<u>OFFICE OF THE ASSISTANT SUPERINTENDENT</u>

TO:     Dr. Mike Riggle

FROM:   Dr. Rosanne Williamson

RE:     2012-2013 SCHOOL YEAR CLOSING DATE

DATE:   May 13, 2013

Included in our annual school year calendar are ten "emergency days" intended to be used if an emergency, usually weather related, compels us to close both of our schools and extend the school year. Each year the Board of Education is asked to revise the school calendar by deleting the unused emergency days and thereby establishing a new closing date.

The March 5, 2013 closing due to snow was made up on the "emergency day" scheduled for April 1, so this did not affect the school year closing date.

The final school calendar is to be submitted to the Regional Office of Education no later than the last day of school.

Attached you will find a copy of our final 2012-2013 school year calendar.

**I recommend that the Board of Education approve the deletion of the extra emergency days from the 2012-2013 school year calendar, thus establishing Thursday, June 6, 2013 as the official last day of school for students and Friday, June 7, 2013 as the official last day of school for 10-month certified staff.**

**2012-2013 Final Public School Calendar for Northfield Twp HSD 225, Draft, as of 5/9/2013**

Codes: X = attendance day; XHI, XHPT, XID, XDS, XHS, XHSW, XHIH, XHPH, XHSH = half attendance day; XH = holiday attendance waiver; FPT, FPTH, WFPT = full day parent teacher conference; FI, WFI, FIH = teacher inservice; PI, TI, TIH = parent/teacher institute; ED = emergency day; XED = proposed emergency day; HOL = holiday; NIA = not in attendance

**Total Days of Attendance:** 178  **Regular Day:** 8:00AM - 3:15PM  **Instruct. Day Lgth:** 5 Hrs. 50 Mins.

### July 2012

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 HOL | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |

July Atnd: 0    Accum: 0

### August 2012

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 X | 24 X | 25 | 26 |
| 27 X | 28 X | 29 X | 30 X | 31 X | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

Aug Atnd: 7    Accum: 7

### September 2012

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 HOL | 4 X | 5 X | 6 X | 7 X | 8 | 9 |
| 10 X | 11 XHS | 12 X | 13 X | 14 X | 15 | 16 |
| 17 NIA | 18 X | 19 X | 20 X | 21 X | 22 | 23 |
| 24 X | 25 X | 26 NIA | 27 X | 28 X | 29 | 30 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |

Sept Atnd: 17    Accum: 24

### October 2012

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 1 X | 2 X | 3 X | 4 X | 5 X | 6 | 7 |
| 8 X | 9 X | 10 X | 11 X | 12 X | 13 | 14 |
| 15 X | 16 X | 17 XHS | 18 X | 19 X | 20 | 21 |
| 22 X | 23 X | 24 X | 25 X | 26 X | 27 | 28 |
| 29 X | 30 X | 31 X | 1 | 2 | 3 | 4 |

Oct Atnd: 23    Accum: 47

### November 2012

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 29 | 30 | 31 | 1 X | 2 X | 3 | 4 |
| 5 X | 6 X | 7 XHS | 8 X | 9 X | 10 | 11 HOL |
| 12 X | 13 X | 14 X | 15 X | 16 X | 17 | 18 |
| 19 X | 20 X | 21 NIA | 22 HOL | 23 NIA | 24 | 25 |
| 26 X | 27 X | 28 X | 29 X | 30 X | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

Nov Atnd: 19    Accum: 66

### December 2012

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 26 | 27 | 28 | 29 | 30 | 1 | 2 |
| 3 X | 4 X | 5 X | 6 X | 7 X | 8 | 9 |
| 10 X | 11 X | 12 XHS | 13 X | 14 X | 15 | 16 |
| 17 X | 18 X | 19 X | 20 X | 21 X | 22 | 23 |
| 24 NIA | 25 HOL | 26 NIA | 27 NIA | 28 NIA | 29 | 30 |
| 31 NIA | 1 | 2 | 3 | 4 | 5 | 6 |

Dec Atnd: 15    Accum: 81

### January 2013

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 31 | 1 HOL | 2 NIA | 3 NIA | 4 NIA | 5 | 6 |
| 7 X | 8 X | 9 X | 10 X | 11 X | 12 | 13 |
| 14 NIA | 15 X | 16 X | 17 X | 18 TI | 19 | 20 |
| 21 HOL | 22 X | 23 X | 24 X | 25 X | 26 | 27 |
| 28 X | 29 X | 30 X | 31 X | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |

Jan Atnd: 16    Accum: 97

### February 2013

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 28 | 29 | 30 | 31 | 1 X | 2 | 3 |
| 4 X | 5 XHS | 6 X | 7 X | 8 X | 9 | 10 |
| 11 X | 12 X | 13 X | 14 X | 15 X | 16 | 17 |
| 18 NIA | 19 X | 20 X | 21 X | 22 X | 23 | 24 |
| 25 X | 26 X | 27 X | 28 X | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |

Feb Atnd: 19    Accum: 116

### March 2013

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 25 | 26 | 27 | 28 | 1 X | 2 | 3 |
| 4 TI | 5 ED | 6 X | 7 X | 8 X | 9 | 10 |
| 11 X | 12 X | 13 X | 14 X | 15 X | 16 | 17 |
| 18 X | 19 X | 20 XHS | 21 X | 22 X | 23 | 24 |
| 25 NIA | 26 NIA | 27 NIA | 28 NIA | 29 NIA | 30 | 31 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |

Mar Atnd: 14    Accum: 130

### April 2013

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 1 X | 2 X | 3 X | 4 X | 5 X | 6 | 7 |
| 8 X | 9 X | 10 XHS | 11 X | 12 X | 13 | 14 |
| 15 X | 16 X | 17 X | 18 X | 19 X | 20 | 21 |
| 22 X | 23 X | 24 X | 25 X | 26 X | 27 | 28 |
| 29 X | 30 X | 1 | 2 | 3 | 4 | 5 |

Apr Atnd: 22    Accum: 152

### May 2013

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 29 | 30 | 1 X | 2 X | 3 X | 4 | 5 |
| 6 X | 7 X | 8 X | 9 X | 10 X | 11 | 12 |
| 13 X | 14 XHS | 15 X | 16 X | 17 X | 18 | 19 |
| 20 X | 21 X | 22 X | 23 X | 24 X | 25 | 26 |
| 27 HOL | 28 X | 29 X | 30 X | 31 X | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

May Atnd: 22    Accum: 174

### June 2013

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 X | 4 X | 5 X | 6 X | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |

June Atnd: 4    Accum: 178