#### OFFICE OF THE ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES

To: Dr. Mike Riggle

From: Rosanne Williamson

Re: Library Per Capita Grant – required review of application summary

Date: October 22, 2014

Our annual application for the Library Per Capita Grant requires that we share with the Board of Education our district's compliance with the Illinois School Library Standards. These standards were adopted by the Illinois School Library Media Association in 2005 and are found in a publication entitled: *Linking for Learning: The Illinois School Library Media Program Guidelines, 3<sup>rd</sup> edition, 2010.* 

This grant provides the district with 72 cents per student or a total of approximately \$3450 - monies which collectively will be used in the libraries to purchase some additional electronic resources/digital materials to enhance the resources accessible over the internet to students even when the library is closed.

Attached is a document that affirms the district's compliance in meeting the standards of the Illinois School Library Media Association [(75 ILCS 10/8.4(5)], identifies how FY2015 grant funds will be used and attests that the district followed required fiscal reporting and accountability relative to FY2013 grant funds (Because these grant funds have lagged in coming to districts from the State, the FY2013 grant award expenditures report will be a component of the FY2015 grant application.

The Board simply needs to review this document which should be included on the consent agenda for the regular board meeting on October 27, 2014. This represents the Board's approval of our grant application and acknowledgement of our compliance with the requirements of this grant.

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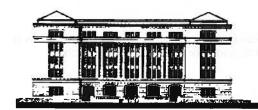
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Illinois State Library, Gwendolyn Brooks Building 300 S. Second St., Springfield, IL 62701-1796

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## **Illinois State Library**

## SCHOOL DISTRICT LIBRARY GRANT PROGRAM APPLICATION

Enter initials to confirm authorization to submit this application and that you have read and understand the Program Overview and Administrative Rules for this grant offering from the Illinois State Library. If initials have not been entered (typed) on this line, the application will not be reviewed or considered for funding by the Illinois State Library.

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tials	Date			
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School	ol District's Legal Name: Northfield Towns	ship H.S. District 22	5	- FITTRE TILLUSE E
School	ol District's Illinois State Library Control N	lumber (five digits):	40501	
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## **PART 2: STANDARDS AND COMPLIANCE**

5.	Does this district the Illinois schoo [75 ILCS 10/8.4(	t's school library program provide library services that either meet or show progress toward meeting ol library standards as most recently adopted by the Illinois School Library Media Association? (4)]
	☑ Yes □ No	
6.	(a) Has this distr [75 ILCS 10/8.4(	rict's financial support for the school library or libraries been maintained <b>undiminished?</b> [5]
	☑ Yes □ No	
	no more than the	apport has diminished, does this district certify that the percentage of diminution of financial support is e percentage of diminution of the district's total financial support for educational and operations pursubmission of the last previous application of the district for the school library per student grant that ILCS 10/8.4(5)]
	☐ Yes ☐ No	
	If No, explain:	
		Manage State Medical Conference in the second
PA	RT 3: ELIGIBLE /	ATTENDANCE CENTERS (BUILDINGS)
7.	using Illinois Stat  1. Access the IS  2. Use the most D, four digits)	ict's attendance center (building) and its building number (four digits) that qualifies for grant funding the Board of Education (ISBE) data:  SBE Data Analysis & Progress Reporting web page: http://isbe.state.il.us/research/htmls/fall_housing.htm to current "School Summary" Excel file to find the ISBE Name of School (Column E) and Schl # (Column)  once center has changed names, add (Name Change) after the building name.
	4. Any new atte	endance centers are not eligible for grant funding until the next school year.
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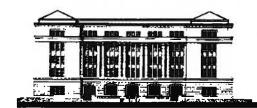
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## PART 4: Proposed Plan for Utilizing Grant Funds For Library Services

8.	Ch	eck all that apply:
		LIBRARY MATERIALS: PRINT AND NON-PRINT — Include books, magazines, newspapers, video (DVD, VHS),
	Z	audio (music/spoken word CDs and cassettes), microforms, scores, maps, Accelerated Reader Tests LIBRARY MATERIALS: ELECTRONIC RESOURCES — Include electronic/digital materials as well as database resources. Types of electronic materials include e-Books, e-Serials (including journals), government documents,
		databases (including locally mounted, full text or not), electronic files, reference tools, scores, maps, or pictures in electronic or digital format, including materials digitized by the library. Electronic materials can be distributed on magnetic tape, diskettes, computer software, CD-ROM, or other portable digital carriers, and can be accessed via
		a computer, the Internet, or by using an eBook reader. Include equipment expenditures that are inseparably bundled into the price of the information service product. Include expenditures for materials held locally and for remote electronic materials for which permanent or temporary access rights have been acquired; and expenditures for database licenses. Examples: OCLC (Virtual Reference, Cataloging, Interlibrary Loan), My Media Mall, United
		Streaming, World Book.  LIBRARY AUTOMATION SYSTEMS — Include fees for membership and services in an Illinois regional library system LLSAP, a stand-alone automation system, or a non-LLSAP consortium. Automated library system's products/functionalities include, but are not limited to: Circulation, Public Access Catalog, Holds/Reserves
		LIBRARY CONTRACTUAL SERVICES
		LIBRARY STAFF DEVELOPMENT — Include Continuing Education, Conferences/Meetings, Travel LIBRARY SERVICES: PROGRAMS AND PUBLIC RELATIONS FOR STUDENTS, FACULTY, AND/OR ADMINISTRATION
		LIBRARY SUPPLIES — Include book jackets, bookends, magazine storage boxes, book repair tape LIBRARY EQUIPMENT — Include equipment purchased for library use and housed in the library LIBRARY TELEPHONE/TELECOMMUNICATIONS
		LIBRARY PERSONNEL LIBRARY PROFESSIONAL SERVICES CONTRACTS — Include fees paid to consultants or contractual staff for provision of library related services
		OTHER — Identify and explain



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# Illinois State Library FY2013 School District Library Grant Program Funds Expenditures Report

FY2013 School District Library Grant funds must be obligated by June 30, 2014, and expended by August 15, 2014.

## **EXPENDITURE OF FY2013 SCHOOL DISTRICT LIBRARY GRANT PROGRAM FUNDS**

School District's Illinois State Library Control Number (five digits):	40501
School District's Legal Name: Northfield Township H.S. District 225	
Total FY2013 School District Library Grant Program funds received:	\$ \$3,523.00
	(Must be exact amount - do not round up or down

Total must be equal to the FY2013 School District Library Grant Program funds. All expenditures listed here must be addressed in the budget explanation below.

LIST EXPENDITURES BY CATEGORY	FY2	013 AMOUNT
Materials (Print and Non-Print)	\$	\$0.00
Materials (Electronic Resources)	\$	\$3,523.00
Automation Systems	\$	\$0.00
Contractual Services	\$	\$0.00
Staff Development	\$	\$0.00
Services: Programs and Public Relations	\$	\$0.00
Supplies	\$	\$0.00
Equipment	\$	\$0.00
Telephone/Telecommunications	\$	\$0.00
Personnel	\$	\$0.00
Professional Services Contracts	\$	\$0.00
Other - Specify	\$	\$0.00

TOTAL: SHOULD NOT EXCEED the FY2013 School District Library Grant: \$ \$3,523.00



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