

**GLENBROOK HIGH SCHOOLS
Board Meeting February 9, 2015**

TO: Dr. Mike Riggle
FROM: Kimberly L. Ptak
DATE: FEBRUARY 9, 2015
RE: District Office Renovation Furniture Purchase

Recommendation

It is recommended that the Board of Education approve the purchase of refurbished furniture in the amount of \$65,000 from Installation Plus, Inc. (IPI).

Furniture for the board room and professional development room will be brought forward at a later date.

Background

There are three types of space to furnish as part of the district office renovation project.

1. Office Space (Cubicles & Private Offices) \$65,000

Consistent with the other previously renovated areas of the district office, we will use refurbished furniture in the new areas being renovated (human resources, residency and technology). Installation Plus Inc. (IPI) has provided a price of \$65,000 to furnish all cubicles, private offices and conference rooms. Refurbished items do not need to be formally bid. Instead, quotes were received from two suppliers of new furniture. Conversations were also had with two companies specializing in refurbished furniture; however neither vendor could meet the requirements of our project.

Reburbished

Installation Plus, Inc.	\$65,000
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New

School Specialties	\$147,000
Corporate Concepts	\$171,000

2. Board Room/Public Meeting Space \$28,000

The board room requires flexible furniture to allow for board room set up as well as a general, professional meeting space. Attached please see layouts for the board room/public meeting space. A recommendation will be brought to you at a later date.

3. Professional Development Space

TBD

The vision for the professional development room is to pilot various types of interactive classroom furniture and allow teaching staff and instructional supervisors to provide feedback. This will assist in the district-wide initiative to develop a classroom furniture replacement cycle. A furniture purchase recommendation will be brought to you at a later date.

Open Office Space	\$65,000 (refurbished)
Board Room/Public Meeting Space	\$28,000
Professional Development Space	<u>TBD</u>
	\$93,000 +
 Original Estimate	 \$105,000

Attachments

- Historical Board Memo from 3/17/14 showing original estimate of \$110K
- Office Furniture Refurbished
- Board Room Concept
- Professional Development Room Concept

HISTORICAL MEMO

GLENBROOK HIGH SCHOOLS District Business Office

TO: Dr. Riggle
FROM: Kimberly L. Ptak
DATE: March 17, 2014
RE: Approval of FY 2014/15 Capital Outlay Requests

It is recommended that the Board of Education approve the attached capital outlay requests.

Background

Every year, as part of the budgeting process, capital outlay requests are submitted by each building and the district for approval by the Board of Education. The district's established threshold for a single item, to be considered a capital outlay, is \$2,500.

Attached are the requested capital outlay for District, GBN and GBS for FY 2014/15.

CAPITAL OUTLAY REQUESTS 2014-2015

DISTRICT

TRANE CHILLER CONTROL BOARD UPGRADE **\$80,000**

At GBN, there are two 600 ton Trane chillers (installed in 2001) and one 350 ton chiller (installed in 2008) at GBN.

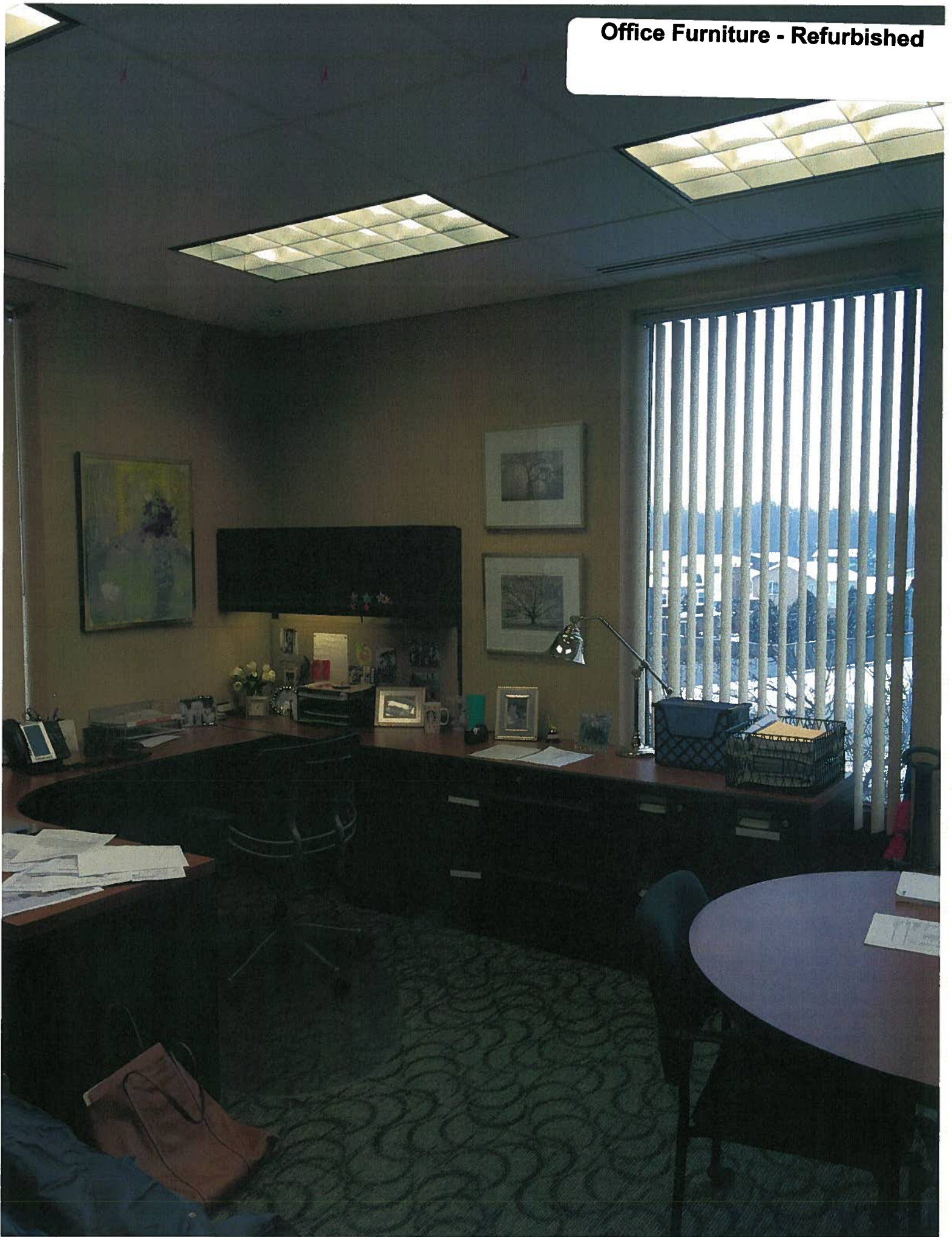
Trane has informed us that they are doing a phase out of the current digital control boards on our 600 ton chillers. This means as of April 2015 certain parts of our control boards will no longer be available. There is a retrofit kit available to upgrade us to the new "Adapte View" control panel which costs \$40,000 per chiller, or \$80,000 in total. The chillers are expected to last 25+ years. A new 600 ton chiller is estimated to cost \$650,000.

801 W. Lake Ave FURNITURE **\$105,000**

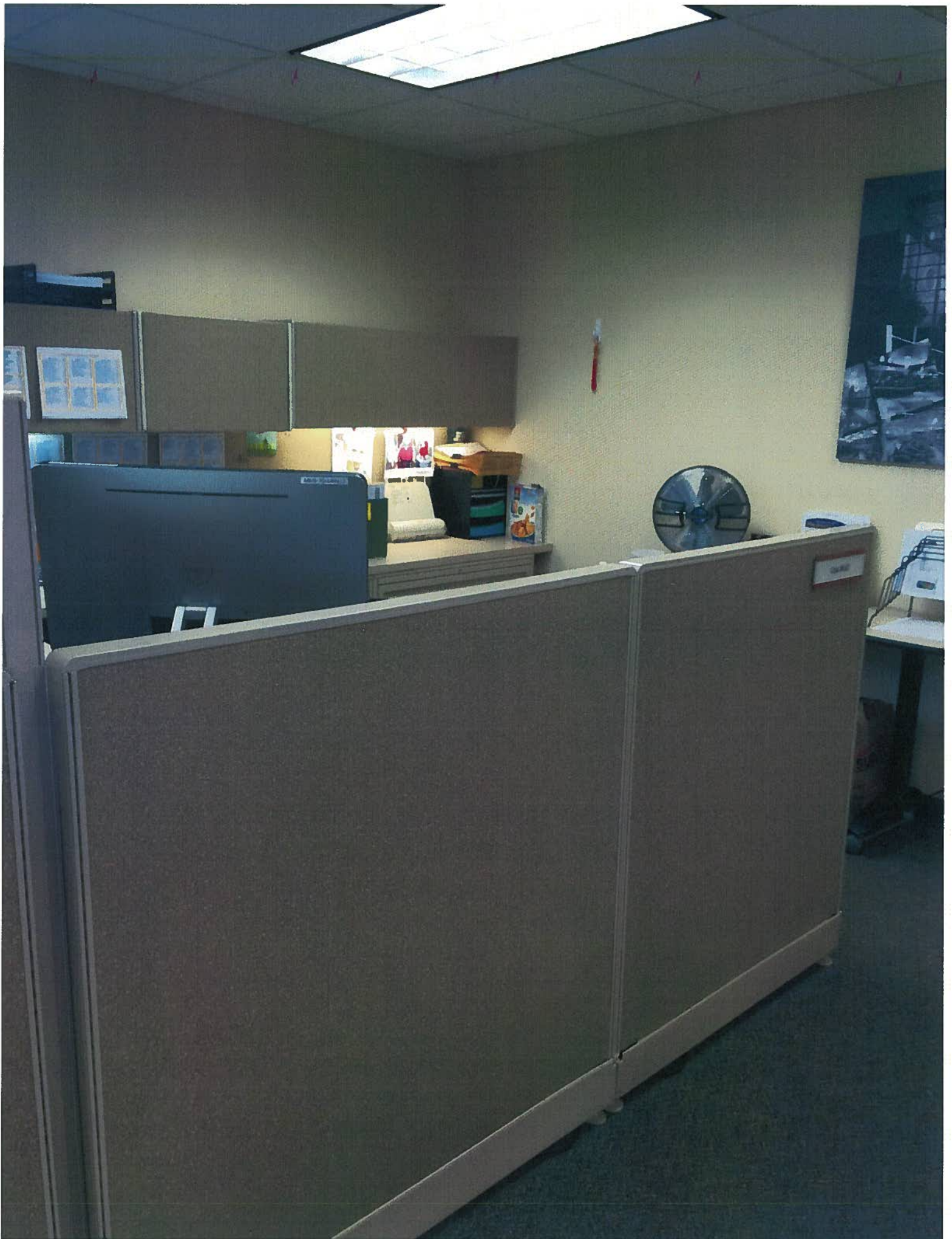
Bids will be brought to the Board in September, 2014 for renovation work of the 1st floor, parts of the 2nd floor and the east side of the 3rd floor. If the bids are accepted, the estimate for refurbished furniture and cubicles is \$105,000.

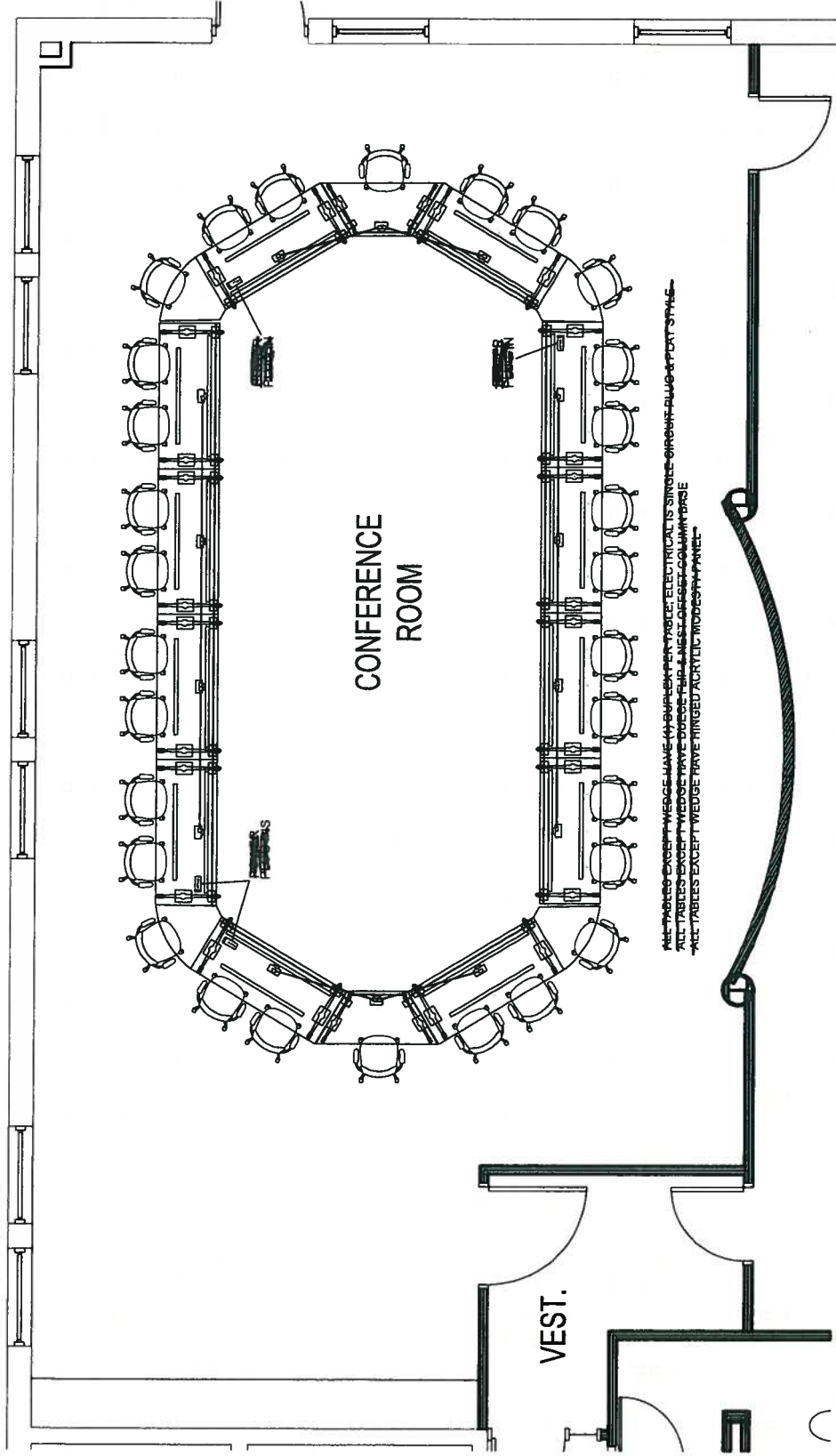
TOTAL **\$185,000**

Office Furniture - Refurbished



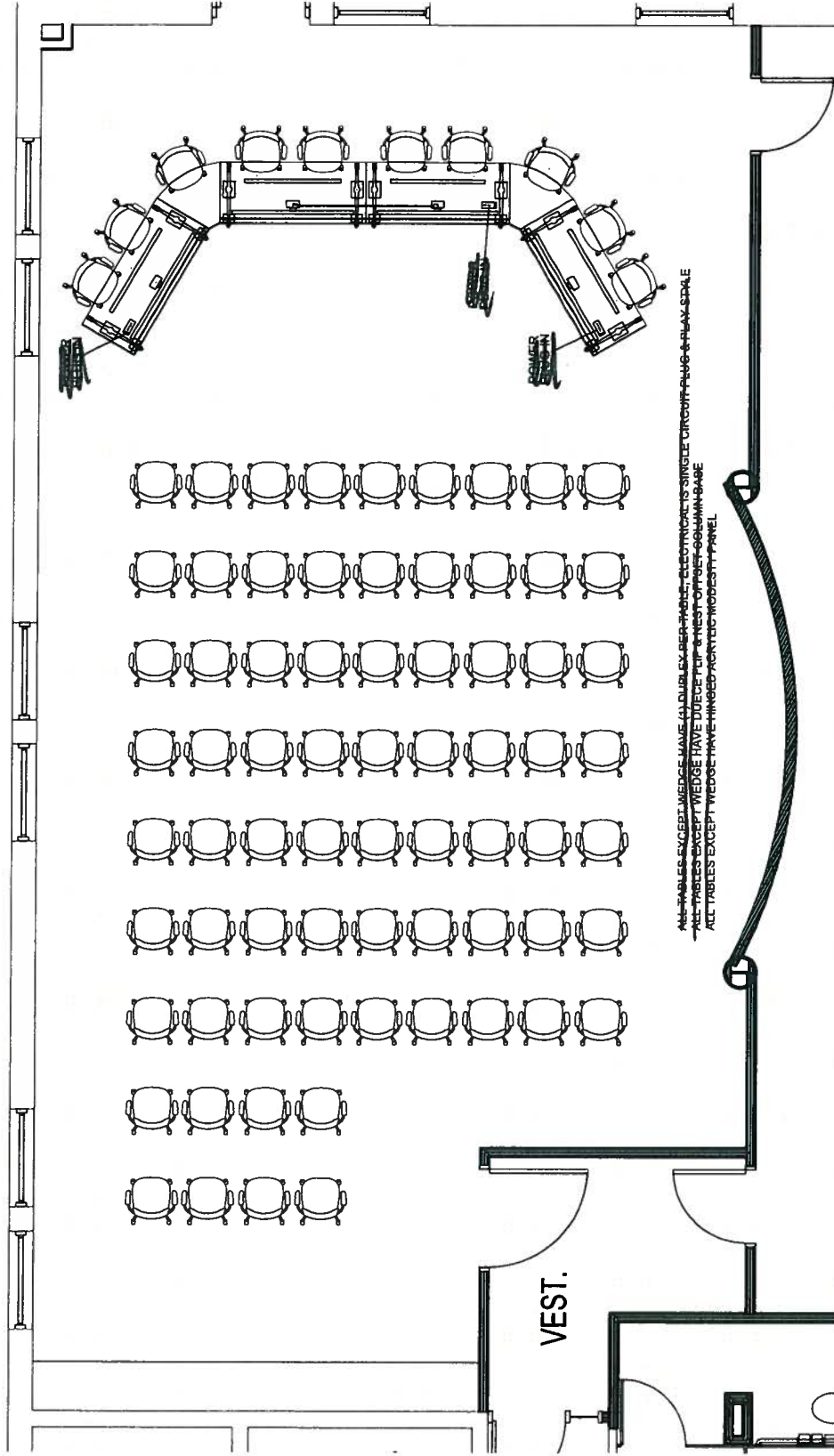






date: January 20, 2015
drawn by: ALZ, scs/ls
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Glenbrook North District Offices
 Dist 225
 Board Room Option 1



date: January 20, 2015
 drawn by: JMZ
 scale: 1/4" = 1'-0"
 cad file: c:\projects\glenbrook north\14121812c_glenbrook north dist office meeting room\drawing & worksheet\current\14121812c_glenbrook conf cir.dwg



Professional Development - Concept



