

**GLENBROOK HIGH SCHOOLS
District Business Office**

**TO: Dr. Riggle
Hillary Siena**

FROM: Kimberly L. Ptak

DATE: August 27, 2012

RE: FY 13/14 Small Building Projects

Recommendation

It is recommended that the Board of Education approve the small building projects in the amount of \$58,000 (GBN) and \$200,000 (GBS) as attached.

Background

Each year, as part of the development of each building's operating budget; building administration compiles a list of building projects which they wish to complete. While large projects are generally approved and funded outside of the building operating budgets, smaller projects are included within each building's operating budget.

Prior to the referendum, the allocation from the building operating budget set aside for building projects was a figure not to exceed \$150,000 per building per year. After the referendum, due to increased square footage and higher construction costs, the allocation was increased to a figure not to exceed \$200,000 (which is about 6.5% of the total building budget.)

Attached are the FY 13/14 small building project recommendations prepared by John Finan and Gary Freund. These projects will be completed during the summer of 2013.

Building Project Allocation to Turf Fields

Over a 5-year period, the buildings agreed to allocate a total of \$250,000 of their small building project funds to the artificial turf field project. Following is a summary of the years to expect this allocation. Since GBN is allocating \$125,000 of its small building project funds to turf in FY 13/14, it is only recommending small building projects totaling \$58,000.

<u>Allocation</u>	<u>2012/2013*</u>	<u>2013/2014</u>	<u>2014/2015</u>	<u>2015/2016</u>	<u>2016/2017</u>	<u>Total</u>
GBN	\$0	\$125,000	\$125,000	\$0	\$0	\$250,000
GBS	\$0	\$0	\$85,000	\$85,000	\$80,000	\$250,000
	\$0	\$125,000	\$210,000	\$85,000	\$80,000	\$500,000

*FY 2012/13 projects were completed this past summer.

SPECIAL BUILDING PROJECTS Summer 2013
Glenbrook North

Science Classroom Window Installation **\$6,500**

The goal is to improve ventilation in science rooms B101 and B103 by installing window panels that can be opened. These rooms are used for dissection and the lack of air flow and odors coming from dissected animals have been problematic for students and teachers in this area of the building.

Based on discussions at the August 7, 2012 facility committee meeting, we researched the costs and options of adding additional ventilation to these classrooms in lieu of only adding windows. Adding exhaust and make-up air to these classrooms is estimated to cost between \$32K and \$45K. The rooms both currently have a good air turn-over rate and exceed the code requirements for a biology classroom. Based on the estimated cost range and the infrequent need for additional ventilation (it is needed primarily for the "heavy" dissections), only windows are being recommended for replacement. The ability to add fresh air to the classrooms will improve the overall indoor air quality at a minimal cost of \$3,250 per classroom.

Main Gym Painting **\$35,000**

The ceiling, shelf level walls as well as the glazed block on the floor level will be painted. The timing of this project coincides with the anticipated refinishing work on the main gym floor.

Painting of Green and Yellow Block - Library/Broadcasting **\$6,500**

The walls will be painted to modernize and better match the renovations in the library and adjoining areas.

CPA Stage Wood Trim Repairs **\$10,000**

The wood trim at the base of the stage will be repaired and refinished.

TOTAL EXPENDITURES FOR GBN **\$58,000**

SPECIAL BUILDING PROJECTS 2013 - 2014
GLENBROOK SOUTH

Maintenance Department Expansion

\$200,000

Since GBS opened in 1962, the square footage of the building and the maintenance staff have nearly doubled in size, while the maintenance areas that include shipping and receiving, storage, dock, staff lockers, and a bathroom are still the same size. Due to the lack of space, when trucks come to the dock to make deliveries, the shipments are off loaded and are brought directly out to the student hallway outside of maintenance where the items remain until they can be logged in, assembled and delivered. Shipments that are moved into the hallway remain unsecured and narrow the egress, creating a tripping hazard for students and staff. This project expands the maintenance area for proper staging of deliveries and assembly of items. The price is affected by the existing infrastructure (water, sewer, gas, power, transformers, generators etc.).

In addition, there is an \$18,000 roofing cost associated with this project that is included on the proposed list of FY 13/14 roofing projects.

Attached is a drawing of the proposed 1,300 square foot addition.

