

**GLENBROOK HIGH SCHOOLS
Board Meeting February 23, 2015**

TO: Dr. Mike Riggle
FROM: Kimberly L. Ptak
DATE: FEBRUARY 23, 2015
RE: District Office Renovation Furniture Purchase

Recommendation

It is recommended that the Board of Education approve the purchase of refurbished furniture in the amount of \$65,000 from Installation Plus, Inc. (IPI).

Furniture for the board room and professional development room will be brought forward at a later date.

Background

There are three types of space to furnish as part of the district office renovation project.

1. Office Space (Cubicles & Private Offices) \$65,000

Consistent with the other previously renovated areas of the district office, we will use refurbished furniture in the new areas being renovated (human resources, residency and technology). Installation Plus Inc. (IPI) has provided a price of \$65,000 to furnish all cubicles, private offices and conference rooms. Refurbished items do not need to be formally bid. Instead, quotes were received from two suppliers of new furniture. Conversations were also had with two companies specializing in refurbished furniture; however neither vendor could meet the requirements of our project.

Reburbished

Installation Plus, Inc.	\$65,000
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New

School Specialties	\$147,000
Corporate Concepts	\$171,000

2. Board Room/Public Meeting Space \$28,000

The board room requires flexible furniture to allow for board room set up as well as a general, professional meeting space. Attached please see layouts for the board room/public meeting space. A recommendation will be brought to you at a later date.

3. Professional Development Space

TBD

The vision for the professional development room is to pilot various types of interactive classroom furniture and allow teaching staff and instructional supervisors to provide feedback. This will assist in the district-wide initiative to develop a classroom furniture replacement cycle. A furniture purchase recommendation will be brought to you at a later date.

Open Office Space	\$65,000 (refurbished)
Board Room/Public Meeting Space	\$28,000
Professional Development Space	<u>TBD</u>
	\$93,000 +
Original Estimate	\$105,000