

Glenbrook High Schools
District 225
Office of Human Resources
Memorandum

To: Dr. Mike Riggle
Fr: Steve Caliendo
Re: GBS FTE Adjustments
Date: October 18, 2011

I have received a memo from Mr. Wegley requesting an adjustment to the contract of Zach Appel, a special education teacher at GBS. This adjustment increases Mr. Appel's contract from .8 FTE to 1.0 FTE for the balance of the 2011-12 school year.

This adjustment maintains special education teacher caseloads within appropriate guidelines.

This recommendation is made retroactive to October 3, 2011.

With this increase, Mr. Wegley remains within the total FTE guidelines approved by the Board of Education for the 2011-12 school year.

I recommend the Board of Education approve this request.

**GLENBROOK
SOUTH
HIGH SCHOOL**

Northfield Township High School District 225

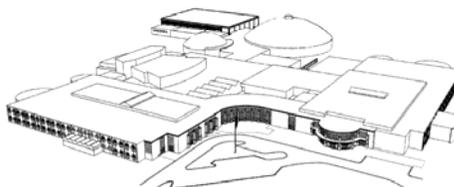
Office of the Principal

To: Dr. Stephen Caliendo

From: Brian K. Wegley

Re: FTE Adjustment

Date: September 26, 2011



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Below is a slight FTE adjustment within special education that supports an increase in SPED enrollments at GBS. This increase will keep us in compliance with our agreed upon caseloads at SPED.

Last Name	First Name	Dept.	Rehire FTE
Appel	Zach	SPED	0.8 to 1.0

With these changes, Glenbrook South remains within our FTE allocation.

Please let me know if you need any additional information.