

GLENBROOK SOUTH HIGH SCHOOL

Northfield Township High School District 225

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GLENVIEW, IL 60026

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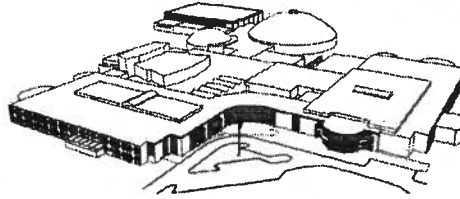
Office of the Principal

To: Dr. Mike Riggle

From: Brian Wegley

Re: German Exchange Memo

Date: December 1, 2011



Attached is the formal request from Ms. Lauren Fraser for the second exchange with Dietrich-Bonhoeffer Gymnasium in Germany. Although this is a new school partnership, exchange programs occurred in years before this current school partnership as well. I am excited about the opportunity this trip will provide for our students to apply their language skills and to be immersed in German culture. I applaud Ms. Fraser for continuing this positive tradition.

As we discussed, this is an Educational Tour covered under Board Policy 7050, which is included with this proposal for the board's information. This Educational Tour is conducted by the district, but not financed by the district and requires approval from the principal, superintendent and board. The parameters put in place by Ms. Fraser are similar to successful trips taken by the World Languages Department in the past, and I have every confidence this trip will follow suite.

Included in this information is the fact that this is a German American Partnership Program (GAPP), which reduces the overall cost to students by reimbursing some of the costs for each student participant. This agency also covers the airfare of the sponsor. Also enclosed in this packet is the tentative itinerary for this year's trip and the calendar from the last exchange in 2010.

I support this request and believe these types of experiences greatly enhance our World Languages program.

To: Brian K. Wegley
From: Lauren Fraser

cc: Danita Fitch
Cameron Muir
Dr. Michael Riggle

Date: Tuesday, November 29, 2011

Subject: GBS German Exchange Program

Exchange Proposal: This proposed student exchange will be the second between Glenbrook South and Filderstadt, a suburb of Stuttgart, Germany. GBS participated in this student exchange program two years ago, with great success. This proposal will allow us to continue this rich tradition. In October, sixteen German students along with two German teachers visited Glenbrook South for two weeks. The families of the GBS students exchange participants generously hosted the students and provided such a warm atmosphere that we did not have a single case of homesickness. Glenbrook students will visit Germany during June of 2012, after the school year. We are requesting board approval for this exchange.

Rationale: At Glenbrook South, many students study German language and culture, but rarely get the opportunity to visit a German-speaking country or even converse with a native German-speaker. Many aspects of the culture, as well as linguistic situations are difficult, if not impossible, to replicate in the classroom. An on-going exchange program strengthens the overall German program, by allowing a significant number of GBS students the opportunity to experience German culture first-hand. These students, in turn, are able to share their experiences with other students of German and share the insights they gain with classmates in other courses across the curriculum. The entire school benefits from the opportunity to discuss and share ideas with the German students and their teachers when they visit Glenbrook South.

**The traveling portion for the exchange impacts Glenbrook South in the following ways:
Germany, 2012**

- The trip to Germany will start the week after finals in June. Our tentative departure date is Monday, June 11, 2012.
- Students will stay with German host families for 21 days. During that time the students will go to school and go on cultural visits. Students and the German teachers will go to Munich for a four-day cultural visit. Students will visit museums, cultural sites and historical places.
- The approximate cost will be \$2,400 to go to Germany based on airfare, train tickets, museum and site entrance fees, and hostel costs while in Munich.
- In order to be eligible to participate in the exchange, students must be enrolled in at least second year German during 2011.
- Lauren Fraser (GBS German teacher) will be working under the guidelines of the German American Partnership Program and in collaboration with German Teacher, Jürgen Herr, to plan the trip.

History: Two years ago, in the summer of 2010, Instructional Supervisor Danita Fitch took over the exchange program with Dietrich-Bonhoeffer Gymnasium in Germany. This proposed exchange will follow the same basic format as two years ago, with some new faces at each school. Prior to working at Glenbrook South High School, Lauren Fraser accompanied a successful exchange with Maine Township High Schools and has traveled and studied extensively in Germany for the past decade. All parties involved look at this opportunity as a valuable teaching tool that will have long lasting benefits for the participants, as well as the entire World Language Department.

The School: Dietrich-Bonhoeffer Gymnasium is a relatively new public college-prep school in a suburb of Stuttgart, Germany. It was built eight years ago. The school also has exchanges with Spain and France. It is a school of about six hundred pupils from the fifth through twelfth grades. The majority of students participating in the program are in the tenth grade. All students in Germany do have to attend a religion or an ethics course, however no Americans will be forced to participate in religious courses.

GAPP: This program is sanctioned through GAPP – the German American Partnership Program (www.goethe.de/gapp). GAPP is a non-profit high school exchange program between schools in Germany and the United States, sponsored by the German Foreign Office and by the US Department of State. The main objective of the Program is the integration of students into the everyday life of host families and into the classroom activities of host schools to provide them with a coherent intercultural experience. GAPP is part of Germany's foreign cultural and education policy. The Educational Exchange Service (PAD), GAPP, inc., and Goethe-Institut New York jointly administer the program from funds from the German Foreign Ministry, which also holds responsibility for the overall concept of the Program. In order to qualify as a GAPP program, Glenbrook South and Lauren Fraser have met or will meet a specific list of requirements as outlined on the GAPP website.

Board Approval: We are seeking board approval for a variety of reasons. This is an educational exchange conducted, but not financed by the district. This exchange has direct relevancy to the German curriculum at Glenbrook South, in that its main objective is the integration of students into everyday life of exchange host families and into the classroom activities of host schools to provide them with a coherent intercultural experience to inspire intercultural understanding and a lifelong desire to be world citizens in our ever shrinking global community.

Presentation to the Board: We are requesting your assistance in bringing this proposal before the School Board.

GLENBROOK HIGH SCHOOLS

Travel Requests Requiring Board of Education Approval

I. School GBN _____ GBS X GBE _____ GBOC _____ District _____

II. Initiator Lauren Fraser Phone 486-4515

Position German Teacher Date of Submission 11/28/11

III. Dates and Times of Leave/Return

Total Number of School Days Missed per Person Ø

Departure Date/Time 6/11/12 Return Date/Time 7/3/12

IV. Name of Individuals Participating in Tour: (Attach list if necessary.)

Teachers and Lauren Fraser

Staff Hollie Saraswat

Students attached list -

V. Description, Destination, and Reason for Trip

German American Partnership Program (GAPP) exchange
between a German and an American high school.
3 weeks spent in Germany at school & cultural institutions

VI. Cost of Trip

Was this trip included in your Dept. _____ Bldg. _____ District _____ Budget?

	Total Amount	Per Person	Account #
Registration	<u>Ø</u>	<u>Ø</u>	
Lodging	<u>2700</u>	<u>150</u>	
Meals (Advance)	<u>3600</u>	<u>200</u>	
Judging		N/A	
Substitute Teacher		N/A	
Transportation			
Air	<u>23400</u>	<u>1300</u>	
entrance fees / Bus/Car	<u>13500</u>	<u>750</u>	
District Total		N/A	N/A
Cost to Student	<u>43200</u>	<u>2400</u>	N/A

VII. Approval

Danuta Fitch Dr. K. Neff

Supervisor

Principal

Superintendent

11-29-2011

12-1-2011

Date

Date

Date

Reminder: No purchases or expenses prior to Board of Education approval.

The tentative dates for travel are June 11 through July 3. 2012

Mon - June 11 - Fly to Germany

Tue - June 12 – 14 Munich as a group

Fri - June 15 - Munich - Evening train to Stuttgart (1.5 hours)

Sat - June 16 - Family time - Weekend

Sun - June 17 - Family time - Weekend

Mon - June 18 - School

Tue - June 19 - School

Wed - June 20 - School

Thu - June 21 - School

Fri - June 22 - Black Forest/Weekend trip - Freiburg kennen lernen

Sat - June 23 - Black Forest/Weekend trip - Rust/EuropaPark

Sun - June 24 - Black Forest/Weekend trip - TitiSee -

Mon - June 25 - School

Tue - June 26 - School

Wed - June 27 - School

Thu - June 28 - School

Fri - June 29 - School - Family time - weekend

Sat - June 30 - Family time - weekend



















Sun - July 1 - Family time - weekend

Mon - July 2 - Last day at school

Tue - July 3 - Fly home

Ideas for daytrips: Mercedes Museum - Tübingen - Kletterwald? - Rodelbahn? - RitterSport museum - Heidelberg - Stuttgarter Zoo - Filderado Schwimmbad

Glenbrook South HS 2010 GAPP in Germany

June 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
6	7	8	9	10  Final Pre-departure meeting in room 269: 7:00 PM @ GBS	11	12
13	14	15 Leave GBS autos courtyard at 6:45PM for O'Hare Airport   Kyle	16 GBS arrives in Stuttgart, Germany 6:10PM  Kyle	17 School visit: 7:40AM dbg  Joanne	18 School visit Graduation ceremony at DBG: 6:00PM  Ryan	19 Field trip to Lake Constance! Bus leaves DBG at 9:00AM  Meredith
20 Field trip to Lake Constance!   Holly	21 Return from field trip: 6:00PM  Katrina	22 School visit Lunch at school Stuttgart Tour  Arianne	23 School visit Afternoon Excursion  Anneliese	24 School visit Ropes Course Excursion (need bandana!)  Ellen	25 School visit School Graduation Ball (appropriate attire): 7:00PM  Emily	26 Host Family  Jim
27 Host Family Farewell Party/ Potluck Dinner: 6:00PM  Sam	28 Farewell at S-Bahn Station Bernhausen: 6:00AM GBS leaves Stuttgart at 8 20AM flight. GBS arrives at O'Hare at 1:45PM.  Drew	29 	30	Travel Notes: 6/15 10:20 pm - 1:45 pm ORD-FRA 6/16 5:30 pm - 6:10 pm FRA-STR 6/28 8:20 am - 9:20 am STR-DUS 6/28 11:35 am - 1:45 pm DUS-ORD		

Parent(s) to pick up at O'Hare International Terminal 5
Arriving flight: LH436 from Dusseldorf to Chicago

BOARD POLICY: EDUCATIONAL TRAVEL EXPERIENCES

7050

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Section A - Introduction

The Board of Education of District #225 believes that educational travel experiences can provide significant educational experiences for Glenbrook students. However, it is the policy of the Board of Education that such travel experiences should not be scheduled to conflict with normal student attendance days. Under extraordinary circumstances, the Board may approve exceptions to this policy.

Section B - Educational Tours: Travel Conducted, but Not Financed, by the District

1. The Board of Education is authorized by Illinois statute to conduct educational tours as a supplement to particular courses of instruction, within or without the district, the State of Illinois, or the United States.
2. Recommendation of the principal and approval of the superintendent shall be required for all educational tours. Recommendation of the principal and the superintendent and approval of the Board of Education shall be required for educational tours conducted outside the State of Illinois or adjacent states, and for educational tours that require students to be absent from school for one day or more.
3. No student or employee may participate in an educational tour unless he has accident and health insurance coverage protecting against bodily injury or death and, if he is an employee, disability while participating in the tour. Cost of said insurance shall be assumed by the organization financing the tour. Validation of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs.
4. The Board of Education is not authorized to use school funds for any expenditures incurred on such a tour for meals, lodging, or transportation costs. However, the Board may authorize the payment of salaries of necessary personnel while on tour if the personnel are performing in the ordinary course of their employment.
5. All school rules and regulations regarding student conduct shall apply for students participating in educational tours.

Section C - Educational Travel : Travel Not Sponsored, Supported, or Conducted by the District

1. The Board of Education authorizes the superintendent to approve requests submitted by a school employee or a private agency and which have been recommended for approval by the principal, to use school facilities to inform students of educational travel programs within any of the fifty United States or any foreign country which, in the discretion of the principal and the superintendent, have educational significance for the district's students. Such use may be granted only with the clear understanding that the program is not sponsored or supported by the Board of Education and that the Board of Education assumes no legal responsibility or financial liability related to the program. Further, all materials used by the sponsoring agency in publicizing the program must contain a statement to this effect which has been approved by the superintendent. These same materials must also carry the identification of the sponsoring agency.
2. No student or employee may participate in educational travel unless he has accident and health insurance coverage protecting against bodily injury or death and, if an employee, disability while participating in the educational travel. Cost of said insurance shall be assumed by the employee or private agency financing the educational travel. Validation of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs.

Section D - Use of Equipment, Materials, or Supplies to Promote Educational Travel

Glenbrook equipment, materials or supplies, including stationery, shall be used for school-sponsored activities only, and shall not be used for any educational travel which is not school sponsored.

Section E - Student Trips Exclusion

Student trips are not included within the provisions of this policy.

Approved: April 12, 1971
Revised: February 5, 1973
Revised: December 1, 1975
Revised: February 6, 1978
Revised: January 23, 1984
Revised: September 10, 1984
Reviewed: November 14, 1988
Revised: October 28, 1996
Revised: November 27, 2000