

**BOARD OF EDUCATION
GLENBROOK HIGH SCHOOLS**

August 9, 2021

REGULAR BOARD MEETING - 7:00 p.m.

***Location:* Glenbrook District Office Public Meeting Room 100A
3801 W. Lake Avenue, Glenview, IL 60026***

*** This meeting will be held in person and will be available via Zoom webinar.
Public comment will be in-person only.**

The wearing of masks is required for all attendees. The visitor capacity for the Board Room is 35. Additional visitors will be seated in the adjoining Professional Development Room (equipped with a live stream of the meeting) and rotated into the Board Room if they desire to make a public comment.

Zoom Meeting Information

[Click Here to Join Meeting](#)

Meeting ID: 838 6541 6314

Meeting Passcode: 3801

AGENDA

1. (7:00) Call to Order – Roll Call
2. (7:02) Approval of the Agenda for this Meeting
3. (7:03) Recognition of Community Visitors
The public comment period shall be limited to 30 minutes.
4. (7:33) Board and Superintendent Reports
5. (7:45) Approval of Consent Agenda Items:
 - A. Appointments
 - a. Certified
 - b. Support Staff
 - B. Resignations/Terminations
 - a. Certified
 - b. Support Staff
 - C. FOIA
 - D. Approval of Accounts Payable Bills
 - E. Approval of Payroll Disbursements
 - F. Approval of Revolving Fund Reimbursement
 - G. Minutes
 - a. July 26, 2021, Regular Board Meeting
 - b. July 26, 2021, Regular Closed Board Meeting
 - H. Gifts
 - I. Resolution Authorizing Intervention in Property Tax Assessment Proceedings
 - J. Resolution Authorizing Permanent Interfund Transfer for Capital Projects

- K. Resolution Authorizing Commencement of Vaping Litigation
- L. 2021-22 Certified Staff Lane Adjustment(s)
- M. 2021-22 Certified Staff FTE Adjustment(s)
- N. Debate Schedules
 - a. GBN
 - b. GBS

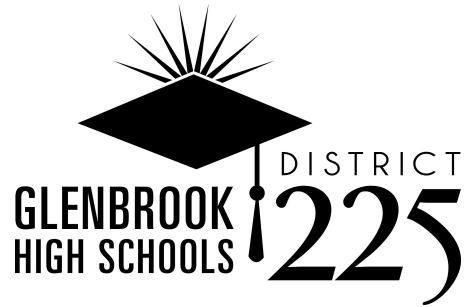
- 6. (7:50) Public Hearing: School District's Plan to Resume In-Person Instruction for the 2021-22 School Year in Partial Fulfillment of Requirements to Receive American Rescue Plan Funds
- 7. (8:20) Discussion/Action: Preparations for the 2021-22 School Year
- 8. (8:50) Discussion/Action: Glenbrook Aquatics Structure for 2021-22
- 9. (9:05) Review and Summary of Board Meeting
- 10. (9:07) Possible Topics for Future Board Meetings

Future Meeting Dates:

Monday, August 23, 2021 - 7:00 p.m. - Regular Board Meeting
Monday, September 13, 2021 - 7:00 p.m. - Regular Board Meeting

- 11. (9:10) Closed Session: (Section 2(c) (1) and (11) of the Open Meeting Act).
The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 12. Possible Action Regarding Topics Discussed in Closed Session
- 13. (9:45) Adjournment

Times are estimates. Electronic Board packet can be found at
<http://www.glenbrook225.org/district/Board-of-Education/Board-Packet-Agendas>



To: Dr. Charles Johns
Board of Education
From: Brad Swanson
Date: August 9, 2021
Re: Appointments: Certified

Position: Transition Teacher, GBA
Ms. Jaelyn Glasebrook

Degrees:

M.A.T., Special Education, National Louis University, Chicago, IL

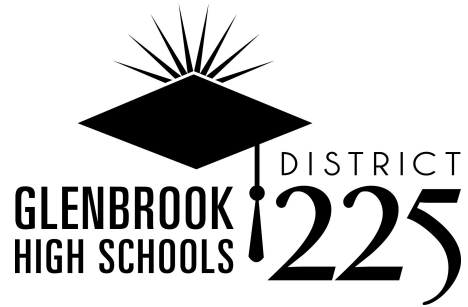
Certifications:

Special Teaching (Learning Behavior Specialist I)

Professional Experience:

Most recently, Ms. Glasebrook served as a Long Term Substitute for Glenbrook South High School. Some of her responsibilities included managing 12 students with emotional disabilities, developing and modifying lesson plans for remote and hybrid learning, and collaborating with IEP members to carry out IEP reviews for social, emotional, and academic concerns. Previously, Ms. Glasebrook served as an Instructional Assistant for Glenbrook North High School. In her role, she promoted an inclusive and welcoming classroom environment for all learners, collaborated with teachers to provide ideas and strategies for student success, and offered student support to help develop skills to work cooperatively in groups.

Salary: \$72,895 (MA, Step A, 1.0 FTE)
Start Date: August 16, 2021



Position: Speech Language Pathologist, GBA
Ms. Amanda Wallis

Degrees:

M.A., Speech and Hearing Science, University of Illinois at Urbana-Champaign
B.S., Speech and Hearing Science, University of Illinois at Urbana-Champaign

Certifications:

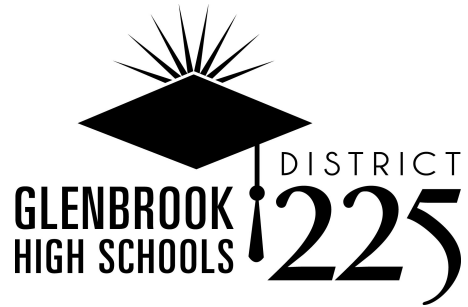
School Service Personnel (Speech/Language Pathologist)

Professional Experience:

Ms. Wallis currently serves as a Speech Language Pathologist for the Northern Suburban Special Education District. Some of her responsibilities include consulting and collaborating with parents, educators, and other professionals to design and implement instructional interventions to address students' communicative needs. Ms. Wallis utilizes augmentative and alternative communication technology to assist students in developing communication skills. In addition, she also serves as the Friends and Company Club Sponsor at Glenbrook North High School where she is responsible for creating after school social opportunities for students with special needs.

Salary: \$63,123.20 (MA, Step E, 0.8 FTE)

Start Date: August 16, 2021



Position: Fine Arts Teacher, GBS
Mr. Andrew Curry

Degrees:

B.A., Music Education, DePaul University, Chicago, IL

Certifications:

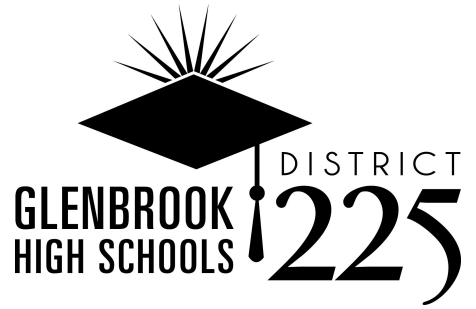
Standard (Music)

Professional Experience:

Most recently, Mr. Curry served as the Associate Vocal Music Director for Glenbard East High School. Some of his responsibilities included instructing and directing Baritone Choir, Advanced Baritone Choir, Guitar 1, and Hip Hop Production 2. Mr. Curry collaborated with other vocal music teachers across the district on curriculum development and vocal music. Mr. Curry directed the Fall Musical and mastered the recordings for the final production release while also mixing and mastering the music for Glenbard East Fine Arts Department's concerts.

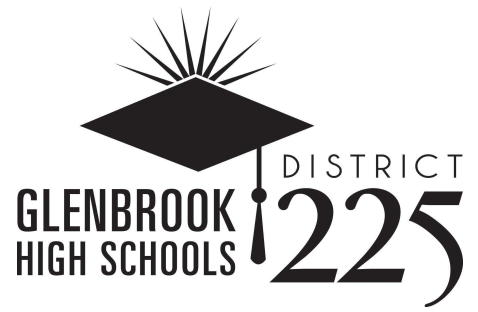
Salary: \$37,680.60 (BA, Step A, 0.6 FTE)

Start Date: August 16, 2021



Extracurricular

<u>Name</u>	<u>Bldg</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>Stipend Amount</u>
NONE					



To: Dr. Charles Johns
Board of Education

From: Brad Swanson

Date: August 9, 2021

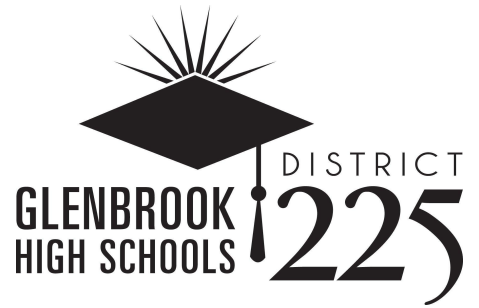
Re: Appointments: Support Staff

Support Staff Position

<u>Name</u>	<u>Bldg</u>	<u>Position</u>	<u>Calendar</u>	<u>FTE</u>	<u>Start Date</u>	<u>CAT</u>	<u>Step</u>	<u>Rate</u>
Deal, Conor	GBS	Instructional Assistant, Physical Education	186.5	0.72	08/16/2021	II	13	\$25.01
Stockinger, James	GBN	Maintenance	260	1.0	08/09/2021	II	15	\$25.40
Uy, Zyra	GBN	Administrative Assistant, Social Studies	203	0.78	08/02/2021	III	C	\$22.24

Extracurricular

<u>Name</u>	<u>Bldg</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>CAT</u>	<u>Step</u>	<u>Stipend/ Hourly Rate</u>
NONE							



To: Dr. Charles Johns
Board of Education

From: Brad Swanson

Date: August 9, 2021

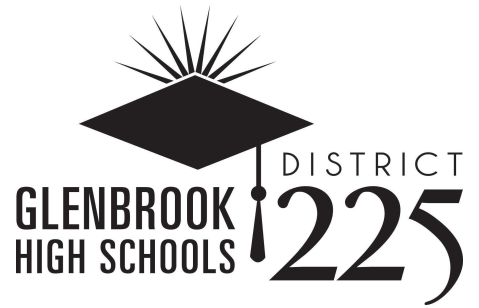
Re: Resignations/Terminations: Certified

Curricular

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
NONE			

Extracurricular

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
Erwinski, Jason	Head Coach, Wrestling	6/4/2021	GBN
Graham, Ryan	Assistant Coach, Baseball	6/4/2021	GBN
Gilchrist, John	Assistant Coach, Football	6/4/2021	GBN
Rosenbaum, Thomas	Head Coach, Girls Lacrosse	6/4/2021	GBN
Vickery, Jillian	Assistant Coach, Boys Soccer	6/4/2021	GBN



To: Dr. Charles Johns
Board of Education

From: Brad Swanson

Date: August 9, 2021

Re: Resignations/Terminations: Support Staff

Support Staff Position

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
Donaubauer, Sue	Administrative Assistant, Social Studies	8/3/2021	GBN
Hilliard, Derek	Maintenance	8/10/2021	GBN
Kirby, Tim	Instructional Assistant, Special Education	6/4/2021	GBS
McCaffrey, Kevin	Instructional Assistant, Dean's Office	6/4/2021	GBN

Extracurricular

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
Morales, Macie	Assistant Coach, Girls Lacrosse	6/4/2021	GBN



TO: Board of Education
FROM: Dr. Charles Johns
RE: FOIA

FOIA Response: Please find the FOIA requests and available responses attached.

Background: The Freedom of Information Act (FOIA - 5 ILCS 140/1 et seq.) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records unless there is an exemption in the statute that protects those records from disclosure (for example records containing information concerning student records or personal privacy).

A public body must respond to a FOIA request within 5 business days after the public body receives the request or 21 business days if the request is for commercial purpose. That time period may be extended for an additional 5 business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
- The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
- The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
- The request requires the public body to consult with another public body who has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requester in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced.

To review the responsive documents, please [Click Here](#).

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JULY 26, 2021**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 26, 2021, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, O'Hara, Shein, Sztainberg

Absent: Glowacki, Seguin, Taub

Also present: Geallis, Gravel, Johns, Markey, Swanson, Williamson

Approval of Agenda for this Meeting

Motion by Mr. Shein, seconded by Dr. Sztainberg to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, O'Hara, Shein, Sztainberg

nay: none

Motion carried 4-0.

Recognition of Community Visitors

The Board president stated that the Board will not be making any decision on masks this evening as we are still gathering information.

Community Members:

- Spoke in favor of parental choice for their children and wanting masks optional for all students
- Commended the Board for terminating the employment of Lauren Fagel and hopes this paves the way for a nonpartisan curriculum

Board and Superintendent Reports

The administration provided highlights of events/celebrations at the schools.

The Board president thanked those who are working hard to get ready for the school year.

Motion to Approve Consent Agenda Items

The administration provided an updated list of appointments for certified personnel, which includes the appointment of Ashly Song as the next Assistant Dean of Students, GBS.

Motion by Dr. Sztainberg, seconded by Mr. O'Hara to approve the following items on the consent agenda with the updated information for item a.

- A. Appointments
 - a. Certified
 - b. Support Staff
- B. Resignations/Terminations
 - a. Certified
 - b. Support Staff
- C. FOIA
- D. Approval of Accounts Payable Bills
- E. Approval of Payroll Disbursements
- F. Approval of Revolving Fund Reimbursement
- G. Minutes
 - a. July 12, 2021, Regular Board Meeting
 - b. July 12, 2021, Regular Closed Board Meeting
- H. Gifts
- I. School Calendar for 2022-2023
- J. Release and Reassignment of Educational Support Personnel

aye: Doughty, O'Hara, Shein, Sztainberg

nay: none

Motion carried 4-0.

Preparing for the 2021-2022 School Year

The administration:

- Noted the facts are changing rapidly and we are getting a steady stream of updates
- Stated that we are looking forward to a year of normalcy
- Wants to keep our students and staff safe
- Will continue to update the community with updates from the authorities on our website
- Presented the plan to resume in-person learning
- Reviewed the “normal” student schedule and learning format
- Learning spaces will continue to implement social distancing and enhanced cleaning protocols
- Discussed plans for food service and lunch

- Provided an update on mask use guidance, but commented that this is very fluid and we will need to be very flexible
 - Currently do not plan on doing testing in school
- Shared current local metric data
- Discussed contact tracing and potential quarantining
 - Guidance from the CDC and IDPH
 - Outlined voluntary vaccination status survey

In response to board members' questions, the administration:

- Reviewed the only legal requirement we must follow at this time is the mandate for masks to be worn on school buses at this time
- Stated that we will strongly consider all guidance and data; which we will analyze and use to develop our guidelines
- Noted that the survey is voluntary and our legal counsel has advised that we can administer the survey
- Noted that neither Glenview nor Northbrook have health departments, we use Cook County Department of Public Health (CCDPH)

Board members:

- Data points that we must take into consideration
 - The majority of community members have been vaccinated
 - Students mental health
 - Need to be nimble
- Stated this topic will be discussed at the August 9, 2021 board meeting

Adjusted Registration and Materials Fee

The board president:

- Provided a short overview of the discussion on fees at past board meetings
- Noted the administration has provided additional options based on feedback from the last board meeting
- Thanked Dr. Sztainberg for his work with the administration on this project

The administration:

- Reviewed the recommended option (Option 1) which applied an amortization approach for the purchase of print textbooks, implementing this approach resulted in an adjusted fee to \$184
- Briefly reviewed other options and explained why the administration is recommending Option 1
- Noted these fees will be waived for those who qualify
- Stated that any family may request a payment plan

In response to board members' questions, the administration explained possible effects to the budget if we went completely to digital textbooks

Motion to Approve the Adjusted Registration and Materials Fee

Motion by Dr. Sztainberg, seconded by Mr. O'hara to approve the adjusted materials fee

to \$184.00 flat, plus the registration fee of \$25.50 for a total of \$209.50.

Upon calling of the roll:

aye: Doughty, O'Hara, Shein, Sztainberg

nay: none

Motion carried 4-0.

Approval to Make Available the 2021-22 Fiscal Year Tentative Budget and to Schedule a Public Hearing on the 2021-22 Fiscal Year Tentative Budget

The administration:

- Thanked the Finance Committee
- Briefly reviewed the budget process
- Noted that the tax levy and tax extension were just released this morning, and our estimates were very close, but that being said will have a change from tentative to the final budget
- Outlined highpoints
 - Balanced budget
 - Did not end last year in a deficit
 - Explained pending legislation
 - Continue to implement zero-budgeting
 - Confirmed that the school district remains on track to retire all existing debt by December 2, 2027
 - A reminder the district's budget is funded through local property tax, including a make-whole payment by the Glen, which is currently under a TIF structure that concludes at the end of the 2022 tax year

In response to board members' questions, the administration:

- Provided a brief explanation of PTELL and stated that we have set aside \$3.1 million in the budget for possible tax refunds the district may have to distribute
- Shared a brief update on stimulus grant monies received and anticipated
- Discussed how the monies the Board saved during the refinance or refund from the referendum to make a one-time payment for debt services
- Explained some of the footnotes on the budgets on changes in revenue and expenditures

The Board approved moving forward.

GBN Gym Floor Update

The administration:

- Provided an update regarding the Glenbrook North competition and gymnastics gym floor situation

- Explained how the floors were damaged
- Stated the school district will be responsible for a \$1,000 deductible
- Noted the reinsurance company requires the demolition of the existing floor, causing both gyms to be unusable for some time
- Shared an expected timeline for completion of the projects
- Reviewed the temporary solution to accommodate the volleyball season

Review and Summary of Board Meeting

The board president summarized what happened at the meeting and future meeting dates.

Possible Topics for Future Board Meetings

A board member stated that we need to figure out a way to keep things respectful and people should feel welcome to speak during public comment on both sides of an issue.

Future Regular Meeting Dates:

Monday, August 9, 2021 - 7:00 p.m. - Regular Board Meeting
 Monday, August 23, 2021 - 7:00 p.m. - Regular Board Meeting

Motion to Move into Closed Session

Motion by Mr. O'Hara, seconded by Dr. Sztainberg to move into closed session at approximately 8:50 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or legal counsel for the public body to determine its validity; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (1) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Doughty, O'Hara, Shein, Sztainberg

nay: none

Motion carried 4-0.

The Board returned to open session at 10:51 p.m.

Motion Regarding Administrator Retirement Contract

Motion by Dr. Sztainberg, seconded by Mr. O'Hara to approve the administrator retirement contract of Rosanne Williamson as discussed in the closed session.

Upon calling of the roll:

aye: Doughty, O'Hara, Shein, Sztainberg

nay: none

Motion carried 4-0.

Adjournment

Motion by Mr. O'Hara, seconded by Dr. Sztainberg to adjourn the meeting at 10:52 p.m.

Upon the call for a vote on the motion, all present voted aye.*

Motion carried

* Doughty, O'Hara, Shein, Sztainberg

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

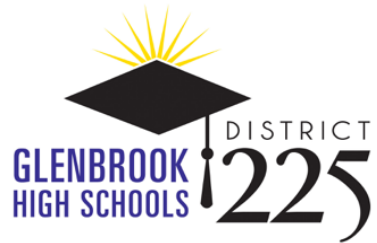


To: Board of Education
From: Charles Johns
Re: Gifts
Date: August 9, 2021

The following gifts have been received since the last acceptance of gifts by the Board of Education. I recommend the Board approve the acceptance of the following:

Donor	Type of Donation	Description of Donation	Purpose of Donation	School and Department	Account Number *
T.S. Gunasekaran	Property	Home Theater Equipment including AV receiver, projector, subwoofer, blue ray player, remote, AV rack	GBS Music Theory Lab	GBS - Fine Arts	N/A
New Trier Township H.S.	monetary	\$4002.00	Student Mental Health Advisory - Fundraiser	GBN SAO	AN904028

* Monetary donations will be deposited into the account designated, after approval by the Board of Education; property donations do not require an account number.



To: Dr. Charles Johns
Board of Education

From: Dr. R.J. Gravel

Date: Monday, August 9, 2021

Re: Resolution Authorizing Intervention in Property Tax Assessment Proceedings

Recommendation

It is recommended that the Board of Education approve the Resolution Authorizing Intervention in Property Tax Assessment proceedings.

Background

Glenbrook High School District 225, in cooperation with our feeder school districts, has taken a proactive stance regarding interceding in commercial requests for assessment reductions. Each year the Board of Education is asked to re-authorize the law firm of Petrarca, Gleason, Boyle & Izzo, LLC, as its legal representative to participate in appeal and intervention proceedings with regards to property tax appeals.

Requests for assessment reductions have two significant impacts on the district. First, reductions in assessments increase the percentage of taxes for all other taxpayers. Second, since approved assessment reductions result in a refund, they cannot be recouped and impact the fiscal year's overall revenue when the Cook County Treasurer's Office processes the refund.

The attached resolution authorizes the law firm of Petrarca, Gleason, Boyle & Izzo, LLC, to intervene in new and pending cases, including those cases that may be present in the circuit court. Approval of this resolution allows for intervention into any and all applicable tax assessment proceedings. It authorizes the firm to execute any negotiated settlements consistent with the Board's interests as authorized by the Associate Superintendent or Superintendent.

**GLENBROOK HIGH SCHOOL DISTRICT 225
RESOLUTION AUTHORIZING INTERVENTION IN
PROPERTY TAX ASSESSMENT PROCEEDINGS**

WHEREAS, an owner or owners of certain parcels of real property located within the corporate boundaries of Glenbrook High School District Number 225, Cook County, Illinois, have filed or are anticipated to file appeals or complaints of the assessment or exemption of real property for tax years 2019 and succeeding years with the Cook County Board of Review, with the Cook County Circuit Court, with the State of Illinois Property Tax Appeal Board (“PTAB”), or with the State of Illinois Department of Revenue; and

WHEREAS, an owner or owners of certain parcels of real property located within the corporate boundaries of the School District have filed, or are anticipated to file, with the Cook County Circuit Court tax rate objection complaints against the Cook County Collector concerning the levies of the School District for tax years 2010 and succeeding years wherein the complainants seek refunds of property taxes already extended, collected, and distributed to the School District; and

WHEREAS, the Board of Education wishes to intervene or otherwise participate in any proceedings before the Board of Review, the Circuit Court, the PTAB, or the Department of Revenue, for such years for which the Board of Education or the Administration determines that the District’s revenue interest in the assessed valuation of the subject parcels or in its tax levies warrants the District’s intervention or participation in such assessment, exemption, or tax rate objection proceedings;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Glenbrook High School District Number 225, Cook County, Illinois as follows:

Section 1: The Board hereby finds that all the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.

Section 2: The Board hereby authorizes the law firm of Petrarca, Gleason, Boyle & Izzo, LLC, as its legal representative to: (1) file, upon the direction of the Board or Administration, intervention petitions or appearances on behalf of the School District with the Cook County Circuit Court and other courts, the Cook County Board of Review, the PTAB, or the Illinois Department of Revenue, with respect to any complaint, appeal, or other proceeding filed by any party for tax year 2019 or succeeding years relative to any valuation assessments or tax exemption for property located within the corporate boundaries of the School District and with respect to any complaint, appeal, or other proceeding filed by any party for tax year 2010 or succeeding years relative to any property tax levy of the School District; (2) participate in, initiate, or take appeals from such actions as authorized by the Board or Administration as necessary to protect the District’s revenue interest in the assessment of properties within the corporate boundaries of the School District or in its tax levies; (3) represent the Board’s interests in any such proceeding; and (4) execute any settlements or stipulations in such proceedings consistent with the Board’s interests as authorized by the Board or Administration.

Section 3: All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

Section 4: If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provisions shall not affect any of the other sections, paragraphs, clauses or provisions of this Resolution.

Section 5: This Resolution shall be in full force and effect upon its adoption and shall remain in effect until action by this Board to modify or rescind it.

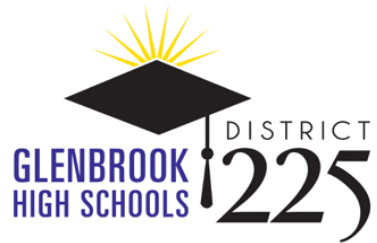
After a full and complete discussion thereof, Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote being taken, the Board of Education voted as follows:

Adopted this 9th day of August 2021.

**BOARD OF EDUCATION
GLENBROOK HIGH SCHOOL DISTRICT 225
COOK COUNTY, ILLINOIS**

By: _____
Bruce Doughty
President

Attest: _____
Rosanne Williamson
Secretary



To: Dr. Charles Johns
Board of Education

From: Dr. R.J. Gravel

Date: Monday, August 9, 2021

Re: Resolution Authorizing Permanent Interfund Transfer for Capital Project Purposes

Recommendation

It is recommended that the Board of Education approve the Resolution Authorizing Permanent Interfund Transfers for Capital Project Purposes in the amount of \$1,500,000.

Background

In the spring, the Board of Education approved several capital projects for completion during the summer of 2021. These projects included roof replacement, carpet replacement, paving work at multiple sites, the reconfiguration of a CTE classroom at Glenbrook North, replacement of the GBN batting cages, and two reconfiguration projects at the district administration building. The total expense for these capital projects is approximately \$1,200,000. Additionally, the facility committee will review capital projects to be completed in the summer of 2022 in October, which will be partially paid for during the 2020-21 fiscal year.

As the school district's bond proceeds for capital projects have been exhausted, the school district has transitioned to a pay-as-you-go funding model. Under this model, the school district's capital projects are funded through a one-time purposeful use of fund balance from the Operations and Maintenance Fund (20) to the Capital Projects Fund (60).

While the 2021-22 fiscal year budget includes this transfer, the Board of Education needs to formally approve the transfer through the passing of a resolution. The Business Services team worked with the school district's legal counsel to draft the resolution that follows.

**GLENBROOK HIGH SCHOOL DISTRICT 225
RESOLUTION AUTHORIZING PERMANENT INTERFUND
TRANSFER FOR CAPITAL PROJECTS PURPOSES (2021)**

WHEREAS, by regulation (23 Ill. Administrative Code 100.50(d)), the Illinois State Board of Education requires that when revenues or other sources of funds are pledged to pay for a capital project or acquisition, the moneys shall be transferred into the Capital Projects Fund;

WHEREAS, the Board wishes to authorize expenditures to pay for capital projects using revenues from the Operations and Maintenance Fund;

NOW, THEREFORE, Be It Resolved by the Board of Education of Glenbrook High School District 225, Cook County, Illinois, as follows:

Section 1. The School District Treasurer is authorized and directed to permanently transfer from the Operations and Maintenance Fund (Fund 20) to the Capital Projects Fund (Fund 60) the sum of One Million Five Hundred Thousand Dollars (\$1,500,000), to be used for District capital project expenditures as authorized by this Board, including but not limited to, the following: roof replacement at Glenbrook South, carpet replacement at Glenbrook North, health office reconfiguring and adjustments at Glenbrook South and North, and paving work at multiple sites.

Section 2. This resolution shall take effect upon its adoption.

Adopted this 9th day of August, 2021.

**BOARD OF EDUCATION
GLENBROOK HIGH SCHOOL DISTRICT 225
COOK COUNTY, ILLINOIS**

By: _____
Bruce Doughty
President

Attest: _____
Rosanne Williamson
Secretary

RESOLUTION AUTHORIZING COMMENCEMENT OF VAPING LITIGATION

WHEREAS, in recent years the use and abuse of e-cigarettes and vaping devices has increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments;

WHEREAS, students attending Glenbrook High School District No. 225 (the “District”) have not been immune to this phenomenon with the District observing students using e-cigarettes and vaping devices in school and on school grounds;

WHEREAS, the use of e-cigarettes and vaping devices by students has caused the District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops;

WHEREAS, the District has become aware of litigation against Juul Labs, Inc. and other parties responsible for the production, marketing, sale, and distribution of e-cigarettes and vaping devices, with this litigation now involving more than 300 U.S. public school districts across more than 25 states and being led by the Frantz Law Group, APLC of California; and

WHEREAS, the Board of Education (the “Board”) of the District has determined that it is necessary, advantageous, desirable, and in the public interest and the best interests of the District that it participate in this litigation by filing a lawsuit seeking monetary damages against Juul Labs, Inc. and other parties involved with e-cigarettes and vaping devices by approving the Attorney Client Fee Contract with Frantz Law Group, APLC (the “Contract”), attached as Exhibit A, with the law firm of Franczek P.C. acting as local co-counsel for the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Glenbrook High School District No. 225, Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.
2. The Board authorizes the filing of a lawsuit against Juul Labs, Inc. and other parties consistent with the recitals set forth above.
3. The Contract is hereby approved in substantially the form reviewed by the Board and attached as Exhibit A, together with such minor modifications as are deemed necessary by the Board's attorneys and administrators to protect the best interests of the District.
4. The President and Secretary are hereby authorized to sign and enter into the Contract on behalf of the District.
5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this ____ day of _____ 2021, by a roll call vote as follows:

YES: _____

NO: _____

ABSENT: _____

ABSTAIN: _____

President, Board of Education

Attest:

Secretary, Board of Education

EXHIBIT A

[copy of Attorney Client Fee Contract]

ATTORNEY-CLIENT FEE CONTRACT

The ATTORNEY-CLIENT FEE CONTRACT (“Agreement”) is entered into by and between the Board of Education of Glenbrook High School District No. 225, Cook County, Illinois (“Client” or “District”) and Frantz Law Group, APLC (“Attorneys” or “We”) and encompasses the following provisions:

1. **CONDITIONS.** This Agreement will not take effect, and Attorneys will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. **AUTHORIZED REPRESENTATIVES**
 - A. **CLIENT REPRESENTATIVES.** Client designates Dr. Charles Johns, or his designee, as the authorized representative to direct Attorneys and to be the primary individual to communicate with Attorneys regarding the subject matter of Attorneys’ representation of Client under this Agreement. The designation is intended to establish a clear line of authority and to minimize potential uncertainty but not to preclude communication between Attorneys and other representatives of Client.

 - B. **ATTORNEY REPRESENTATIVES.** James Frantz, William Shinoff, and Regina Bagdasarian of Frantz Law Group, APLC will be primarily responsible for the work, either performing it himself/herself or delegating it to others as may be appropriate. The District shall have the right to approve or veto the involvement of each of the attorneys on its cases. Attorneys will be added or deleted from the list only upon prior District approval.

3. **SCOPE AND DUTIES.** Client hires Attorneys to provide legal services in connection with pursuing claims for damages associated with JUUL® and Electronic Cigarette (e-cigarette) litigation ("Action"). Collectively, JUUL and any other defendants shall be referred to as the “Defendants”. Attorneys shall provide those legal services reasonably required to represent Client and shall take reasonable steps to keep Client informed of progress and to respond to Client’s inquiries. Client shall be truthful with Attorneys, cooperate with Attorneys, and keep Attorneys informed of developments. Attorneys will assist in negotiating liens but will not litigate them. Client is expected to and shall provide timely cooperation and production of documents and other information reasonably requested by Attorneys for the prosecution of this Action.

4. **LEGAL SERVICES SPECIFICALLY EXCLUDED.** Unless otherwise agreed in writing by Client and Attorneys, Attorneys will not provide legal services with respect to (a) defending any legal proceeding or claim against the Client commenced by any person unless such proceeding or claim is filed against the Client in the Action or (b) proceedings before any federal or state administrative or governmental agency, department, or board. With Client’s permission, however, Attorneys may elect to appear at such administrative proceedings to protect Client’s

rights. If Client wishes to retain Attorneys to provide any legal services not provided under this Agreement for additional compensation, a separate written agreement between Attorneys and Client will be required.

5. FEES. Client will pay attorneys' fees of:

For any recovery on or before June 30, 2021, twenty percent (20%) of any monetary settlement or recovery that Attorneys obtain for Client, provided that such fee will be paid only by money recovered from Defendants.

For any recovery after July 1, 2021, twenty five percent (25%) of any monetary settlement or recovery that Attorneys obtain for Client, provided that such fee will be paid only by money recovered from Defendants.

Fees shall be calculated on the basis of any settlement or recovery prior to the deduction of any expense or cost; the "Gross Recovery." Contingency fee rates are not set by law but have been negotiated. If no recovery is made, no fees will be charged.

The term "Gross Recovery" shall include, without limitation, the then present value of any monetary payments agreed or ordered to be made by the Defendants, adverse parties, or their insurance carriers as a result of the legal services, whether by settlement, arbitration award, court judgment (after all appeals exhausted), or otherwise. Any statutory Attorneys' fee paid by Defendants shall be included in calculating the Gross Recovery.

- (1) "Gross Recovery," if by settlement, also includes (1) the then-present value of any monetary payments to be made to the District; and (2) any Attorneys' fees and costs recovered by the District as part of any cause of action that provides a basis for such an award. "Recovery" may come from any source, including, but not limited to, the Defendants, the adverse parties to the District and/or their insurance carriers and/or any third party, whether or not a party to formal litigation. The contingent fee is calculated by multiplying the monetary recovery by the fee percentage. This calculation is performed on the Gross Recovery amount before the deduction of expenses as discussed above.

Gross Recovery, except in the case of a settlement, does not contemplate nor include any amount or value for injunctive relief or for the value of an abatement remedy which may be obtained in a final arbitration award or court judgment.

- (2) The District shall not be obligated to pay the Attorneys unless Attorneys are successful in collecting a monetary recovery on the District's behalf as a result of the Services. To the extent there is no monetary relief for the District, the District shall not pay any attorney fee.

- (3) If the District is awarded in the form of property or services (In-Kind) relief, the value of such property and services shall not be included for purposes of calculating the Gross Recovery.
- (4) If there is no monetary recovery and the District receives In-Kind relief, Attorneys acknowledge that District is not obligated to pay Attorneys' fees for the value of the In-Kind relief. In the event of In-Kind relief Attorneys' sole source of recovery of contingent fees will come from a common fund or court ordered Attorney's fees.
- (5) Client understands that Attorneys have and will invest resources into prosecuting this action on behalf of the Client and agrees to make a good faith effort to include Attorneys' Fees as part of the terms of any settlement or resolution of the Action.

It is possible that payment to the Client by the adverse parties to the Action or their insurance carrier(s) or any third-party may be deferred, as in the case of an annuity, a structured settlement, or periodic payments. In such event, the Attorney's fees will be paid as a percentage of each installment payment so Client and Attorneys are each paid from each installment amount.

A. Reasonable Fee if Contingent Fee is Unenforceable or if Attorney is Discharged Before Any Recovery. In the event that the contingent fee portion of this agreement is determined to be unenforceable for any reason or the Attorneys are prevented from representing Client on a contingent fee basis, Client agrees to pay a reasonable fee for the services rendered. If the parties are unable to agree on a reasonable fee for the services rendered, Attorneys and Client agree that the fee will be determined by arbitration proceedings before a mutually agreed upon neutral affiliated with either the Judicial Arbitration and Mediation Services (JAMS) or Judicate West (JW); in any event, Attorney and Client agree that the fee determined by arbitration shall not exceed twenty five percent (25%) of the Gross Recovery as defined in paragraph 5.

B. No General Fund Payments. Notwithstanding any other provision in this agreement, in no event will the Client be required to pay legal fees out of any fund other than the monies recovered from Defendants in this litigation. Under no circumstances shall District general funds be obligated to satisfy the contingent Attorneys' fees as a result of this case or this contingency fee contract.

6. COSTS AND EXPENSES. In addition to paying legal fees, Client shall reimburse Attorneys for all "costs/expenses", which includes but is not limited to the following: process servers' fees, fees fixed by law or assessed by courts or other agencies, court reporters' fees, long distance telephone calls, messenger and other delivery fees, parking, investigation expenses, consultants' fees, expert witness fees, and other similar items, incurred by Attorneys. The costs/expenses incurred

that Attorneys advance will be owed in addition to attorneys' fees and Client will reimburse those costs/expenses after Attorneys' fees have been deducted. If there is no recovery, Client will not be required to reimburse Attorneys for costs and fees. In the event a recovery is less than incurred costs/expenses, Client will not be required to reimburse Attorneys for costs/expenses, above and beyond the recovery, and fees. Attorneys agree that all costs and expenses, whether shared or for the benefit of the District alone, shall be capped at two percent (2%) of the Gross Recovery, and that Client shall be responsible for no more than its prorated share of costs and expenses limited by such cap.

SHARED EXPENSES: Client understands that Attorneys may incur certain expenses that jointly benefit multiple clients, including, for example, expenses for travel, experts, and copying. Client agrees that Attorneys shall divide such expenses equally, or pro rata, among such clients, and deduct Client's portion of those expenses from Client's share of any recovery, subject to the limitation set forth above.

FEDERAL MDL AND STATE COORDINATION COMMON BENEFIT FEES: Members of Attorneys frequently serve on plaintiffs' management or executive committees in MDL and/or the California state court coordinated proceedings and perform work which benefits Attorneys' clients as well as clients of other attorneys involved in similar litigation. As a result, the court or courts where the cases are pending may order that Attorneys are to receive additional compensation for Attorneys time and effort which has benefitted all claimants. Compensation for this work and effort, which is known as "common benefit," may be awarded to Attorneys by a court or courts directly from the assessments paid by The District and others who have filed claims in this litigation, and will not in any way reduce the amount of fees owed under this Agreement. Notwithstanding the foregoing, Client's obligation to pay Attorneys fee hereunder shall be limited by the terms set forth in paragraph 5 of this Agreement.

7. LIEN. In the event any third party attempts to lien any proceeds recovered from a recovery in this matter, Client hereby grants, and agrees, TO THE EXTENT PERMITTED BY APPLICABLE LAW, that Attorneys hold, a first priority and superior lien on any and all proceeds recovered from Defendants in this litigation in the amount of the Attorneys' fees and costs that the Attorneys are entitled to under this Agreement. This lien right is limited to only those monies recovered from Defendants and in no way affects any other rights of the Client in any way whatsoever.
8. DISCHARGE AND WITHDRAWAL.
 - A. Client may discharge Attorneys at any time. After receiving notice of discharge, Attorneys shall stop services on the date and to the extent specified by the notice of discharge, and deliver to Client all evidence, files and attorney work product for the Action. This includes any computerized

indices, programs and document retrieval systems created or used for the Action.

B. Attorneys may withdraw with Client's consent or for good cause. Good Cause includes Client's breach of this Agreement, Client's refusal to cooperate with Attorneys, or any other fact or circumstance that would render Attorneys continuing representation unlawful or unethical. Attorneys may also discharge Client if Client at any time is dishonest with Attorneys, or fails to provide relevant information to Attorneys.

9. **ARBITRATION OF DISPUTES:** ATTORNEY and CLIENT agree that should any dispute arise between them, they must be mediated first, before any claims are filed. Specifically any and all disputes, controversies or claims arising out of, or related to this Agreement and/or ATTORNEY'S representation of CLIENT, including claims of malpractice (collectively referred to herein as "Dispute" or "Disputes"), shall be submitted to mediation at the offices of Judicial Arbitration & Mediation Services, Inc. ("JAMS") in San Diego before a retired judge or other mediator affiliated with JAMS, agreed to between the parties and, if the parties cannot agree, before a retired judge selected by JAMS. No petition for arbitration can be filed until after this agreed-upon mediation has occurred, and any petition for arbitration (or litigation) filed prior to conclusion of this mediation shall be subject to dismissal, pursuant to this Agreement. Client will pay one-half of the actual cost of the mediation, but each party will be responsible for his or her own attorneys' fees and preparation costs. The parties agree that any Dispute, whether submitted to mediation or not, will not be litigated in court. Rather, any Dispute, which is specifically defined above to include claims of malpractice, will be submitted to mandatory binding arbitration before JAMS. By signing this Agreement, CLIENT and ATTORNEY agree to arbitration and waive the right to a court or jury trial and the right to appeal. Any Disputes shall be decided in San Diego, California, applying California law. CLIENT is not waiving rights to arbitration before the San Diego County Bar Association.
10. **AUTHORITY OF ATTORNEY.** Attorneys may, with prior Client approval, associate co-counsel if the Attorneys believe it advisable or necessary for the proper handling of Client's claim, and expressly authorize the Attorneys to divide any Attorneys' fees that may eventually be earned with co-counsel so associated for the handling of Client's claim. Attorneys understand that the amount of Attorneys' fees which Client pays will not be increased by the work of co-counsel associated to assist with the handling of Client's claim, and that such associated co-counsel will be paid by the Attorneys out of the Attorneys' fees Client pays to the Attorneys.
11. **DISCLAIMER OF GUARANTEE.** Nothing in this Contract and nothing in Attorneys' statements to Client will be construed as a promise or guarantee about the outcome of Client's matter. Attorneys make no such promises or guarantees. Attorneys' comments about the outcome of Client's matter are expressions of opinion only.

12. **MULTIPLE REPRESENTATIONS:** The District understands that Attorneys do or may represent many other individuals/entities with actual or potential litigation claims. Attorneys' representation of multiple claimants at the same time may create certain actual or potential conflicts of interest in that the interests and objectives of each client individually on certain issues are, or may become, inconsistent with the interests and objectives of the other. Attorneys are governed by specific rules and regulations relating to Attorneys professional responsibility in Attorneys representation of clients, and especially where conflicts of interest may arise from Attorneys representation of multiple clients against the same or similar Defendants, Attorneys are required to advise Attorneys' clients of any actual or potential conflicts of interest and obtain their informed written consent to Attorneys representation when actual, present, or potential conflicts of interest exist. By signing this agreement, the District is acknowledging that they have been advised of the potential conflicts of interest which may be or are associated with Attorneys representation of the District and other multiple claimants and that the District nevertheless wants the Attorneys to represent the District, and that the District consents to Attorneys representation of others in connection with the litigation. Attorneys strongly advise the District, however, that the District remains completely free to seek other legal advice at any time even after the District signs this agreement.
13. **AGGREGATE SETTLEMENTS:** Often times in cases where Attorneys represent multiple clients in similar litigation, the opposing parties or Defendants attempt to settle or otherwise resolve Attorneys' cases in a group or groups, by making a single settlement offer to settle a number of cases simultaneously. There exists a potential conflict of interest whenever a lawyer represents multiple clients in a settlement of this type because it necessitates choices concerning the allocation of limited settlement amounts among the multiple clients. However, if all clients consent, a group settlement can be accomplished and a single offer can be fairly distributed among the clients by assigning settlement amounts based upon the strengths and weaknesses of each case, the relative nature, severity and extent of injuries, and individual case evaluations. In the event of a group or aggregate settlement proposal, Attorneys may implement a settlement program, overseen by a referee or special master, who may be appointed by a court, designed to ensure consistency and fairness for all claimants, and which will assign various settlement values and amounts to each client's case depending upon the facts and circumstances of each individual case. The District authorizes us to enter into and engage in group settlement discussions and agreements which may include the District's individual claims. Although the District authorizes us to engage in such group settlement discussions and agreements, the District will still retain the right to approve, and Attorneys are required to obtain the District's approval of, any settlement of the District's case.
14. **EFFECTIVE DATE AND TERM.** This Agreement will take effect upon execution by District and Attorneys.

15. COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one and the same instrument. Facsimile or pdf versions of this Agreement shall have the same force and effect as signature of the original.

The above is approved and agreed upon by all parties.

BOARD OF EDUCATION,
GLENBROOK HIGH SCHOOL DISTRICT NO.
225, Cook County, Illinois

FRANTZ LAW GROUP, APLC

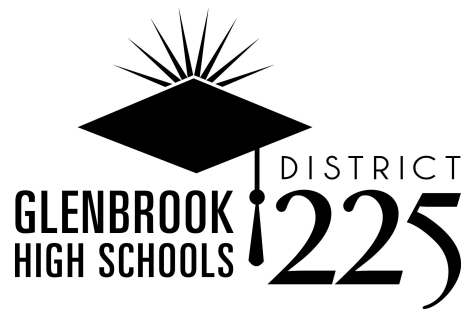
By: _____
President

Authorized Signatory

Attest: _____
Secretary

Date: _____

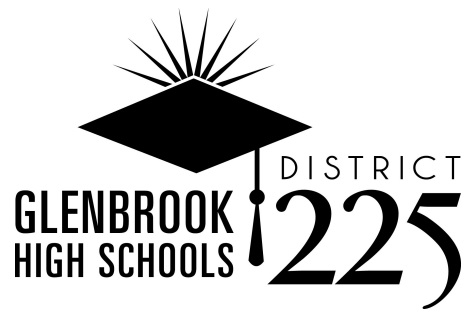
Date: _____



To: Dr. Charles Johns
Board of Education
From: Brad Swanson
Date: August 9, 2021
Re: 2021-22 Certified Staff Lane Adjustment(s)

This memo serves to request approval from the Board of Education for the following certified staff member's lane adjustment.

Name	Dept. / Building	Old Lane and Step	New Lane and Step	FTE	New Salary
Gibbs, Paul	Physical Education, GBN	BA, Step A	BA+15, Step E	0.2 FTE	\$14,284.60



To: Dr. Charles Johns
Board of Education
From: Brad Swanson
Date: August 9, 2021
Re: 2021-22 Certified Staff FTE Adjustment(s)

This memo serves to request approval from the Board of Education for the following FTE adjustment.

The assigned FTE amounts are within the Board of Education allocated amounts for the 2021-2022 school year.

Name	Dept. / Building	FTE	Position
Drews, Claire	Fine Arts, GBS	0.6 FTE to 0.8 FTE	Teacher
Duran, Maria Paula	World Languages, GBN	0.8 FTE to 1.0 FTE	Teacher
Emmert, Lauren	Social Studies, GBN	0.6 FTE to 0.8 FTE	Teacher
Shellard, Robert	Fine Arts/GBS	0.8 FTE to 1.0 FTE	Teacher

To: Dr. Charles Johns, Superintendent

From: Mr. Jason Markey, GBN Principal

Re: GBN Debate Tournament Schedule 2021-22

Date: August 3, 2021

Attached is the 2021-2022 tournament schedule for the GBN Debate team. The schedule is given to the Superintendent and the Board of Education at the start of each school year. Even though many of the event locations for the second semester are to be determined, we will ensure the events are compliant with Board parameters of nine national and three national finals tournaments.

I recommend approval of this schedule.

GBN Debate Tournament Schedule 2021-2022

DATE	TOURNAMENT	DIVISION	CODE	Online/In Person
Sept 10-12	Niles Township Invitational, Skokie, IL	Policy - V	RC	Online
Sept 11-13	UK Season Opener - Lexington, KY	Policy/Congress - V	RC	Online
Sept 14	GBN Intrasquad Scrimmage - GBN	Policy - N	--	Online
Sept 15	Novice Scrimmage - Marist - Atlanta, GA	Policy - N	--	Online
Sept 16-20	Greenhill Classic and RR - Dallas, TX	Policy - V	NI	Online
Sept 24-26	Ivy Street Invitational - Atlanta, GA	Policy - N/JV/V	NI	Online
Sept 25-26	The Constellation - Winter Park, FL	Congress - V	NI	Online
Oct 5	GBN Scrimmage #1	Policy - N/Congress - V	--	Online
Oct 9-11	New Trier Invitational - Winnetka, IL	Policy/Congress - V/N	RC	Online
Oct 16-18	St. Marks Heart of Texas - Dallas, TX	Policy - V	NI	Online
Oct 19	GBN Scrimmage #2	Policy - N/Congress - V	--	Online
Oct 23	Novice/JV Scrimmage - Niles North	Policy - N/JV	RC	?
Oct 30-Nov 1	Meadows Invitational - Las Vegas, NV	Policy - V/N	NI	Online
Nov 6-8	University of Michigan - Ann Arbor, MI	Policy - V/N	RC	Online
Nov 20-22	GLENBROOKS - Northbrook, IL	ENTIRE TEAM	--	Online
Dec 3-5	Michigan State University - East Lansing, MI	Policy/Congress - V/N	RC	Online
Dec 10-12	Dowling Paradigm - Des Moines, IA	Policy/Congress - V/N	RC	Online
Dec 10-12	Isidore Newman - New Orleans, LA	Policy - V/N	NI	Online
Jan 8-10	Southern Bell Forum - Nashville, TN	Policy - V	NI	?
Jan 18	GBN Congress Tournament - Northbrook, IL	Congress - V	RC	Online
Jan 22-24	Pennisula Invitational - Rolling Hills Estates, CA	Policy - V/N	NI	Online
Jan 26-30	Pace RR/Barkley Forum (Emory) - Atlanta, GA	Policy - V	NI	?
Jan 28-30	Evanston Invitational - Evanston, IL	Policy/Congress - V/N	RC	?
Feb 11-13	Maine East Regatta - Park Ridge, IL	Policy - V/N	RC	?
Feb 16-20	Crestian RR and Tournament - Ft. Lauderdale, FL	Policy - V/N	NI	?
Feb 18-20	Cross River Classic - Iowa City, IA	Policy - V/N	RC	?
March 5-6	NSDA District Qualifier - TBD	Policy/Congress - V	RC	?
March 11-13	IDCA JV/N State - Niles North, IL	Policy - N/JV	RC	?
March 17-19	IHSA Varsity State - Bloomington, IL	Policy/Congress - V	RC	?
March 25-27	JV/Novice Nationals - Cedar Rapids, IA	Policy - N/JV	RC	?
April 9-11	NDCA Nationals - TBD	Policy - V	NF	?
April 23-25	Tournament of Champions - Lexington, KY	Policy - V	NF	?
June 12-17	NSDA Nationals - Louisville, KY	Policy/Congress - V	NF	?

Division Key: Varsity = V, Junior Varsity = JV, Novice = N

Tournament Type: RC = Regional Contest, NI = National Invitational, National Final = NF



Office of the Principal

Re: Glenbrook South Debate Calendar, 2021-2022, Semester One
Date: July 21, 2021

To the Glenbrook 225 Board of Education:

Please accept the attached calendar for the first semester calendar for Glenbrook South Debate for the academic year 2021-2022.

Only the first semester is being submitted at this time because the debate director, Alyssa Corrigan, does not have information about whether the second semester tournaments will be held in-person or virtually. When she does have that information, she will submit the second semester calendar to the Board for approval.

Please note that she confirms that debate will be in compliance with the requirement for nine national invitationals and three national championship finals regardless of whether the second semester tournaments take place in-person or online.

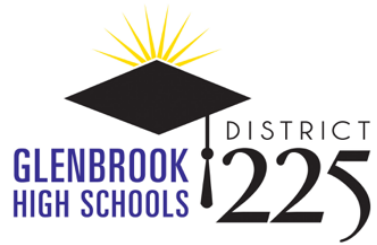
Sincerely,

Rosanne Williamson, Ed.D.

Calendar for Board of Education - Glenbrook South Debate Semester One

Date	Tournament Name	Location	Event	Online/In Person
9/10-9/12	Niles Township Invitational	Niles/Skokie, IL	Varsity Policy	Hybrid
9/11	Glenbrook South v. MBA Scrimmage	n/a	Novice Policy	Online
9/18-9/21	Jack Howe Memorial Tournament hosted by Cal State Long Beach	n/a	Varsity Policy	Online
9/17 - 9/19	Greenhill Fall Invitational	n/a	Varsity Policy	Online
9/25	Glenbrook South In Person Novice/JV Invitational	Glenbrook South	JV/Novice Policy, Congress	In person
9/25	Illinois Congressional Debate Association Tournament #1	TBD - Local	Congress	In person
10/9 - 10/11	New Trier Invitational	n/a	Varsity Policy/Congress	Online
10/15-10/17	St Marks	n/a	Varsity Policy/Junior Varsity Policy	Online
10/15-10/17	Bronx High School of Science Invitational	n/a	Varsity Policy/Congress	Online
10/23	Illinois Congressional Debate Association 2	Stevenson - Lincolnshire	Congress	In person

10/30	Viking Rumble hosted by Niles North	Skokie, IL	JV/Novice Policy	In person
10/29-10/31	Meadows	n/a	Varsity Policy	Online
11/5-11/7	University of Michigan Tournament	n/a	Varsity + Novice Policy	Online
11/13	Illinois Congressional Debate Association 3	TBD - Local	Congress	In person
11/20-11/22	The Glenbrooks Tournament	n/a	ALL	Online
12/10-12/12	The Paradigm at Dowling Catholic	Des Moines, Iowa or n/a	Varsity + Novice Policy, Congress	Online
12/17-12/19	Blake Invitational	Minneapolis, MN or n/a	Varsity Policy + Congress	Online



To: Dr. Charles Johns
Board of Education

From: Dr. R.J. Gravel
Mr. Jason Markey
Mr. Brad Swanson
Dr. Rosanne Williamson

Date: Monday, August 9, 2021

Re: Plan to Resume In-Person Learning for the 2021-22 School Year

Recommendation

It is recommended that the Board of Education approve the plan to resume all-day, in-person learning for the 2021-22 school year, as scheduled to begin on Wednesday, August 18, 2021.

Background

The school and district leadership teams have continued to meet throughout the summer months to prepare for the 2021-22 school year. At the core of the school district's plan are the following four goals:

- Reopen for all-day, in-person learning, as scheduled on Wednesday, August 18, 2021.
- Remote instruction will only be made available for students who are under a quarantine order by the Cook County Department of Public Health or the Illinois Department of Public Health, in accordance with guidance from the [Illinois State Board of Education](#).
- Minimize disruptions to our student's in-person learning experiences as much as possible by implementing mitigation strategies.
- Resume normalcy for our students and staff in a safe manner, as much as possible.
 - Normalcy includes making all services that were available to students before the pandemic available for this school year, meeting our students where they are, and offering additional social-emotional and academic support to those who need them.
- Implement COVID-19 mitigation measures as necessary and in response to local data and state/county mandates.

At the Monday, July 26, 2021 Board of Education meeting, Dr. Johns and the administration provided an overview of the plan to resume in-person learning this school year. Before the meeting, a slide presentation was made available to the community and posted to the portion of the school district's web presence that includes all Board meeting materials.

During this evening's meeting, the community will have an opportunity to offer feedback to the Board regarding the plan during a public hearing. The scheduling of this public hearing is in partial fulfillment of the US Department of Education's requirements for a school to be eligible to receive funding under the American Rescue Plan. Specifically,

“An LEA that receives ARP ESSER funds must, within 30 days of receiving the funds, make publicly available on its website a plan for the safe return to in-person instruction and continuity of services. Before making the plan publicly available, the LEA must seek public comment on the plan” ([US DOE, 2021, p. 3](#)).

After the public hearing, the administration will provide an update regarding the proposed plan to resume in-person learning this school year. The Board of Education will then have an opportunity to discuss the plan and take action to approve it in its current form or make additional revisions.

The following represents a summary of the plan to resume in-person learning for the 2021-22 school year.

All-Day, In-Person Learning

Schools will resume their pre-COVID-19, block schedules that were in place at the beginning of the 2019-20 school year. Student schedules will alternate between Blue/Green and Gold days, with the first day of school being a Blue/Green day.

The school buildings will open for students at 7:00 AM. All students are expected to be in attendance throughout the entire school day (8:00 AM - 3:15 PM) unless approved for a late arrival/early release schedule by the student’s Dean. Below is the regular bell schedule for Glenbrook North and Glenbrook South:

Table 1
Regular Bell Schedule for Glenbrook North and Glenbrook South

Early Bird 7:05 - 7:50 AM 45 minutes, meets daily		
Block 1 8:00 - 9:33 AM 93 minutes		
Passing Period 9 minutes		
Block 2 9:42 - 11:12 AM 90 minutes		
Passing Period 9 minutes		
Lunch A 11:21 AM - 12:06 PM 45 minutes	Block 3A 11:21 AM - 12:06 PM 45 minutes	Lunch 3A/3B 11:21 AM - 12:51 PM 90 minutes
Block 3B/3C 12:06 - 1:36 PM 90 minutes	Lunch B 12:06 - 12:51 PM 45 minutes	
	Block 3C 12:51 - 1:36 PM 45 minutes	
Passing Period 9 minutes		
Block 4 1:45 - 3:15 PM 90 minutes		

On designated late arrival days, students will begin school at 10:00 AM. The first late arrival day for the school year will be on Friday, September 3, 2021. A complete list of late arrival days is available on each school's website, using the Calendar feature.

The school district will follow the [2021-22 school year calendar](#) approved by the Board of Education on May 18, 2020. This calendar includes 178 student attendance days, with other calendar days designated as a school holiday, Glenbrook/institute day, and non-student attendance days.

If schools are closed due to inclement weather or another emergency, the district will implement the [e-learning plan](#) approved by the Board of Education on November 9, 2020. (Reminder: e-learning plans provide the ability for schools to continue to deliver instruction to students when they would otherwise be closed. The most common example is a snow day.) The plan allows students to participate in learning activities for a minimum of five clock hours to fulfill a full day of student attendance. Should the e-learning plan be activated, the school will communicate to all parents and students regarding the expectations for the school day.

Daily Student Check-In

Students will continue to present their digital or physical student ID upon arrival at the school building. Scanning student IDs will enable the safety and security team to identify students that may not be eligible to attend on a given day, due to a quarantine order. All students, including freshmen and transfer students, have the ability to download a current [digital student ID](#) to their smartphone or may request a physical ID from the bookstore.

Staff Absences

Should a staff member become ill, they will utilize sick days following Board Policy and any respective collective bargaining agreements. Work-from-home accommodations will not be authorized for staff. Teachers and other instructional staff who cannot come to school will have a substitute teacher assigned to teach the class per the school district's standard operating procedures.

Plan for Students on a Public Health Department-Ordered Quarantine

If the Cook County Department of Public Health or the Illinois Department of Public Health issues a quarantine order for a student, the student will not be permitted to attend in-person learning or participate in extracurricular activities until the order expires. If a quarantine order will encompass more than (5) student attendance days, the Assistant Principal for Student Services or designee will work with the student's family to schedule homebound instructional services.

The goal of homebound instruction is to provide the students educational experiences that are afforded to their peers. These sessions are designed to enable the student to return to the classroom without having fallen behind. Thus, the substance or content of the instruction is to enable the student to remain on pace with other students in his or her class ([ISBE, 2019, p. 1](#)).

All services will be provided by a licensed teacher and facilitated virtually. Depending on availability, the student may be able to participate in sessions during the school day. Otherwise, sessions will be held in the evening.


Contact Tracing

We are required to work with the Cook County Department of Public Health to contact trace virus-related cases involving staff and students. The role of the school district is to identify individuals that qualify as close contacts, based on current criteria defined by the Cook County Department of Public Health.

The decision for how close contacts will be directed is not made by the school district. All decisions will be made by the Cook County Department of Public Health but may be communicated to the student and family by the school. To provide adequate personnel to support contact tracing activities, the school district has contracted with a nursing service agency. The agency will be responsible for providing (2) full-time registered nurses that will provide contact tracing and COVID-19 testing services for symptomatic patients.

In accordance with the latest guidance from the Illinois State Board of Education, the Illinois Department of Public Health, and the Cook County Department of Public Health, the school district has created a close contact flowchart. Please note that this flowchart is subject to change based on new guidance from the prior stated agencies.

Close Contact Flowchart



Vaccinated Individual		Unvaccinated Individual	
Asymptomatic	Symptomatic	Asymptomatic	Symptomatic
<ul style="list-style-type: none"> No Quarantine 	<ul style="list-style-type: none"> Quarantine for at least 10 days from onset of symptoms Can return after receiving a negative PCR, or medical note documenting no clinical suspicion of COVID-19 and indicating an alternative diagnosis from a medical physician 	<p>Classroom Exposure</p> <ul style="list-style-type: none"> Less than 3-feet is considered close contact with a mask Less than 6-feet is considered a close contact without a mask <p>Indoor Exposure (Non Classroom)</p> <ul style="list-style-type: none"> Less than 6-feet is considered a close contact. <p>Outdoor Exposure</p> <ul style="list-style-type: none"> With or without masks may not be considered close contacts (based on activities) <p>Quarantine</p> <ul style="list-style-type: none"> Quarantine for up to 7-14* Calendar Days from Exposure or Test to Stay (1,3,5,7 Days) 	<ul style="list-style-type: none"> Quarantine for at least 10 calendar days from onset of symptoms and for 24 hours with no fever and improvement of symptoms Can return after receiving a negative PCR, or medical note documenting no clinical suspicion of COVID-19

* Quarantine period can be reduced from 10 to 7 days if (1) the individual has received a negative PCR test collected within 48 hours of the 6th day of quarantine and (2) that masking and social distancing of 3-6' is strictly adhered to.

The school district will begin to offer the opportunity for students to submit evidence of COVID-19 vaccination to the school nurse's office prior to the first day of school. Evidence will be collected electronically through PowerSchool or can be dropped off at the school nurse's office. Vaccination status will be treated in the same manner as all other student health information. Only aggregate information regarding vaccination rates will ever be shared.

Students with SRTs

Students with a scheduled SRT will be required to check in for attendance at the designated location for each school. Students will then be able to utilize common areas, cafeterias, libraries, and other designated

locations to meet with other students or work independently. When the weather is appropriate, students will also be able to access outside gathering areas where they are able to remove their face masks. Students are asked to continue to implement 3' social distancing at all times.

Breakfast, Lunch, and Food Service

Providing time and space for school breakfast and lunch is an educational necessity to allow for all day, in-person learning. Quest Food Management Services will resume breakfast and lunch services at all schools. Students will continue to have access to a variety of nutritious meal options and snacks. Similar to other fast-casual restaurants and grocery stores, meals will be prepared and packaged for students by Quest staff. Students will have the ability to access pre-packaged, grab-and-go items from the serving lines and coolers. Additionally, vending machines will be made available to students, and a limited number of mid-day food service options will be made available.

Similar to our learning spaces, hand sanitizer, and disinfecting wipes will be made available throughout the cafeteria for students to use.

In general, cafeteria seating will return to pre-COVID capacity, and seating charts may be implemented. When the weather is appropriate, students will also be able to access outside gathering areas where they can remove their face masks. Students are asked to continue to implement 3' social distancing at all times. The school district is working with local vendors to rent open-side tents for outside courtyard areas during the fall months. Should tents be available for long-term rentals, additional seating would be available under the tents for all students.

Juniors and seniors are also eligible to participate in the school district's open lunch option, enabling them to leave campus during the lunch period. Parents are required to authorize students to participate in the open lunch program during the online student enrollment verification process. Therefore, students that are not approved by their parents will not be able to leave campus.

Additionally, should an event be scheduled where food will be served, organizers are responsible for implementing the most recent [CDC guidance](#) for food service and school meals.

Athletics and Activities

The school district will continue to offer all athletic and extracurricular activities. The athletics and student activities departments will follow guidance from the Illinois High School Association, the Illinois State Board of Education, the Illinois Department of Public Health, and the Cook County Department of Public Health.

As of the writing of this document, there are no capacity restrictions currently in place for indoor or outside activities, and thus events will be accessible to spectators as they have been in the past.

Student Travel

For the first semester, students will not participate in any travel experiences that require an overnight stay. The only exception to this protocol is for a student that qualifies for IHSA-sponsored state competition. The administration will evaluate overnight student travel requests for the second semester on a case-by-case basis.

Students may still participate in instructional and extracurricular activity field trips. Each trip will be evaluated through the regular approval process. When traveling in bus transportation, students and staff

must wear a face mask at all times. Additionally, please note that there are no current social distancing requirements for school buses (e.g., one student per row).

Face Masks

On August 4, 2021, Governor Pritzker issued [Executive Order 18 \(COVID-19 Executive Order No. 85\)](#) requiring face masks must be worn indoors by all teachers, staff, students, and visitors to pre-kindergarten through grade 12 schools, regardless of vaccination status. The only exceptions to this requirement are when an individual:

- Is eating lunch;
- Utilizing the swimming pool;
- Has a disability that precludes them from wearing a face mask; or
- Has been approved for an accommodation.

This mandate also applies to indoor recreational sports. However, outdoor activities, where transmission risks and rates are lower, will not require masking by athletes and coaches.

State Superintendent of Education Ayala stated that,

“The Centers for Disease Control and Prevention strengthened its guidance last week for universal indoor masking in schools, and Illinois will continue to follow the science, data, and public health experts to keep students in school and keep communities safe. We know that consistent and correct mask use is the simplest, most effective way to keep students safely in school, where they can learn and grow to their fullest potential” (ISBE, 2021).

The school district will continue to keep the community and Board of Education informed as to the current requirements related to face masks.

While face masks are required, it is the responsibility of all students and staff to ensure that our schools are safe places for all, by following the procedures that have been instituted and notifying a staff member of any issue that might need to be addressed (See Something, Say Something).

Should a student not wear their face covering, they will be reminded of the requirement and asked to put on a face covering. If a student refuses or repeatedly does not wear their face covering, they will be referred to the dean. Any student that refuses to wear a face covering, and is insubordinate to one or more school officials¹, may be required to transition to a full-time, e-learning mode of instruction for a period of time as deemed appropriate.

Should a staff member not wear their face covering, they will be reminded of the requirement and asked to put on a face covering. If a staff member refuses, they will be referred to the Human Resources department for potential disciplinary action.

Should a visitor not wear their face covering, they will be reminded of the requirement and asked to put on a face covering. If a visitor refuses, they will be asked to leave the school building.

¹ Board Policy 8400 - Student Behavior, Misconduct, Rights and Responsibilities

COVID-19 Testing Program

As stated previously, one of the school district's goals for the 2021-22 school year is to minimize disruptions to our student's in-person learning experiences as much as possible. To this end, students and staff will likely be identified as close contacts to an individual that tested positive for COVID-19. Recognizing the importance of in-person learning, current guidance from the Illinois Department of Public Health offers multiple pathways for students to remain in school, even if they are identified as close contact.

The different pathways are based on the following factors:

- The vaccination status of the close contact;
- Whether the close contact and the positive individual were wearing face masks at all times when they were in contact;
- Whether the close contact and the positive individual were socially distant (minimum of 3') at all times when they were in contact; and
- If the school has implemented a COVID-19 surveillance testing program.

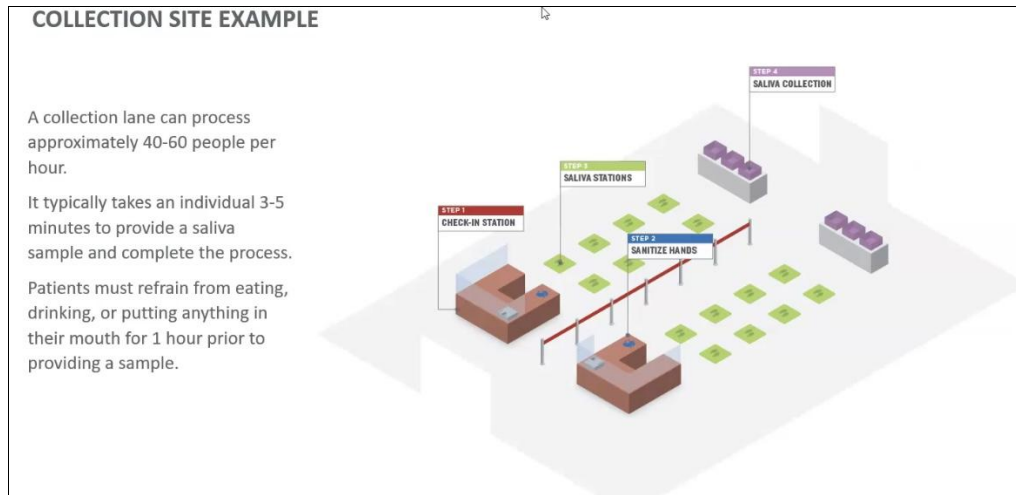
Recognizing the benefits of a COVID-19 surveillance testing program to keep more students in school, regardless of vaccination status, the school district has partnered with the University of Illinois to offer the SHIELD Illinois PCR covidSHIELD saliva test to our students and staff. The SHIELD test is very similar to the saliva RT-PCR test used by the school district this past year. A copy of the SHIELD Illinois overview document has been provided as a supplement to this memo.

Through a partnership with the Illinois State Board of Education and the Illinois Department of Public Health, the SHIELD test is being provided to all schools at no charge. Additionally, as long as the school district meets minimum test counts (100 per day), SHIELD will provide all of the staffing necessary to administer the test, reducing the burden to the school district.

The testing process works as follows:

- All students and staff (patients) are eligible to participate in testing 1-2 times per week (student athletes are eligible to participate two times per week);
 - Parents and staff have the right to opt-out of the testing program through a separate, paper opt-out form;
- On testing day, the patient visits the testing room and presents their student/staff ID;
- The patient deposits a small amount of saliva in a vial, then screws on the vial's cap;
- The patient places the vial in a rack and leaves the collection site;
- Samples are taken to the nearest available lab for testing;
- Results are delivered to the school district within 24 hours of samples reaching lab; and
- The school district notifies the patient of any positive results.

Below is an illustration of the site collection format:



A large number of school districts in our area will be implementing the SHIELD test in various formats.

At this time, the administration recommends:

- That participation in the SHIELD test be required for all students participating in athletics and other higher-risk activities as determined by the principal at least once a week, regardless of vaccination status; and
- That all other students and staff have access to the SHIELD test at least once a week voluntarily.

This recommendation serves as a starting point for the beginning of the school year. The design of the testing program may be increased or decreased based on other factors (e.g., community spread rates).

The administration has been actively working with the SHIELD Illinois team and anticipates being able to start testing within the first three weeks of school. The actual starting date is based on the receipt of testing supplies, which currently has a 2-3 week lead timeline.

This recommendation may be will be further discussed during the Board meeting.

Additional Mitigation Strategies

In addition to the strategies previously mentioned, the school district may implement the following:

- The cleaning protocol from the 2020-21 school year including:
 - Routine Cleaning: Cleaning is normally completed during normal operations;
 - Enhanced Cleaning: Cleaning designed to disinfect commonly touched surfaces to prevent the spread of disease; and
 - Deep Cleaning: Cleaning after a suspected or confirmed case of a disease.
- Increased air circulation schedules (5:00 AM - 10:00 PM), with maximum outside airflow.

Additionally:

- Staff with private offices where students frequently meet (e.g., counselor office), have been offered small air purifiers; and
- Classroom doors may be propped open to offer additional increased airflow based on the teacher's discretion.

- Access to PPE in classrooms and common areas, including:
 - Hand sanitizing stations;
 - Face masks; and
 - Disinfecting wipes.
- Students and staff are able to utilize disinfecting wipes when entering a learning space to disinfect their table/seat, and shared supplies (when in use).
- Implementation of social distancing throughout the schools:
 - 3' in classrooms and learning spaces where practicable;
 - Additional lunch locations; and
 - Implementation of plexiglass in different high-traffic areas.
- When social distancing cannot be implemented, large indoor gatherings of students and staff will be facilitated in a virtual format (e.g., Zoom).
- Access to on-site testing for symptomatic students and staff.



SHIELD Illinois Overview:

IDPH Funded COVID-19 Testing for School Districts



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WHAT IS SHIELD ILLINOIS?



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SHIELD Illinois is a screening and diagnostic testing program that deploys the University of Illinois' **innovative PCR covidSHIELD saliva test** across the state.

MISSION: SHIELD Illinois is an example of the University of Illinois' land-grant mission, as a non-profit unit working to control the spread of COVID-19 across the state of Illinois, safely open schools, protect workplaces and save lives.



HOW IT STARTED



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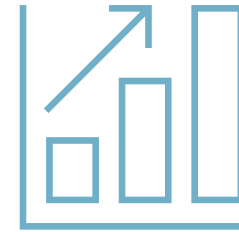
Innovation

- Shortly after the pandemic began a **team of world class researchers at UIUC** pioneered a **saliva-based PCR test for SARS-CoV-2**.
- To safely open the University of Illinois' campus' in Fall 2020, covidSHIELD was deployed **to screen, identify, and quarantine** pre-symptomatic and asymptomatic carriers.



Protection

- With nearly **3 million tests performed** at our universities since August, SHIELD has kept the **positivity rate in Champaign county below 1%** since September 2020.
- SHIELD Illinois' expansion goal is to help **safely restart Illinois' economy** by expanding testing to schools and businesses across the state.



Scale

- Applying the university's land grant mission, the test was designed to be scalable and turnkey so it could **benefit hundreds of thousands across the state and country**.
- Built **lab infrastructure across the state** to ensure quick processing and resulting and enable expanded capacity as demand increases.



ABOUT OUR TEST



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	Identify Infection	covidSHIELD takes a proactive approach to identify pre-symptomatic and asymptomatic individuals to allow those individuals to quarantine, reducing virus spread.
	Fast Results	Results will be sent to the school district and IDPH through a HIPAA compliant health records portal within 24 hours of samples reaching our lab.
	No Cost	The SHIELD Illinois saliva-based PCR test is FREE to public K-12 school districts.
	High Accuracy	In a recent clinical trial, covidSHIELD's sensitivity (false negatives) was 96.8% and specificity (false positives) was 98.9%.
	CLIA Certified	All of SHIELD Illinois' tests are processed in CLIA labs located throughout the state. SHIELD provides both the CLIA waiver and the doctor's order.
	Easy to Collect	The covidSHIELD test is non-invasive and doesn't require a healthcare professional. A 3 rd party operations partner will handle the collections.
	FDA Authorization	covidSHIELD received emergency use authorization (EUA) from the FDA to test symptomatic and asymptomatic individuals. Individuals who test positive don't need to seek a second test result to confirm the result.



- IDPH will provide **FREE SHIELD Illinois** testing for all **public PK-12 schools** December 31, 2021 (includes tiers 1, 2, 3 and 4).
- A third party **operations partner**, who will handle collections, transportation, and reporting, will also be provided at no cost. Certain minimums apply.
- **Free community-based testing** is available at no cost for districts looking to offer this service to their community.

Testing frequency:

IDPH currently recommends **weekly testing** for all **unvaccinated** students & staff.

Updated IDPH guidance

Modified close contact definition

- Only relevant for students participating in IDPH testing program (1x/week)
- Quarantine not required if 3+ feet and 100% masking (excludes vaccinated students/staff)

Outbreak testing

- Outbreak defined as 5+ epidemiologically-linked cases with no close contacts outside of school
- After outbreak, testing should occur 2x/week for 2+ incubation periods after outbreak with no new cases

**All quarantine decisions are to be made with the district's local health department.



GOAL OF TESTING

- Prevent transmission of COVID-19
- Curb outbreaks in school & community
- Keep students in classrooms

KEY VARIABLES

- Vaccination rates vary across state; children under 12 not yet eligible
- Potential for increased flu & respiratory illness
- Spread continues to be greater during extra-curriculars
- Risk of new variants remains



ADVANTAGES TO TESTING

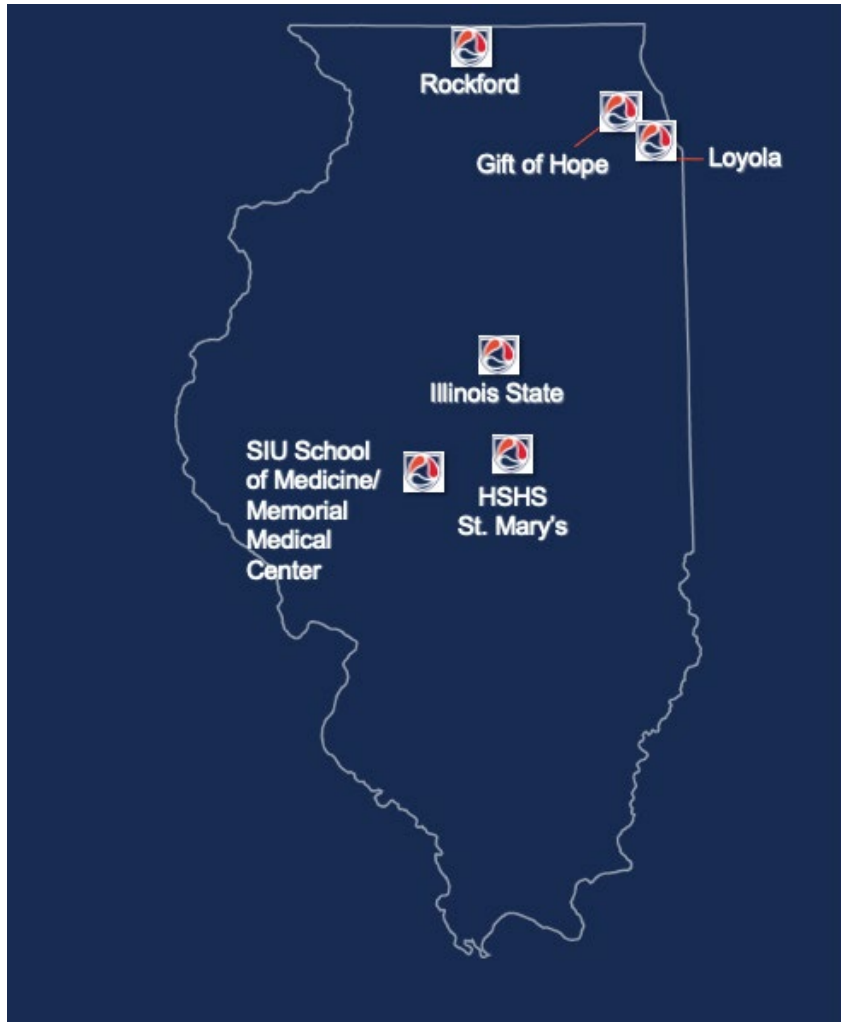
- Continues to shield and protect those that are unvaccinated in school and at home
- Testing allows school to rule out Covid and keep students in classroom
- Early identification minimizes number of individuals required to quarantine
- Identifies potentially more contagious individuals earlier




SHIELD'S LAB SYSTEM




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- 


High Population Areas

Labs are located near high-population areas to increase access to testing.
- 

Logistical Convenience

Locations are selected based on logistical considerations such as ease of transportation, etc.
- 

Load Balancing

Ability to manage influx of samples and option to secondary locations for quick processing and resulting.
- 

All Labs Identical CLIA Certified

Labs must be CLIA certified and be able to process the number of tests anticipated.

(additional labs to be added in Southern IL as demand increases)

SHIELD ILLINOIS: WHERE WE TEST TODAY



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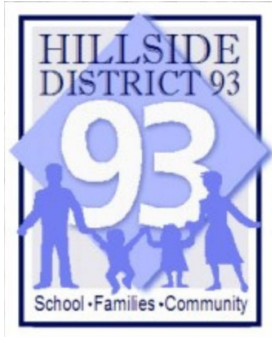
Safely Opening Schools. Protecting Workplaces. Saving Lives.

SHIELD ILLINOIS DEPLOYMENT: K-12 PARTNER LIST



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- Acero Charter Schools
- Chicago Jesuit Academy
- Christopher House
- District 2 Triad
- District 3A Rochester
- District 4 Champaign
- District 5 McLean County
- District 5 Sterling
- District 11 Alton
- District 12 Johnsburg
- District 15 McHenry K-8
- District 15 Palatine
- District 21 Wheeling-Buffalo Grove-Arlington Heights
- District 26 River Trails K-8
- District 34 East Moline-Silvis K-8
- District 46 Grayslake
- District 47 Crystal Lake K-8
- District 50 Woodland K-8
- District 54 Schaumburg K-8
- District 63 East Maine K-8
- District 84 Rockdale
- District 92.5 Westchester K-8
- District 93 Hillside
- District 97 Oak Park K-8
- District 98 Berwyn North
- District 101 Western Springs
- District 105 LaGrange
- District 109 Deerfield K-8
- District 113 Highland Park-Deerfield HS
- District 117 Lake Villa
- District 118 Palos Park
- District 124 Grant HS
- District 124 Peru K-8
- District 127 Grayslake HS
- District 144 Prairie Hills K-8
- District 153 Homewood
- District 158 Huntley
- District 186 Springfield
- District 187 Cahokia
- District 189 East St. Louis
- District 200 Wheaton-Warrenville
- District 200 Woodstock
- District 201 Morton HS
- District 204 Joliet Twp HS
- District 205 Lockport Township HS
- District 209 Proviso Twp HS
- District 215 Lansing
- District 218 Oak Lawn HS
- District 300 Algonquin
- District 302 Kaneland
- District 365U Romeoville-Bolingbrook
- Elgin Math and Science Academy
- Illinois Math and Science Academy
- Noble Network of Charter Schools



"In order for schools to resume normal operations, students need to be tested — but testing can be expensive. covidSHIELD advances equity. With funding from the government, schools can be reopened safely at little cost. This kind of support allows under-resourced communities to continue to fight the spread of COVID-19."

– Dr. Kevin Suchinski, Superintendent, Hillside District 93 (Hillside, IL)



"We've added SHIELD testing as another layer of mitigation to keep the risk of COVID-19 transmission low. Because the test can detect positive cases when an infected person's viral load is low as well as detect those who are asymptomatic, SHIELD has been a critical component of reopening school and in giving parents the confidence to send their students to school."

– Dr. Bruce Law, Superintendent, District 113 (Deerfield + Highland Park, IL)

EXAMPLE: DISTRICT 113 (DEERFIELD/HIGHLAND PARK)



- **Schools:** Two high schools located in Lake County
- **Enrollment:** ~3600 students
- **Non-Students:** ~700 faculty/staff
- **Testing Strategy**
 - Test everyone twice per week
 - Students tested on Tuesday and Friday (opt-out)
 - Faculty/Staff tested on Monday and Thursday (optional)



covidSHIELD is a highly sensitive molecular RT-PCR saliva-based test.

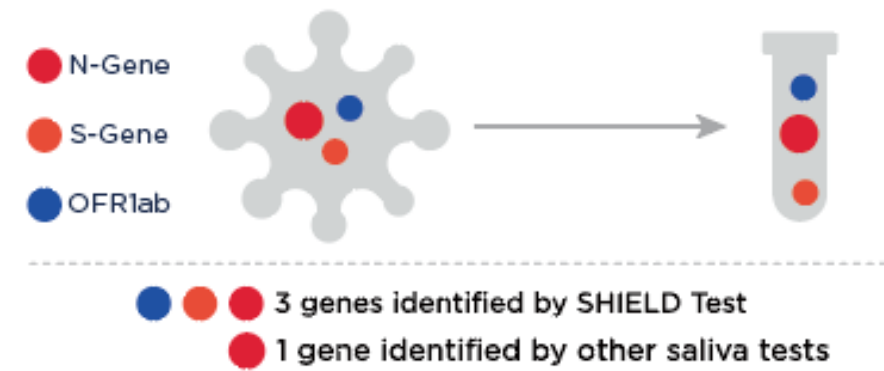
PCR (polymerase chain reaction) creates a chain reaction that **replicates viral genetic material**, allowing detection of even low viral loads.

SHIELD'S PCR TEST IS HIGHLY ACCURATE AND CAN SCREEN FOR VARIANTS



covidSHIELD detects three genes of the SARS-CoV-2 virus, unlike most PCR tests, which only detect 1 gene.

- This allows the test to identify pre-symptomatic and asymptomatic cases, as two of the three genes must be present to label a sample as “positive.” This makes it extremely accurate in detecting positive and negative results.
- As the virus mutates, SHIELD’s test may have superior detection abilities compared to a one-gene approach and **can screen for variants of concern.**



To optimize functionality, SHIELD partnered with **Thermo Fisher, the leading supplier of reagent material for PCR tests.**

- Thermo Fisher regularly updates its reagent to identify variants of the SARS-CoV-2 virus.
- The CDC says SHIELD's test is only 1 of 3 available that is able to identify new variants.



ThermoFisher
S C I E N T I F I C



**SHIELD
ILLINOIS**

SHIELD IL + ANTIGEN = POWERFUL COMBINATION



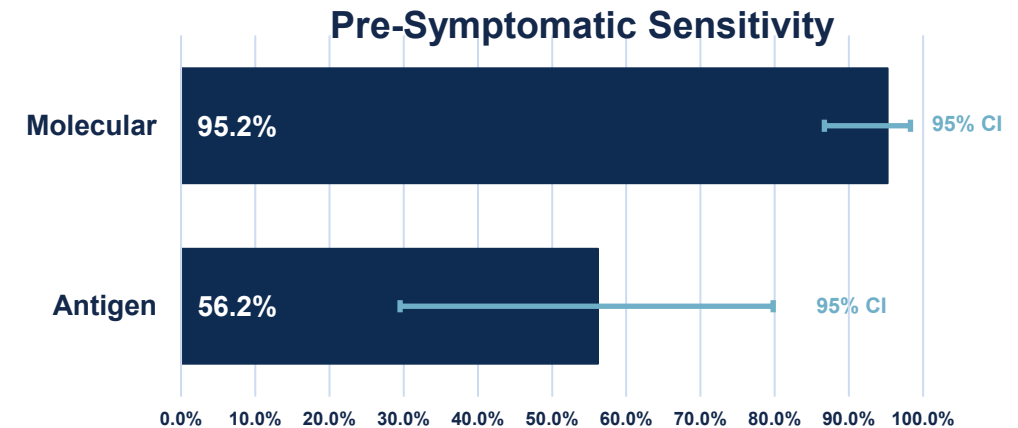
Screen with covidSHIELD PCR and use Binax for symptomatic individuals

Molecular tests

- Earlier virus detection than antigen tests
- Greater sensitivity than antigen tests

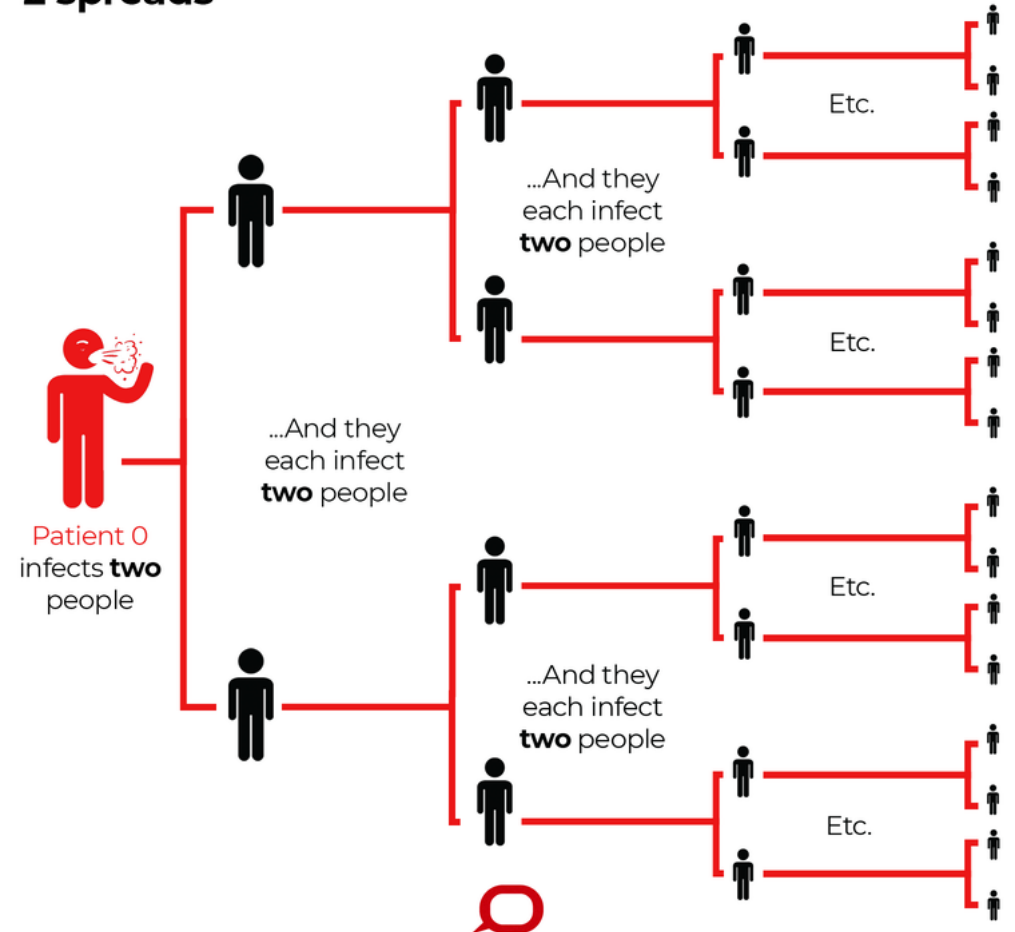
Antigen tests

- Often faster results than molecular tests
- Often less expensive than molecular tests



- A November 2020 study in the journal PLOS One stated the R_0 of SARS-CoV-2 to be 2.87, even higher than this graphic.
- Identifying infections early and isolating infected individuals breaks the chain of infection and prevents the virus from spreading.

How a virus with a reproduction number (R_0) of 2 spreads



Source: [The Conversation](#), Jan. 28, 2020

IMPORTANCE OF FREQUENT TESTING

Testing **everyone** is critical because ~50% of spread is done by asymptomatic or pre-symptomatic individuals.

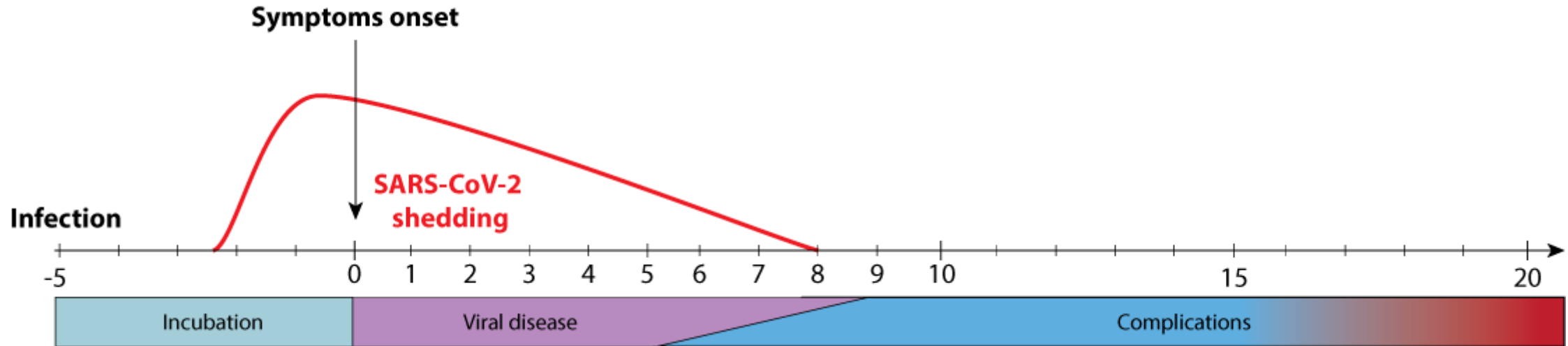
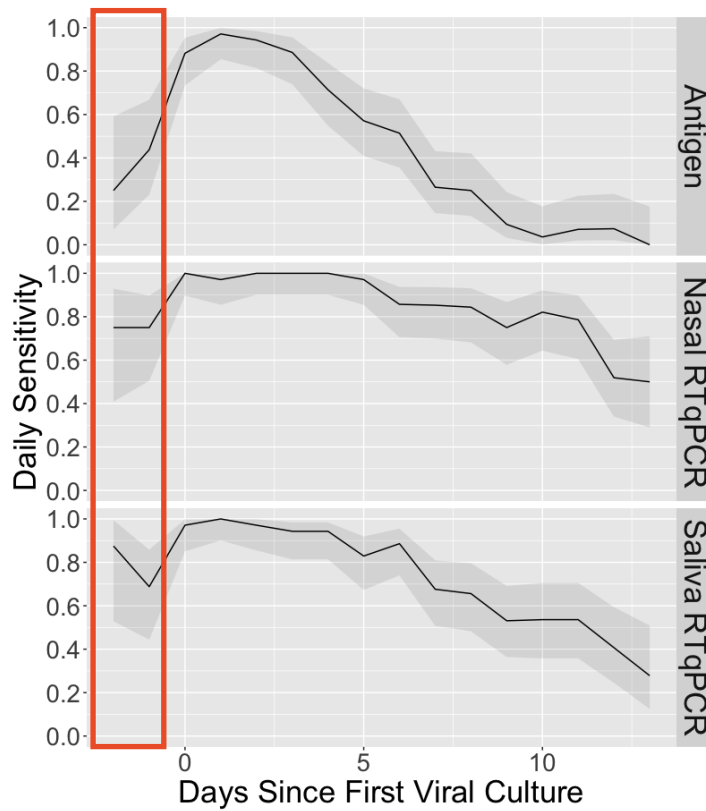


Figure from <https://viralzone.expasy.org/9116>

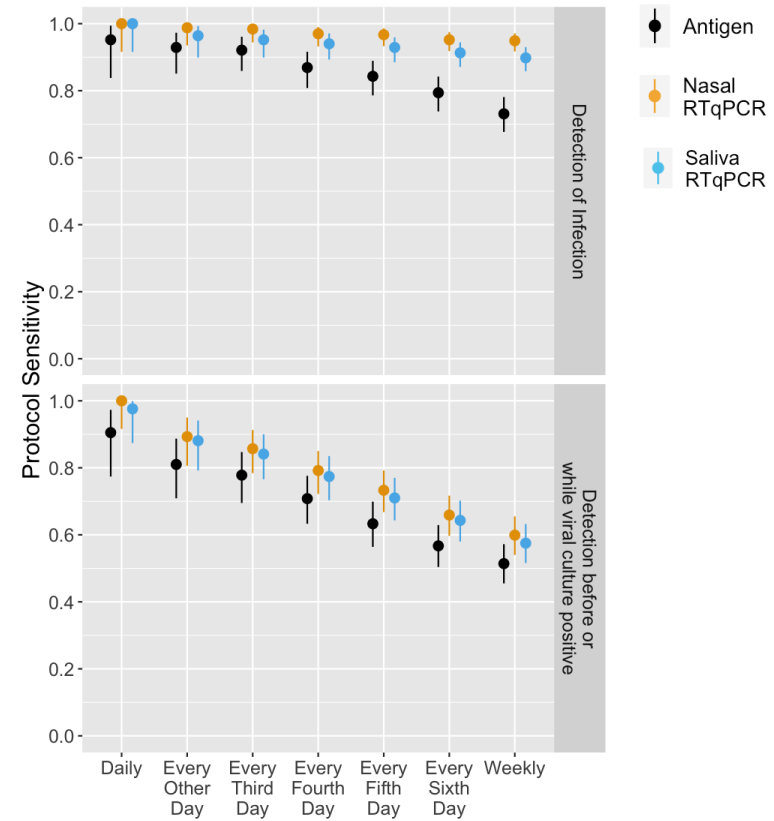
Individuals become contagious before symptoms appear
covidSHIELD can detect the virus before it becomes transmissible

Saliva PCR tests can find positives earlier than other tests, even 1-2 days before the infectious phase.



Saliva PCR tests have 90% sensitivity before day zero

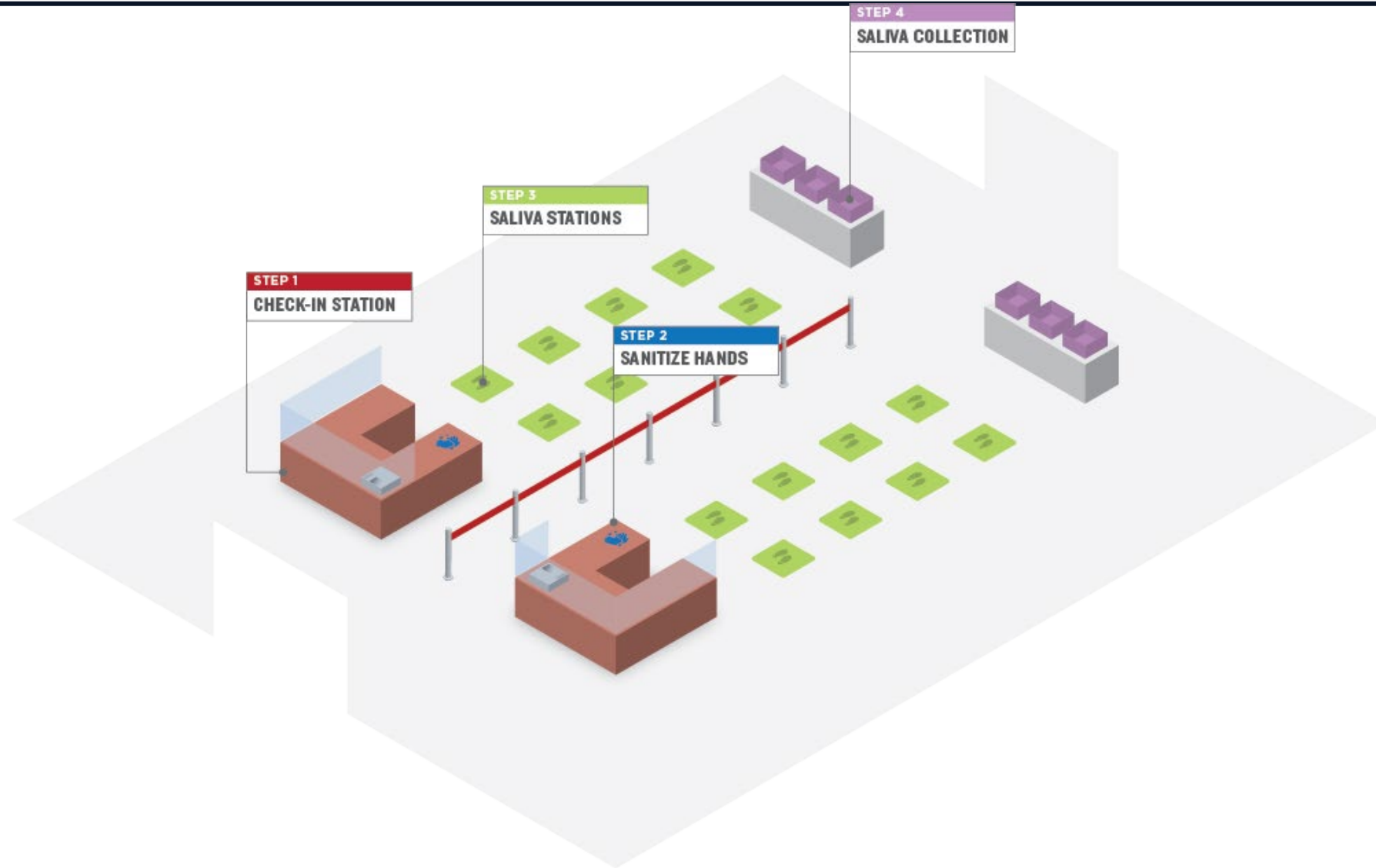
If groups of people test twice per week, SHIELD's test will find >95% of positive cases.



Most PCR tests are highly accurate, but saliva tests catch positives earlier than nasal swabs.

COLLECTION SITE EXAMPLE

- A collection lane can process approximately 40-60 people per hour.
- It typically takes an individual 3-5 minutes to provide a saliva sample and complete the process.
- Patients must refrain from eating, drinking, or putting anything in their mouth for 1 hour prior to providing a sample.





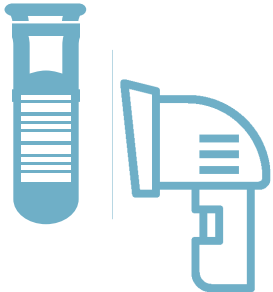
COLLECTION EXAMPLES



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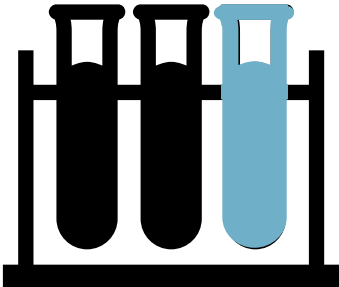
OUTSOURCED COLLECTION PROCESS



A patient checks in by confirming their identity, then a barcoded label is associated with their sample vial



The patient deposits a small amount of saliva in a vial, then screws on the vial's cap



The patient places the vial in a rack and leaves the collection site



Samples are taken to the nearest available lab for testing



Results are delivered within 24 hours of samples reaching lab

Professional, trained, third-party operations partner can handle the collections and reporting.

IDPH and SHIELD will provide most of the heavy lifting to implement testing at your school district, with three different options available.

Roles and responsibilities

IDPH/SHIELD is responsible for:

- Providing and distributing technology platform to track and identify tests
- Providing and distributing testing supplies
- Facilitating 3rd party operations partner *or* funding for school to run self-collections process

School district is responsible for:

- Setting up space and operations plan
- Receiving consent from participants
- Handling communications and contact tracing
- In some cases, running self-collections process (with funding from state)

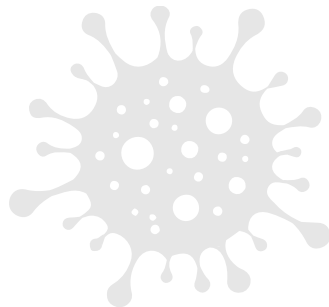
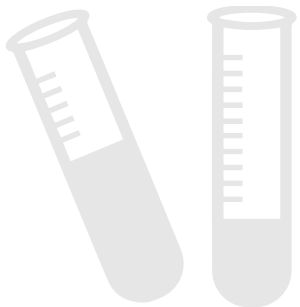
Three options available

- 1 Weekly testing with 3rd party operations partner
- 2 Weekly testing with district self collection
- 3 Emergency outbreak testing

Option 1: Weekly Screening Testing with an Operations Partner

IDPH will pay for weekly testing as well as a 3rd party operations partner who will handle collections, transportation and results reporting.

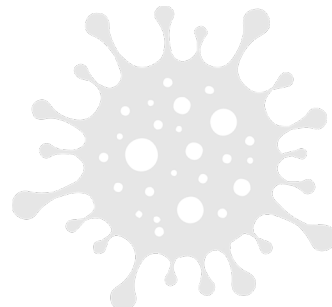
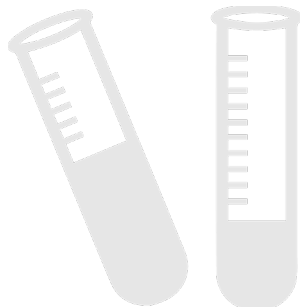
- This is the recommended option when a school district is looking to do weekly testing on unvaccinated individuals.
- 3rd party collection support requires 100 samples per deployment (day of operations).



Option 2: Weekly Screening Testing with District Collection

IDPH will pay for weekly testing and pay the district \$10/test to handle their own collections, transportation and results reporting.

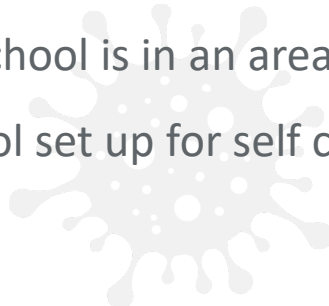
- This is the most flexible option and is recommended for districts looking to do weekly testing but have low testing consent. This option is also useful for schools that want to conduct exposure response testing.
- Collections training will be provided by SHIELD.
- Transportation can be provided by MedSpeed at an additional cost, or schools may deliver to the lab themselves.



Option 3: Outbreak Testing Preparedness

IDPH will pay for emergency response testing, which guidance defines as 2x/week testing for 28 days (2 incubation periods) for all students exposed during an outbreak.

- This option is appropriate for districts not able to operate a weekly screening program. **Emergency outbreak testing must be considered by every district regardless of interest in developing a weekly testing program.**
- IDPH recommends that schools acquire consent in advance of the start of the school year – without pre-consent the emergency response will be delayed.
- If the school is in an area where SHIELD is already deployed, a 3rd party operations partner will be provided. If the school is in an area where SHIELD is not deployed, SHIELD's mobile unit can collect for 7 days and get school set up for self collection.



REPORTING DASHBOARD: Point and Click



Overall Testing Statistics

Results By Individual

Daily Testing Trends

Positives Mapped By Zip Code

School Dashboard BETA

District: SHIELD Community Testi... x School: Select School... Location: Select Location... Start Date: 5/2/2021 End Date: 6/1/2021

Apply Last Week 7 Days 14 Days 30 Days 6 Months 1 Year Back to Menu Exit

Tests Completed 491
View →

Confirmed Cases 26
View →

Positivity Rate 5.3 %

Negative 463
View →

Rejected 0
View →

Inconclusive 2
View →

Test Results

Agency	Name	Collection Date	Result
SHIELD Community Testing		5/18/2021 3:59 PM	Negative
SHIELD Community Testing		5/14/2021 10:17 AM	Negative
SHIELD Community Testing		5/12/2021 7:55 AM	Negative
SHIELD Community Testing		5/10/2021 12:02 PM	Negative
SHIELD Community Testing		5/7/2021 8:53 AM	Negative
SHIELD Community Testing		5/12/2021 8:42 AM	Negative
SHIELD Community Testing		5/21/2021 10:56 AM	Negative
SHIELD Community Testing		5/10/2021 10:12 AM	Negative
SHIELD Community Testing		5/24/2021 9:17 AM	Negative
SHIELD Community Testing		5/14/2021 10:15 AM	Negative
SHIELD Community Testing		5/25/2021 2:58 PM	Negative
SHIELD Community Testing		5/12/2021 8:08 AM	Negative
SHIELD Community Testing		5/28/2021 9:46 AM	Negative
SHIELD Community Testing		5/10/2021 8:28 AM	Negative
SHIELD Community Testing		5/17/2021 10:47 AM	Negative
SHIELD Community Testing		5/3/2021 10:28 AM	Negative
SHIELD Community Testing		5/12/2021 9:54 AM	Negative
SHIELD Community Testing		5/3/2021 8:21 AM	Negative
SHIELD Community Testing		5/24/2021 9:10 AM	Negative
SHIELD Community Testing		5/7/2021 8:32 AM	Negative
SHIELD Community Testing		5/3/2021 9:48 AM	Negative
SHIELD Community Testing		5/3/2021 9:45 AM	Negative
SHIELD Community Testing		5/3/2021 8:37 AM	Negative
SHIELD Community Testing		5/3/2021 11:13 AM	Negative
SHIELD Community Testing		5/3/2021 8:53 AM	Negative

Showing 1 to 25 of 491 entries Previous 1 2 3 4 5 ... 20 Next

Tests by Collection Date

All Daily All Cumulative Confirmed Cases Daily

Confirmed Cases Cumulative

Positivity Rate (%) Tests Confirmed Cases

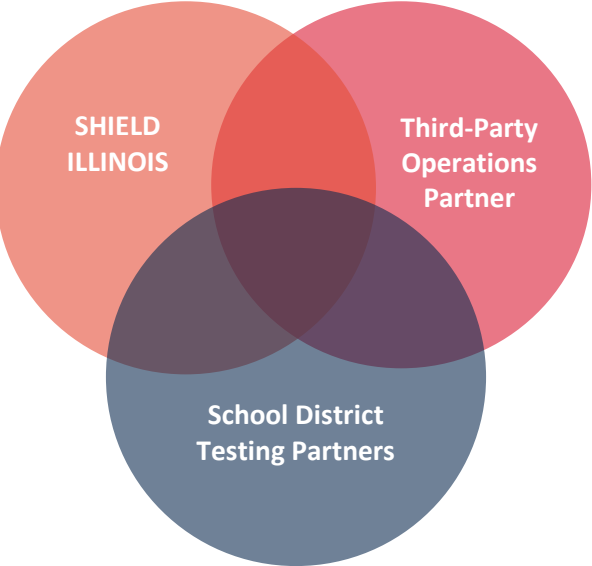
Positive by Zip Code

Data available at a collection site level and aggregate level

BREAKDOWN OF RESPONSIBILITIES WITH 3RD PARTY OPERATIONS PARTNER



Three Major Stakeholders



Key Stakeholder Responsibilities



SHIELD Illinois

- Technology and results platform (HIPAA-secure)
- Saliva test supplies and consumables
- Training for results reporting
- CLIA waiver and doctor order
- Daily reporting to IDPH
- Trained collections partners



3rd Party Collection

- Develops operational plan
- Trained collection staff (collect and register samples)
- Transports samples to lab
- Reports positive results to patients
- Provides equipment and consumables for site and staff
- Reorders supplies



School District

- Patient consent forms
- Roster upload
- Operational plan (who, what, where; completed with 3rd party)
- Location for collection sites
- Communication to constituents
- Contact tracing, as is required for all quarantined students

SCHOOL TESTIMONIALS



UNIVERSITY
OF ILLINOIS
SYSTEM



NEXT STEPS TO PURSUE TESTING



INTERESTED

1. Fill out interest form [HERE](#).
2. Schedule follow-up meeting with SHIELD to review testing details.
3. Determine if participating, identify start date*.

COMMITTED

4. Sign SHIELD contract.
5. Attend SHIELD/District Kick Off Meeting.
6. Align on consent form with school's legal team. Obtain consent from constituents.
7. Meet with assigned 3rd party operations partner to operationalize testing plan.
8. Roster students in EMR.
9. Start testing!

Test Interest K-12 Survey



<http://bit.ly/interestedK12SHIELD>

*Typically 2-3 weeks from commitment date

Website:

uillinois.edu/shield

Contact:

Beth Heller

Senior Director, External Relations

Cell: 312.953.5879

Email: bheller@uillinois.edu

Beth Milligan

Director, External Relations

Cell: 773.972.5490

Email: bmilliga@uillinois.edu

Key Terms

TYPES OF TESTS

- **DIAGNOSTIC TEST** – These tests show that you have an active infection.
 - **MOLECULAR TEST** – A type of diagnostic test that detects the virus’ genetic material and is typically highly accurate.
 - **PCR TEST** – Polymerase chain reaction (PCR) is a technique used to amplify small segments of DNA. PCR tests detect the presence of an antigen, in this case the SARS-CoV-2 virus.
 - **LAMP** – Loop-mediated isothermal amplification is an alternative to the rt-PCR method of testing for SARS-CoV-2.
 - **ANTIGEN TEST** – These are a type of diagnostic test that detects specific proteins on the surface of the virus. Antigen tests for SARS-CoV-2 are generally less sensitive than real-time reverse transcription polymerase chain reaction (rt-PCR) tests for detecting the presence of viral nucleic acid.
- **ANTIBODY TEST** – These tests detect the presence of infection-fighting proteins that may take days or weeks to develop.

USES OF TESTS

- **SCREENING** – Testing asymptomatic individuals regardless of exposure or signs and symptoms.
- **SURVEILLANCE** – Testing on de-identified specimens so results are not linked to individuals, in order to gain information at a community level.
- **DIAGNOSTIC** – Testing at the individual level when there is reason to suspect infection.

TEST CHARACTERISTICS

- **SENSITIVITY** – The rate at which a test correctly gives a positive result when a person has the SARS-CoV-2 virus. A high rate of sensitivity means a test has very few false negatives.
- **SPECIFICITY** – The rate at which a test correctly gives a negative result when a person does not have the SARS-CoV-2 virus. A high rate of specificity means a test has very few false positives.

Source: FDA

EMERGENCY USE AUTHORIZATION (EUA) – The Food and Drug Administration is able to allow medical products or new uses of medical products that do not have full FDA approval in an emergency to diagnose, treat, or prevent serious or life-threatening diseases or conditions when there are no adequate, approved, or available alternatives. Tests that have EUA do not require a second test and have liability protection through the PREP Act.

CLIA – The Clinical Laboratory Improvement Amendments of 1988 statute is an amendment to the Public Health Services Act in which Congress revised the federal program for certification and oversight of clinical laboratory testing. When a lab is CLIA-certified, that means it meets certain quality standards for laboratory testing performed on specimens from humans, such as blood, body fluid and tissue, for the purpose of diagnosis, prevention, or treatment of disease, or assessment of health.

PREP ACT – Public Readiness and Emergency Preparedness Act, which provides immunity from liability for any loss caused, arising out of, relating to, or resulting from administration or use of countermeasures to diseases, threats and conditions determined in the Declaration to constitute a present or credible risk of a future public health emergency.

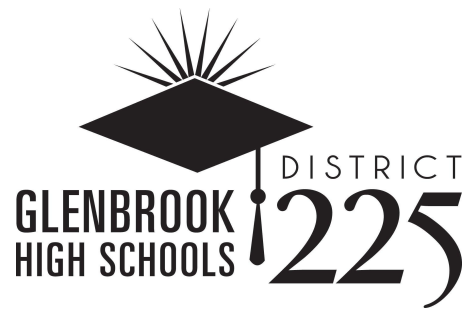
OBSERVED TEST – A test where the sample is provided in the presence of another person.

UNOBSERVED TEST – A test where the sample is not provided in the presence of another person.

SELF-ADMINISTERED TESTS – Tests that do not require a clinician to be present for collection of samples

DIRECT – Method of RT-qPCR testing without the RNA extraction step present in the standard test

RNA EXTRACTION – Costly and time-consuming step in the standard method of RT-qPCR testing requiring additional reagents that became scarce during the COVID-19 pandemic

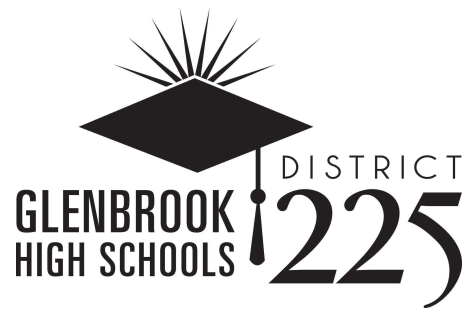


To: Board of Education
From: Brad Swanson
Date: August 9, 2021
Re: Glenbrook Aquatics Structure for 2021-22

Recommendation:

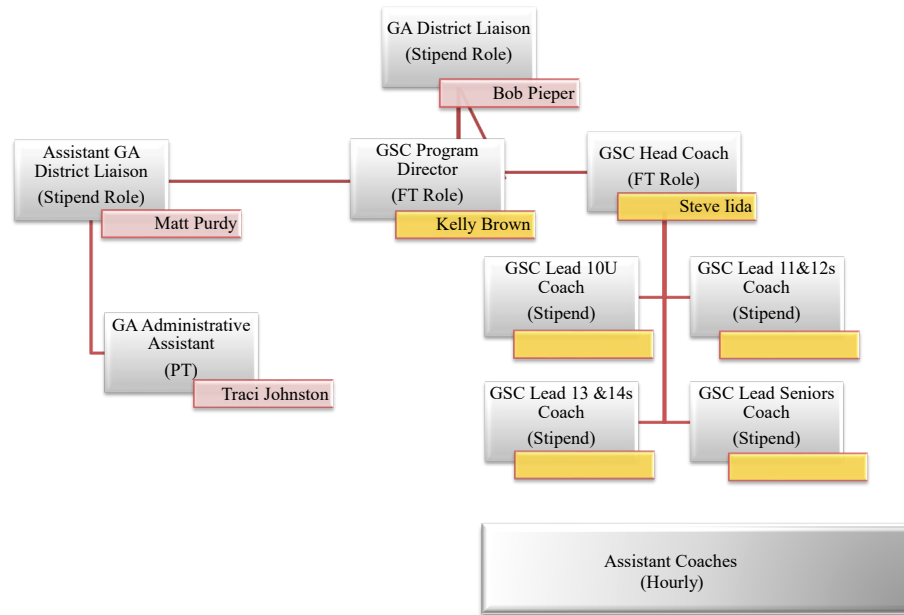
The administration recommends that the Board of Education approve the following staffing structure for Glenbrook Aquatics for the 2021-22 school year as represented below. In addition, please review the attached organizational chart, hourly schedule, and stipend schedule.

Position	Name	Stipend, Part/Full-Time, and/or Hourly	Category and Season(s)	Amount and Step
Operations Director (Inclusive of a 12U Lead Coach Position)	Brown, Kelly	Hourly and Full-Time	IV = All Year	\$36.55; Step 20
Head Swim Coach	Iida, Steve	Hourly and Full-Time	IV = All Year	\$29.98; Step 10
Glenbrook Aquatics District Liaison	Peiper, Bob	Stipend	IX = All Year	\$16,320; Step 2
Glenbrook Aquatics Assistant District Liaison	Purdy, Matt	Stipend	VIII = All Year	\$16,081; Step 8



Position	Name	Stipend, Full-Time, or Hourly	Category and Season(s)	Step
Senior Lead Age Group Coach (1)	TBD	Stipend	VIII = Spring and Summer VII = Fall or Winter	Based on Experience
13-14U Lead Age Group Coach (1)	TBD	Stipend	VI = Spring and Summer V = Fall or Winter	Based on Experience
10U Lead Age Group Coach (1)	TBD	Stipend	II = Spring and Summer I = Fall or Winter	Based on Experience
Head Diving Coaches (2)	TBD	Hourly and Part-Time	III = Any Season	Based on Experience
Assistant Coaches (~15)	TBD	Hourly and Part-Time	II = Any Season	Based on Experience
Student Workers (~30)	TBD	Hourly and Part-Time	I = Any Season	Based on Experience

***NOTE:** The Glenbrook Aquatics program is financially self-sufficient through the collection of user fees. The user fee amount is yet to be determined.



Glenbrook Aquatics Hourly Positions

Glenbrook Aquatics Hourly Positions 2021-22

STEP	Category I	Step %	Category II	Step %	Category III	Step %	Category IV	Step %
1	10.71		16.00		19.12		25.09	
2	10.92	2.00%	16.32	2.00%	19.50	2.00%	25.59	2.00%
3	11.14	2.00%	16.65	2.00%	19.89	2.00%	26.10	2.00%
4	11.37	2.00%	16.98	2.00%	20.29	2.00%	26.63	2.00%
5	11.59	2.00%	17.32	2.00%	20.70	2.00%	27.16	2.00%
6	11.82	2.00%	17.67	2.00%	21.11	2.00%	27.70	2.00%
7	12.06	2.00%	18.02	2.00%	21.53	2.00%	28.26	2.00%
8	12.30	2.00%	18.38	2.00%	21.96	2.00%	28.82	2.00%
9	12.55	2.00%	18.75	2.00%	22.40	2.00%	29.40	2.00%
10	12.80	2.00%	19.12	2.00%	22.85	2.00%	29.98	2.00%
11			19.50	2.00%	23.31	2.00%	30.58	2.00%
12			19.89	2.00%	23.77	2.00%	31.20	2.00%
13			20.29	2.00%	24.25	2.00%	31.82	2.00%
14			20.70	2.00%	24.73	2.00%	32.46	2.00%
15			21.11	2.00%	25.23	2.00%	33.11	2.00%
16							33.77	2.00%
17							34.44	2.00%
18							35.13	2.00%
19							35.83	2.00%
20							36.55	2.00%

Considerations

- 1 Employees will be initially placed on a step that is commensurate with their experience. Placement will be determined by the Assistant Superintendent for Human Resources, in consultation with the Glenbrook Aquatics District Liaison.
- 2 Employees will progress from one step to the next on an annual basis.
- 3 The Glenbrook Aquatics wage schedule will be reviewed periodically to determine if any adjustments to the base schedule or position classifications are appropriate.

Category I Current High School Student Workers and 18+ High School Graduate Workers

Category II Assistant Coach

Category III Head Diving Coach

Category IV Operations Director (Full-Time Position)
Head Swim Coach (Full-Time Position)

Glenbrook Aquatics Stipended Positions

Glenbrook Aquatics Stipended Positions 2021-22

STEP	Category I	Step %	Category II	Step %	Category III	Step %	Category IV	Step %	Category V	Step %	Category VI	Step %	Category VII	Step %	Category VIII	Step %	Category IX	Step %
1	4,500.00		9,000.00		5,000.00		10,000.00		6,400.00		12,800.00		7,000.00		14,000.00		16,000.00	
2	4,590.00	2.00%	9,180.00	2.00%	5,100.00	2.00%	10,200.00	2.00%	6,528.00	2.00%	13,056.00	2.00%	7,140.00	2.00%	14,280.00	2.00%	16,320.00	2.00%
3	4,681.80	2.00%	9,363.60	2.00%	5,202.00	2.00%	10,404.00	2.00%	6,658.56	2.00%	13,317.12	2.00%	7,282.80	2.00%	14,565.60	2.00%	16,646.40	2.00%
4	4,775.44	2.00%	9,550.87	2.00%	5,306.04	2.00%	10,612.08	2.00%	6,791.73	2.00%	13,583.46	2.00%	7,428.46	2.00%	14,856.91	2.00%	16,979.33	2.00%
5	4,870.94	2.00%	9,741.89	2.00%	5,412.16	2.00%	10,824.32	2.00%	6,927.57	2.00%	13,855.13	2.00%	7,577.03	2.00%	15,154.05	2.00%	17,318.91	2.00%
6	4,968.36	2.00%	9,936.73	2.00%	5,520.40	2.00%	11,040.81	2.00%	7,066.12	2.00%	14,132.23	2.00%	7,728.57	2.00%	15,457.13	2.00%	17,665.29	2.00%
7	5,067.73	2.00%	10,135.46	2.00%	5,630.81	2.00%	11,261.62	2.00%	7,207.44	2.00%	14,414.88	2.00%	7,883.14	2.00%	15,766.27	2.00%	18,018.60	2.00%
8	5,169.09	2.00%	10,338.17	2.00%	5,743.43	2.00%	11,486.86	2.00%	7,351.59	2.00%	14,703.18	2.00%	8,040.80	2.00%	16,081.60	2.00%	18,378.97	2.00%

Category I GSC 10U Lead Age Group Coach Fall Season
GSC 10U Lead Age Group Coach Winter Season

Category II GSC 10U Lead Age Group Coach Spring/Summer Season

Category III GSC 12U (Energy) Lead Age Group Coach Fall Season
GSC 12U (Energy) Lead Age Group Coach Winter Season

Category IV GSC 12U (Energy) Lead Age Group Coach Spring/Summer Season

Category V GSC 13-14U (Tenacious) Lead Age Group Coach Fall Season
GSC 13-14U (Tenacious) Lead Age Group Coach Winter Season

Category VI GSC 13-14U (Tenacious) Lead Age Group Coach Spring/Summer Season

Category VII GSC Senior (Respect) Assistant Age Group Coach Fall Season
GSC Senior (Respect) Assistant Age Group Coach Winter Season

Category VIII GSC Respect Assistant Age Group Coach Spring/Summer Season
Glenbrook Aquatics Assistant District Liaison (Year-Round)

Category IX Glenbrook Aquatics District Liaison (Year-Round)

Considerations

- 1 Employees will be initially placed on a step that is commensurate with their experience. Placement will be determined by the Assistant Superintendent for Human Resources, in consultation with the Glenbrook Aquatics District Liaison.
- 2 Employees will progress from one step to the next on an annual basis.
- 3 The Glenbrook Aquatics wage schedule will be reviewed periodically to determine if any adjustments to the base schedule or position classifications are appropriate.
- 4 Lead Age Group Coaches will work approximately 25 hours per week during each season. Stipend compensates for off-deck planning, on-deck coaching, and meet attendance.
- 5 The Glenbrook Swim Club Program Director will fill one of the Lead Age Group Coach roles, but will not receive an additional stipend.
- 6 The Glenbrook Swim Club Head Coach will serve as the Lead Age Group Coach for the Respect group, but will not receive an additional stipend.
- 7 The Assistant District Liaison will oversee all operations of the Swim America program.
- 8 Lead Age Group Coach spring/summer stipends bridge across (2) fiscal years (March 1st - End of August).