TO: Dr. Mike Riggle

FROM: Rosanne Williamson

RE: FOIA Requests DATE: March 13, 2013

Attached you will find FOIA requests received by the district and our response.

Received From	Request	Received Request	Date Replied	Responded within required deadline	How response was sent
Shumpert, Ta Shaunda	<ol> <li>"what company you are currently using for custodial/janitorial services."</li> <li>"when the district plans to release its next Request for Proposals (RFP) for custodial/janitorial services."</li> <li>"copies of the six most recent invoices"</li> <li>"copy of the current contract for custodial/janitorial services.</li> </ol>	03.07.13	03.11.13	Yes	email

Please find our response attached.

The documents above have been made available online.

These items were not copied for the Board packet.



Elaine Geallis < egeallis@glenbrook225.org>

#### 03.07.13 Shumpert FOIA Response

1 message

Rosanne Marie Williamson < rwilliamson@glenbrook225.org>

Mon, Mar 11, 2013 at 2:13 PM

Bcc: egeallis@glenbrook225.org

Dear Ms. Shumpert,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 3/7/13 you requested the information as follows:

- 1. "...what company you are currently using for custodial/janitorial services."
- 2. "...when the district plans to release its next Request for Proposals (RFP) for custodial/janitorial services."
- 3. "...copies of the six most recent invoices"
- 4. "...copy of the current contract for custodial/janitorial services."

Please find the requested information attached.

Sincerely,

Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
Glenbrook High School District 225
3801 West Lake Avenue
Glenview, IL 60026



#### Custodial/Janitorial Services FOIA request

#### Northfield Township HSD #225 (Glenbrook 225)

1) Currently using Chicago Building Maintenance Group for 2 locations –

Off Campus: 1835 Landwehr, Glenview

ADM Center: 3801 W Lake, Glenview

Glenbrook North HS & Glenbrook South HS: handled in house

- 2) We do not currently have any plans to release an RFP for these services
- 3) Copies of invoices
- 4) Contract



RECEIVED FEB 1 2 2013

INVOICE

#### Customer

Name	Glenbrook High School District 225				
Address	dress 3801 West Lake Avenue				
City	Glenview	IL	60026		
City Attn:	Kim Ptak	-1/-			

Date 1/25/2013

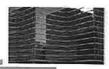
Due Date

Invoice	Description	Late Fee	TOTAL	a (c
19451063	Janitorial Services		\$2,928.97	
GLBRKH	Supplies bought on 01/15/2013 & 01/16/2013 for 1835 L	andwehr Rd. facility		172410
	Supplies bought on 01/16/2013 & 01/23/2013 for 3801	W. Lake Ave. facility	\$427.63	182100
]				100,7
		and the same of th		
l				3.
l	Please make your check payable to:			3
		INVOICE APPR	1	
	Chicago Building Maintenance  and mail it to:	BRIAL RECENTED & PAYME	NT APPROVED:	14 7.1
1	and mail it to:	LM L		14
	DAT	E04/1/13 P.O. No.	_	世 2
	Chicago Building Maintenance	TNO See 501	it above	
	D O Parrick			P
	Prospect Heights, IL 60070	ARTIAL X FINAL	ANG P.O.	4
			1	4
	China I	The state of the s	Arman Later	<b>P</b>
	<u>'</u>	TOTAL	\$3,715.12	
			5 at acquire - 20,200 (100 to 201)	i

## THANK YOU FOR YOUR BUSINESS!

4

# <u>hicago</u> Building Maintenance



# 3801 W. LAKE INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

3801 West Lake Avenue

Phone: 847-817-2002

Glenview, IL 60026

Order Dates:

January 16, 2013

January 23, 2013

1162013

Bill To:

Glenbrook High School District 225

Purchase Order: **Customer Contact:** 

1232013

847-817-2002

**Customer Contact:** 

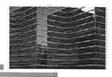
**Customer Account:** 

GLNBRK19451970

Item	Description	QTY	PRICE PER	Tot	al Amount
GJFMX-305-7-26	FMHNDCLNR-615	6	\$ 25.92	\$	155.52
296842	PMTSSUE-692	1	\$ 24.52	\$	24.52
46974	PPRTLWS-479	1	\$ 31.10	\$	31.10
SA-670-HSCO-7-26	MAT, ECO-URINALDSIP&BIOD	2	\$ 72.61	\$	145.22
					1 100 30
				n far	note:
				Control of the	
		Subtotal	\$ 154.15	\$	356.36
		Tax		\$	35.64
		Delivery		\$	35.64
		Total		\$	427.63

Comments:

Please contact us at 847-817-2002 with any questions or concerns.



#### 1835 LANDWEHR RD. INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

Phone: 847-817-2002

1835 Landwehr Rd.

Glenview, IL 60026

Order Dates:

January 16, 2013

January 15, 2013

1152013 1162013 Bill To:

Glenbrook High School District 225

**Customer Contact:** 

Purchase Order:

847-817-2002

Customer Contact: Customer Account:

GLNBRK19451970

Item	Description	QTY	PR	ICE PER	Tot	al Amount
271303	CLRXWPS GENPURP CLNR	8	\$	14.96	\$	119.68
GJFMX-305-7-26	FMHNDCLNR-615	3	\$	25.92	\$	77.76
191020	SMPLFTBGS-201	2	\$	12.10	\$	24.20
850364	TRSHBG LNR-463	2	\$	27.35	\$	54.70
555508	FSTVL-FLRGNCLNR-805-1945	2	\$	9.98	\$	19.96
A LINE			165-00 H &			
noted vineral and						
						1000
		Subtotal	\$	90.31	\$	296.30
		Tax			\$	29.63
		Delivery			\$	32.59
		Total			\$	358.52

Comments:

Please contact us at **847-817-2002** with any questions or concerns.



### INVOICE

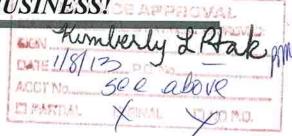
#### Customer

Name	Glenbrook High	Glenbrook High School District 225			12/25/2012
Address	3801 West Lake	e Avenue		Due Date	DI .
City	Glenview	IL	60026		(
Attn:	Kim Ptak				

Invoice	Description	Late Fee	TOTAL	
19451062	Janitorial Services		\$2,928.97	
GLBRKH	Supplies bought on 12/12/2012 & 12/13/2012 for 1835 Landwehr Rd	. facility	\$384.36	172410
	Supplies bought on 12/26/2012 & 12/28/2012 for 3801 W. Lake Ave	e. facility	\$359.78	182100
			# 1,101,99	182100
			# 1,824.98	1234
	Please make your check payable to:			
	Chicago Building Maintenance			
	and mail it to:			
	Chicago Building Maintenance			-
	P.O.Box 61			
	Prospect Heights, IL 60070			
		TOTAL	\$3,673.11	

THANK YOU FOR YOUR BUSINESS!

We clean the way you want!



# <u>hicago</u> Building Maintenance



### 1835 LANDWEHR RD. INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

1835 Landwehr Rd.

Phone: 847-817-2002

Glenview, IL 60026

Order Dates:

December 12, 2012

December 13, 2012

12122012 12132012 Bill To:

Glenbrook High School District 225

**Customer Contact:** 

Purchase Order:

847-817-2002

Customer Contact:

**Customer Account:** 

GLNBRK19451970

Item	Description	QTY	PRICE PER	Total Amount
271303	CLRXWPS GENPURP CLNR	7	\$ 14.96	The state of the s
GJFMX-305-7-26	FMHNDCLNR-615	4	\$ 25.92	TANK THE PROPERTY OF THE PARTY
191020	SMPLFTBGS-201	2	\$ 12,10	
850364	TRSHBG LNR-463	2	\$ 27.35	
850357	TRSHBG LNR-753	1	\$ 30.35	
			30000	1
11000000000000000000000000000000000000		AND THE		
		Still To E	OF THE PARTY OF THE	
				Charles Sales
		Subtotal	\$ 110.68	\$ 317.65
		Tax		\$ 31.77
		Delivery		\$ 34.94
omments:		Total		\$ 384.36

Comments:

Please contact us at 847-817-2002 with any questions or concerns. Thank you for your business!



#### 3801 W. LAKE INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

3801 West Lake Avenue

Phone: 847-817-2002

Glenview, IL 60026

Order Dates:

December 26, 2012

December 28, 2012

Purchase Order:

12262012

12282012

Bill To:

Glenbrook High School District 225

Customer Contact:

847-817-2002

Customer Contact:

**Customer Account:** 

GLNBRK19451970

Item	Description	QTY	PR	ICE PER	Tota	al Amount
S155-1970	TRSHBG-095G-045	1	\$	88.00	\$	88.00
296842	PMTSSUE-692	1	\$	24.52	\$	24.52
46974	PPRTLWS-479	3	\$	31.10	\$	93.30
850357	TRSHBG LNR-753	1	\$	30.35	\$	30.35
191020	SMPLFTBGS-201	3	\$	12.10	\$	36.30
850364	TRSHBG LNR-463	1	\$	27.35	\$	27.35
		Subtotal		213.42	\$	299.82
		Tax			\$	29.98
		Delivery			\$	29.98
ommente	alcon A	Total			\$	359.78

Comments:

Please contact us at 847-817-2002 with any questions or concerns.



## INVOICE

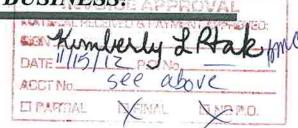
#### Customer

Name	Glenbrook High	School Distric	ct 225	Date	10/25/2012
Address	ss 3801 West Lake Avenue			Due Date	
City	Glenview	IL	60026		
Attn:	Kim Ptak		NO. 2010 10 10 10 10 10 10 10 10 10 10 10 10	1 1	

Invoice	Description	Late Fee	TOTAL
	Janitorial Services		\$2,928.97
GLBRKH	Supplies bought on 10/02/2012 for 1835 Landwehr Rd. facility	St. Pac ma' = 1	\$290.27
	Supplies bought on 07/26/12 for 3801 W. Lake Ave. facility	101. 5	\$558.77
			91,161,99
			\$290.27 \$558.77 \$1, 161 99
	Please make your check payable to:		.,,
	Chicago Building Maintenance		
	and mail it to:		
	Object B W. M. C.	RECEIVED	Nov + -
	Chicago Building Maintenance P.O.Box 61		1401 19 50
	Prospect Heights, IL 60070		
	1 Tospect Fleights, IL 00070		
		70711	
		TOTAL	\$3,778.01

THANK YOU FOR YOUR BUSINESS!

We clean the way you want!





## 1835 LANDWEHR RD. INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

Phone: 847-817-2002

1835 Landwehr Rd. Glenview, IL 60026

Order Dates:

October 2, 2012

Purchase Order:

10022012

Bill To:

Glenbrook High School District 225

Customer Contact:

847-817-2002

Customer Contact: Customer Account:

11

GLNBRK19451970

Item	Description	QTY	NAME OF TAXABLE PARTY.	PRICE PER	Tot	al Amount
271303	CLRXWPS GENPURP CLNR	7	\$	14.96	\$	104.72
850357	TRSHBG LNR-753	1	\$	30.35	\$	30.35
191020	SMPLFTBGS-201	2	\$	12.10	\$	24.20
850364	TRSHBG LNR-463	2	\$	27.35	\$	54.70
GJFMX-305-7-26	FMHNDCLNR-615	1	\$	25.92	\$	25.92
			law.			(2.6)
						2000年1
		Subtota	\$	110.68	\$	239.89
		Tax	3		\$	23.99
		Delivery	4		\$	26.39
ommontes		Tota			\$	290.27

Comments:

Please contact us at 847-817-2002 with any questions or concerns.

,		/
	IO OE APPL	AUVAL
KAATSELALE SUON	EDEN O & PYNA	ENT ATTRIBUTED:
DATE	P.O. No.	
ACOT No	/	
DPARTIE	DENYL.	DN2P.O.



## 3801 W. LAKE INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

Phone: 847-817-2002

3801 West Lake Avenue Glenview, IL 60026

Order Dates:

October 15, 2012

Purchase Order:

10152012

Bill To:

Glenbrook High School District 225

**Customer Contact:** 

847-817-2002

**Customer Contact:** 

Customer Account:

GLNBRK19451970

Item	Description	QTY	P	RICE PER	Tot	al Amount
S155-1970	TRSHBG-095G-045	1	\$	88.00	\$	88.00
296842	PMTSSUE-692	1	\$	24.52	\$	24.52
850364	TRSHBG LNR-463	1	\$	27.35	\$	27.35
850357	TRSHBG LNR-753	1	\$	30.35	\$	30.35
191020	SMPLFTBGS-201	3	\$	12.10	\$	36.30
TORK024402	2PLY JRT STD	4	\$	64.78	\$	259.12
					16.3×	
		Subtota	\$	247.10	\$	465.64
		Tax			\$	46.56
		Delivery			\$	46.56
		Total			\$	558.77

Comments:

Please contact us at 847-817-2002 with any questions or concerns.

Thank you for your business!

DATE PARTY DENAL DINO MO.



## INVOICE

#### Customer

Name	Glenbrook High	School Distri	ct 225	Date	11/25/2012
Address	3801 West Lake	e Avenue		Due Date	
City	Glenview	IL	60026		
Attn:	Kim Ptak				

Invoice	Description	Late Fee	TOTAL
19451061 GLBRKH	Janitorial Services Supplies bought on 11/13/2012 & 11/05/2012 for 1835 Landwehr Rd. Supplies bought on 11/13/2012 for 3801 W. Lake Ave. facility		\$2,928.97 \$374.60 \$586.97 1,101.99
	Please make your check payable to:		· Construction
	Chicago Building Maintenance		<b>#</b>
	and mail it to:		
	Chicago Building Maintenance P.O.Box 61	Egit sa	n 0042
	P.O.Box 61 Prospect Heights, IL 60070	ED MOV	3 7017

THANK YOU FOR YOUR BUSINESS! APPROVAL

BIGN RUMLELLY LATER
DATE 1129/12 P.D. NO.
ACCT NO. SER ODOVE
DI PARTIAL ZENAL SNO P.O.

We clean the way you want!

# <u>hicago</u> Building Maintenance



## 1835 LANDWEHR RD. INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

1835 Landwehr Rd.

Phone: 847-817-2002

Glenview, IL 60026

Order Dates:

November 13, 2012

November 5, 2012

Purchase Order:

11132012 11052012 Bill To:

Glenbrook High School District 225

**Customer Contact:** 

847-817-2002

**Customer Contact:** 

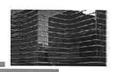
**Customer Account:** 

GLNBRK19451970

Item	Description	QTY		PRICE PER	Tot	al Amount
271303	CLRXWPS GENPURP CLNR	8	\$	14.96	\$	119.68
555508	FSTVL-FLRGNCLNR-805-1945	2	\$	9.98	\$	19.96
191020	SMPLFTBGS-201	2	\$	12.10	\$	24.20
850364	TRSHBG LNR-463	2	\$	27.35	\$	54.70
850357	TRSHBG LNR-753	3	\$	30.35	\$	91.05
100	THE REAL PROPERTY.					- V. BIST 1
une una		A Period Section		an Ingelog select		32LT6
			EXI			17 18 19
		Subtota	\$	94.74	\$	309.59
		Tax	۲		\$	30.96
		Delivery			\$	34.05
		Tota			\$	374.60

Comments:

Please contact us at 847-817-2002 with any questions or concerns.



### 3801 W. LAKE INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL Phone: 847-817-2002

3801 West Lake Avenue Glenview, IL 60026

Order Dates:

October 15, 2012

Purchase Order:

10152012

Bill To:

Glenbrook High School District 225

**Customer Contact:** 

847-817-2002

**Customer Contact:** 

**Customer Account:** 

GLNBRK19451970

Item	Description	QTY	PI	RICE PER	Tot	al Amount
S155-1970	TRSHBG-095G-045	1	\$	88.00	\$	88.00
296842	PMTSSUE-692	1	\$	24.52	\$	24.52
46974	PPRTLWS-479	3	\$	31.10	\$	93.30
TORK024402	2PLY JRT STD	4	\$	64.78	\$	259.12
191020	SMPLFTBGS-201	2	\$	12.10	\$	24.20
				A Planting		De la Company
<b>发生了一种</b>						A CAME OF
						775
	191	Subtotal	\$	220.50	\$	489.14
		Tax			\$	48.91
		Delivery			\$	48.91
	Λ	Total			\$	586.97

Comments:

Please contact us at **847-817-2002** with any questions or concerns. **Thank you for your business!** 



# INVOICE

#### Customer

Name	Glenbrook High	School Distric	ct 225	Date	9/25/2012
Address	3801 West Lake	e Avenue		Due Date	***************************************
City	Glenview	IL	60026		0
Attn:	Kim Ptak				

Invoice	Description	Late Fee	TOTAL
19451059	Janitorial Services		\$2,928.97
GLBRKH	Supplies bought on 09/11/2012 & 09/20/2012 for 3801 W. Lake A	ve. facility	\$457.26 \$1,101.99 \$1,826.98
	Please make your check payable to:		
	Chicago Building Maintenance		
	and mail it to:		
	Chicago Building Maintenance P.O.Box 61		
	Prospect Heights, IL 60070		
		TOTAL	\$3,386.23

# THANK YOU FOR YOUR BUSINESS! PROVAL

	SIGN
2.0	DATE 10/11/12 P.D. No
(2) (4)	ACCTNO SER above
Ve clean the way you w	ant PARTIAL X FINAL XXX P.O.



## 3801 W. LAKE INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL Phone: 847-817-2002 3801 West Lake Avenue Glenview, IL 60026

Order Dates:

September 20, 2012

September 11, 2012

Purchase Order:

9202012

Bill To:

Glenbrook High School District 225

**9112012** 847-817-2002

Customer Contact: Customer Contact:

**Customer Account:** 

GLNBRK19451970

Item	Description	QTY	PRICE PER	Tot	al Amount
587793	CLRX-GNCLNR-397	1 1	\$ 12.7	3 \$	12.73
296842	PMTSSUE-692	4	\$ 24.5	2 \$	98.08
850364	TRSHBG LNR-463	1	\$ 27.3	5 \$	27.35
850357	TRSHBG LNR-753	1	\$ 30.3	5 \$	30.35
191020	SMPLFTBGS-201	3	\$ 12.1	) \$	36.30
46974	PPRTLWS-479	4	\$ 31.1	) \$	124.40
GJFMX-305-7-26	FMHNDCLNR-615	2	\$ 25.9	2 \$	51.84
			- 2 - 1 - 3 -		
		Subtotal	\$ 164.0	\$	381.05
		Tax		\$	38.11
		Delivery		\$	38.11
		Total		\$	457.26

Comments:

Please contact us at **847-817-2002** with any questions or concerns.



## **INVOICE**

#### Customer

Name	Glenbrook High	School Distric	ct 225	Date	8/25/2012
Address	3801 West Lake	e Avenue		Due Date	09/09/12
City	Glenview	IL	60026	161 5616	
Attn:	Kim Ptak				

Invoice	Descrip	otion	Late Fee	TOTAL
19451058	Janitorial Services	Janitorial Services		
GLBRKH	Supplies bought on 07/26/12 for 183	35 Landwehr Rd. facility	1	\$222.70
	Supplies bought on 07/26/12 for 38	801 W. Lake Ave. facility	1	\$572.88
	Carpet Steam Cleaning and Restro	oms' floor treatment	1 1	\$1,095.00
	on 08/18/2012@3801 Lake	1234 1104.4	9	
	Please make your check payable to	182220 21994		
	Chicago Building Maintenance	182100 572.88	-	
	and mail it to:	INVOICE APPROVA		>
	Chicago Building Maintenance P.O.Box 61 Prospect Heights, IL 60070	DATE 9/2/12 P.O. No. ACCT. No. Wee Splet	DNO P.O.	
			TOTAL	\$4,099.55

## THANK YOU FOR YOUR BUSINESS!



#### 1835 LANDWEHR RD. INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL Phone: 847-817-2002 1835 Landwehr Rd.

111011C. 047 017 2001

Glenview, IL 60026

Order Dates:

July 26, 2012

Purchase Order:

7262012

Bill To:

Glenbrook High School District 225

**Customer Contact:** 

847-817-2002

**Customer Contact:** 

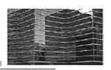
**Customer Account:** 

GLNBRK19451970

Item	Description	QTY	PRICE P	PRICE PER		Total Amount	
271303	CLRXWPS GENPURP CLNR	5	\$	14.96	\$	74.80	
375085	GNRLGLSSCLNR-573	1	\$	12.47	\$	12.47	
895588	GENCLNR-FBLSO-885	1	\$	8.73	\$	8.73	
850364	TRSHBG LNR-463	1	\$	27.35	\$	27.35	
850357	TRSHBG LNR-753	2	\$	30.35	\$	60.70	
		+ 170					
	Fee		A Marie Marie 1990				
		- E 878.L					
		Subtotal	\$	93.86	\$	184.05	
		Tax			\$	18.41	
		Delivery			\$	20.25	
		Total			\$	222.70	

Comments:

Please contact us at 847-817-2002 with any questions or concerns.



#### 3801 W. LAKE INVOICE

Mailing Address:

P.O. Box 61

Ship To:

Glenbrook High School District 225

Prospect Heights, IL

Glenview, IL 60026

3801 West Lake Avenue

Phone: 847-817-2002

Order Dates:

July 26, 2012

August 20, 2012

Purchase Order:

7262012 8202012 Bill To:

Glenbrook High School District 225

**Customer Contact:** 

847-817-2002

**Customer Contact:** 

Customer Account:

GLNBRK19451970

Item	Description	QTY	PRICE PER		Total Amount	
676096	TRSHBG LNR-906	1	\$	20.60	\$	20.60
296842	PMTSSUE-692	1	\$	24.52	\$	24.52
850364	TRSHBG LNR-463	1	\$	27.35	\$	27.35
611795	SPRWY-GNSTLLST-597	1	\$	7.48	\$	7.48
191020	SMPLFTBGS-201	3	\$	12.10	\$	36.30
TORK024402	2PLY JRT STD	4	\$	64.78	\$	259.12
895588	GENCLNR-FBLSO-885	1	\$	8.73	\$	8.73
46974	PPRTLWS-479	3	\$	31.10	\$	93.30
	ely Hard					
	high said				81116	
		Subtota	\$	196.66	\$	477.40
		Тах			\$	47.74
		Delivery			\$	47.74
		Tota			\$	572.88

Comments:

Please contact us at 847-817-2002 with any questions or concerns.

# CUSTODIAL CLEANING SERVICES AGREEMENT

IT IS HEREBY AGREED on this 7<sup>TH</sup> day of February, 2011, by and between the BOARD OF EDUCATION OF NORTHFIELD TOWNSHIP HIGH SCHOOL DISTRICT 225, (hereinafter referred to as the "BOARD") and CHICAGO BUILDING MAINTENANCE (hereinafter referred to as "CONTRACTOR"), that CONTRACTOR shall provide CUSTODIAL CLEANING services with the following understandings:

- All terms, conditions, and provisions set forth in the bid specifications, bid instructions, and in the bid submitted by the CONTACTOR, are incorporated herein by reference and said documents are attached hereto as Exhibit A.
- 2. This contract shall begin on February 1, 2011 and terminate on January 31, 2012. There is an option to renew said contract for an additional (2) 1-year terms.
- 3. In executing this Agreement, CONTACTOR represents and warrants as follows:
- a) CONTRACTOR is solely responsible for payment, according to law, of all income taxes and other required withholding for CONTRACTOR and his/her/its employees:
- b) No workers compensation insurance or unemployment insurance shall be obtained by the BOARD concerning the CONTRACTOR, or employees of the CONTRACTOR. Said coverage, to the extent required by law, shall be provided by the CONTRACTOR.
- c) CONTRACTOR has complied with all federal, state, and local laws regarding business permits, certificates, taxes, and licenses that may be required to carry out the work to be performed under this Agreement. It is expressly understood that the BOARD enters this Agreement on the express understanding that the CONTRACTOR possesses and will maintain throughout the term of this Agreement the certificate(s) and/or appropriate professional credentials required of the service to be performed hereunder. Proof of required certifications will be provided to the BOARD upon request. Failure to have or maintain the certificate(s) required hereunder is cause for immediate termination;
- d) Upon execution of this Agreement, the CONTRACTOR will provide the BOARD with permission from his/her/its employees for the BOARD to perform Illinois State Police Criminal History Background Investigations on all persons who will have direct contact with students and staff. Unless waived by the BOARD, the CONTRACTOR shall reimburse the BOARD for the costs of the criminal background investigation;
- e) CONTRACTOR is in full compliance with the Illinois Preference Act and the Illinois Prevailing Wage Act, where applicable:
- f) CONTRACTOR (employing 25 or more employees) is in full compliance with the Illinois Drug Free Workplace Act, as applicable;
- g) CONTRACTOR shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, national origin, ancestry, citizenship

status, age. sex, marital status, order of protection status, disability, or military services;

- h) CONTRACTOR has a written sexual harassment policy incompliance with the requirements of the Illinois Human Rights Act (775 ILCS 5/2-105(A)). if applicable.
- 4. CONTRACTOR shall invoice the BOARD monthly. All invoiced amounts are due and payable by the BOARD in accordance with the Local Governmental Prompt Payment Act. 50 ILCS 505/1 et seq.
- 5. The CONTACTOR is solely responsible for payment, according to law, of all federal, state or local income taxes and other required withholdings for CONTRACTOR'S
- 6. This Agreement may be terminated by either party if the other party is in breach of any material provisions of this Agreement, but only after written notice of default and an opportunity to cure said default has been provided. A party shall have fourteen (14) days after receiving written notification of default in which to cure the identified default.

Either party may terminate this Agreement, without cause, upon 30 day prior written notice to the other party of the intent to terminate without cause. The parties shall deal with each other in good faith during the (30) day notice period.

In the event this Agreement is terminated, the BOARD shall pay CONTRACTOR for services provided up to the date of termination.

7. Any notices required to be given pursuant to this Agreement shall be addressed to the following and sent via first class United States mail, return receipt requested, or via facsimile:

To the BOARD:

Kimberly Ptak Director of Operations and Purchasing Glenbrook High School District 225 3801 W. Lake Avenue

Glenview, IL 60026 FAX: (847)486-4734 To the CONTRACTOR:

Name: CHICAGO BUILDING MAINTENANCE

Address: 800 W. Coute al Rd, 104N

City/State/Zip: Mount Prospect, 1260056

Fax Number: 866-246-7591

- 8. CONTRACTOR may not assign this Agreement without prior written agreement by the BOARD.
- 9. Each of the parties and their successors and assigns shall, and hereby covenant to, and indemnify and hold harmless, the other and the agents. officers, representatives, successors, and assigns of each at all times from and after the date of this Agreement and in respect to any damages insofar as such damages arise out of, are based upon, or result from the performance of this Agreement.

10. This Agreement may be amended or modified only by a written instrument signed by both parties.

11. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois.

Authorized District Personne

Chicago Puilding Maintenance