

Glenbrook High Schools

Human Resources

To: Dr. Michael Riggle

From: Steven A. Caliendo

Date: July 11, 2011

RE: Appointments – FTE Adjustment

Below is a list of certified staff members who are receiving a change in their FTE allocation due to the shifting of course needs. At this point in time, I recommend the FTE change as indicated:

| | | | |
|--------------------|------------------|-------------|----------|
| Kaltman, Sharon | English, GBS | 0.6 to 0.7 | increase |
| Skaouris, Afrodite | English GBS | 0.4 to 0.8 | increase |
| Lialios, Joanna | Soc Studies, GBS | 0.2 to 0.6 | increase |
| Serling, Jill | Science, GBN | 0.75 to 1.0 | increase |
| Chou, Wanyin | World Lang, GBN | 0.6 to 0.4 | decrease |

With these changes, both schools remain within their allocated FTE.