



To: Dr. Charles Johns
Board of Education

From: Dr. R.J. Gravel

Date: Wednesday, April 28, 2021

Re: Student Fees for the 2021-22 School Year

Recommendation

It is recommended that the Board of Education approve student fees for the 2021-22 school year as presented.

Background

In accordance with Board Policy 4040, the Board of Education is presented each year with a list of recommended student fees for approval. Several of the fees indicated with a yellow cell were reviewed in detail by the Board of Education and/or the Finance Committee previously, and are summarized in the tables that follow.

General Fees

All students attending Glenbrook High Schools, or receiving educational services through the school district are assessed two general fees: Chromebook fee, registration and materials fee. As a reminder, beginning with the 2021-22 school year, all required instructional materials will be provided to all students, and parents will no longer purchase instructional materials such as textbooks.

	Historical				Proposed
	2017-18	2018-19	2019-20	2020-21	2021-22
Chromebook Fee	\$100.00 4 Years	\$100.00 3 Years*	\$100.00 3 Years*	\$100.00 3 Years*	\$100.00 3 Years*
Registration and Materials Fee					\$300.00
Registration Fee		\$25.50	\$25.50	\$25.50	
Materials Fee	\$15.00				
Towel Fee	\$10.50				
Total per Student	\$125.50	\$125.50	\$125.50	\$125.50	\$400.00

* Due to lower purchase costs for the Chromebook starting with the 2018-19 school year, the fee will only be assessed for (3) years as opposed to (4) years. This will apply to the Classes of 2022, 2023, 2024, and 2025.

User Fees

Additional fees are assessed to students and families that utilize optional services made available to students. These fees are deposited into District revenue accounts and used for the purpose designated. The user fees are calculated based on the total amount of estimated expenses.

	Historical				Proposed
	2017-18	2018-19	2019-20	2020-21	2021-22
Driver Education Behind the Wheel	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
Instrument Rental	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Parking Fee	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Transportation Fee (Regular) Individual Rate	\$750.00	\$775.00	\$800.00	\$900.00	\$930.00*
Transportation Fee (Regular) Sibling Rate	\$375.00	\$387.50	\$400.00	\$450.00	\$465.00*
Transportation Fee (Late - 20%) Individual Rate	\$900.00	\$930.00			
Transportation Fee (Late - 20%) Sibling Rate	\$450.00	\$465.00			

* Reflects a 3% adjustment in expenses, per the current negotiated agreement with First Student, Inc. Extends a subsidy of \$215.76 for each full-price transportation fee, in an effort to minimize the financial impact to households. See the attached summary for additional information.

Preschool Tuition

Fees are assessed twice a year for each child. Children enrolled in Glenbrook's program benefit from a 2-hour laboratory preschool experience supervised by a full-time instructional assistant, with the assistance and support of students enrolled in child development courses.

	Historical				Proposed
	2017-18	2018-19	2019-20	2020-21	2021-22
Preschool Tuition (5 Days / Week) Per Semester - GBN	\$800.00	\$800.00	\$800.00	\$900.00	\$900.00
Preschool Tuition (4 Days / Week) Per Semester - GBS	\$640.00	\$640.00	\$640.00	\$720.00	\$720.00

Financial Fees

The Board of Education has historically approved two financial fees to be charged on an as-needed basis.

Credit Card Convenience Fee

The credit card convenience fee is assessed to all credit card transactions that are processed in-person or online. Beginning with the 2017-18 school year, the Board of Education determined that any credit card processing expenses would be passed on to consumers choosing to use a credit card. As a result of not incurring credit card processing expenses, we have been able to keep student fees as low as possible for our families.

Non-Sufficient Funds (NSF) Check Fee

The non-sufficient funds (NSF) check fee is assessed to a student account in the event that a check provided has been returned back our bank due to insufficient funds. Only the amount that is charged by the bank will be passed on to a student.

	Historical				Proposed
	2017-18	2018-19	2019-20	2020-21	2021-22
Credit Card Convenience Fee Online Transactions	\$2.65 per \$100.00 Increment	\$2.65 per \$100.00 Increment	\$2.65 per \$100.00 Increment	\$2.65 per \$100.00 Increment	\$2.65 per \$100.00 Increment
Credit Card Surcharge Fee In-Person Transactions *	3.2% + \$0.20	3.2% + \$0.20	3.2% + \$0.20	3.2% + \$0.20	3.2% + \$0.20
NSF Check Fee	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

* Due to bank agreements with MasterCard and Visa, credit card processing expenses passed-on to consumers for in-person transactions must be calculated on a percentage basis, as opposed to a flat-fee.

Bus Pass Fee Calculation
Student To/From School Transportation - 2020-21 School Year

		Number of Runs	Blended Per Run Rate	Daily Cost	Annual Cost (178 Days)
Purchased Services	AM To/From School Routes	23	\$117.91	\$2,711.93	\$482,723.54
	PM To/From School Routes	23	\$117.91	\$2,711.93	\$482,723.54
	Late Activity To/From School Routes	7	\$117.91	\$825.37	\$146,915.86
				\$6,249.23	\$1,112,362.94
Bus Pass Cost Per Rider		Estimated Total Number of Riders		÷	1,000
		Calculated Cost Per Rider (Total Expenses / Estimated Number of Riders)		=	\$1,112.36
		Subsidy Per Rider to Minimize Impact to Households		-	\$212.36
		Cost Per Rider		=	\$900.00
				Per Day Rate	\$5.06
				Per Ride Rate	\$2.53

Student To/From School Transportation - 2021-22 School Year

		Number of Runs	Blended Per Run Rate	Daily Cost	Annual Cost (178 Days)	Year-over-Year Increase	
Purchased Services	AM To/From School Routes	23	\$121.45	\$2,793.35	\$497,216.30	\$33,396.36	3.00%
	PM To/From School Routes	23	\$121.45	\$2,793.35	\$497,216.30		
	Late Activity To/From School Routes	7	\$121.45	\$850.15	\$151,326.70		
				\$6,436.85	\$1,145,759.30		
Bus Pass Cost Per Rider		Estimated Total Number of Riders		÷	1,000		
		Calculated Cost Per Rider (Total Expenses / Estimated Number of Riders)		=	\$1,145.76		
		Subsidy Per Rider to Minimize Impact to Households		-	\$215.76		
		Cost Per Rider		=	\$930.00		
				Per Day Rate	\$5.22		
				Per Ride Rate	\$2.61		

Subsidy Options	Subsidy Amount	Percent Discount	Cost Per Rider	Total Cost of Subsidy	Per Day Rate
	\$0.00	0.00%	\$1,145.76	\$0.00	\$6.44
	\$115.76	10.10%	\$1,030.00	\$115,760.00	\$5.79
	\$215.76	18.83%	\$930.00	\$215,760.00	\$5.22
	\$315.76	27.56%	\$830.00	\$315,760.00	\$4.66