

TO: Dr. Mike Riggle
 FROM: Rosanne Williamson
 RE: FOIA Requests
 DATE: July 9, 2014

Attached you will find a FOIA request received by the district and our response.

Received From	Request	Received Request	Date Replied	Responded w/in required deadline	How response was sent
Andrzejewski, Adam	<ul style="list-style-type: none"> a copy of the following records: an electronic copy of "any" and "all" vendor (transfer of property or services) payee payments for the years 2008-2013 broken down by year. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; Check Date/ ACH Date; Check Number/ACH code; Check Amount/ ACH Amount; department; agency; type of payment (i.e. contract, grant, etc.)and description of products or services/ purpose of payment. 	06.24.14	06.30.14	Yes	email
<p>Please find our response attached. The documents above have been made available on line. These items were not copied for the Board packet.</p>					

06.24.14 Open the books FOIA response.

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Mon, Jun 30, 2014 at 7:07 PM

To: illinois@openthebooks.com

Bcc: egeallis@glenbrook225.org

Dear Mr. Andrzejewski,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 6/24/14 we received your request for the following:


- a copy of the following records: an electronic copy of "any" and "all" vendor (transfer of property or services) payee payments for the years 2008-2013 broken down by year. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; Check Date/ ACH Date; Check Number/ACH code; Check Amount/ ACH Amount; department; agency; type of payment (i.e. contract, grant, etc.)and description of products or services/ purpose of payment.


District Response: Please see attached reports.


Sincerely,
Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
Glenbrook High School District 225
3801 West Lake Avenue
Glenview, IL 60026

7 attachments

 **ap_skyward_all_vendor_fy2013_jan_june.xlsx**
648K


 **ap_trxpaymentbyacct_all_vendor_fy2008.xls**
3603K


 **ap_trxpaymentbyacct_all_vendor_fy2009.xls**
3183K

 **ap_trxpaymentbyacct_all_vendor_fy2010.xls**
3071K

ap_trxpaymentbyacct_all_vendor_fy2011.xls

 3064K

 **ap_trxpaymentbyacct_all_vendor_fy2012.xls**
3069K

 **ap_trxpaymentbyacct_all_vendor_fy2013_july_dec.xls**
1514K



Elaine Geallis <egeallis@glenbrook225.org>

Fwd: FOIA Request for Checkbook (Sent on 06/24/2014)...

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>
To: Elaine Geallis <egeallis@glenbrook225.org>

Tue, Jun 24, 2014 at 1:46 PM

----- Forwarded message -----

From: **Michael Riggle** <mriggle@glenbrook225.org>

Date: Tue, Jun 24, 2014 at 11:56 AM

Subject: Fwd: FOIA Request for Checkbook (Sent on 06/24/2014)...

To: Rosanne Marie Williamson <rwilliamson@glenbrook225.org>, Hillarie J Siena <hsiena@glenbrook225.org>

FYI

----- Forwarded message -----

From: <illinois@openthebooks.com>

Date: Tue, Jun 24, 2014 at 11:14 AM

Subject: FOIA Request for Checkbook (Sent on 06/24/2014)...

To: illinois@openthebooks.com

Dear Open Records Compliance Officer,

Pursuant to the Freedom of Information Act/Open Records Act, this is a request for a copy of the following records: an electronic copy of "any" and "all" vendor (transfer of property or services) payee payments for the years 2008-2013 broken down by year. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; Check Date/ ACH Date; Check Number/ACH code; Check Amount/ ACH Amount; department; agency; type of payment (i.e. contract, grant, etc.)and description of products or services/ purpose of payment.

The principal purpose of this is to make this information more accessible to the public and to access and disseminate information regarding the health, safety, and welfare of the general public. This request is not principally for personal or commercial benefit. Our agency is just exercising the general rights of the public. For these reasons we are requesting a waiver of fees. If there is a charge for this service please obtain my approval in writing prior to proceeding with request.

All documents can be e-mailed to illinois@openthebooks.com or mailed in electronic format (preferred format would be .csv or xls). If any documents are not provided in the format specified, please provide the state or federal statutes relied upon for that decision. If any record or portion of a record responsive to this request is contained in a record or portion of a record deemed unresponsive to the request, our agency would like to inspect the entire document. Under the Open Records Act/Freedom of Information Act, all non-exempt portions of any partially-exempt documents must be disclosed. If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at illinois@OpenTheBooks.com

Sincerely,
Adam Andrzejewski
Chairman
Data Collection Department
[email:illinois@openthebooks.com](mailto:illinois@openthebooks.com)

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Michael D. Riggle
Superintendent
Glenbrook HS District 225
3801 West Lake Ave
Glenview, IL 60026
[847-486-4700](tel:847-486-4700)

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Rosanne Williamson Ed.D.
Assistant Superintendent for Educational Services
Glenbrook H.S. District 225
3801 West Lake Ave.
Glenview, IL 60026
[847-486-4701](tel:847-486-4701)