GLENBROOK SOUTH HIGH SCHOOL

Office of the Principal

Northfield Township High School District 225

4000 WEST LAKE AVENUE GLENVIEW, IL 60026 Web: www.glenbrook225.org/south Telephone: 847.729.2000

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To: Dr. Mike Riggle

From: Ms. Lauren Fagel L. J.

Re: Model UN Trip to Stanford Model UN

Conference

Date: July 15, 2015

Attached is the formal request from Terry Jozwik, Model United Nations Coach, to take students to the Stanford Model United Nations Conference in Palo Alto, California from November 13-15, 2015.

This is a Student Trip covered under Board Policy 7230. This Trip is conducted by the district and partially funded by the district, and it requires approval from the principal, superintendent, and Board.

I support this request and believe this type of experience will enhance the educational experience of our Model United Nations students.

GLENBROOK HIGH SCHOOLS Travel Requests Requiring Board of Education Approval

| I. | School | GBN | GBS | <u>×</u> _ | GBE | GBOC | District | |
|------|--------------------|--------------------|---------------------------------------|------------|-------------|------------------|--|-----------------|
| П. | Initiator | Terry | 1 Jo | ZWIK | | Pł | ione | |
| | Position | Model | U.N. | (oa | ch | Date of Submis | sion $\frac{7/5/15}{}$ | |
| ш. | Dates and T | imes of Leave | /Return | | | * | | |
| | Total Number | er of School Da | | | | (| | |
| | Departure D | ate/Time | 13/15 | | Retu | rn Date/Time _ | " 15 15 | |
| IV. | Name of Inc | dividuals Parti | cipating | in Tour: | (Attach lis | t if necessary.) | i | _ |
| | Teachers and Staff | Terr | 9 10 | 2 Wil | <u>L +</u> | 1 teach | er chaqueon | <u> </u> |
| | Students | + 10 | o str | rden | 太 | | | |
| v. | Description, I | Destination, and F | A | = ' / | 1 | 1 0 | | |
| | Stan | ford Mic | | <u> </u> | | | Derence | |
| | my Pa | No Alto | | | | Opportun | ty to gar | 1/1/a |
| * 7* | Valuar | e deva | 4, 1 | egon | entry | 4 Jugar | nealing | _3000 |
| VI. | Cost of Trip | | . , | Dept. | Ble | lg. D | istrict Budget ^e | 7 |
| | was this trip ii | ncluded in your | | | | | AND COMPANY AND THE THE THE COT ONE AND THE THE THE THE COT ON THE | · -] |
| |] | | | Amount | | Per Person | Account # | |
| | Registr | | | g Start | | \/ | | - |
| | Lodgin | | | 6: | 1 | ر للار | | - |
| | 1 | (Advance) | · · · · · · · · · · · · · · · · · · · | 201-201 | Xoe | | | - |
| | Judgin Substit | g aute Teacher | | | | N/A N/A | | - |
| | 1 | ortation | | | | | | - |
| | ! | Air . | | | | | | _ |
| | | Bus/Car | | | | | | - |
| | Distric | t Total | | | | N/A | | - [|
| | Cost to | Student . | | | | | N/A | _ |
| VII. | Approval | mSiC | Q.A. | Lain | en C | alel_ | | |
| | | Supervisor 75/5 | | 71 | Principal | <i>\</i> | Superintendant | |
| | | Date | | | Date | | Date | |

Reminder: No purchases or expenses prior to Board of Education approval.



June 25, 2015

Dear Dr. Riggle,

The GBS Model UN team had a very successful 2014-15 school year, winning numerous team and individual awards at prestigious national and local conferences. We are now interested in taking 16 delegates from our 2015-016 team to the west coast to complete against top Model UN teams in the western region of the United States. We are requesting permission to attend the Stanford Model United Nations Conference, on the campus of Stanford University, Palo Alto California, on November 13-15, 2015. The Stanford Model United Nations Conference is the premier conference for high school students in the Silicon Valley Area. Hosted by the Society for International Affairs at Stanford, a Stanford University student group, SMUNC is an opportunity for Glenbrook South students to gain valuable debate, negotiation and public speaking skills while learning about international affairs and global issues. Detailed information about the conference can be found at the following website: http://smunc.stanford.edu

We are excited to participate in this prestigious international conference.

Sincerely,

Terrence M. Jozwik

Model UN Advisor

Request for Travel for Model U.N. Team to Palo Alto, California

Cost for Staff

Total Number of Staff

2

| | Per Person | Total (Cost times # of staff) | Account # |
|------------------------|------------|-------------------------------|-----------|
| Registration | | | |
| Food | \$0.00 | \$0.00 | 382332 |
| Transportation | | | |
| Air | \$357.00 | \$714.00 | 3317 |
| Bus/Car | | | |
| Lodging (for 2 nights) | \$275.00 | \$550.00 | 382332 |
| Substitute | \$200.00 | \$200.00 | SUB |
| Total | | \$1,464.00 | |

Cost for Students

Total Number of Students

16

| | Per Student | | Total | |
|------------------------|-------------|----------|-------|------------|
| Transportation | | | | |
| | Air | \$357.00 | | \$5,712.00 |
| Bus/0 | Car | \$18.75 | | \$300.00 |
| Lodging (for 2 nights) | | \$137.50 | | \$2,200.00 |
| Total | | | | \$8,212.00 |

Cost of Registrations, etc.

| | Per Student | Total (Cost times # of students) |
|--------------|-------------|----------------------------------|
| Registration | \$70.00 | \$1,120.00 |

| Meals for Staff | |
|-----------------|---------|
| Breakfast | \$4.00 |
| Lunch | \$8.00 |
| Dinner | \$20.00 |
| Cost per Day | \$32.00 |

| Students | Per Student | Total | Account # |
|---------------------------------|-------------|------------|-----------|
| Total Cost | | \$9,332.00 | |
| Student Activities Contribution | | \$5,000.00 | 382332 |
| | | | |
| Total Cost to Student | \$270.7 | \$4,332.00 | Students |

Summary of Costs

| | 1911 | |
|---|---|-------------|
| Т | otal Cost for Students and Staff | \$10,796.00 |
| T | otal Cost for Students and Staff Funded by District | \$6,464.00 |
| F | otal Cost Funded by Students | \$4,332.00 |