and staff. The district recognizes that conditions may vary for each individual student or family. If a family believes it is unsafe to send the student to school they should contact school attendance and the absence would be considered excused.



In response to board members' questions Dr. Riggle stated:

- The language in the memo is the same as on the National Weather Service site.
- He felt it was important for parents to read the entire document, but will look at a possible abbreviated version with a link to the full document.
- The feeder districts stated they will adhere to these guidelines.
- There are times that the high school will stay open even if the feeder district closes.
- Snowfall decisions are not as easily determined because there are many variables that affect the decision, but he can add a note to the memo that states this.

#### **MISCELLANEOUS TOPICS**

In response to discussion by board members regarding black box theatres Dr. Riggle stated that he would suggest waiting until after the November Finance Committee meeting before we move forward with this discussion. At that time, the administration can review sketches and costs and determine the feasibility of this project.

#### **REVIEW AND SUMMARY OF BOARD MEETING**

- Summer 2016 facility projects
- Coaching positions
- Library furniture
- Furniture pilot
- Next meeting Nov. 9th

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Doughty, seconded by Mrs. Hanley to move into closed session at approximately 9:24 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; the selection of a person to fill a public office, as defined in this ACT, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, student disciplinary cases; and

litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Sections 2(c) (1), (3), (9) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Taub, Wilkas

nay: none

Motion carried 6-0.

The Board returned to open session at 10:32 p.m.

**ACTION REGARDING REMEDIATION PLAN FOR CERTIFICATED STAFF MEMBER**

Motion by Mr. Doughty, seconded by Mrs. Hanley to take action regarding the remediation plan for Susan Baxter.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Taub, Wilkas

nay: none

Motion carried 6-0.

**ADJOURNMENT**

Motion by Mr. Doughty, seconded by Mrs. Hanley to adjourn the meeting at approximately 10:33 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Doughty, Hanley, Martin, Taub, Wilkas

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Mon., November 9, 2015      7:00 p.m.      Regular Board Mtg.  
**(District Office Public Mtg. Rm. 100A)**