

OFFICE OF THE PRINCIPAL  
GLENBROOK NORTH HIGH SCHOOL

To: Dr. Mike Riggle

From: Paul Pryma



Re: IL High School Theatre Festival

Date: September 16, 2009

Attached is a request from Ms. Julie Ann Robinson, Theatre Director for the Theatre Program to participate in the Illinois High School Theatre Festival, January 7 thru January 9, 2010. Included documents are: letter of request, Festival Program and registration materials, and routine district travel request forms. Friday, January 8<sup>th</sup>, a designated No Field Trip day, will be the only day students will miss class.

This Festival has provided meaningful experiences for our students in the past. I fully support this opportunity and ask for your support as well.

PP:ri

enc.

# GLENBROOK HIGH SCHOOLS

## Travel Requests Requiring Board of Education Approval

I. School    GBN X    GBS         GBE         GBOC         District     

II. Initiator    J. Robinson    Phone 2431

Position    Theatre Director    Date of Submission 8/21/09

III. Dates and Times of Leave/Return

Total Number of School Days Missed per Person 1

Departure Date/Time 1/7/10    Return Date/Time 1/9/10

IV. Name of Individuals Participating in Tour: (Attach list if necessary.)

Teachers and Staff    J. Robinson

Students    List to follow (10/1/09) ~27

V. Description, Destination, and Reason for Trip

Each year, we attend The Illinois High School Theatre Festival. This year, the festival is at Illinois State University in Normal, IL

VI. Cost of Trip    (See attached)

Was this trip included in your    Dept.         Bldg.         District         Budget?     

	Total Amount	Per Person	Account #
Registration	_____	_____	_____
Lodging	_____	_____	_____
Meals (Advance)	_____	_____	_____
Judging	_____	N/A	_____
Substitute Teacher	_____	N/A	_____
Transportation	_____	_____	_____
Air	_____	_____	_____
Bus/Car	_____	_____	_____
District Total	_____	N/A	N/A
Cost to Student	_____	_____	N/A

VII. Approval

[Signature]    [Signature]    [Signature]

Supervisor    Principal    Superintendent

9/1/09    9/3/09    9/3/09

Date    Date    Date

**Reminder:** No purchases or expenses prior to Board of Education approval.

Form approved by Board of Education 12/15/97.

**SUMMARY - TRIPS, TOURS, AND TRAVEL MATRIX**

TYPE OF TRIP	REQUIRES APPROVAL OF:		
	PRINCIPAL	SUPERINTENDENT	BOARD
Student Trips	X		
Student Trips Overnight	X	X	
Student Trips Outside of Illinois or Adjacent States	X	X	X
Educational Tours	X	X	
Educational Tours Outside of Illinois or Adjacent States	X	X	X
Educational Tours Requiring One Day or More of Student Absence	X	X	X
Educational Travel	X	X	

**BRIEF DESCRIPTION:**

- Student Trips:** Sponsored, conducted and usually financed by District. Includes field trips, activity trips, athletic trips, etc.
- Educational Tours:** Conducted by District but not financed by District. Example: Band tour to Arizona.
- Educational Travel:** Not sponsored or financed by District. Sponsor allowed to "inform" students of travel plans.

**Request For Travel**  
With Cost to Student

**COST FOR TEACHERS & STAFF**

Total Number of Staff: 3

	Per Person	Total(Cost times # of staff)	Account#	Meals for Staff
Food	\$64.00	\$192.00	282334	Breakfast \$4.00
Transportation:				Lunch \$8.00
Air	\$0.00	\$0.00		Dinner \$20.00
Bus/Car				<b>Per Day Cost \$32.00</b>
Lodging	\$133.00	\$399.00	282334	
Registration	\$45.00	\$135.00	282334	
<b>TOTAL</b>	<b>\$242.00</b>	<b>\$976.00</b>	<b>282334</b>	

**COST FOR STUDENTS**

Total Number of Students: 27

	Per Person	Total(Cost times # of students)	Account #
Transportation:			
Air	\$0.00	\$0.00	
Bus/Car	\$0.00	\$0.00	
Lodging	\$60.00	\$1,620.00	
Registration	\$45.00	\$1,215.00	
<b>TOTAL</b>	<b>\$105.00</b>	<b>\$2,835.00</b>	<b>821220</b>

**TOTALS**

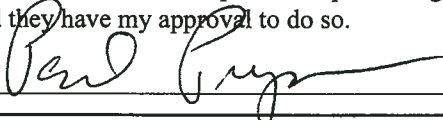
COST TO STUDENTS:	\$2,835.00
COST TO DISTRICT:	\$976.00
COST OF TRIP:	\$3,811.00

# 2010 REGISTRATION FORM

## Illinois High School Theatre Festival

Please copy and complete. Schools/participants will be registered upon receipt of payment, **medical/liability release forms** and completed registration form on a first-come, first-served basis. To avoid late fees, documents and payment must be received by November 6, 2009. Note, however, that registration may close earlier if attendance capacity is reached. Registration received after November 6, if space allows, will automatically be assessed a \$15/person fee. **Schools may register up to 40 participants, including all adult sponsors/chaperones (excluding All-State company members). Include completed medical forms.**

Official School Name Glenbrook North High School  
 School Address 2300 Shelmer City Northbrook State IL Zip 60062  
 School Phone 847-272-6400 School Fax 847-509-2411  
 School Primary Sponsor Julie Ann Robinson Sponsor School Phone 847-509-2431  
(Name of one person who will be attending and handling arrangements)  
 Home Phone 630-992-2205 E-mail (school or home) jrobinson@glenbrook.k12.il.us  
(Registration and ticket confirmation will be sent via e-mail.)

**Required:** I am aware that students and sponsors representing our school will be attending the 2010 Illinois High School Theatre Festival, and they have my approval to do so.  
 Principal's Signature  Date 9/9/09

### REGISTRATION FEES:

1 School Registration Fee \$ 20.00\*  
 \*If you are exempt from this fee, please write the name of the ITA member or organization at your school: \_\_\_\_\_  
 Number of Students (excluding All-State) @ \$45.00 each (\$60.00 after November 6, 2009) \$ \_\_\_\_\_  
(The number of students plus the number of sponsors/chaperones must not exceed 40.)  
 Number of Sponsors/Chaperones @ \$45.00 each (\$60.00 after November 6, 2009) \$ \_\_\_\_\_  
(It is required that you provide a ratio of one sponsor for every 10 students, or fraction thereof.)  
 Number of Meal Passes @ \$17.00 (for Friday lunch and Saturday lunch) \$ \_\_\_\_\_  
 Number of Auditionees @ \$20.00 (DO NOT include All-State Cast/Crew) \$ \_\_\_\_\_  
 All-State Donation \$ \_\_\_\_\_

Is this the sponsor's first Theatre Festival?  YES  NO Total \$ \_\_\_\_\_

Do you need special accommodations to participate?  YES  NO  
(i.e. handicap seating, sign language interpreter, etc.)

### Opening Performance Time Preference (Please check one)

Please note: Preferences are assigned on a first-come, first-served basis.

Thursday 6:00 PM  Thursday 8:30 PM  
 No Preference

### Urinetown(All-State) Time Preference (Please check one)

Please note: Preferences are assigned on a first-come, first-served basis.

Friday 3:00 PM  Friday 7:30 PM  
 Saturday 10:00 AM  Saturday 2:00 PM  
 No Preference

**Make checks payable to "Illinois State University"**  
**Return this form and one check to:**  
 Illinois High School Theatre Festival  
 Conference Services  
 Campus Box 8610  
 Normal, IL 61790-8610  
 Please use this registration form as your invoice.  
 You will not receive an additional bill.  
 Questions? E-mail [illinoistheatretefest@ad.uiuc.edu](mailto:illinoistheatretefest@ad.uiuc.edu) or  
 call 309-438-2160 or 1-800-877-1478.

### FOR ISU OFFICE USE ONLY

Date received \_\_\_\_\_ Check # \_\_\_\_\_ Check Amount \_\_\_\_\_  
 Processed by: \_\_\_\_\_

**Theatre Festival Rationale  
January 7, 8, and 9, 2010**

**Julie Ann Robinson  
Theatre Director**

The thirty-first annual Illinois High School Theatre Festival will be held Thursday, January 7 through Saturday, January 9, 2010 at Illinois State University in Bloomington-Normal. I'm writing to request special permission for our theatre students to attend this festival.

**What is Theatre Festival?**

The festival is the largest and oldest non-competitive high school theatre festival in the world, and over 4,000 students, teachers, and artists come together each year to celebrate theatre. At the festival, students have an opportunity to see over twenty-five productions, attend over 150 workshops, and see the All-State production of "Urinetown." Seniors interested in pursuing theatre as a career are also able to audition for college programs at the festival.

**Why January?**

Due to the need for many performance spaces and hotels, the festival is too large to house at any single site in the Chicago area. In early January, Illinois State and University of Illinois Champaign-Urbana are off for winter break, making a perfect opportunity for the high school population to overtake the campus.

**What is the benefit to our theatre program?**

At the festival, students are educated in areas of theatre that we don't always encounter with a given production here at home. For example, there is a fight choreographer who always gives a workshop on believable stage combat. Unless we're doing a fight scene in a Shakespearean play, we would not likely hire this guy to come and teach our students these techniques. There are hundreds of opportunities for our students to get experience and education in a concentrated amount of time. Also, the festival provides an opportunity for our students to mingle with kids from neighboring schools, allowing them to see what kind of theatre is occurring around them. These kinds of social connections help kids build a better understanding of theatre and, ultimately, the program.

**Logistics: How many students would go, how much does it cost, and when do they leave?**

Last year, I took 27 students and three staff members to the festival. This year, I'd like to take the same number. The cost per student is approximately \$125, which covers transportation, hotel, and the registration for the festival. We would leave in the afternoon on Thursday, January 7, so the students would miss ONE day of school on Friday, January 8.

**Chaperones/Support**

Julie Ann Robinson, Joel Monaghan, and Andy Wallace

Illinois Theatre Association  
presents



Master



Class

January 7, 8 and 9, 2010

at

Illinois State University

Participation Information

[www.illinoistheatrefest.org](http://www.illinoistheatrefest.org)

# Illinois Theatre Association

## OFFICERS

### President

Timothy Ortmann  
Niles North High School

### First Vice-President

Norm Engstrom  
Illinois Valley Community College

### Second Vice-President

Mel Ludington

### Secretary

Kristen Mackie  
Guerin College Prep

### Treasurer

Kurt Steinhauser

### Managing Director

Aimee-Lynn Newlan

## DIVISION REPRESENTATIVES

### Children's Theatre

Elizabeth Driver  
Oak Grove School

### Steve Leaver

Imagination Theater

### Community Theatre

Karen Fort  
Chase Park Theater

### Linda Roberts

Roberts Marionettes

### Creative Drama

Dinah Barthelmess  
Wilmette Junior High

Emily Patricia Montegudo  
Theatre of Western Springs

### Professional Theatre

Rob Chambers  
Theatre Mir

### Brad Lyons

Timber Lake Playhouse

### Secondary School Theatre

Anna Louise Jakubka  
Addison Trails High School

### Judy Klingner

Fremd High School

### University/College Theatre

Marcus Olson  
Western Illinois University

### Sandra Zielinski

Illinois State University

## STANDING COMMITTEES

### Director of Advocacy

Jim DeYoung  
Monmouth College

### eFollowspot Editor

Jerry Proffit  
Roosevelt University

August 2009

Dear Illinois High School Theatre Festival Sponsor,

It's a crazy time of year, and there's way too much to do – why should this fall be any different! The Illinois High School Theatre Festival probably seems years away. But it will be here before we know it!

So please, take a few minutes now to set aside time for yourself and your students to celebrate the joy of theatre this January. This is truly the biggest and best non-competitive festival of its kind in the nation. The Illinois Theatre Association is proud to present the Festival as one of our hallmark events of the year!

If you're not yet a member of the Illinois Theatre Association, please check us out on the website ([www.illinoistheatre.org](http://www.illinoistheatre.org)) and become a member today or, fill out an application found on page 19 of this booklet. The ITA is the one representative professional theatre association in the state of Illinois.

Arts and education advocacy, networking, *eFollowspot* (ITA's monthly on-line publication), discounts – these are some of the bonuses of membership. But the crucial reason to join is because the ITA is the voice of its members. We need your membership to have a louder and more diverse voice. With you on board, we can create even greater movement forward in the theatre community throughout Illinois.

The Illinois Theatre Association proudly produces the Illinois High School Theatre Festival. As a member, you help support this extraordinary event – and enter into a community of theatre professionals who support and understand the work you do each day.

I look forward to seeing you and your students in January.



Timothy Ortmann  
Illinois Theatre Association, President

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123 Mill Pond Drive / Glendale Heights, Illinois 60139  
312-265-5922 office / 800-898-6987 toll free / 312-265-6101 fax  
[info@illinoistheatre.org](mailto:info@illinoistheatre.org)  
[www.illinoistheatre.org](http://www.illinoistheatre.org)



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The Illinois High School Theatre Festival is produced by the Illinois Theatre Association and sanctioned by the Illinois State Board of Education.

This event is sponsored by Illinois State University and the University of Illinois at Urbana-Champaign.

This event has been endorsed by the Illinois Alliance for Arts Education.

This program is funded in part by a grant from:



## IMPORTANT DATES AND DEADLINES

### Friday, September 11, 2009

- Date of receipt for Showcase and Full-Length Production applications ([www.illinoistheatrefest.org](http://www.illinoistheatrefest.org))

Note: Applications for productions performed before October 3, 2009, must be received three (3) weeks prior to production date.

### Friday, October 23, 2009

- Date of receipt for Workshop online applications

### Friday, November 6, 2009

- Date of receipt for the following:
    - Complete Festival Registration form and fees (including medical/liability release forms)
- Note: Schools are allowed to register only up to 40 participants, including adult sponsors/chaperones. In recent years, registration has reached capacity prior to the registration deadline.
- College/University Audition applications with fee
  - Auditionee résumés for college/university auditions



### Friday, November 20, 2009

- Last day to request a refund
- Fest Gear Pre-Order forms and payment due

### Friday, November 27, 2009

- Showcase and Full-Length Production directors must be available by telephone from 1:00–5:00 PM to receive a call from the Festival Play Selection Committee concerning Festival participation.

### Sunday, December 6, 2009

- Showcase and Full-Length Production directors and technical directors of selected shows attend a mandatory meeting at Illinois State University in Normal at 10:00 AM
- Deadline to submit high school display materials

### Week of Monday, December 7, 2009

- E-mail containing important Festival instructions sent to registered schools' sponsors. If you do not receive this e-mail by December 11, please contact Conference Services at [illinoistheatrefest@ad.uiuc.edu](mailto:illinoistheatrefest@ad.uiuc.edu) or 309-438-2160 or 1-800-877-1478.

### Monday, December 14, 2009

- Date of completion of online forms ([www.illinoistheatrefest.org](http://www.illinoistheatrefest.org)):
  - School Housing form
  - Final Participant List form
  - Tech Olympics Registration

### Friday, December 18, 2009

- College/University Audition times posted online

### Thursday, January 7, 2010

- Festival Begins

August 2009

Dear Friends and Colleagues,

Wow! Time flies when you're having fun. It seems like I just wrote a letter about the Festival only weeks ago. By the time you read this summer will almost be over. You will be preparing for new students, new productions and new experiences. While you have (hopefully) been rejuvenating and relaxing over the summer, the 2010 Festival Committee has continued its mission to maintain the excellence of this Festival and to leave it just a little nicer than we found it. We hope that you will find the small changes we have made along the way helpful. This amazing committee is comprised of ITA members who are volunteers, professionals, teachers, colleagues, students and friends. Many thanks to each and every committee member for the countless hours of service they have and will contribute.

The Illinois High School Theatre Festival would not be possible without the support and guidance of our parent organization, the Illinois Theatre Association (ITA). Without them, you and your students would not be able to participate in one of the largest and most respected theatre festivals in this country. Please consider joining the ITA if you are not currently a member. Programming and support activities are cultivated by six divisions: Children's Theatre, Community Theatre, Creative Drama, Professional Theatre, Secondary School Theatre, and University/College Theatre.

The committee has been working hard to solve our space dilemmas, and we are pleased to report that we have found many new and spacious venues for workshops. We have also found a new performance space for showcases. Still, we will not have our largest full-length performance space this year. In that regard, we encourage you to consider submitting showcases and workshops to help us work around this inconvenience for one year.

As summer draws to a close, and we start a new school year – it's time to get ready for the 35th Annual Illinois High School Theatre Festival. We cannot put on this Festival without YOU! I highly recommend getting involved in any of the following ways:

- Bring your students!
- Submit a fall production for Full-Length or Showcase consideration.
- Lead a workshop.
- Respond to productions submitted for selection.
- Earn professional development credits.
- Encourage your seniors to audition: over 25 in-state and out-of-state colleges will be in attendance.

My heartfelt thanks for all that you do for your students and this Festival. It is because of people like yourself that the Illinois High School Theatre Festival can continue to reach over 4,000 of our state's leading theatre students, educators and professionals. Enjoy your school year, and I look forward to seeing you in January at *Master Class*.

Sincerely,



Karen M. Hall  
Executive Director 2010  
Maine Township High School East



## FESTIVAL OBJECTIVES

### I. To enrich the education of high school students:

By helping them realize through this experience that theatre is one means of fulfilling each individual's innate need and desire to create.

By bringing diverse young persons together in an environment of creative and imaginative stimuli where theatre can be witnessed, experienced, ingested, talked about, and lived.

By providing experiences in which each student can recognize and share common ambitions, goals, and interests with other students from diverse communities and programs.

By allowing students to witness different types and styles of theatre processes and performance.

By providing opportunities for students to showcase their creative efforts.

### II. To serve teachers, directors, and theatre sponsors:

By demonstrating specific educational theatre materials and techniques.

By providing exposure to various program sizes and alternative approaches for theatre programs.

By providing a showcase for accomplishments of student groups.

By developing a forum and network for the exchange and sharing of ideas to build and expand theatre programs.

## FESTIVAL THEME

What is *Master Class*? *Master Class* is YOU!

Join us for a Festival filled with opportunities to learn from the masters in all areas of the theatre. As artists, we are always striving to become masters of our craft. At Festival 2010 come prepared to grow as theatre artists and to learn from true masters of their art.

## FESTIVAL WEB SITE

[www.illinoistheatrefest.org](http://www.illinoistheatrefest.org)

Please tell your students about the Web site!

## TENTATIVE SCHEDULE

(Subject to Change)

### Thursday, January 7, 2010

**4:00–8:30 PM**  
Registration

**5:30 PM**  
College/University Auditionees' Meeting  
(For those attending Opening Performance #1)

**6:00 PM**  
Opening Ceremony and Performance #1

**8:00 PM**  
College/University Auditionees' Meeting  
(For those attending Opening Performance #2)

**8:30 PM**  
Opening Ceremony and Performance #2

### Friday, January 8, 2010

Most activities begin at 9:00 AM.

#### Morning

Warm-up for College/University auditionees  
Auditions for College/University Admissions and Scholarships  
Workshops, Showcases, Full-Lengths

#### Afternoon

Workshops, Showcases, Full-Lengths continue  
**Urinetown All-State Performance #1** (3:00 PM)

#### Evening

Workshops, Showcases, Full-Lengths continue  
**Urinetown All-State Performance #2** (7:30 PM)

#### 10:00 PM

Student Dance/Activities  
ITA Meeting/Sponsors' Reception

### Saturday, January 9, 2010

Most activities begin at 10:00 AM.

#### Morning

Workshops, Showcases, Full-Lengths continue  
**Urinetown All-State Performance #3** (10:00 AM)


#### Afternoon

Showcases, Full-Lengths continue  
**Urinetown All-State Performance #4** (2:00 PM)

\*Please Note: No specific times are set aside for meals.

## NAVIGATING THIS BOOKLET

Whether this Festival is your first or thirty-fifth, please take the time to read this booklet carefully. Things do change each year, and we've tried to make this booklet user-friendly. Look for these symbols:


 Note the Date

 Helpful Tip for Teachers

 Important Info

 Due Date

 Specifically for Students

 New for This Year

## GENERAL INFORMATION

### Registration



**Please note: schools are only allowed to register up to 40 participants.** This includes adult sponsors/chaperones. The 10:1 student to sponsor ratio will be enforced. Exceptions to the 40-participant limit will be considered for schools that are chosen to perform at the Festival.

Students (excluding All-State) = \$45 each  
(\$60 each late registration fee)  
Sponsors/Chaperones = \$45 each  
(\$60 each late registration fee)  
School Registration Fee = \$20

This is an event produced by the Illinois Theatre Association (ITA). There is a \$20 registration fee per school. This fee is waived if there is a current ITA member on staff at your school or if your school is an organizational member. Please provide member/organization name on the registration form.

Due to safety, quality, and space concerns, the number of participants is determined by the capacity of the facilities.

**Participants will be registered on a first-come, first-served basis.**



**Registration will be considered complete when the school has submitted:**

- **An application with all required signatures (pg 14)**
- **Signed medical release forms for each participant (pg 15), and**
- **Required payment (a purchase order number is acceptable).**

**Once registration is full, schools will be put on a waiting list. Note: We often reach capacity several days if not weeks before the deadline.**

**To avoid a late fee, registrations must be received no later than November 6, 2009.** After that time, a late charge of **\$15 per person** will be assessed, if the space is available. Late registrations and payment for these schools must be received by Sunday, December 6, 2009. NO registrations will be accepted after this date.

Make checks payable to Illinois State University and send with the enclosed registration form found on page 14 to:

**Illinois High School Theatre Festival  
Conference Services  
Campus Box 8610  
Normal, IL 61790-8610**

All-State cast, crew, and orchestra members from your school should **not be** included on your registration form. Instead, their medical/liability release forms and college audition forms/fees (if applicable) should be given directly to this year's All-State Producer, Mark Begovich.



Upon receipt of your registration forms and fees, we will send you an e-mail confirming your registration. You will receive additional details about your trip to the Festival via e-mail during the second week of December. If you do not receive this e-mail by December 11, 2009, please contact Conference Services at [illinoistheatrefest@ad.uiuc.edu](mailto:illinoistheatrefest@ad.uiuc.edu) or 309-438-2160 or 1-800-877-1478.

**\*\*On-site registration will not be accepted\*\***

### Sponsor-to-Student Ratio

You are required to provide a ratio of one sponsor/chaperone for every 10 students, or fraction thereof (e.g., 13 registered students require two sponsors/chaperones). Sponsors/chaperones must be at least 21 years of age.

### All-State and Opening Performance Tickets

Each school will be assigned to an All-State and an Opening Ceremony performance on a first-come, first-served basis. While we try to honor preference requests, the late Opening Performance, the Friday evening All-State Performance, and the Saturday morning All-State Performance frequently fill up first. The All-State performances will have assigned seating.

Once all tickets for all performances are assigned, schools will be placed on a waiting list. **NOTE:** Even though schools meet the registration deadline, they are not guaranteed tickets to the All-State or Opening Performance. Schools will be notified by e-mail the second week of December as to which performances they are assigned.

### Refunds

We will issue a refund if the cancellation request is called in to us at 309-438-2160 or 1-800-877-1478 by Friday, November 20, 2009. If the request is submitted by mail, the letter must be received by this date. Please be sure to include your school's Federal Employer's Identification Number with the request. No refunds will be made after November 20, 2009.

## GENERAL INFORMATION

### Mentoring Program

- **Is this your first or second Festival?**
- **Is all of this information confusing/overwhelming?**
- **Not sure you want to take the Theatre Festival plunge?**
- **How do I navigate through all of the information in this booklet?**
- **How do I decide which students to bring?**
- **How do I organize such a big field trip?**
- **Where do I find the money?**
- **How do I keep the parents in the loop?**
- **How do I keep the administration in the loop?**
- **What do I do first?**

Contact Judy Swiger. She has been to 34 Theatre Festivals. If she doesn't know the answer, she will find it for you. Call 217-840-7255 or e-mail [jswiger@ms.k12.il.us](mailto:jswiger@ms.k12.il.us).

### Transportation and Parking

The Festival will not provide transportation. Transportation remains the responsibility of individual schools. Parking, for a fee, is available in the Bone Student Center Parking Lot. You will be ticketed if you park in a reserved space or an unpaid meter. The Festival assumes NO responsibility for parking tickets. Buses/vans will not be allowed to stop on Locust Street, University Street, and College Avenue. (Buses/vans will only be allowed to stop on University Street long enough to drop off people to pick up registration materials on Thursday, January 7, 2010.) Parking location for buses during Festival will be included in the December e-mail.

### Meals

Feeney Dining Center will be open for Theatre Festival participant lunches. A \$17 meal ticket is available for purchase for lunches Friday and Saturday and must be purchased in advance. One price provides the participant with an all-you-can-eat lunch for both days. The dining center will be open from 11 AM until 2:30 PM Friday and Saturday.

### Lodging

Overnight accommodations are the responsibility of individual schools. Local hotel and motel information can be found on page 20 of this booklet and on the Festival Web site. Illinois State University and the Illinois Theatre Association assume no responsibility for these accommodations. Sponsors are strongly encouraged to make hotel/motel reservations as soon as possible. Ask for the IHSTF 2010 block.

### Survival Guide for the Arts

In the Hospitality Room MASTER TEACHERS will hold informal discussions on a variety of topics such as:

- Special needs students in your classroom and on stage
- Scenes to use in class
- Developing a philosophy for teaching the Arts
- How to build a program
- People I should make friends with in my school, district and community
- To whom do I give comp tickets
- How and where to find good and appropriate scripts
- ESL in the Arts classroom
- Involving other departments in the program
- Building an inexpensive set
- Where do I store all this stuff?
- I can direct, but I don't do tech. HELP!
- Community relations
- Field trips
- Writing curriculum

DO YOU HAVE IDEAS FOR DISCUSSION...

Contact Sue Aldridge at [aldridsu@champaignschools.org](mailto:aldridsu@champaignschools.org).

### I Got It... You Need It Swap Board

With the ever growing cost of producing shows and the ever declining funding we must help each other survive!

Look at what you have in your lofts, closets, and storage areas that you would be willing to loan, rent, share or give and put the word out at the Festival on our SWAP BOARD located in the Hospitality Room.

**Don't forget to add our e-mail address to your address book to allow future e-mails.**

**[illinoistheatrefest@ad.uiuc.edu](mailto:illinoistheatrefest@ad.uiuc.edu)**

## COLLEGE/UNIVERSITY AUDITIONS



This audition is an opportunity open to students who wish to enter a college/university theatre program upon graduation. Any student graduating in the 2009–2010 school year may participate in the acting and technical theatre auditions for representatives of major training programs. As in the past, all Illinois college and university theatre departments have been invited to participate in this program, as well as other theatre departments from outside of Illinois. The goal is to give students an opportunity to audition for college representatives while refining and enriching their auditioning skills.

Auditions will be held Friday, January 8, 2010. Audition times will be posted online by December 18, 2009. In addition, a special orientation meeting is required of all auditionees on Thursday, January 7, before the opening ceremonies. During this meeting, important audition information to help make the process as user-friendly as possible will be discussed. An audition warm-up session will take place on Friday to help prepare student actors and technicians.

### Audition Requirements

1. Acting auditions must not exceed two minutes, including introductions and transitions. Auditions will be timed.

Students should prepare:

- A single monologue, or
- Two short contrasting monologues, or
- A short monologue and 16 bars of a song. An accompanist will be provided. Please bring appropriately marked sheet music in your key.

Students should avoid character/dialect roles beyond their individual talents and age ranges.

2. Design/technical auditions will be scheduled simultaneously with the performance auditions. Students will:
  - Display their work (i.e., portfolios, pictures, displays. See [www.illinoistheatrefest.org](http://www.illinoistheatrefest.org) for examples),
  - Give a two-minute presentation, and
  - Answer questions from the college/university representatives.
3. All student auditionees must be registered for the Festival. Eligibility for participants is limited to graduating students who plan to enter college in the summer or fall of 2010. Each auditionee must pay a non-refundable \$20 audition fee.

4. All auditionees must submit a ONE-PAGE typed résumé with their application, which must be received at Illinois State University's Conference Services by **November 6, 2009**. Résumés should include personal information (name, address, phone number, height, weight, and hair color), previous training, and production experience. Audition tip sheets and sample résumés can be found on the Festival Web site, [www.illinoistheatrefest.org](http://www.illinoistheatrefest.org). Please do not submit any photographs. All résumés must be on white paper.



High school directors may submit as many names as they wish. Please impress upon the students that their application constitutes a commitment to the Festival and the College and University representatives present at the auditions.



### Audition Instructions

1. Copy and complete the audition form (page 16) for each student applicant.
2. Register all auditioning students for the Festival.
3. Mail audition forms, résumés, and fees so that all are received no later than **November 6, 2009**, to:

Illinois High School Theatre Festival  
Conference Services  
Campus Box 8610  
Normal, IL 61790-8610


If you have any questions about college auditions, contact the Associate Directors for Auditions.

**Laura Gilbert**  
Lockport Township HS  
815-588-8671  
[lgilbert@lths.org](mailto:lgilbert@lths.org)

**Lauri McCleneghan**  
Maine South HS  
847-692-8065  
[lmccleneghan@maine207.org](mailto:lmccleneghan@maine207.org)

**Note:** All-State participants planning to audition must register for College/University auditions through the All-State Producer, Mark Begovich.

## PLAY SELECTION

 In keeping with this year's theme of *Master Class*, every director thinking of submitting a show should answer one question: **What can this show teach the students of Illinois?** Is the show a great example of commedia? Are the puppets a sight to behold? Did the show come out of a class, workshop, or original process? No matter the lesson, directors should seek out ways to help students understand that seeing plays is an essential learning tool for the theatre student. Please keep this theme in mind as you submit your show for consideration.

### Play Selection Process Information

The intent of the play selection process for the Illinois High School Theatre Festival is to feature productions from all across the state, providing students with exposure to a wide variety of theatrical forms and production styles.

The Festival is not a competition. There are no "rankings" of first, second, etc. Plays do not come to the Festival in competition with each other, but as part of a cooperative effort to bring a diverse sampling of high school theatre from throughout the state. Being chosen to perform at the Festival is not "winning" any more than not being selected is "losing." Performance at the Festival should be seen as an honor and an opportunity to share students' talents and accomplishments with their peers.

### Participating in the Play Selection Process

A school may elect to present either a Full-Length or a Showcase production to be responded to by a two or three-member response team. The response team will then view the production at the home school. Respondents for the shows provide both a written critique (which is forwarded first to the selection committee) and an oral "exchange of ideas session" at the conclusion of the performance. This dialogue gives students and directors an opportunity to ask questions and share their ideas with the respondents. The session usually proves to be beneficial to both the company and respondents.

### Full-Length and Showcase Productions

A Full-Length production is performed using theatrical lighting, sound, stage, costumes, sets, and props. For example, you might choose to submit your school's fall play for the response process as a Full-Length production. You will have a maximum of three hours of set-up time (not necessarily consecutive) and one hour to strike. A running time of 2-2 ½ hours, including intermission, fits best into the Festival schedule. Note: Actual set-up and strike times are based upon the length of the show, Festival schedule, scenic and technical requirements, and staff schedules.

A Showcase production is a shorter presentation, running 60 minutes or less. It is often performed in smaller theatre spaces or nontraditional stage areas. Showcase productions may be plays, excerpts from plays, original scripts, experimental projects, mime, oral interpretation, student-directed one-acts, excerpts from your school's musical, compilations of drama, poetry, music, or dance. Showcase productions use small sets (or no sets), and lighting is generally simple lights up and lights down. Costumes, props, some sound, etc. may be used. You will have approximately 10 minutes to set up and 10 minutes to strike.

### Criteria Used for Selection of Shows for the Festival

Remember, the selection process is **NOT** a contest. The Play Selection Committee considers a wide variety of factors when selecting plays:

- Educational value and relevance to the Festival audience
- Type and size of production
- Overall rating by the respondents who view the original production
- School size and geographical area/representation
- Appropriateness of the play for the performers
- Feasibility of transporting the production to the Festival
- Feasibility of meeting set-up/strike time constraints at the Festival
- Length of production (Because of space constraints and scheduling issues, shows longer than 2½ hours, including intermission, might not be considered for selection.)
- Production must meet fire and safety requirements for Illinois State University.

### Special Limitations

- A school may submit one Full-Length or one Showcase production for the response process. Schools may not submit both in the same year.
- Any school that performed a Full-Length production at the 2009 Festival is not eligible to perform a Full-Length production at the 2010 Festival.
- Schools must conform to the time limits for a Showcase. Do not submit a Full-Length production for a Showcase spot. The respondents must see the Showcase version in order for it to be considered as a Showcase production for the Festival.



*2010 offers the Festival an interesting challenge. We have fewer available performance spaces at ISU this year. The committee is still working to find spaces and solutions; therefore, this may be the year to submit a Showcase that could be performed in a non-traditional performance space, for that may be all we have.*

## PLAY SELECTION

### Where Do I Start?

- Complete the Production Application online at [www.illinoistheatrefest.org](http://www.illinoistheatrefest.org). Note that the form is not printed in this book. If you are unable to access the form online, please call Conference Services at 309-438-2160 or 800-877-1478, and a form will be faxed to you.
- A fee of \$65 will be charged for responding to a Showcase production. The fee for a Full-Length production will be \$80.
- **Checks (made payable to the Illinois State University) must be mailed in immediately after registering online.**
- **A Safety and Liability Form must be signed by the sponsor and an appropriate administrator from the applicant's school. This form must be received no later than November 19.**
- Entries must be received or submitted online no later than Friday, September 11, except for those productions performed before October 3. These applications must be received three weeks prior to the performance date. Performances will be responded to between August 21 and November 19; no shows will be responded to before or after these dates. If your show is going up the weekend of November 19, consider having a final dress rehearsal evaluated.
- Applicant schools must absorb all expenses (including royalties, if applicable) related to participation.

**Remember:** Schools may submit either one Full-Length or one Showcase production for the response process. Schools may not submit both in the same year. In addition, any school that performed a Full-Length production at the 2009 Festival is not eligible to perform a Full-Length at the 2010 Festival. However, all schools are eligible to submit a Showcase, even if they performed last year.

**Schools have a better chance of being selected if you submit a Showcase show.** Consider one-acts and student-directed shows for Showcases. It is a great opportunity for these students to shine!

Do not submit a Full-Length for a Showcase spot. Responders must see a Showcase-length version of the production.

### Commissioned Productions

The Festival Committee reserves the right to commission one or more Full-Length or Showcase productions.

### Anything Else I Need to Know?

- After the application has been received, the Director will be sent information containing guidelines and instructions regarding the respondent visit.
- The Play Selection Committee will secure at least two respondents for each production and will establish communication between the respondents and the Director.
- The respondents for your show will conduct an oral critique session directly after your performance. This should last no more than one hour. A written critique will be sent to the Play Selection Committee and forwarded to the Director.
- All schools with productions being viewed must register and be accepted to attend the Festival in order to be considered for selection. Register early because we have had to turn schools away each year.
- **All Directors of shows (or Sponsors of Student Directed shows) for consideration for performance at Festival must also be ITA members in order for their production to be eligible for performance at the Festival.**
- Appropriate and professional behavior is expected from all Directors, Sponsors, Student-Directors, and Students. Consequences for inappropriate behavior may range from a letter sent to the principal to a four year ban from the Festival.

### Completing Applications

Please complete the application form online at [www.illinoistheatrefest.org](http://www.illinoistheatrefest.org) and mail in payment separately to:

**Illinois High School Theatre Festival**  
 Conferences Services  
 Campus Box 8610  
 Normal, IL 61790-8610

### What's Next?

- Selection of the Full-Length and Showcase productions will take place on Friday, November 27, 2009. **All Directors must be available to confirm participation by telephone from 1:00–5:00 PM that day.**
- **If an evaluated school's registration materials and fees have not been received by November 6, 2009, or before registration closes, the production will not be considered for performance at the 2010 Festival.** Note: Register early! If registration capacity is reached prior to November 6 and we do not have your registration materials yet, your production will not be considered.





## PLAY SELECTION



- Schools selected to perform at the Festival must register all students who attend. Additional students and/or teachers who register to attend the Festival because their performance has been selected will not be charged the late registration fee, but must be registered on or before December 6, 2009.
- Directors and Technical Directors for all productions selected for the Festival are required to meet on the Illinois State University campus on Sunday, December 6, 2009, from approximately 10:00 AM to 12:00 PM.
- A school whose Full-Length show was submitted for consideration, but not selected, may, at the discretion of the Play Selection Committee, be asked to become a Showcase production. If the school agrees to take the Showcase spot, the Play Selection Committee will negotiate any changes that need to be made to fit an assigned space/time. If such an agreement is made, that production will be listed as and considered as a Showcase production; therefore, the school would be eligible to submit a Full-Length again next year.

### Special Production Notes

- **All scenery and large prop items must be fireproofed and capable of passing a rigorous fire inspection.**
- Generally, hanging of scenery is not allowed. There may be no flying of people, and no flown scenery may move during the show.
- All scenery that is brought by the school is used at the sole risk of the school producing the show. The producing school shall be fully liable for any damage or injuries occurring on or around, or are caused by scenery and equipment that they provide.
- No smoke machines or pyrotechnics are permitted to be used in any space.
- Production design and scenery must be safe for actors, technicians, and all others. No production will be selected if, in the opinion of the respondents, there are questions about safety.
- Because of the unique characteristics of each performance venue, sets may need to be altered to fit the available space.
- For Full-Length productions, you will have a maximum of three hours load-in and set-up time (not necessarily consecutive), including technical adjustments and/or any stage rehearsal. Set strike will be limited to one hour. Actual set-up and strike times are based upon the length of the show, Festival schedule, scenic and technical requirements, and staff schedules.
- A general lighting plot will be provided, with a limited number of specials.

- Showcase productions will have approximately 10 minutes for set-up and 10 minutes to strike. Technical support is minimal; lights are “on and off.” There is no storage for props, scenery, etc. Dressing areas are limited. Sound equipment/system, if used, must be provided by the producing school.

### Become a Play Respondent

We are looking for people who are willing to respond to high school Full-Length and Showcase productions and to recommend whether or not they should be selected for performance at the 2010 Festival. A respondent may be anyone with expertise in theatre. Respondents are encouraged to complete the ITA certification process. They will be asked to attend a performance (free of charge, of course) at a school near their home, meet with the cast, crew, and director for a post-show discussion, and complete a written response. **Respondents may now earn 1–4 hours of graduate credit through ISU (page 13).** If interested, please complete the Respondent Interest Form online at [www.illinoistheatrefest.org](http://www.illinoistheatrefest.org), or e-mail [playselection@gmail.com](mailto:playselection@gmail.com) as soon as possible.

If you have any additional questions, contact one of the Associate Directors for Play Selection:

**Kevin Phelan**  
Vernon Hills HS  
847-932-2281  
[kevin.phelan@d128.org](mailto:kevin.phelan@d128.org)

**Jeremy Morton**  
Prospect HS  
847-718-5554  
[jeremy.morton@d214.org](mailto:jeremy.morton@d214.org)

## HIGH SCHOOL DISPLAYS

In order to fully establish this year's theme and recognize your school's participation, the Festival is soliciting documentation of your school's production. Even if you are not submitting a show for the response process, we would like to receive digital images of your school's productions for presentation at the Festival. This will allow all Festival participants to see the wide variety of theatre that occurs in our state. Photos should be sent as jpgs and can be e-mailed to Jessica Buczek.

Please remember if your school is considering submitting a play for Full-Length or Showcase selection, you must submit photographs, programs, and a description of your school and theatre program. Exhibit materials must be received by December 6, 2009. These can be mailed to Brian Alexander, Associate Director for Exhibits, or brought to the December 6 director's meeting.

If you have any additional questions, feel free to contact the Associate Directors for Exhibits:

**Brian Alexander**

Heyworth HS  
206 Spring St.  
Mt. Pulaski, IL 62548  
217-792-3209  
balexander@mtpulaski.k12.il.us

**Jessica Buczek**

Maine East HS  
847-692-8266  
jbuczek@maine207.org

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## THE ILLINOIS HIGH SCHOOL THEATRE FESTIVAL



## TECH OLYMPICS

Sponsored by

The Midwest Section of the United States Institute for Theatre  
Technology (USITT) and Electronic Theatre Controls (ETC)

Begin sharpening your skills in:

- \* Wiring a stage pin connector
- \* Focusing from an ellipsoidal to a geometric shape
- \* Striking and setting up a props table on/offstage
- \* Sound system set-up
- \* "Hollywood" hard flat construction
- \* Costume quick change
- \* Nicopress crimping of aircraft cable
- \* Knot tying



- Workshop sessions will be Friday AM and early PM.
- You can practice an event prior to completing it (except for flat construction).
- All schools that enter must participate in each of the seven events to be eligible for team award.
- Individuals may participate in as many events as they would like to test their skill, subject to time.
- A school may have as many as six participants or as few as one as long as all events are completed (Flat construction must be done by a minimum of two people).
- Participation in the Tech Olympics will be limited, so sign up as early as you can.
- Deadline for entering is **December 14** or when we reach our maximum. It is possible to show up at the Tech Olympics without pre-registering, but there is no guarantee that there will be space.

Please see the Festival Web site at [www.illinoistheatrefest.org](http://www.illinoistheatrefest.org) for detailed event descriptions and to pre-register!

**Questions?**

E-mail David Barone, Glenbard North High School, [david\\_barone@glenbard.org](mailto:david_barone@glenbard.org).

## WORKSHOPS

### Illinois High School Theatre Festival Exhibitor and Workshop Guidelines

While we appreciate the fact that exhibitors and workshop leaders provide a crucial service for the Festival and students, there are a few guidelines we must clarify:

- Any display, workshop, or promotion must clearly meet the needs of the students and/or sponsors attending the Festival.
- Educational recruiters must be connected to accredited institutions.
- Workshops cannot be used to actively sell products or services.
- Workshops and exhibitor participation must be of quality and valuable to the education and support of our students and sponsors.

The Festival Committee reserves the right to reject the participation of any exhibitor or workshop leader who they feel does not meet the above guidelines.

### Workshop Information

Workshops provide significant and enjoyable educational opportunities for students and sponsors attending the Festival. We **strongly** encourage educators and other theatre professionals to conceive and present workshops both as a form of personal and professional development and as a genuine service to our students. The success of the Festival depends upon your contribution.

1. Workshops should involve participation; we want students to be doing as much as possible. Demonstrations and participatory exercises are essential to the workshop program. Please think "active." Hands-on activities and handouts are always a plus.
2. Workshops should be practical and realistic; try to avoid lengthy theoretical lectures.
3. Workshops should be relevant to the needs of the participants. Leaders should be aware of the wide variance in maturity, experience levels, and ages of potential participants.



### Workshop Possibilities

Acting  
Auditioning  
Blocking  
Camera Techniques  
Casting  
Chamber Theatre  
Children's Theatre  
Choreography  
Clowning  
Comedy Styles and Techniques  
Computer-Assisted Design  
Costuming  
Dancing  
Directing  
Dramaturgy  
Foam Sculpting Scenic Techniques  
Implementing Theatre in Curriculum  
Improvisation  
Juggling  
Lighting  
Makeup  
Media/Video Technology  
Movement  
Musical Theatre Techniques  
New Plays  
Performance of "Works in Progress"  
Playwriting  
Props Building  
Publicity  
Puppetry  
Reader's Theatre  
Rehearsal Techniques  
Scene Painting  
Sound  
Stage Combat  
Stage Management  
Tai-Chi  
Theatre Design  
Theatre Games  
Vocal Techniques  
Yoga

### Format

You may choose from two formats:

2 sessions (1 hour and 10 minutes each)

1 session (2 hours and 30 minutes)

All workshops take place on either Friday or Saturday.



## WORKSHOPS

### Academic Credit

Workshop leaders may earn 1–4 hours of graduate credit through Illinois State University or CPDUs through the Illinois Theatre Association (page 13). Note that there is no pay involved in presenting a workshop.

### Fill Out Your Workshop Application Now!

If you would like to lead a workshop, please complete the Workshop Application Form online at:

[www.illinoistheatrefest.org](http://www.illinoistheatrefest.org). You will receive an automatically generated confirmation e-mail after you click the submit button. If you are unable to access the form online or if you do not receive a confirmation e-mail, please call Conference Services at 309-438-2160 or 800-877-1478 and a form will be faxed to you.



### Workshop application deadline is October 23, 2009.

You will be notified by December 11, 2009, as to the time and location of your workshop at Illinois State University. If you do not receive this information or have questions about workshops, please contact one of the Associate Directors for Workshops:

#### Andy Sinclair

Niles West HS  
847-626-2638  
[andsin@niles219.org](mailto:andsin@niles219.org)

#### Susan Gorman

Deerfield HS  
224-632-3164  
[sgorman@dist113.org](mailto:sgorman@dist113.org)

### Master Class Information

Join us for a Festival filled with opportunities to learn from the masters in all areas of the theatre. As artists we are always striving to become masters of our craft. At Festival 2010 come prepared to grow as theatre artists and to learn from true masters of their art. In addition to all the usual wonderful workshops and performances at Festival you will be in for a treat – the chance to work with some of Illinois (and America's) greatest masters at their craft. The workshop committee is diligently working to give you the opportunity to take master classes with some outstanding theatre artists. We will be announcing our artists this fall on the Theatre Festival website so keep an eye out for that.

In the meantime, here are a few things you might want to keep in mind as you start to plan for Festival 2010.

It is our hope that each student will have the chance to participate in at least one *Master Class* over the Festival weekend. Most classes will be ticketed (details to follow!) and a few will need advance registration. In the tradition of a true Master Class, students will have the chance to receive one-on-one coaching in a large group setting. If you have that special student who might want that chance to perform a monologue or song, we will be announcing these opportunities after Festival registration closes in November. We aren't forgetting our technicians. There will be hands-on opportunities for these students to demonstrate their craft as well. Finally – we will be offering a Master Class in directing. We will be looking for student directors who can put together a 10 minute play or a scene that can get workshopped at the Festival by one of our directing masters.

As we get closer and closer to Festival stay updated on the latest *Master Class* details by going to the Festival website at [www.illinoistheatrefest.org](http://www.illinoistheatrefest.org).

# Incredible Offer for Illinois High School Theatre Educators!

Downstate High School Drama Director seeking creative, dedicated, motivated educators to serve as part of one of the state's most exciting, enduring theatre education experiences--the Illinois High School Theatre Festival. Arts enthusiasts only. Benefits include working with other goal driven educators, an eye opening look at the inner workings of the Festival, and a huge sense of accomplishment. Contact Larry Williams, 2011 Executive Director, St. Joseph-Ogden High School. Phone: 217-469-2332 Ext. 227 or e-mail [lwilliams@sjok12.il.us](mailto:lwilliams@sjok12.il.us).

## PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Teachers have two types of professional development opportunities through their participation in Festival activities: graduate credit courses through Illinois State University and CPDUs available through the Illinois Theatre Association, both of which are approved providers.

The following opportunities for graduate credit are available this year:

1. **Theatre 408 (Directed Projects) Spring 2010**  
1-4 hours of credit may be earned for directing a Fall production (Full-Length or Showcase; the project need not be selected for presentation at the Festival), presenting a Festival workshop, responding to Full-Length or Showcase productions at other schools for Festival 2010, directing a Spring semester production, or curriculum planning, updating, or evaluation.
2. **Theatre 309 (Directed Projects) Spring 2010**  
1-3 hours of credit may be earned for design work (costumes, scenery, sound, lights, props) for any project entered for the response process in the Festival or Spring work. Again, the project need not be selected for Festival performance.
3. **Theatre 493.01 (Workshop in Theatre as an Interscholastic Activity in the Secondary Schools) Spring 2010**

2 hours of credit for this course is generated through workshops and productions attended during the Festival and does not interfere with the teacher's responsibilities to students. This workshop carries graduate-level credit and is a recognized elective in the master's program. If the outline of course content is required for administrators, please contact the School of Theatre at Illinois State University.

Teachers registering for the above courses do not have to be admitted to a formal degree program at Illinois State University. Credits are transferable to other degree programs. All are repeatable.

For more information on graduate credit courses, contact the School of Theatre at Illinois State University. For more information on CPDUs, contact the Illinois Theatre Association.

### Graduate Credit Information:

Sandra Zielinski  
Illinois State University School of Theatre  
Theatre Office: 309-438-8783  
E-mail: skzieli@ilstu.edu

### CPDU Information:

Aimee-Lynn Newlan  
Illinois Theatre Association  
312-265-5922 (office) / 800-898-6987 (toll free)  
E-mail: aimeelynn@illinoistheatre.org

# BE A SPONSOR OF THE ALL-STATE

*THE ALL-STATE PRODUCTION COMPANY IS LOOKING FOR SPONSORS TO ASSIST IN THE "COMPANY" EXPENSES. THESE COSTS ARE PAID FOR BY THE MEMBERS OF THE PRODUCTION TO COVER THEIR MEALS & HOUSING AT REHEARSALS AND AT THE FESTIVAL.*

*ANY DONATION CAN HELP!  
PLEASE SPONSOR A MEAL: AN ALL-STATE MEAL COSTS APPROXIMATELY \$650.00  
PLEASE SPONSOR A STUDENT: \$450.00  
PLEASE SPONSOR A STUDENT'S HOUSING AT FESTIVAL: \$125.00  
OR, PLEASE JUST GIVE ANY AMOUNT THAT YOU CAN- IT ALL HELPS!  
ALL SPONSORS WILL BE RECOGNIZED AT THE FESTIVAL.*

# URINETOWN

THE MUSICAL

*PLEASE MAKE CHECKS PAYABLE TO ILLINOIS STATE UNIVERSITY AND SEND TO ILLINOIS HIGH SCHOOL THEATRE FESTIVAL CONFERENCE SERVICES CAMPUS BOX 8610 NORMAL, IL 61790-8610*

*OR, INCLUDE YOUR DONATION WITH YOUR REGISTRATION.*