

**GLENBROOK HIGH SCHOOLS**  
**Office of the Assistant Superintendent for Business**  
**Regular Meeting Monday, March 18, 2013**

**TO:** Dr. Michael Riggle  
**FROM:** Hillarie Siena  
**DATE:** March 18, 2013  
**RE:** Discussion/Action: Approval of Audit Firm

It is recommended that the Board of Education approve the proposal submitted by Miller Cooper & Co., Ltd. to perform the 2012-13 audit services for the amount of \$37,500. This represents no increase over last year's base fee, not including any fees relative to the collection of additional statistical data. The recommendation is for approval of the current fiscal year services only.

**Background**

Attached is a copy of the engagement letter for the 2012-13 Comprehensive Annual Financial Report. If there are any areas that the Board would like to have specifically addressed regarding the CAFR, please forward them to me at your earliest convenience. The Business Office plans to continue working with the auditors in preparation for mandatory reporting requirements.

Susan R. Jones, Principal, specializes in school district audits and is a well-known and respected expert in the field of school fund accounting and compliance issues. Based on the above, it is in the best interest of the District to retain the services of Miller Cooper & Co., Ltd.

HS/hjs

Attachment

pc: Board of Education  
Mr. A. J. Adams