Glenbrook High School
District 225
Office of Human Resources

To: Dr. Mike Riggle

Fr: Steve Caliendo

Re: Educational Support Personnel Staffing

Date: April 9, 2012

The purpose of this memo is to recommend a level of staffing for the 2012-13 school year for non certified staff. Enclosed are tables that reflect the current staffing allocation as a basis for the recommendation for 2012-13. As well, the current student enrollment in each building is listed. GBN will reduce its allocation by 2.5 FTE over the 2011-12 level. GBS will reduce its allocation by 3.1 FTE over the 2011-12 level.

I recommend the Board of Education approve the staffing plan for non-certified staff for the 2012-13 school year.

GBN (2,073)   **GBS (2,681)**

Clerical (current)

23.75 FTE	**24.21 FTE**

Recommendation for 2012-13

22.75 FTE	**23.59 FTE**
(Represents 1.0 reduction)	**(Represents a .62 reduction)**

Custodial/Maintenance (current)

36.01 FTE	**41.1 FTE**

Recommendation for 2012-13

No Change	**No Change**

GBN	GBS

Paraprofessionals (current)

7.62 FTE	**8.22 FTE**
Recommendation for 2012-13	
No Change	**6.71 FTE**
	(Represents a 1.51 reduction)

Instructional Assistants (current)

15.33 FTE	**18.63 FTE**
Recommendation for 2012-13	
14.87 FTE (Represents .46 reduction)	**No Change**

Miscellaneous/Special (current)
(Athletic Trainers, Nurse, Auditorium Assistant, Locker Room Attendant, Technology Trainer, AV Clerk, Fitness Center Assistant)

10.12 FTE	**10.76 FTE**
Recommendation for 2012-13	
No Change	**9.79 FTE**
	(Represents a .97 reduction)

Total Staffing Allocation for FY 2012 and Recommendation for FY 2013

Current	Current
92.83 FTE	**102.92 FTE**
Recommendation for 2012-13	
90.33 FTE (Represents 2.5 FTE reduction which includes 1.0 clerical, 1.04 lunch supervision and .46 instructional assistant)	**99.82 FTE (Represents a 3.1 FTE reduction which includes .62 clerical, 1.51 parapro and .97 miscellaneous/special category)**

Lunch Supervision not shown as a separate category