

GLENBROOK SOUTH HIGH SCHOOL

Northfield Township High School District 225

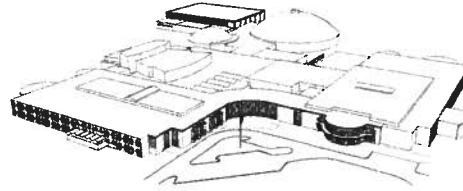
Office of the Principal

To: Dr. Mike Riggle

From: Brian K. Wegley

Re: GBS Business Professionals
of America National Competition

Date: March 16, 2010



4000 WEST LAKE AVENUE
GLENVIEW, IL 60026
Web: gbs.glenbrook.k12.il.us
Telephone: 847.729.2000
Fax: 847.486.4462

Attached is a travel request for Rosie McManamon's Business Professionals of America (BPA) trip from Wednesday, May 5, 2010 through Sunday, May 9, 2010. This year 12 GBS students placed in the BPA state competition, which qualified them for this year's BPA national competition. Eleven students are able to participate in this national competition.

This national travel follows the established guidelines, which include students being responsible for 25% of their lodging and travel. The remaining costs of this trip will be covered by the GBS budget.

Please let me know if you need any further information.

Request for Travel - National

Cost for Staff

Total Number of Staff

2

| Meals for Staff | |
|------------------------|----------------|
| Breakfast | \$4.00 |
| Lunch | \$8.00 |
| Dinner | \$20.00 |
| | |
| Cost per Day | \$32.00 |

| | Per Person | Total (Cost times # of staff) | Account # |
|--------------------------------|-------------------|--------------------------------------|------------------|
| Registration | \$94.50 | \$189.00 | 182343 |
| Food | \$32.00 | \$320.00 | 182343 |
| Transportation | | | |
| Air | \$280.00 | \$560.00 | 182343 |
| Bus/Car | \$46.52 | \$93.04 | 182343 |
| Lodging (2 rooms for 4 nights) | \$197.00 | \$1,576.00 | 182343 |
| Substitute | \$100.00 | \$600.00 | SUB |
| Total | | \$3,338.04 | |

Cost for Students

Total Number of Students

11 (9 females, 2 males)

| | Per Student | Total | Student Cost (25%) | District Cost (75%) | Account # |
|--------------------------------|--------------------|-------------------|---------------------------|----------------------------|------------------|
| Transportation | | | | | |
| Air | \$280.00 | \$3,080.00 | \$770.00 | \$2,310.00 | 182343 |
| Bus/Car | \$46.42 | \$510.62 | \$127.66 | \$382.97 | 182343 |
| Lodging (4 rooms for 4 nights) | \$191.48 | \$3,063.68 | \$765.92 | \$2,297.76 | 182343 |
| Total | | \$6,654.30 | \$1,663.58 | \$4,990.73 | |

Cost of Registrations, etc.

| | Per Student | Total (Cost times # of students) | Account # |
|--------------|--------------------|---|------------------|
| Registration | \$109.00 | \$1,199.00 | 182343 |

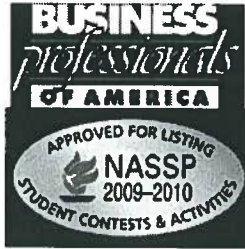
| Students | Per Student | Total |
|------------------------------|--------------------|-------------------|
| Total Cost | | \$7,853.30 |
| National Travel Contribution | \$562.70 | \$6,189.73 |
| | | |
| Total Cost to Student | \$151.23 | \$1,663.58 |

Summary of Costs

| | |
|--|-------------|
| Total Cost for Students and Staff | \$11,191.34 |
| Vouchers from last year's trip (credit to district) | \$1,797.60 |
| | |
| Total Current Cost for Students and Staff Funded by District | \$7,730.17 |
| Total Cost Funded by Students | \$1,663.58 |

Today's students. Tomorrow's business professionals. | bpa.org | [BPA Mall](#) | [The Wire](#) |

Business Professionals of America 2010 National Leadership Conference May 5-9, 2010 in Anaheim, CA



| Registration & Location |
|--|
| Conference Location |
| Registration Fees and Deadlines |
| Online Registration Instructions |
| Hotel Information |
| Transportation & Travel |
| Hotel/Convention Floorplans |
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| Programs & Events |
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| 2010 NLC Schedule |
| Become an Exhibitor at NLC |
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| Competitive Event Guidelines |
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| Intern Program |
| Middle Level Kick-off Orientation |

| Conference Information |
|--|
| Pre-conference Publication |
| Special Messages |
| Keynote Speaker |
| NLC Dress Code |
| Promotional Video |
| Conference Photographs |
| NASSP Approval |
| NLC Judges |

[NLC 2010](#) >> [Registration & Location](#) >> [Hotel Information](#)

Hotel Information

Hotel Assignments

Business Professionals of America will utilize three hotels for housing at NLC. BPA reserves the right to reassign delegate housing should the need arise.

All hotel reservations must be made online using the conference registration system. All hotel reservations must be accompanied by a one night's deposit. If you are staying at the Marriott, please use the appropriate Credit Card authorization form at the end of this document when making your one night's deposit.

Anaheim Marriott

700 W. Convention Way
Anaheim, CA 92802
Check-in: 4:00 pm
Check-out: 12:00 pm

Rate: \$165.00 + applicable taxes: 15% + 0.46 tourism fee.
1-4 persons per room
One night's deposit: \$191.48
Tax: 15% room tax, \$1.73 Anaheim assessment fee

States assigned: Idaho, Indiana, Kansas, Michigan

Sheraton Park Anaheim

1855 S. Harbor Drive
Anaheim, CA 92802
Check-in: 4:00 pm
Check-out: 12:00 pm

Rate: \$142.00 + applicable taxes: 15% + 0.46 tourism fee.
1-4 persons per room
One night's deposit: \$164.72
Tax: 15% room tax, 1% Anaheim assessment fee

States assigned: Ohio, Massachusetts, Delaware

Includes internet in all guest rooms.
There are 50 Club rooms available for an additional \$55.00 per night. Includes complimentary breakfast buffet, evening hors d'oeuvres.

Hilton Anaheim

777 W. Convention Way
Anaheim, CA 92802
Check-in 3:00 pm

Related Documents

Important Info

- [NLC 2010 Pre-conference Booklet](#)
- [Online Conference Registration](#)
- [Judges Registration](#)
- [Registration Fees & Deadlines](#)
- [2010 Tentative Schedule](#)

Related NLC Content

- [Pre-conference Publication](#)
- [Registration Fees and Deadlines](#)
- [Online Registration Instructions](#)
- [Hotel/Convention Floorplans](#)
- [Special Messages](#)

The Wire Articles

- [The Curtain Rises on NLC 2010](#)
- [Josh Shipp to deliver NLC Keynote](#)
- [WLW chapter welcomed home by parade](#)
- [See Disneyland backstage at NLC](#)
- [Become a Quality Chapter](#)

Rate: \$165.00 + applicable taxes: 15% + 0.46 tourism fee.

1-4 persons per room

One night's deposit: \$190.90

Tax: 15% room tax, \$1.73 Anaheim assessment fee

States assigned: Alaska, Florida, Illinois, Iowa, Minnesota, Montana, New Mexico, Oklahoma, Texas, Wisconsin, independent chapters Reservations

Use the BPA Online Conference Registration System to make your hotel reservations. Unsubmitted reservations will not be saved in the Conference Registration System. Reservations must be submitted prior to leaving the system or they will be deleted.

A deposit of one night is required for each room reserved and must be sent to your hotel. The deposit must be paid by check or credit card. If paying by check, the check should be made out to the appropriate hotel and sent along with the Housing Invoice generated by the online registration/reservation system. Mailing instructions are on the invoice and below.

If you are paying your deposit by credit card, you may fax your form to the hotel using the fax number on the invoice. Please use appropriate Credit Card Authorization form when paying your deposit.

Changes/Cancellations

Through April 1, e-mail Shawna Gfroerer at the National Center (sgfroerer@bpa.org) with changes or cancellations. After April 1, contact your hotel. If room cancellations are made after 48 hours prior to your scheduled arrival, the first night's deposit for the cancelled rooms will be forfeited.

Bring Copies/ Confirm Reservation

Please bring copies of your housing forms and acknowledgements with you. Call and confirm your housing reservation 2-3 days prior to departure. Document the name of the person confirming your room reservation and bring it with you.

Tax Exemptions

California does NOT offer any tax exemptions for hotels, etc.

Hotel Reservation Deadline

Hotel reservation deadline is April 1, 2009. The BPA block rooms are not guaranteed after this date. All payments and reservations must be at the appropriate hotel according to your state/division assignment.

School Purchase Order Payment

PURCHASE ORDERS ARE NOT ACCEPTED AS A MEANS OF PAYMENT FOR EITHER HOTEL.

Arrival/Departure

Note on the online reservation page your earliest arrival and latest departure dates.

Early Arrival/Late Departure Reservations

The hotels have a limited number of rooms available for early arrival and late departure beyond the conference dates. Be aware that early arrival dates may not be available at your hotel and you may need to be housed elsewhere for early arrivals or late departures. Please make your room reservations early if you plan a pre-conference or extended stay.

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E-mail the webmaster at jellis@bpa.org if you see outdated information or a mistake.
BPA.org | BPA.Mall | [National Leadership Conference](http://National.Leadership.Conference) | [The Wire](http://The.Wire)
BPA.Info | Membership | Compete
Awards | Resources | Search

Today's students. Tomorrow's business professionals. | bpa.org | [BPA Mall](#) | [The Wire](#) |

Business Professionals of America 2010 National Leadership Conference May 5-9, 2010 in Anaheim, CA



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[NLC 2010](#) >> [Registration & Location](#) >> [Registration Fees and Deadlines](#)

Registration Information, Fees and Deadlines

[Click here to download the credit card authorization form to pay balances from NLC registration to the BPA National Office.](#)

Registration Information

The NLC registration fee includes General Sessions, Guest Speakers/Entertainment, Success Sessions, Contest Participation, Awards Program, NLC Souvenir Pin, Special Event, Conference Souvenir/Gift, Conference Materials

Advance Online Registration February 26-April 1, 2010

Online Conference and Contest Registration opens February 26, 2010. April 1, 2010 is the deadline for submitting NLC advance registration fees at \$109 per delegate or advisor and for all advance contest registration. After April 1, all contest registration must be done on site at the conference.

Late Registration (Not Contest Registration)

A registration fee of \$145 will be charged for all registrations submitted after close of business, April 1, 2010, 5:00 pm EST through April 6, 2010. After April 6, all advisor/student registrations must be done on site at \$145.

Registration Details

Hotel reservations must be completed along with your Conference Registration.

Print out your invoice before hitting the submit button, BUT DON'T FORGET TO HIT THE SUBMIT BUTTON.

Keep a copy of all forms submitted for your records. Bring your copies with you.

Finance Desk

On site registration will be at the Finance Desk in the Hilton Anaheim California Foyer. The Finance Desk will be open these hours:
 Tuesday, May 4, 3:00 pm-10:00 pm
 Wednesday, May 5, 7:00 am-7:00 pm
 Thursday, May 6, 7:00 am-3:00 pm
 Friday, May 7, 7:00 am-5:00 pm
 Saturday, May 8, 7:00 am-2:00 pm

Related Documents

[Registration fees and deadlines in .DOC format](#)

Important Info

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Guest Registration Fees

Advisors may register their chapter's guests (family, friends, etc.) for the NLC at the special guest registration rates. This registration includes participation in all conference activities and the Special Event but excludes conference gifts.

Advance Guest Registration Online: Feb. 26-April 1, 2010

Guest registration rate is \$80 through April 1, 2010.

Late Guest Registration Online: April 2-6, 2010.

The late guest registration rate is \$115, April 2-6, 2010.

After April 6, guests must register on site for \$115.

Guest Details

All guests must be registered and wearing their name badges and wrist bands to be admitted to NLC activities.

Business Professionals of America MEMBERS and ADVISORS may NOT register as guests.

Children five years of age or younger will not be charged for registration. DO NOT REGISTER CHILDREN UNDER FIVE ONLINE. If you wish to purchase tour tickets for children under five, indicate this by purchasing multiple tickets under the chaperone's name.

An "Awards Session only" wristband is \$10. Advisors must purchase the wristband for their guests at the Finance Desk on Saturday prior to the Awards Session.

Alumni Division Registration

The Alumni Registration Form can be found at the NLC web site: <http://bpa.org/nlc/alumni.doc>

Conference Registration Payment

All payments must be received prior to attending the National Leadership Conference. Hotel payments must be submitted directly to the hotel. The amount to be submitted indicated on the Online Registration Invoice may be paid by check, purchase order, or credit card.

Check Payment

Mail check along with copy of the registration invoice to:

Business Professionals of America

PO Box 632707

Cincinnati, OH 45263-2707

Credit Card Payment

Credit card payment may be made by MasterCard, VISA, or Discover/Novus by completing the credit card section of the invoice. Mail the invoice with completed credit card information to:

Business Professionals of America

5454 Cleveland Avenue

Columbus, OH 43231-4021

or Fax to 614-895-1165

Or pay by phone, 614-895-7277 x111

Purchase Order Payment for Conference Registration

School purchase orders must be attached to the invoice and received by mail by the National Center 30 days prior to NLC.

Payment must be made prior to receiving conference materials. Anyone not fulfilling their purchase order obligation will not receive purchase order privileges at future NLCs.

Mail invoices with purchase orders attached to:

Business Professionals of America

5454 Cleveland Avenue

Columbus, OH 43231-4021

or Fax to 614-895-1165

Purchase orders will not be accepted by Conference Hotels for room deposits/payment.



- Reservations >
- Travel Information >
- Fare Sales & Special Offers >
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- Business Programs & Agency Reference >
- About Us >

Baggage Allowance

[Dimensions, Weight and Number of Pieces](#) | [Baggage Charges](#) | [Overweight/Oversize Baggage](#) | [Specialty Items](#) | [Sports Equipment](#) | [Transportation of the Deceased](#)

Important Travel Information

[New Security Measures For Carry-On Baggage From Canada To The U.S.](#)

View new security measures limiting carry-on baggage for all flights to the U.S.

[Haiti Checked Bag Limitations](#)

Please review limitations on baggage to Haiti.

Featuring:

Budget AVIS
Up to 50% Savings + Miles

Our **Lowest Fare** Guarantee

15,000 Bonus Miles buy Miles

Earn 1200 miles
Bose QC15* headphones

Earn 25,000 bonus miles

Checked Bag Charges

Within And Between the U.S., Puerto Rico and the U.S. Virgin Islands

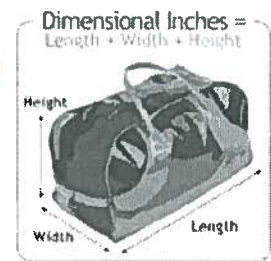
Customers who purchase domestic Economy Class tickets on or after February 1, 2010, will be charged \$25 each way for the first checked bag and \$35 each way for the second checked bag.

Customers who purchase domestic Economy Class tickets between August 14, 2009 and January 31, 2010, will be charged \$20 each way for the first checked bag and \$30 each way for the second checked bag. Customers who purchased tickets prior to August 14, 2009, will be charged \$15 each way for the first checked bag and \$25 each way for the second checked bag.

The U.S., Puerto Rico and the U.S. Virgin Islands to, from or through Europe and India

Customers who purchase tickets on or after September 14, 2009, may check one bag for no charge and a second bag for \$50 USD within the size and weight limitations for the destination. Customers purchasing Economy Class tickets prior to September 14, 2009, may check two bags at no charge within the size and weight limitations.

Exceptions to these policies include customers who purchase First or Business Class tickets, AAdvantage Executive Platinum®, AAdvantage Platinum® and AAdvantage Gold® members as well as customers who purchase full-fare tickets in Economy Class. [View a complete list of exceptions.](#)



Dimensions, Weight and Number of Pieces

| Itinerary | Number of Bags Allowed* | Size Per Piece Allowed* | Maximum Weight Per Piece* |
|--|---|-------------------------|---|
| Flights within the United States, the U.S. Virgin Islands, Puerto Rico and Canada | One bag carry-on. No charge | 45 in/114 cm (carry-on) | The combined weight of the carry-on bag and personal item may not exceed 40 lbs/18 kgs. 50 lbs/23 kgs. (checked)* |
| | Checked bags. Charges apply. | 62 in/157 cm (checked)* | |
| Travel to/from Brazil | One bag carry-on. No charge | 45 in/114 cm (carry-on) | 40 lbs/18 kgs. (carry-on) |
| | Two bags checked. No charge | 62 in/157 cm (checked) | 70lbs/32kg (checked) |
| Travel to/through/from Europe View European Union rules on Restricted Items related to animal products. | One bag carry-on. No charge | 45 in/114 cm (carry-on) | 40 lbs/18 kgs. (carry-on) |
| | One bag checked. No charge | 62 in/157 cm (checked) | 50 lbs/23 kgs (checked) |
| | One personal item. No charge Bag charges may apply for additional pieces. Exceptions apply | | Over 50 lbs/23 kgs but less than 70 lbs/32 kgs - is subject to a \$50 USD overweight baggage charge (Maximum of three excess pieces will be accepted.) Over 70 lbs/32 kgs - will not be accepted |
| Travel to/through/from India | One bag carry-on. No charge | 45 in/114 cm (carry-on) | 40 lbs/18 kgs. (carry-on) |
| | One bag checked. No charge | 62 in/157 cm (checked) | 50 lbs/23 kgs (checked) |

| | | | |
|---|--|---|---|
| View European Union rules on <u>Restricted Items</u> related to animal products. | Bag charges may apply for additional pieces. <u>Exceptions apply</u> | | Over 50 lbs/23 kgs but less than 70 lbs/32 kgs - is subject to a \$50 USD overweight baggage charge (Maximum of three excess pieces will be accepted.) Over 70 lbs/32 kgs - will not be accepted |
| Travel to/through/from Asia | One bag carry-on. No charge Two bags checked. No charge | 45 in/114 cm (carry-on) 62 in/157 cm (checked) | 40 lbs/18 kgs. (carry-on) 50 lbs/23 kgs (checked) Over 50 lbs/23 kgs but less than 70 lbs/32 kgs - is subject to a \$50 USD overweight baggage charge (Maximum of three excess pieces will be accepted.) 71 lbs/32 kgs - 100 lbs/45.5 kg is subject to a \$450 USD charge. |
| Other International Travel | One bag carry-on. No charge Two bags checked. No charge | 45 in/114 cm (carry-on) 62 in/157 cm (checked) | 40 lbs/18 kgs. (carry-on) 50lbs/23kg (checked) |
| <p>The size limitation of your luggage is calculated by adding the total outside dimensions of each bag, that is, length + width + height.</p> <p>Note: Carry-on roller board bags, duffle bags, large backpacks, or other personal items that don't fit in the overhead bins or under the seat must be checked at the gate and placed in the cargo compartment on American Eagle planes.</p> | | | |

*Bags over the size or weight allowance will incur additional charges. See below for Specialty Items.

[Return To Top](#)

Baggage Charges

| Itinerary | Baggage Charges |
|---|--|
| Flights within the United States, the U.S. Virgin Islands and Puerto Rico | <p>For tickets purchased on or after February 1, 2010: \$25 for the first checked piece. <u>Exceptions may apply.</u> \$35 for the second checked piece. <u>Exceptions may apply.</u> \$100 per piece for the 3rd, 4th and 5th checked bags \$200 per piece for the 6th checked bag and any additional pieces</p> <p>For tickets purchased between August 14, 2009 and January 31, 2010: \$20 for the first checked piece. <u>Exceptions may apply.</u> \$30 for the second checked piece. <u>Exceptions may apply.</u> \$100 per piece for the 3rd, 4th and 5th checked bags \$200 per piece for the 6th checked bag and any additional pieces</p> <p>For tickets purchases before August 14, 2009: \$15 for the first checked piece. <u>Exceptions may apply.</u> \$25 for the second checked piece. <u>Exceptions may apply.</u> \$100 per piece for the 3rd, 4th and 5th checked bags \$200 per piece for the 6th checked bag and any additional pieces</p> |



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Review and complete your booking

1 Car rental details

[Back to search results](#)

EZ Rent a Car
Mini Van



Ford Freestar(or similar)

Pick-up: Wed, May 5, 2010 - 11:00 am
Los Angeles International (LAX)
(off terminal - shuttle to car)
6101 West 98th Street
Los Angeles
CA
90045
Phone: 310.216.7049 | 310.216.7049
Hours: 5:00 am - 11:59 pm
[Shuttle information](#)

Passengers: 7
Luggage: 4
Doors: 4
Automatic Transmission
Air Conditioning

Drop-off: Sun, May 9, 2010 - 6:00 am
same location as above

Avoid unexpected charges and restrictions by reading the [car rental rules](#). [Mileage restrictions](#) apply.

2 Recommended: Add Rental Car Protector

This item changes the total trip cost

Protect yourself against rental car losses or damages with Access America, it may be less expensive now than at the car counter. Policies provide up to \$40,000 in primary coverage for rentals up to 45 consecutive days (not available to Texas residents). Limitations apply. [Learn more](#).

- Yes, add Rental Car Damage Protector for only \$9 per day. This is \$45.00 total.
- No thanks.

3 Review car rental cost

| | | | | |
|--|---------------------|-------------|--------------------------|-------------|
| Base rate | \$252.00 | | Mileage and rates | |
| 4 days @ \$63.00/day | | | unlimited mileage | |
| <u>Taxes and fees</u> | \$30.87 | | Daily rate: | \$63.00 USD |
| Total car rental estimate | \$282.87 USD | x 2 | Extra hour: | \$27.30 USD |
| Amount due now | \$0.00 USD | PLUS | Extra day: | \$81.90 USD |
| Amount due at pick-up | \$282.87 USD | GAS | Minimum rental: | 1 days |
| Base rate and taxes and fees | | | Maximum rental: | 4 days |

4 Optional: Members please sign in for faster booking

We'll fill in your preferences, coupons, reward points and billing info.

[Am I a member?](#)

E-mail address Password

Remember my e-mail address when I return.

[Forgot your password?](#)

Sign in

5 Optional: Upgrade Car

More room, more comfort, more fun. Upgrade and escape the everyday!



Jeep Commander(or similar)

EZ Rent A Car Full Size SUV, Unlimited miles
Only \$36.13 more per day Total:\$445

[Switch To This Car](#)

Passengers: 7
Luggage: 4
Doors: 4
Automatic Transmission
Air Conditioning

Why Upgrade Now

Extra room for you and your bags
Drive in style (and get a great deal)

6 Who's driving

Please be aware that car rental companies require the driver to supply a credit card in his/her name in order to pick up the car. [Read the rules](#) if the driver is under 25 or over 65. Rental may be refused based on driver's age.

Title *First/given name Middle *Last name/surname Suffix

This is not my information, I am making this reservation for another person.

*Your e-mail address

*Retype e-mail address

* Home phone number [Why we ask?](#)

*Phone outside US?

[+\]](#)
Feedback



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Your Itinerary ?

| Carrier | Flight Number | Departing | | Arriving | | Aircraft Type | Cabin Booking Code | Modify Your Selection |
|-------------------------|---------------|-----------------|--------------------------|-----------------|--------------------------|---------------|--------------------|------------------------|
| | | City | Date & Time | City | Date & Time | | | |
| AA AMERICAN AIRLINES | 1063 | ORD Chicago | May 05, 2010 08:30 AM | LAX Los Angeles | May 05, 2010 10:50 AM | 738 | Economy Q | MODIFY |
| AA AMERICAN AIRLINES | 1493 | LAX Los Angeles | May 09, 2010 08:15 AM | ORD Chicago | May 09, 2010 02:15 PM | 738 | Economy Q | MODIFY |

Fare Summary ?

| | |
|--|-------------------|
| Average Fare per Person: Departure - 129.00 USD Return - 129.00 USD | |
| Passenger Type Used in Pricing | Adult |
| Departure Fare per Person | 129.00 USD |
| Return Fare per Person | 129.00 USD |
| Total Fare per Person | 258.00 USD |
| Additional Taxes and Fees per Person | 21.40 USD |
| Total Price | 279.40 USD |

- View [Fare Rules and On-Time Flight Information](#).
- Fares are not guaranteed until tickets are purchased.
- Flights not on American Airlines, American Eagle, or AmericanConnection® are on a [request basis](#) only. Fares and availability are subject to change.
- In order to comply with federal security regulations, we may provide government agencies access to data you disclose to us. For more information, view our [Privacy Policy](#).

* [Foreign taxes](#) based on itinerary or non-U.S. billing address may apply. [Additional Fees](#), such as checked baggage charges, may apply.

I accept the [fare rules](#) associated with this ticket. Any changes to this ticket may result in additional fees.



Your flight could cost \$229.40 instead of \$279.40!
Get \$50 off and earn 25,000 AAdvantage® bonus miles with a new [Citi® / AAdvantage®](#) card. [Learn More](#)



Trip Insurance ?

Recommended: Protect Your Trip

Your travel plans are an investment worth protecting. Look for the opportunity to purchase trip insurance on the payment page before finalizing your ticket purchase.



Enter Passenger Details ?

[TSA Privacy Notice](#)

Enter all passenger names as they appear on the passenger's government-issued photo identification. [View Details](#)

Passenger 1

Required

Passenger Details

First Name Middle Name Last Name (no suffix) Passenger Type

Program Frequent Flyer Number Disability Assistance Required

Secure Flight Information ?

Date of Birth Gender

Redress Number

Contact information

At least one number is required

Country Area Cell Country Area Home Country Area Business Ext.

Email Address