



Consent Agenda Item 06.16

Human Resources Office

Brad Swanson, Assistant Superintendent for Human Resources
Alice Raflones, Director of Human Resources
Debbie Timpe, Human Resources Specialist; Certified
Jeanne Davito, Human Resources Specialist; Non-certified
Victoria Palmer, Benefits Assistant
Alice Kus, Human Resources Department Assistant

To: Board of Education
From: Brad Swanson
Date: March 19, 2018
Subject: Special Leave Requests

Attached you will find twenty-five (25) special leave requests for the 2018-2019 school year. The respective building principals have approved these requests.

Please note that a Special Leave Request is only granted to tenured certified staff members.

As an example, please note that a teacher who has requested a 0.4 FTE part-time leave will teach 0.6 FTE for the 2018-19 school year. Teachers on part-time leave receive prorated salary and benefits.

I recommend the Board approve these requests for the 2018-19 school year.

2018-19 Certified Staff Special Leaves Requests

Last Name	First Name	Building	Department	Special Leave Request FTE	2018-19 FTE	2017-18 FTE
Ptak	Kim	GBA	Business	0.25	0.75	0.80
Berman	Lindsey	GBN	Science	0.25	0.75	0.75
Knapp	Scott	GBN	Math	0.20	0.80	0.80
Scherr	Nicole	GBN	Science	0.50	0.50	0.50
Scholz	Amanda	GBN	English	0.20	0.80	0.60
Schultz	Jennifer	GBN	PE	0.20	0.80	0.80
Sheperd	Robin	GBN	Social Studies	0.40	0.60	0.60
Wool	Amiee	GBN	Social Studies	0.40	0.60	0.60
Bailey	Stephanie	GBS	English	0.20	0.80	0.80
Berlin	Deborah	GBS	Science	0.25	0.75	0.75
Budny	Kaitlin	GBS	Social Studies	0.20	0.80	0.60
Cosgrove	Christina	GBS	World Languages	0.40	0.60	0.00
Flannery	Stacy	GBS	Social Studies	0.20	0.80	0.80
Flener	JoEllen	GBS	Math	0.20	0.80	0.80
Hinchey	Debra	GBS	Student Services	0.40	0.60	0.60
Hoover	Katie	GBS	English	0.20	0.80	0.80
Klebba	Karen	GBS	Student Services	0.20	0.80	0.80
Lowery	Kelly	GBS	Student Services	0.20	0.80	1.00
Mulligan	Sandra	GBS	English	0.20	0.80	1.00
Norwood	Amy	GBS	World Languages	0.20	0.80	0.60
Prockovic	Kate	GBS	English	0.60	0.40	0.40
Rothrauff	Rachael	GBS	World Languages	0.20	0.80	0.80
Stein	Deborah	GBS	Science	0.25	0.75	0.75
Sutherlin	Lauren	GBS	Math	0.20	0.80	0.60
Wittenstrom	Rebecka	GBS	Science	0.25	0.75	0.75