



CONSENT AGENDA ITEM # \_\_\_\_\_  
**GLENBROOK HIGH SCHOOLS**  
**Regular Meeting – Monday March 9, 2009**  
**District Business Office**

**TO:** Dr. Craig Schilling   
**FROM:** Kimberly Ptak   
**DATE:** March 9, 2009  
**RE:** **CONSENT: APPROVAL AUTHORIZATION TO RELEASE 2009/10  
PURCHASE ORDERS**

That the Board of Education approve the

Authorization of the release of purchase orders for departmental supplies, equipment and approved building projects based on 75% of the current year's budget.

**General Discussion**

The Board has annually authorized our office to release purchase orders for the following year for departmental supplies and equipment prior to final adoption of the budget. There has been a limit of 75% of the current year's budget on orders in the past. Capital Outlay and Technology items will be approved independently.