

**GLENBROOK HIGH SCHOOLS  
District Business Office**

**TO: Dr. Mike Riggle**

**FROM: Kimberly L. Ptak**

**DATE: March 8, 2016**

**RE: Award of Custodial Supply Bid**

**Recommendation**

It is recommended that the Board of Education award a custodial supply bid for TORK paper towels and toilet paper to North American Corporation at an estimated annual cost of \$77,316. The term of the agreement would be one year with the option to renew for two additional one year terms.

**Bid Results**

	Paper Towel Q*	Unit Price	Extended Price	Toilet Paper Q*	Unit Price	Extended Price	Total
<b>North American</b>	<b>1900 cases</b>	<b>\$28.05</b>	<b>\$53,295</b>	<b>900 cases</b>	<b>\$26.69</b>	<b>\$24,021</b>	<b>\$77,316</b>
Bunzl Chicago	1900 cases	\$33.53	\$63,707	900 cases	\$32.06	\$28,854	\$92,561
Expert Chemical	1900 cases	\$39.50	\$75,050	900 cases	\$36.25	\$32,625	\$107,675
Standard Supply	1900 cases	\$40.05	\$76,095	900 cases	\$38.05	\$34,245	\$110,340
Current Pricing	1900 cases	\$35.62	\$67,678	900 cases	\$35.04	\$31,536	\$99,214

\* Quantities are estimates based on historical usage and were provided to bidders to assist with unit pricing.

**Background**

Approximately two years ago, the buildings went through a process to analyze and compare various paper towel and toilet paper products. They selected the TORK product line for its price, quality, dispensing capabilities, vandal resistency and environmental sustainability (Green Seal certified).

North American Corporation is located in Glenview and offers free, next day delivery.



THE ORIGINAL GREEN  
SEAL OF APPROVAL  
SINCE 1989

# GS-1

## Green Seal™ Standard for Sanitary Paper Products, Edition 6.1

### ***A Guide to Leadership in Sanitary Paper***

Sanitary paper is widely used for cleaning and convenience. The unsustainable sourcing of fibers that make up the paper can cause significant water pollution and soil degradation. The manufacturing process may release pollution that can be hazardous to human and aquatic life, and may expose workers to harmful chemicals such as chlorine.

To reduce these types of negative environmental and health impacts, Green Seal developed the GS-1 Standard as a comprehensive benchmark for sustainable sanitary paper products. Certification to this standard helps purchasers and consumers identify products that are sustainability leaders in the industry.

### ***Scope of GS-1***

This standard establishes environmental, health, and social requirements for sanitary paper.

### ***Product-Specific Performance Requirements***

The standard addresses basis weight, tensile strength, stretch, water absorbency, and minimum product per roll/package requirements for each product category.

### ***Fiber Requirements***

The fiber source must either be made from 100% recovered material; up to 85% agricultural residue with the balance made from post-consumer material; or any combination of recovered material and agricultural residue, with the balance of the product made from post-consumer material. Products made from recovered material shall meet the following post-consumer material requirements:

Product Category	Post-Consumer Material Requirements
Paper Towels, General-Purpose Wipes, and Napkins	50%
Bathroom Tissue	25%
Facial Tissue	15%
Toilet Seat Covers	25%
Placemats/Tray Liners	40%

### ***Product-Specific Sustainability Requirements***

The papermaking processes must be *Processed Chlorine Free* and may not contain any additives or contaminants that are, or are known to produce or release, carcinogens, mutagens, or reproductive toxins. Also prohibited are chlorophenolic biocides; fragrances; heavy metals, including but not limited to lead, chromium, or selenium in both elemental forms or compounds and ozone-depleting compounds.

SUSTAINABILITY  
LEADERSHIP STANDARDS



INDEPENDENT  
THIRD-PARTY  
CERTIFICATION



SUSTAINABILITY  
RESEARCH &  
LIFE CYCLE ANALYSIS



TECHNICAL ASSISTANCE  
FOR INSTITUTIONAL  
GREENING



Optical brighteners used as an additive may not exceed 200 ppm. Any additives used in the papermaking process, except for inorganic compounds, polymers, optical brighteners, and biocides, shall be readily biodegradable.

### ***Social Responsibility***

Documentation must be provided that the production of the product meets: Freedom of Association, Collective Bargaining, Freedom of Labor, Freedom from Discrimination, and Occupational Health and Safety Conditions of Employment.

### ***Manufacturing Sustainability Requirements***

Air and wastewater monitoring and solid waste data must be reported for processes including re-pulping, deinking, papermaking, product converting, and waste treatment. If a manufacturer only converts, then the supplier of the parent rolls will be required to provide the additional relevant data. The manufacturing process must also meet fresh water and energy use levels set in the standard.

### ***Packaging Requirements***

Packaging made from paper or paperboard must be recyclable and made from 100% recovered material. Packaging made from containerboard (corrugated cardboard) must be recyclable and made from at least 30% recovered material. Packaging made from plastic must be recyclable, source-reduced by 20%, or contain 25% recovered material content (pre or post-consumer).

Criteria include limits on inks, dyes, pigments, stabilizers, lead, cadmium, and hexavalent chromium with respect to packaging. Phthalates, bisphenol A, and chlorinated packaging material are prohibited from being intentionally introduced in packaging; an exception shall be made for packages with added phthalates, bisphenol A, or chlorinated packaging material solely from the addition of post-consumer material.

### ***Labeling Requirements***

The manufacturer's label must include a statement encouraging proper disposal of the product and recycling of packaging.

***This is only a summary of the standard.***

***The full standard is available for download at: [GreenSeal.org/GS1](http://GreenSeal.org/GS1)***

For more information call (202) 872-4000 or email [greenseal@greenseal.org](mailto:green seal@greenseal.org).

*Green Seal is an independent, non-profit organization dedicated to safeguarding the environment and transforming the marketplace by promoting the manufacture, purchase, and use of environmentally responsible products and services. Founded in 1989, Green Seal provides life-cycle, science-based environmental certification standards that are credible, transparent, and essential to creating a more sustainable world.*