

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, July 12, 2010**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 12, 2010, at approximately 7:00 p.m. at Glenbrook South High School Student Activity Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Absent:

Also present: Caliendo, Geddeis, Muir, Pearson, Pryma, Riggle, Siena, Pearson, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle reported that the District Office is in the process of moving and will start to move to 3801 West Lake on July 26.

Dr. Riggle introduced Jennifer Pearson, the new Director of Special Education and Karen Geddeis, the new Director of Community Information.

Mr. Taub attended the Northbrook Economic Development Council meeting last week and reported on a presentation regarding the Nestle Corporation. Mr. Taub also indicated that Northbrook has a high number of foreclosures.

MOTION TO APPROVE CONSENT AGENDA

Dr. Riggle requested that Board members remove Policy 9200 from the consent agenda given some concerns expressed by Mr. Hammer regarding a potential misinterpretation in applying the policy to colleges and military recruiting.

The Board discussed options in language revisions for policy 9200. Dr. Riggle will revise the policy for consideration at a future Board meeting. Dr. Regalbuto suggested looking at procedures used in the guidance offices relative to college and military recruiters.

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda, excluding Policy 9200.

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Greenberg, Alan	Physical Education/Guidance	08/23/10	GBS	MA + 60, Step 9, 1.0 FTE
Lialios, Joanna	Social Studies	08/23/10	GBS	BA, Step 1, .4 FTE
Porter, Mari Innami	World Languages	08/23/10	GBS	MA, Step 1, .2 FTE

- b. the Board of Education Approval of FTE Adjustments as contained in consent agenda Item #5.1.c

- 2.) a. the resignations of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Clauser, Howard	Teacher	06.29.10	GBN
LaBelle, Sasha	Teacher	06.09.10	GBS

b. the resignation of the following educational support staff contained in consent agenda item # 5.2b.

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Dunn, Deborah	I/A	06.09.10	GBN
Fabsi, Jennifer	IA	06.09.10	GBS
Turner, Kelly	I/A	06.09.10	GBN

3. the Board of Education review of the FOIA request contained in consent agenda item #5.3.

4. the issuance of Vendor Checks Nos. 43118 through 43126 and 43128 - 43344 and 43346 - 43405 in the amount of \$1,835,080.83 as listed on the attached checks register dated June 22, July 2 and July 7, 2010.

the issuance of Vendor Checks Nos. 43386 through 43387 in the amount of \$64,437 and check number 43406 - 43407 in the amount of 61,516.80 as listed on the attached checks register dated July 6 & 7, 2010.

5. the reimbursement of the Revolving Fund for Employees the month of June in the amount of \$42,114.16 represented by checks No. 4153 through 4193, 4210 through 4276, 4295 through 4322, 4351 through 4371 and 4386 through 4388 & 4398. the reimbursement of the Revolving Fund for Vendors for the month of June in the amount of \$120,834.96 represented by checks No. 4194 through 4209, 4277 through 4294, 4323 through 4350, 4372 through 4385 and 4389 through 4397. Checks issued in June voided in June: None. Check issued in previous months, voided in June: none

6. the Open and Closed Session Minutes from the June 14th Regular Board Meeting.

7. the Board of Education Approval of Board Policies and Procedures as contained in consent agenda Item #5.7, excluding Policy 9200.

8. the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Dr. Leslie R. Wilson	\$50.00	GBS	Carolyn "Mama" Glass Scholarship Fund	830853

Mr. Nels Richard Nelson	\$50.00	GBS	Carolyn "Mama" Glass Scholarship Fund	830853
Glenbrook South Instrumental League	\$1000.00	GBS	General Scholarship Fund	830851
Law Offices of Richard L. Pullano, P.C.	\$5,000.00	GBS	GRID Football Acct.	830515
Karen and Daniel Hirsch	\$5,000.00	GBS	GRID Football Acct.	830515
John and Sharon Mann	\$5,000.00	GBS	GRID Football Acct.	830515
Raymond and Barbara Meyer	\$5,000.00	GBS	GRID Football Acct.	830515

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: \$10M BOND ISSUE UPDATE

Mrs. Siena reported that the issuance of \$10M in Build America Bonds closed on July 7th. She introduced Elizabeth Hennessey from the William Blair Company, who serves as the District's financial advisor on the sale of the bonds.

Mrs. Siena distributed a packet that provided a summary regarding the bond issue. She stated that Mr. Shein and Mr. Wolfson were actively involved in the bond sale.

Ms. Hennessey indicated that the overall poor financial condition of the State of Illinois impacted the rate obtained for the bonds. Bids were reviewed. The winning bid went to Ramirez & Company with the lowest bid of 3.84%. Mrs. Siena reviewed the yield including the 35% subsidy for Build America Bonds, debt service and the net debt service structure. The total savings to district taxpayers is \$8.1M compared to what was projected in 2006 for the final \$10M bond issue.

Mr. Martin asked about the fees paid to the William Blair Company for serving as financial advisor on the bond issue. Mrs. Siena explained that the fee of \$88,500 includes all of the cost of issuance at \$3 per bond. Mrs. Siena stated that the district has contracted with Amalgamated Bank to complete the filing on the IRS subsidy for the Build America Bonds. This fee is a nominal \$475 per year. Mr. Shein thanked Mrs. Siena and Ms. Hennessey for their exemplary work on the bond issue.

**DISCUSSION/ACTION: NESTLE U.S.A., INC., COOK COUNTY 6B
PROGRAM REQUEST**

Dr. Riggle stated that Nestle, USA submitted an application for the Cook County 6B program. Dr. Riggle explained that Nestle purchased the frozen pizza business from Kraft. Nestle needs to find a new site for that business. The proposed location is on the south east corner of Dundee Road and Skokie Boulevard. Nestle is asking local government agencies to support a 13-year incentive on the property which will include corporate offices, a production line and a test kitchen. Dr. Riggle recommended that the Board support the incentive that will keep this entity in the community.

Dr. Regalbuto asked if the 168 employees are those moving over to Nestle from Kraft. The representative from Nestle explained that the plan is to relocate the facility with the current employees. Mr. Hammer asked about a property tax appeal filed by the previous owner of the property. The property tax appeal is separate from the 6B incentive. Nestle is asking for the property tax incentive only to add value to the property.

Mr. Boron stated that if this deal is not made, it would be likely that the property would sit vacant for some time. The Board indicated that it is important to the constituents of the district to keep the jobs here.

Mr. Wolfson asked if the Board supports this incentive, is Nestle definitely coming. The Nestle representative stated that Northbrook is the preferred location.

Mrs. Siena indicated that in the future if Nestle requests a renewal of the 6B incentive and the district opposes a future renewal, the village will likely support the district's position and not approve a renewal. Mr. Shein stated that Board consensus is to support the 6B program request. Mrs. Siena will provide a letter indicating that the Board is in agreement with the Village of Northbrook in supporting the 6B program request.

**DISCUSSION/ACTION: INTERGOVERNMENTAL AGREEMENT FOR FEDERAL
IMPACT AID**

Dr. Riggle stated that the Board was involved in discussions of federal impact aid starting in 2006. North Chicago was impacted the most by the number of students who live in Navy housing. School districts in the area entered into an intergovernmental agreement for federal impact aid in which all member districts was considered one entity. The plan had been for the North Chicago school district to collect the money and distribute it by proportion to member districts. Dr. Riggle stated that currently the district has 8 students in Navy housing and another 12 that

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qualify for other reasons. The district's first pay-out would have come during the 2010-11 school year because it is a 3-year look back. This may only be a one-time payment. Impact aid will expire after this year. Because of problem with administration of the grant by North Chicago, the intergovernmental agreement has changed to now reflect the Lake County ROE as administering the impact aid grant. Mrs. Siena explained the history of federal impact aid and how the district ended up with so few students.

MOTION TO APPROVE THE NEW INTERGOVERNMENTAL AGREEMENT FOR FEDERAL IMPACT AID

Motion by Mr. Wolfson, seconded by Dr. Regalbuto to approve the new intergovernmental agreement for federal impact aid.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: SCHOOL LOGIC DEMONSTRATION

Dr. Riggle introduced Pat Giorgas, district web coordinator, who demonstrated the new student information system, School Logic. The demonstration included, Home Logic, where parents will be able to see information regarding their students. Home Logic will be made available to parents in November. Parents will be able to see grades online and attendance.

The Board asked questions regarding levels of security, tracking of changes, and precautions/staff development provided to insure that security related to student information is not breached. Data was converted from the old student information system, SASI, to School Logic.

Mr. Boron asked about the Home Logic account of a parent at the point the student becomes 18 years old. Parents will not automatically be excluded from the account, but this can be done. Dr. Riggle explained that normally only after 18 year-olds graduate are parents no longer given access to the student's records.

Mr. Martin asked if all parents have access to the same information at both schools. Parents will have access to the same student information at both schools. There will be one password per family and parents will self-subscribe to the

system. Dr. Riggle explained that parents can keep track of all children in the same session.

Dr. Regalbuto asked if e-mail can be sent to a teacher from Home Logic. This feature is possible, but not activated at this time. Dr. Riggle explained that an e-mail to parents will be generated when a change made in the teacher's grade book for a particular student.

Mr. Martin asked about student and parent access to Home Logic and difficulties for families who may not have internet access. Dr. Riggle stated that students would have access to Home Logic when they are at school. Dr. Riggle acknowledged the need to make sure that families have access as much as possible. From recent survey data, over 95% of students have internet access at home. Mr. Wolfson stated that the Glenbrook Foundation is looking to help with internet access for students who currently do not have this service. Besides the new electronic means of communication that Home Logic provides, Dr. Riggle indicated that the district will continue the mechanisms previously in place to continue to have a fully informed community.

Mr. Shein asked about parents opting out of paper communication if they so choose. Dr. Riggle stated that through electronic means the district can trail whether messages have been received. The administration will need further discussion regarding opt out options. Dr. Riggle suggested that as part of the communications audit the district can review the number and type of communications mailed to families. Postage is becoming a substantial expense. Dr. Riggle recognized Pat Giorgas for her hard work over the year with School Logic and in leading the effort in writing the special education module.

DISCUSSION/ACTION: SUMMER TEXTBOOK PROPOSAL FOR THE 2010-2011 SCHOOL YEAR

Dr. Williamson provided a brief review of the textbooks presented to the Board and the rationale for some of the changes. Mr. Muir, Associate Principal for Curriculum and Ms. Fitch, GBS World Language I.S., were also on hand to answer any questions.

APPROVAL OF SUMMER TEXTBOOKS FOR THE 2010-2011 SCHOOL YEAR

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the textbooks as outlined in the memo from Dr. Williamson.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: APPROVAL OF (2) ACTIVITY BUSES FOR OFF CAMPUS USE

Dr. Riggle stated that additional funds were found in the IDEA grant that would help support the buses for Off Campus use. The Board asked who would be driving the buses and regarding potential liability. Off Campus staff members will drive the buses and these are covered by the district's insurance. IDEA funds can be used since over 95% of the use of buses will be for special needs students.

APPROVAL OF (2) ACTIVITY BUSES FOR OFF CAMPUS USE

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve 2 activity buses for Off Campus.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: STUDENTS RIGHTS & RESPONSIBILITIES

Dr. Riggle explained that the district is required each year to bring to the Board for approval the district's basic rules that govern running the school as related to expectations for students and the consequences that apply if expectations are not adhered to. This item can be placed on the consent agenda for the July 26th Board meeting. There were no Board policies that were changed from last summer. Mr. Pryma indicated the primary change that occurred last year was the lifting of the ban on cell phone usage.

Mr. Shein asked about the policy governing consequences for seniors relative to participation in graduation given an incident that took place during the school year. Mr. Shein recommended that this component of the policies be clearly spelled out to seniors next year. He emphasized the importance of sending a message to families that simply because the student is close to graduation; it does not mean that this privilege cannot be revoked under certain circumstances. Mr. Boron suggested looking at a policy regarding participation in graduation. Dr. Riggle stated that the current policy does cover these situations, but it could be reviewed. Mr. Shein stated the importance of being

clear to parents regarding the policy. Student rights and responsibilities will be placed on consent for the next Board meeting.

DISCUSSION/ACTION: 2010/2011 TENTATIVE BUDGET

Dr. Riggle stated that this is the earliest the Board has looked at a tentative budget. In past years, the finance committee reviewed the tentative budget and then it went to the full Board. He explained the challenge the business office faced in preparing the tentative budget since the fiscal year just ended.

Dr. Riggle asked for feedback on the binder of supporting documents relative to budget development that was compiled as a reference for Board members. Board members found the binders to be helpful and plan to use them to cross-reference budget materials.

Mrs. Siena reviewed the Capitol Watch document published by IASA that provided information regarding the direction state funding may be headed. This included information regarding categorical grants.

Mrs. Siena reviewed the fiscal time line and described the time her staff spent to develop the tentative budget at this early date. She distributed some replacement pages in the tentative budget where errors had been found.

Mrs. Siena reviewed the memo that summarized the FY10 close. The district ended the year with a surplus of \$8.2M due to the county passing legislation to reallocate the property tax percentages that came to taxing bodies. Because of the spring increase, the district will receive less property tax revenue in the fall.

Mrs. Siena explained that FY10 was a good year for PTAB, but the district could see more property tax appeals in 2011. On the expense side, the district spent less than budgeted, overall.

Mr. Martin asked about a software and tech supplies line item that changed with the pages Mrs. Siena provide as replacement due to some errors. Mrs. Siena explained that this was an error that was corrected in the new documents.

Mrs. Siena referenced the budget summary overview. The budget does not include state revenue and reflects a reduction in grant funding.

Mr. Boron asked about consistency in real estate taxes from one year to the next. Mrs. Siena explained FY10/FY11 impact of the larger spring revenue and reduced fall installment.

Mrs. Siena compared budget numbers with the 2006 benchmark. She highlighted factors that impact the budget such as the low CPI limit on property tax extension, the ongoing Glen TIFF, and the decrease in corporate personal property real estate tax (CPPRT). Mrs. Siena reviewed fees, including special education tuition and other fees. Next year the district is showing a \$239k surplus. There will be a 61.35% fund balance for FY11. 93% of revenue is from local property taxes.

Mr. Taub asked if the revenue from Quest is a hard number or a percent of sales. Mrs. Siena indicated that it is a percent of sales. This revenue goes into a food service fund for kitchen repairs. Discussion moved to other potential uses of a food service reserve. The Board requested a future update regarding Quest. Dr. Riggle indicated that an update regarding Quest will be forthcoming.

Dr. Regalbuto asked if the 2010 census had any impact on revenue. Mrs. Siena explained that State aid is based upon ADA (Average Daily Attendance).

The Board discussed the future need to provide a free breakfast program. This issue will be reviewed during the 2010-11 school year.

Mr. Boron asked if make-whole payments from the Glen are based upon actual student registrations. Mrs. Siena indicated that make-whole payments are based upon actual registrations.

Dr. Regalbuto asked if the district was seeing a shift in students from private school to public school attendance. Mr. Wegley indicated that he has observed some shift from private schools.

Mrs. Siena suggested that the Board consider bringing the tentative budget to the finance committee before being reviewed by the full Board in the future.

Dr. Riggle stated that the administration will ask the Board to adopt the tentative budget for review at the next Board meeting. The tentative budget will then be available to the public for 30 days for review. After the 30-day review period the Board must adopt the budget by the end of September.

Mrs. Siena indicated that she will likely hold a finance committee meeting in late August before the September adoption. The Board discussed the need for a finance committee meeting and determined that one is not needed at this time.

Mr. Shein referenced the binder of supporting documents and indicated that the Board has the information that shows where the budget came from. Mrs. Siena explained that the Board had approved all of the components that went into preparing for the FY11 budget.

Mr. Boron asked if there was anything in the budget that the Board had not yet seen. Mrs. Siena indicated that there was nothing in the budget that the Board had not seen.

Mr. Shein stated that he hopes to avoid Board questions like those that surfaced throughout last year regarding budget items that were already approved the previous year. The reference binder of supporting documents that led to the development of the tentative budget should serve as point of reference going forward.

MISCELLANEOUS TOPICS

Dr. Riggle indicated he would like to schedule a communications committee meeting and develop a communications plan by December or January. It was decided that the communications committee will meet on Friday, July 30th at 7:30 a.m. at the district office.

REVIEW AND SUMMARY OF BOARD MEETING

President Shein reviewed the following:

The Board was provided a brief update on the \$10M bond sale.

There was Board consensus supporting a Cook County 6B program application from Nestle for a property tax change.

The Board was provided a School Logic demonstration.

Activity buses for Off Campus were approved and the administration used IDEA dollars to offset costs.

Minor textbook changes were approved.

At the next meeting Students' Rights and Responsibilities will be placed on consent.

The Board discussed the tentative budget that will be presented again on July 26th.

There will be a communication committee meeting on July 30th at 7:30 a.m. with the tentative location of 1835 Landwehr.

Dr. Regalbuto noted Mrs. Siena's request to consider the timing of the tentative budget in that consideration be given for reverting back to the timeline from previous years, given the timing of the closing of the previous fiscal year.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Taub to move into closed session at approximately 9:30 p.m. to consider administrative compensation, student discipline, litigation, the lease of real property(Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Nay: none

Motion carried 7-0.

The Board returned to open session at 11:00 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Taub to accept the recommendation regarding student 07-12-10-01.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

Motion by Mr. Wolfson, seconded by Mr. Taub to approve administrative salaries for 2010-2011.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

ADJOURNMENT

Motion by Mr. Wolfson, seconded by Dr. Regalbuto to adjourn the meeting at approximately 11:02 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the
Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, July 26, 2010 7:00 p.m. Regular Board Meeting